

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION
Minutes of the Management Committee Meeting
Held at Malborough Village Hall at 7.30pm
on Wednesday 9th November 2022

Present: Andy Morgan (AM) Chairman; Tim Chandler (TC) Secretary; John Mahood (MH); Treasurer; John Jevans(JJ) Sports Officer; Val Jevans (VJ) Bookings Officer; Sally Harvey (SH); Victoria Flower (VF); Janice Ginn (JG); Matthew Villaweaver (MW); Jill Clarke (JC) representing MAD; Ann Kendall (AK) representing Malborough Parish Council; Kevin Broom (KB) representing KM;

The committee welcomed Matthew Villaweaver, our new member

1.Apologies:

Bob Smale (BS); Tony Lyle (TL); Jonathan Towne(JT);

2.The Minutes of the last Meeting.

The Minutes of the meeting of 12th October 2022 were approved by the Committee, and signed by the Chairman. Proposed JJ; seconded VJ;

ACTION

3. Matters Arising:

TC advised that the faulty latch to the window on the south side of the Hall has now been repaired by Avon Windows.

4. Bonfire Night : in John Butler's absence there was no report. The chairman will contact him. **AM**
Everyone who had attended the event expressed their delight at its success, at the number of visitors and the excellence of the firework display. The question was raised as to who was currently carrying the cash since it had been collected from Jill Clarke's home and loaded into Nigel's car. The treasurer had not been notified as to whether or not this money had been paid into the MVH bank account. Chairman extended his thanks to Jill Clarke and her helpers for the work involved in counting the takings.

AM

5. Reports:

i. Chairman: .The new lights for the Annexe will be ordered shortly.

AM

ii.Treasurer : the accounts for the year to 30th of October 2022 had been provided and distributed to all present. A copy is attached to these minutes showing a profit year-to-date of income over expenditure of £9,031.71 p, excluding net receipts from the bonfire night event. As had been requested by Jonathan Towne at the last committee meeting, an analysis of income and expenditure was included, reflecting movements in the accounts in each of the last five years.

VJ asked for 2 outstanding and long overdue payments to be written off as there appears to be no opportunity for these monies to be recovered.

JM

JM reported that the fixed gas contract expires at the end of November, and that the new rate quoted by our current suppliers is roughly 3 times the old rate, and will be payable from December 2022. He agreed to research various comparison sites to see whether a better deal might be available, for decision at the next committee meeting. The implications of these increases on the amount charged for renting the hall were acknowledged by the committee and will be taken into account when rental rates are discussed at the January 2023 meeting.

Insurance: TC was asked to contact the insurers to confirm the sum insured to cover the contents of the old pavilion, and advise JM of the outcome.

TC

iii **Secretary :** no report

iv. **Sports Officer :** the arrival of moles on the sports fields and playing fields, had been noted, and a mole catcher has been employed at cost £95 plus £10 per mole port.

KM report:

KB was delighted to tell the committee that the support for the girls' football section is growing very rapidly, with more than 20 youngsters turning up for practice on a Monday evening. KM have agreed a verti drain solution with a local golf club, for which funding has been obtained.

The pitches have all been fertilised, and weedkiller will be applied in the spring at an appropriate time.

He noted that there was a burnt patch on the 7 x 7 football pitch, no doubt caused during the bonfire night event.

He warned the committee that on 13 November and 20 November eight games will be played on each day and this may have implications for car parking at the changeover between matches.

AK advised the committee that there may be up to 6 cars which will require parking on the 13th, as on Remembrance Sunday it is traditional for a procession from the village hall to the church for the service.

v. Booking Officer report: VJ reported that bookings are continuing to go well, and there is a new choir who are meeting in the hall every Wednesday morning. The leader of the choir has reported that although the piano appears to have been tuned, the pitch of the instrument is not appropriate for the use of the choir. The coffee morning previously held by members of the church has now been cancelled.

vi Wood report: no report.

vii. Grounds Report :BS is in contact with Pitman Trees regarding a quote for work to be done on the trees adjacent to the south side of the village hall and at the top of the access road, and still awaits their reply. An email has been received from Cutting-Edge to report that in the week before the bonfire event, while cutting the playing fields, he had run over some metal posts and blue rope, presumably part of the protective fence around the bonfire site and which had evidently been knocked over by members of the public, and as a result were spending a day carrying out maintenance on his Toro mower, the blade of which suffered some damage.

BS

viii. The Christmas tree

VF confirmed that the tree has been ordered, and once it has been installed by Geoff and Gail Allen, she will be seeking help from other members of the committee to install the lighting. VF will test the lights before they are put on the tree.

VF

6. Ongoing Matters:

Scarecrow Trail 2023: planned to take place on Sat/Sun and Monday morning of the May Bank Holiday. AK advised that the subject of a special event to celebrate the forthcoming coronation of King Charles III will be held at the next meeting of the Malborough Parish Council. It is suggested that the 2 events might be combined.

Disposal of gang mowers and towing vehicle; BS has successfully disposed of both vehicles and the proceeds of some £487 was lodged with the treasurer.

Risk assessment: JG is making good progress in rationalising and pulling together risk assessment and health and safety matters for the committee. She has submitted in memorandum a list of questions for resolution to the secretary, and he confirmed he would be responding within 24-hours.

TC/ JG

The Rotary Club of Salcombe have donated 1500 crocus bulbs to Malborough Parish Council for planting around the parish. AK suggested that some of these bulbs might be planted within the grounds of the village hall and will liaise with TL and BS to select suitable sites. VF volunteered to help in planting the bulbs.

AK/BS/TL/VF

Curtains : VJ recommended that this is not a matter of immediate urgency, and would be re addressed in the spring of 2023.

7. **Next meeting: Wednesday 14th December 14 2023 at 7:30 PM in the Annexe**

8. There being no further business, the chairman closed the meeting at 2055

Signed as a true record :

A.Morgan - Chairman

14th December 2022