

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 10th October 2018 In the Annexe of Malborough Village Hall

Present:

Andy Morgan (AM), Gail Allen (GA), John Jevans(JJ), Val Jevans (VJ), Duncan Pope (DP)
Tim Chandler (TC); Jonathan Towne (JT); Steve Dyos (SD);
Malborough Parish Council represented by Anne Kendall (AK);

1.Apologies:

Margaret Pearse (MP); Jill Clarke(JC); John Mahood (JM);

2.The Minutes of the last Meeting.

The Minutes of the meeting of 12th September 2018 were approved by the Committee and signed by the Chairman.

Proposer: John Jevans; **Seconder:** Val Jevans;

3. Matters Arising from the Minutes:

Bonfire Night Planning

- GA advised that no update report had been received from the Bonfire Planning Committee
Fete 2019

- GA advised that the school has no preference, and that 22nd June looks the best date; this was noted by VJ

Christmas Tree 2018

- GA advised that following the article in the Messenger a sponsor has come forward to provide the cost of the tree and maybe some lights. Further enquiries will be made regarding the provision of mince pies, mulled wine etc. GA to liaise with sponsor.

Picnic Bench

- Following the article in the Messenger no one has come forward to claim the picnic bench; Geoff Allen will arrange for it to be installed securely in the Wood.

Upright Hoover

- The cost to replace the upright Hoover would be £89.95p; the committee agreed that a new machine should be purchased.

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4. Reports

Chairman's Report (AM):

Discussion regarding CCTV monitor took place.

Treasurer's Report (DP):

DP advised that there are no overdue receivables.

Treasurer's account: £24,709.53p

Business bank instant (Wood a/c): £3,673.00 p

Business bank instant: £13,350.48p

NS and I: £4,583.84p

The Annual report for the Charity Commissioners is awaiting auditors signature and will be in by 31 October 2018.

Secretary's Report (TC):

The secretary advised that a letter had been sent to Tony Lyle acknowledging his resignation from the committee, thanking him for his service and expressing the hope that he will be continuing to help with the important work in the grounds.

Letters have been written to the owners of numbers 101 and 110 Cumber Close with regard to unapproved gates from those properties onto the Village Access Footpath (Malborough Village Hall land). No response has been received to date.

Sports (JJ):

Kevin Yeoman will aerate Salcombe Rugby Club's pitch and has offered to do MVH pitches too. This has proved extremely effective in the past. AM remarked upon the location of the mains electricity cable running under the pitch but it was felt that this was at sufficient depth to be unaffected by aeration.

JJ and JM have made temporary repairs to the tennis nets. They are still badly bent following depredation by the old conifers.

The football nets at Cumber Close end of the playing field will be repaired but will need to be replaced. The elevated platform which was to be used proved to be faulty. AM recommended contacting a firm in Aveton Gifford. SD reported that the battery oil and filter in the 4 x 4 truck have been changed. There was a trickle drain on the battery which has been sorted. The bottom door hinge on the driver's door is badly broken and needs re-welding. SD will endeavour to arrange for this to be carried out.

Booking Officer: (VJ)

New bookings have been steady and another two classes will be starting shortly; Zumba on Monday until Easter, when MAD Kids hire the Hall, and Karate for Youngsters aged 5+ on Thursdays. FLEXercise had started on Thursday mornings and is believed to be doing quite well. Another exercise class is due to start on Thursday evenings. The organiser is keen and has suggested she could start paying until she can actually start, although she is still waiting to go a course. A meeting will be held shortly with potential hirers for a wedding reception next May. One or two recent problems include the switching off the screen and heater in the Hall and, in addition, there were serious scratches to the floor after the KATS hiring. KATS also left the stage lights on but fortunately were discovered on the Sunday just after they had left. It appears some youngsters gained access to Hall after the Flower Club jumble sale. Devon County Council have booked the Hall for a volunteers' meeting/lunch on 16th November, apparently to coincide with their exercise to check footpaths around the Hope Cove area.

The cost to repair the damage and scratches to the floor in the Main Hall and to bring it back up to standard will be in the order of £1,500 plus VAT. KATS have suggested they could make a claim on their insurance to pay towards the damage caused - apparently because a wheel on one of the trolleys, used to retrieve the side stage extension, is damaged. The wheel should be repaired before the floor is treated. GA will approach the flooring company to see when the work can be done and liaise with MAD on timing of the trolley repair.

