

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 13th November 2019 At Highlands, Salcombe Road, Malborough

1.Present:

Gail Allen (GA); Tim Chandler (TC); John Jevans (JJ); Val Jevans (VJ); Andy Morgan (AM);
Jonathan Towne (JT); Jill Clarke (JC);
Ann Kendall (AK) representing Malborough Parish Council

2.Apologies:

John Mahood (JM); Duncan Pope (DP); Kevin Broom(KB) representing KM;
Hannah Butler(HB), from Malborough Village Bonfire Night committee

3.The Minutes of the last Meeting.

The Minutes of the meeting of 11th October 2019 were approved by the Committee, and signed by the Chairman.

Proposer: VJ; **Seconder:** JJ

ACTION

4. Matters Arising from the Minutes:

GA advised that the Treasurer had submitted the final accounts for last financial year to the Charity Commissioners.

The Hall Floor, contactors have been appointed to effect repairs, date to be set (**post meeting note – this is now scheduled for Friday 29th November**)

VJ & JJ attended the 'Remembrance Day service on behalf of the committee

The Christmas Tree for 2019 has been donated by a lady from Easton, GA has visited her and approved and it will be cut and transported on 2nd December, at a total cost of £30.00

5. Reports

- a. **Chairman's Report (AM):** Bonfire Night was a success, and AM advised she had had several favourable remarks from villagers.

The chairman had spoken to Mark at the cricket club regarding equipment in the Old Pavilion and other assets but he advised that he wants to keep it "in case". It is believed they also hold significant financial reserves. It is not known whether the cricket club is affiliated and what the terms for them to be wound up may be. AM to talk to DP

AM

The chairman had not had the opportunity to talk to Clive about moving the rubbish out of the Old Pavilion, but Justin has a large trailer.

Gang mowers: following Tony Lyle's email regarding the dilapidated state of the towing vehicle and its lack of brake fluid, JJ will talk to Steve Dyos regarding servicing the vehicle, AM to talk to his contact at Tor Quarry re: maintenance of the gangs.

GA will talk to Paul Pedrick at West End garage about overhauling the towing vehicle.

JJ/GA

- b. **Treasurer's Report (DP):**

The following figures include the £10,000 donation received for the renovation of the toilets et cetera; despite this we are still ahead of our YTD profit year-to-date by £2767.94 p.

Bank Balances at 31.10.2019

General Account	£37,213.81
Wood Account	£3,675.18
Savings Account	£13,358.30
NS&I Account	£4,616.10

In anticipation of the resignation of our Treasurer at the Annual General Meeting, it was felt that action should be taken immediately to ensure a smooth handover. Adverts for a new Treasurer will be put into the Messenger and also on the MVH Facebook page. John Mahood had expressed an interest in taking over the day-to-day input into the accounts so the requirement is for someone who would be willing to take on the production of the monthly and annual accounts. With the invoice for white lining of the car park outstanding it is possible that the work for the 15th November will not take place. **(post meeting note – the work at the Village Hall end of the Car Park was carried out on the 15th November, with the public areas to be done on the 26th November).**

GA to discuss with DP the addition of JM as signatory and to aim for online payment process to the set up in time for DP standing down from the committee.

GA/ DP

- c. Secretary's Report (TC):** TC thanked committee members who submitted ideas for our forthcoming regular advertisement in the Malborough Messenger. Final draft copy was circulated, and several amendments were recommended. **(Subsequent to the meeting these were incorporated in the final draft of the artwork which was sent to AM for inclusion in future editions of the Malborough Messenger.)**

TC has had further discussions with Kathy Harrod, membership secretary for the Kingsbridge and Salcombe Chamber of Commerce, who have expressed a wish to arrange an event in the hall in early spring to coincide with an introductory visit to the Hall and playing fields where members of the committee will be available to guide members of the Chamber through the facilities that are available. TC will liaise with KH and recommended that she contact VJ to confirm a suitable date in the New Year.

TC/VJ

d.Sports (JJ):

Tennis Courts:

JJ has spoken to Kathy Harrod, Parish Clerk to the Malborough Parish Council, regarding funding for the tennis courts. It is possible we may be able to draw on section 106 monies in the region of £30,000 plus possibly another £10,000 if necessary. Three competitive quotations need to be obtained before the MPC can consider any application.

