

**MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION**  
**Minutes of the Management Committee Meeting**  
**Held at Malborough Village Hall at 7.30pm**  
**on Wednesday 13th October 2021**

**Present:**

Andy Morgan Chairman (AM); Tim Chandler - Secretary (TC); John Mahood - Treasurer (JM);  
John Jevans - Sports (JJ); Val Jevans - Bookings (VJ);  
Sally Harvey (SH);  
Bob Smale (BS) representing Salcombe View Residents' Association  
John Butler (JB) representing Malborough Bonfire Night committee  
Ann Kendall (AK) representing Malborough Parish Council;  
Kevin Broom representing KM (KB);

**1. Apologies:**

Tony Lyle (TL); Jill Clarke (JC) representing MADS;

**2. The Minutes of the last Meeting.**

The Minutes of the meeting of 8th September 2021 were approved by the Committee, and signed by the Chairman.

Proposed: VJ; Seconded JJ

**3. Matters Arising: none**

**4. Bonfire night – 6th November 2021**

Fire and ambulance service – **JB will check with GA**

A request has been received that in future we use silent fireworks. No one on the committee had knowledge or experience of these, **JB will investigate for the future.**

The event has been publicised in all local and social media.

All items in support of the event have been located and placed in the upper storage room. The old rocket launcher has been renovated and a new one constructed.

**JC will hold the float**, and two stewards will provide security for cash.

The Co-op has been asked for a grant towards the event. Sponsorship has been offered by Brightham House, the Old Inn, Mangetout and Coast and Country.

From 22 October there will be a route to the bonfire site across the football pitch. The use of the access gate onto Main Road was discussed and rejected.

Toilets: all toilets in the Hall will be available and there will be a one-way system entering through the Annexe door and exiting through the main doors.

The urn for hot drinks will be fired up early on the veranda.

KM have undertaken to clear the field of debris on Sunday 7th. As the bonfire embers are likely still to be hot it was agreed that the five, seven and nine pitches will not be used and the nines will use the adult pitch.

JB left the meeting

**5. Reports**

- a. Chairman: He will be installing more lights in the pavilion before bonfire night including the outdoor floodlight. He requested access to the clubhouse and back room to install the CCTV system and KB agreed to this. **AM**

AK requested the use of the KM white lining machine to mark out the proposed route for the access for all footpath, and this was agreed.

b. Treasurer: the accounts had been forwarded to the secretary who thought he had distributed them to the committee members prior to the meeting, but no copies have been received. A copy is attached to these minutes. Outstanding debtors were discussed and VJ will be contacting them to expedite prompt payment.

VJ

c. Secretary:

Devon Communities Together – membership renewed

Kingsbridge and Salcombe Chamber of Trade – membership renewed

Post code lottery trust grant application – application rejected

Remembrance Day wreath ordered – contact Tony Axtell – collection details to be advised

Two picnic benches donated by the Old Inn, uplifted and placed in Play Area by JJ and TC

The piano has been tuned

Rentokil Initial inspection conducted 4th October – all okay

d. Sports: Salcombe Town Football Club both got this season up and running. JJ has been liaising with KM regarding car parking and the use of and extending of the overflow car park. The tennis courts have been well used, and the netball team plan to continue until half term.

e. Bookings: bookings are going well, although it was disappointing that both pre-booked weddings have now been cancelled. However, an enquiry has been received for another wedding in 2022. The Preschool have made their booking for December.

f. Wood report: none

## 6. Car Parking

The committee expressed unanimous concern with the problems which are still evident with car parking, particularly at weekends. TC had checked the file containing details of the original 1975 lease agreement with SHDC and found that: –

a. The leased part of the car park is for the use of private cars only

b. Responsibility for the maintenance of the driveway and the leased car park is shared equally between MVH and SHDC.

c. The Treasurer has confirmed that there is no evidence in past accounts of any rental being requested or paid by SHDC to MVH.

TC agreed to contact Councillor Mark Long to talk over these concerns.

TC

The unapproved use by the public of the Village Hall car park, i.e., the car park to the north of the hall, continues to cause great concern. One area which may require attention to persuade the public that this car park is for the use of patrons of the hall and its facilities only, may be to alter the approach into the car park, and TC undertook to obtain quotes for re-profiling the fencing on either side of the entrance to make it more apparent that this is a separate car park.

TC

Several other ideas for controlling the illegal use of the car park were discussed but no final decision was reached. Two areas which may affect any ongoing decision in this regard will be:

a. The possible installation of electrical vehicle charging points

b. How long it will be before the extension car park may be constructed.

TC reported that he had had a meeting with the site manager from Baker Estates who had agreed to arrange for their contractor to repair the damaged area of the Village Hall Car Park when they are free to do so.

## **7. KM report**

Football is proving increasingly popular among our local young people, and KM now have 235 registered members, and significant waiting list including 36 under sixes.

## **8. Projects**

- a. Repairs to car park et cetera – see above
- b. Christmas tree 2021, 13-15' high from Colin & Christine Campbell. Gail Allen has agreed to order and arrange delivery, a team will need to be assembled for the erection of the tree and installation of the electric lights. The power supply has been ordered from Western Power to run between 4 December 2021 and 4 January 2022 (0630 -0830 and 1600 to 2300)
- c. Access to all car park footpath – in progress
- d. Car Park extension – no further news
- e. EV vehicle charging – details awaited, still within the 4-to-6-week period.
- f. Duke of Edinburgh memorial tree – TL has been asked to obtain quotes for a significant tree for planting in the grounds. **TL**
- g. Queen Elizabeth II Platinum Jubilee recognition – in abeyance
- h. Construction of pathway along east side of Annexe – quotes are being sought

## **9. Any other business:**

SH requested signing of the Autumn Fete returns form for SHDC, AM and TC obliged  
Play area: following an inspection by SHDC engineers, John Yeoman and Geoff Allen have carried out repairs including new cleats for the basket swing, and closing and resealing the gaps between the rubber mats.

It was noted that the contract for cutting grass on the playing fields and other grassed areas will come up for renewal in the New Year. The new contract would start on 1 April 2022. It was agreed that TC and JJ would set up a small subcommittee to review the current contract, liaise with the Malborough Parish Council, a representative of which will be invited to join the subcommittee, make any necessary adjustments to the overall tender invitation specification, and report back to the MVH committee in due course.

**TC & JJ**

## **10. Date of next meeting:**

Wednesday, 10th November 2021 at 7.30pm in the Annexe.

## **11. The meeting closed at 2110**