It has been reported that U3A are enthusiastic about using the main hall for their regular meetings. An approach has been made by a firm offering wood smoked pizzas from a van and asking if they might visit and park on the car park every week. It was agreed that this was not appropriate but that they might be invited to come to a future event.

13th October - Boxing event

18th October - The Jersey Boys are back (Hayley will be asked to do an extra clean on the 19th Oct if possible)

5. Bonfire Night

St John Ambulance are unable to provide cover for the event because of insufficient manpower. GA to try to find other solution to the medical care provision.

Hog Roast – Howard Turner of The Dinner Service.

Devon County Police and Fire Services and Devon Air Ambulance have been notified.

Luminous items are available on a sale or return basis from the Salcombe Town Regatta Committee.

Radios – GA has sourced these, and will pass to TC before the event for charging and managing.

(As mentioned under Matters Arising, no report had been received from the Bonfire Sub Committee with regard to their detailed plans for Bonfire Night.) With only 3 weeks to go, it was decided to ask the sub-committee to send their report to MVH & PFA by Sunday 14th October. GA to liaise.

6. Projects

Car Parking

Discussion has taken place between GA and the Development Manager at Fields in Trust following the MVH September meeting. No-one at MVH was contacted when he made his visit to site in July. Using the Golpla surfacing it was felt that the overflow area and the area in front of the Hall would be the most acceptable to the FIT Trustees. Given the change in surface used the Parish Council are contacting SHDC to try and arrange a meeting on site with a view to discuss the current planning permission and the drainage condition applied. The proposed contractor for the work will be contacted on his return from holiday on the 16th October. The planned car park at Overbecks (using the same contractor and using Golpla) has been delayed by the National Trust for some weeks.

Shower Room

The building work to provide a cleaner's cupboard, Parish Council room and separate toilet has been completed. The major plumbing work is complete but the plumber will return to carry out some additional items including lagging pipes, replacement of a flimsy toilet seat and replacement of the stopcock in the corner of the Annexe which had a slight weep after being turned off and on to the incoming water supply. The plumber has replaced the isolating valve in the disabled toilet.

Geoff Allen has built a wooden tray inside the shower tray to give an area of flat surface for the Parish Council to place their filing cabinets and other storage. The committee thanked him for his work.

Electrical work has yet to be carried out to give:

- sensor lights in the toilet, cleaner's cupboard, repositioning of the power socket in the Parish Council room, two additional double sockets, power to the in-line water heater to the hand basin, and a new RCVO consumer unit to the latest specification. AM estimated the cost of this at about £135.

One quotation has been received for the decorating of the areas and another 2 are being sought.

New signs have been ordered to go on each door and there will be keys to both the cleaner's cupboard and the Parish Council room.

It would appear that during the work the power to the CCTV and the defibrillator was switched off. AM is labelling the consumer unit to ensure no further occurrence of this sort.

The Parish Council has paid a contribution towards the building work for the Parish Council Room.

Thanks were extended to Malborough Parish Council for their generous support with this project.

Ladies' and Disabled Toilets refurbishment

Notification has been received from the Tesco "Bags of Help" scheme of an award of £1000 to go towards the refurbishment of the ladies' and disabled toilets. 24th October is the deadline to accept this award which can only be used "for the benefit of the community" and there is a list of items where the

money may not be spent – which has to be done within 12 months. GA to get detailed quotations from the builder and plumber recently used so that the overall cost to MVH can be assessed and possible funding sourced.

7. Any other business

SD reported that the outfield needs cutting again to remove the brambles and nettles which make ball retrieving difficult. GA to organise a contractor.

JT pointed out that on a previous occasion of heavy rain the level of water outside the Main Hall car park fire escape door was such that it leaked onto the inside of the Hall. It was explained that this was caused by the gulley between the Annexe and Hall fire escape doors becoming blocked with leaves and building up around the soakaway. GA to check and clear as necessary for the time being. **GA**

9. Date of next meeting: Wednesday, 14 November 2018

The meeting closed at 20.30 hrs.