Two companies who specialise in resurfacing and refurbishment of tennis court have been contacted and a site meeting will be held on Tuesday, 19 November at 10 AM with Sports Surface s Solutions, based in the Midlands. A return call is awaited from Court Stall Services Ltd from North Devon to arrange another site visit. JJ has contacted the secretary at Loddiswell Tennis Club and has learnt that their courts were refurbished by First Serve, from Torpoint, and he will contact them to arrange a visit. He hopes to report at the next meeting of the committee.

Little football activity has taken place because of the weather, and the pitches remain in good condition; next Salcombe Town Football Club home game scheduled for mid-January which will give the main pitch a rest. JJ extended his thanks to both football clubs for their sensible approach to calling matches only when weather appropriate which is helping to maintain the condition of the pitches. JJ also extended thanks to Tony Lyle for the care and maintenance of the pitches. Kevin Yeoman is due to Verti drain but this has been delayed because of the bad weather. It will be done as soon as practicable and it is noted that this programme has had a very positive effect on the condition of the pitches.

JJ

e. Booking Officer: (VJ)

We have two new bookings, for a Well-Being group with three sessions a week and a Sewing Group on Wednesday mornings. Salcombe and Malborough Flower Club have given the dates for next year. The Karate group are very happy with their bookings and it is believed they are preparing an advert for the Messenger. The church quiz is on 22 January 2020 and the West

Alvington Singers have booked a concert for June 2020. Voting for the General Election will take place on Thursday, December 12, and the polling booths are due to be delivered on Monday, 9 December.

6. Projects

a. Car Park White Lining

See note under Treasurer's Report.

b. Ladies and Disabled Toilets

3 quotes have been received in recent months, with Dave Prout being chosen to carry out the work. GA, JC and VJ to meet and choose the colours for the cubicles, vanity unit and flooring.

The Tesco Bags 4 Help funding has extended the date by which this needs to be used to end February 2020.

c. Tree survey

GA has received and circulated to all committee members a copy of the tree survey from Phil Thomas Arboriculture reporting on the grievous state of about 20 ash trees suffering from ash dieback on the estate.

It was agreed that John Pitman will be contacted, and two other contractors, to obtain a quotation to carry out all the necessary work as soon as possible.

GA

d. Hard standing for the gang mowers

It was agreed that no further work would be carried out with regard to the hardstanding until early in the New Year. TC suggested that before any further money was spent on the towing vehicle, the gang mowers or a shelter for them we should carefully investigate the financial implications in the short to medium term of such expenditure. He pointed out that all the machinery was nearing the end of its useful life and the annual cost of maintaining both the vehicle and the gang mowers should be set against the capital expenditure and life of the project.

He suggested we should consider alternative ways in which to cut the grass, one of which might be a robot mower and he would investigate and report back to the committee at the next meeting on some of the alternatives available to us and the financial implications.

TC

e. Bonfire night

GA advised that the profit on the event was £1225.21p, less the cost of beer and cider, details of which she has yet to receive. £2800 was paid into the bank.

The committee expressed their delight at the success of the evening which reflects comments made by members of the public during and after the event, and congratulated the Bonfire Committee on the event.

The committee identified some areas which were particularly successful, and also some areas where some improvements could be made, and these will be passed back to the Bonfire Night Committee.

f. Wi-Fi

We have received £408.23 p from the Co-op Local Community Fund, with a further £2,507.55p to be received by 29 November. This money will be used for installation and provision of a Wi-Fi service at the Village Hall.

JJ will contact BT regarding the cost of broadband and a Router He will also contact Thurlestone Village Hall who already have Wi-Fi installed to find out how they arranged for this to be done.

JJ

g. Scarecrow Trail 2020

The Scarecrow Trail will take place on the 23rd, 24th and 25th of May 2020 (with the Hall open only on the 23rd and 24th but with scarecrows left on view until the 25th May). and the theme will be "Children's Story Characters". GA will meet with AK and Gill Boyce for further discussions on this.

h. The Old Pavilion

TC will confirm to the approved building contractor JMV that the work is to start in January 2020. **TC**

7. Any other business

We have been invited by the Kingsbridge and Salcombe Gazette to have an insert in their free annual guide. It was agreed that we would go ahead with this at a cost of hundred £130.40 p, GA to arrange.

GA

VE day May 2020, the 75th anniversary, was discussed and it was suggested that a dance or something similar will be arranged on that day, more details to follow.

8. Date of next meeting: Wednesday, 11th December 2019, at Sunny Thatch, Lower Town, Malborough.

9. Geoff and Gail Allen were thanked for their kindness and hospitality in hosting the meeting at their home.

10. The meeting closed at 2100.