

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 13th September 2017 In the Annexe of Malborough Village Hall

Present:

Andy Morgan (AM), Jonathan Towne (JT), Gail Allen (GA), John Mahood (JM), Duncan Pope (DP), Margaret Pearse (MP)

Gill Boyce represented Malborough Parish Council

Tony Lyle (TL) was present at the start of the meeting ready for the discussion on the Bonfire Event Plan at 8.00pm.

Apologies: John Jevans (JJ), Val Jevans (VJ), Jill Clarke (JC),

The Minutes of the last Meeting. The Minutes were approved by the Committee and signed by the Chairman.

Proposer : Duncan Pope **Seconder:** Jonathan Towne

Matters Arising from the Minutes:

Coin Meters: The Coin Meters in the Annexe and Hall have been adjusted to accept the new £1 coins. The Coin Meter in the Kitchen has been replaced and refitted by Nick Tee.

Gang Mower Base: This is still an outstanding item

Chairman's Report:

The Chairman hoped the Committee had had a good Summer. Further points were being covered by the various Agenda items so there was no further report to make.

Treasurer's Report:

£22,879.25 – Treasurer, £3,671.15 - Wood, £13,343.81 – Reserve.

The Treasurer handed out the latest accounts to date on the new software.

There were a number of queries:

Had the Parish Council been paid for the defrillator?

A number of the Aged Receivables were to be discussed with VJ to clarify the situation.

The year to date profit was £6,029 with a number of invoices yet to be processed (gas etc)

DP to arrange audit with Nigel Martindale.

Action: DP

Secretary's Report:

The old yellow and blue china from the Hall kitchens is in the process of being eBayed with net income generated so far of £253.49 taking into account postage and eBay costs. All of the yellow cups have been sold, leaving a supply of saucers and plates. There is still a quantity of the blue in sets of cups, saucers and plates but this colour is not as popular.

The hedge alongside the Hall and Public Car Park was finally cut on Tuesday 5th September (after several reminders) and certainly looks much better. The Village Hall sign (having been hidden behind the overgrown hedge) needs cleaning.

Action: GA

Parking and Rear Extension: Further to the circulation of the plans for discussion and comments in reply Derry Owen have issued a new set of drawings. A number of additional points were raised at the meeting:

- make the Access Ramp down to the front door wider to create a nicer feel to the entrance
- TL has suggested that creating an additional exit door in the rear extension onto the car park at the Annexe end would give an area between the two car park exits for temporary storage if necessary .

- Storage could also be created in the area below the new roof extension with access from ground level via a loft ladder

In view of the drainage problems which occurred during unusually high level of rainfall on Sunday 3rd September, it would be sensible to review the drainage on the north side of the Hall and install an appropriate system as part of the building work.

Shower Room / Annexe Improvements:

Only one quote received so far. GA has managed to track down a contact for Rupert Rooney (who has, so far, not responded to any messages) and will continue to find someone willing to do the work and quote accordingly. The Parish Council have suggested a slight change to the original plan to give them a self-contained area where they can store their printer, 3 x filing cabinets etc. This area (which would have the window in it) could be made by joining the wall of the shower across the room to the wall of the new cloakroom (with a doorway for access). The current Parish Council cupboard could then be shelved to take the Cleaner's stock and implements.

There have been several repairs necessary in the toilets over the last month. One was in the Gents Toilets when the tap was continually running - battery in the sensor had died – now replaced.

A cistern in the Ladies Toilets had a new handle replaced.

Soap Dispensers have been fitted in the Ladies and Disabled Toilets which should be an improvement on the stand-alone liquid soap containers.

New window cleaners, Thomas Cleaning, cleaned the windows inside and out in August and, at the same time, cleaned the gutters and downpipes which had become very green because of the proximity of the trees. They did a really good job.

At this stage (7.55pm) John Butler and Nigel Martindale joined the meeting for a presentation of the Bonfire Sub-Committee Event Plan. They were joined by representatives of KM – Juliet Brodie, Steve Dyos and Madge Bailey who wished to hear the presentation.

A break in normal MVH Agenda items thus allowed the additional business to take place:

Malborough Bonfire and Firework Night – Saturday 4th November 2017

John Butler presented to the Committee a detailed report of the preparations and running of this village event. A list of needs was followed through for GA to supply / follow through. **Action: GA**

The MVH Committee discussed the plans after the sub-committee had left the meeting and were in agreement that the event should be allowed to go ahead, given the planning so far set in place and helpers available. This agreement was given subject to the proviso that a) MVH (Andy Morgan as Chairman) has the final decision as to whether or not the event can go ahead on safety grounds (weather conditions etc) and b) parking issues must be fully addressed. GB commented that the Parish Council have great concerns about parking in the village on this particular night. GA to write to John Butler to confirm agreement to hold event. **Action: GA**

It was pointed out to the Sub-Committee that the field gate off the Salcombe Road leading directly onto the playing field is currently not usable. DCC are responsible for this gate and, when contacted this week (Adam Keay) to ask for a update replied that this was a low priority and no date could be given. Nigel Martindale felt that a local farmer could be found who would be willing to do the necessary repair work. He will investigate.

