



**Minutes of the Management Committee Meeting
Held at Malborough Village Hall at 7.30pm
on Wednesday 10th May 2023**

Present:

Andy Morgan Chairman (AM); Tim Chandler - Secretary (TC);
John Jevans - Sports (JJ); Val Jevans - Bookings (VJ);
Bob Smale – Grounds Officer (BS);
Victoria Flower (VF);
Ann Kendall (AK) representing Malborough Parish Council;
Jill Clarke (JC) representing MA);
John Yeoman (JY);

1.Apologies:

Jonathan Towne (JT);
Kevin Broom representing KM (KB);
John Mahood - Treasurer (JM);
Janice Ginn– Safety Officer (JG);
Sally Harvey (SH);
Tony Lyle–Wood Officer (TL);
Matthew Villaneuve (MV);

2.The Minutes of the last Meeting.

The Minutes of the meeting of 12^h April 2023 were approved by the Committee, and signed by the Chairman.

Proposed: JJ; Seconded VJ

3. Matters Arising: None

ACTION

4. Reports

i. Chairman

As agreed at the committee meeting on 12 April, the chairman had investigated matters pertaining to the provision of CCTV coverage for the old pavilion and tennis courts, and separately the skateboard park. He advised and recommended that the following equipment would be suitable to provide the level of security that we require: –

For the old pavilion/tennis court area, RNL8 – 410 unit +2 RLC – 842A cameras, system capacity 2Tb

cost £401.53 p

For the skateboard park, one PT2 camera

cost: £229.49p



Associated solar panel

cost £29.99 p

AM and BS will examine the possibility of mounting the PT2 camera on one of the existing floodlight poles, if this is not possible, then in addition we shall be obliged to purchase a 5 m bolt down pole at a cost of

£291.06 p.

JY mentioned that as the tennis courts and the skateboard park are the responsibility of Malborough Parish Council, it was possible that they may consider helping towards the cost of this equipment.

The hope was expressed that it may be possible for a decision to be made on this matter at the next committee meeting on 14 June 2023, so that we may proceed to obtain and install this important equipment.

AM advised that there had been a problem with the Wi-Fi installation hall, this was identified by Open Reach as being on the network. AM had initial problems in persuading Open Reach that he was the authority on this matter, and confirm that the authorised agents in future dealings with Open Reach are GA, JM and AM. It was found while work was being done that the router had failed probably as a result of the recent lightning strikes, and a new one has been obtained. AM to talk to JM about setting up a direct account for CCTV for the future.

ii. Treasurer: in the absence of the treasurer, TC provided the committee with the year-to-date totals for income and expenditure and current bank account holdings. Full account attached to these minutes.

iii. Secretary: TC thanked all committee members for providing up-to-date contact details which enabled him to provide everyone with a new total contact list for the current year. He emphasised that the details on this list are for the use of committee members only and should not under any circumstances be disclosed to any other person, in order to comply with the current General Data Protection Regulations. TC reminded the committee that the closing date for material to be included in the next edition of Malborough Messenger is 24 June, as advised by the editor.

TC/VF

iv. Sports: the KM season has now come to an end, although there are still some special matches to be played over the next few weekends and also some training sessions during the week. There will be a programme of pitch maintenance/repairs during the closed season in cooperation with Dave Bawden at Cutting-Edge.

The Clubhouse has been painted and treated and KM have an odd-job man to do this sort of maintenance for them. I have asked Kevin for further details, i.e., costs et cetera and will report back to see if the committee thinks that asking him for help might be worthwhile.



No further news from Madge regarding the basketball court/MUGA or the BMX date facility proposal.

It has been noticed that a number of significant holes have appeared on the football pitch in the south-east corner, but the cause for these could not be identified. JJ will discuss this with the mole catcher as the holes may provide a risk for footballers. KM are hoping to form a ladies' team, who if successfully formed will meet on a Saturday afternoon.

v. Bookings: more children's parties been booked throughout the year, also a couple of adult parties. Aaron Ryder has booked a boxing event on 3 June, the Stanborough Singers have an afternoon tea and show on 18 June, MAD quiz is now 24 June, the school have a fete on 28 June from 3:30 PM and there is a folk music evening on 1 July. The church has hired the car park for 19 July. I have had two enquiries, one from RNLI for a musical evening, and possible big-band entertainment evening featuring a dancer from Strictly Come Dancing. EOL AS are back this year, and have booked a few dates in July and August for which a significant deposit has been

requested.

VJ

vi. Grounds Report: as discussed and agreed at previous committee meetings, work has now started on the wildflower areas within the grounds. The banks are been sprayed with a powerful weedkiller and also along the gully by the tennis courts, this work having been done by Cutting-Edge. The trees adjacent to the Hall and on the other side of the slip road have now been pollarded and everyone agreed that this has made a great improvement to the level of light, particularly near the front doors to the Hall. It was noted that the ivy has still to be stripped from the trees, and the question of replanting the flowerbed with some suitable shrubs on the field side of the lower wall was discussed and a proposal will be considered at the next committee meeting. The plan to remove the upright poles which previously supported floodlights on the east side of the playing fields has been pursued, and a contractor to remove the poles has been found, provided that we undertake to cut them down or pull them out. No further development with regard to the repairing or repainting of the grandstand.

vii. Wood report: no report

5. Malborough Parish Council Matters:

Immediate past chairman of the Malborough Parish Council expressed his thanks on behalf of himself and his wife for the generous gift which the committee had presented to him in recognition of his many years of service to the community, and in particular his commitment to provide support for the activities at the village hall. His help will be sadly missed.

He also expressed thanks on behalf of the MPC for the work that everyone had done over the Coronation Weekend to set up, run and strip down. It was generally agreed by the committee that the event had been well received by Malborough residents and as a result of cake sales, £90 will go to Malborough church and £90 to the village hall.



AK advised that the proposal to Fields in Trust with regard to the planned extension to the car park is in the pipeline, and forms have been received for completion in the hope that a decision may be made within a few weeks.

PROJECTS FOR 2023

1. New ceiling lights for Annexe – AM is arranging a date with Ben the work to be done.
2. New curtains for Hall; as reported earlier this will be undertaking in the autumn.
3. Painting the old pavilion – TC advised this will probably happen in June, and a work party may possibly do this work, otherwise a local handyman will be employed.
4. Maintenance of hall floor – VJ will discuss this with GA who has previous experience in this matter.
5. Signs at bottom of entrance road – TC to contact Cllr Mark Long to request that SHDC reinstall the signposts which are currently leaning.
6. In view of the recently imposed hosepipe ban, pressure washing will not be possible in the near future
7. Floodlight post removal – see the Grounds Report above
8. Hearing loop for Hall – AM to investigate and come back to committee with costs
9. Co-op community fund is open for applications and VF will provide TC with details
10. VJ notified the committee that the ceiling of the kitchen is now badly discoloured, possibly from damp, JJ agreed to find an odd job man to do this work.

7. Date of next meeting: Wednesday 12th of April 2023 following the Annual General Meeting.

9. The meeting closed at 2020.

Signed as a true record :

A.Morgan - Chairman

14th June 2023

*Malborough Village
Hall & Playing Fields
Association*

A Registered Charity No. 268019