KM representatives attending the meeting asked MVH Committee to consider the following points:

Club House Security

Having had a number of break-ins over the last couple of months KM have been told by their insurers that cover will cease if recommended security measures are not installed. The Police have supported this view. KM informed the meeting of the expenditure so far to date because of these break-ins and detailed the proposed installation of CCTV and its use. All KM parents are in support of the proposal. Problems have only occurred over the last 6 months and could be ongoing if measures are not put in place.

The Committee unanimously agreed that KM should arrange for the installation to take place.

Goal Storage Area

Currently large aluminium goals for U13 and U14 are stored beside the container and carried over to the pitch when required. KM wished to provide a pad for storage which would avoid unnecessary trip hazards when

manoeuvring these heavy items and suggest an area is scraped flat, hardcore laid with rubber tiles on top. They would also, whilst contractor on site, be willing to prepare the area required for the gang mower storage. They would also possibly extend the rubber matting between the container and the changing rooms.

The Committee agreed to this.

FA Pitch Review

A Consultant reviewing the pitches recently suggested it would be an idea to spray for clover and broad leaf (costing £200). AM pointed out that this has been done by local farmers in the past. The turf in the goal mouth areas was commented on as having been very well laid.

It was also suggested that a new grass cutter would be beneficial and would cut the grass more evenly - Trimax Ride On Mower costing £18,000 for which there is currently a 50% grant available. Could be a possible plan B when the gang mowers are no longer available. The Consultant's report is awaited and KM will update MVH in due course.

The KM representatives left the meeting at 9.15pm.

The Committee thus resumed the items on the publicised Agenda

Sports: (JJ)

The goalmouths were re turfed during the summer and after a couple of matches are holding up very well. JJ thanks all involved in the watering etc which ensured that the pitches were fit to start the season. Unfortunately 2 adult teams were not returning for the new season. K&K now playing at Loddiswell explaining that the decision was made for purely financial reasons. Their Secretary sent a letter of apology as MVH had not been informed of K & K's decision. Malborough United were unable to field a team in the league this season because of problems off the pitch. However, Salcombe Town FC expressed a desire to play their home games at Malborough and have now signed and paid for the season. They were previously playing at The Berry and, having been promoted to Division One, found that their pitch was not of the required size for the league requirements. They have played 2 home games so far with another fixture on Saturday 16th. According to all reports they are well satisfied with all the facilities.

Tennis courts :- The junior tennis coaching has now ended for this year and Patrick has been thanked, on behalf of the committee, for his time and effort. It may be difficult for him to come back again next year as his main priority will be Loddiswell Tennis Club.

GA reported that the nets behind the Practice Goal need to be secured at 3 locations (as required by DAAT) to prevent any problems with air ambulance landing. **Action: GA**

Booking Officer: (VJ)

Unfortunately, 2 regular bookings have been lost - Silverhill WI, and Blood Donor Sessions. The WI, although with plenty of members, could not find any one willing to put their name forward as an Officer. The NHS have informed VJ that they have sufficient blood and donors are being informed of other locations they can attend. Redfern Health Centre have their flu vaccination clinic on Thursday 5th October. Two Valuation days are booked – September 14th (RNLI) and October 25th (Michael Vaughan).

A new booking is for a Boxing event in the Hall on Saturday 28th October, and if this is successful, they hope to hold 3 or 4 each year. The event is well run, and should be over by 9 pm. This is an all day booking due to medicals, etc., and most bouts are in aid of charities.

2 couples have visited with regard to possible wedding booking for October next year and May 2019. They seemed very keen but nothing confirmed as yet.

An enquiry for a 'Ladies Evening' has not been confirmed so may not happen.

Hall Drainage / Soakaways

It was agreed that, in view of the water problems we had recently, solutions need to be found to resolve the situation.

When/if we build extension then a permanent solution by connecting to existing drainage systems would be best. Meanwhile, AM feels that there could be a temporary solution if a pit is installed, the sump is increased in size and a pump put in place to remove water when it reaches a certain height. AM to investigate further.

Action: AM

Hall Tree Maintenance

It was agreed that this work is necessary as these trees are close to the Hall. GA to get more quotes for pollarding the 7 trees and removal of one dead tree on the Collaton Road.

Action: GA

Any Other Business:

AM brought in square LED tile light sample which could be used as a replacement for the strip lights in the Annexe which are discontinued. Looked good and at £45 approx each then certainly worth considering. Need to work out how the ceiling could be updated to fit the modern style lights and how many lights would be necessary. AM to research further.

Action: AM

JT had prepared a report on the signage necessary for the Hall grounds. It was decided to carry forward this item to the next meeting.

Action: JT

The meeting closed at 21.42 hrs . The next meeting will be Wednesday 11th October at 7.30pm.