

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION
Minutes of the Management Committee Meeting
Held at Malborough Village Hall at 7.30pm
on Wednesday 11th May 2022

Present: Tim Chandler (TC) Secretary; Janice Ginn (JG);
Sally Harvey (SH); John Jevans(JJ) Sports Officer; Val Jevans (VJ) Bookings Officer;
Tony Lyle (TL); Andy Morgan (AM) Chairman; Bob Smale (BS);
Malborough Parish Council represented by John Yeoman(JY);
Jill Clark (JC) representing MAD;

1.Apologies:

Kevin Broom representing KM (KB);
John Mahood (JM);
Jonathan Towne (JT);

2.The Minutes of the last Meeting.

The Minutes of the meeting of 13th April 2022 were approved by the Committee, and signed by the Chairman.

3. Matters Arising:

- a. JY asked for an amendment to the Minutes of the meeting of 13th April to note that under item 3 the tree was for the Platinum Jubilee and not the Duke of Edinburgh as recorded.

ACTION

4. Reports:

- a. Chairman: AM advised that he had been in touch with a lighting assessment consultancy, and had provided them with the details of the Annexe and our need for new and more effective lighting. They have recommended using 24 'Skydisc' luminaires, installed in 6 rows of 4 across the room to provide a suitable level of light. Estimated cost for the equipment alone £600. AM agreed to contact his suppliers for a costing and also to assess whether such an installation could include dimmer switches.

AM

- b. Treasurer : the accounts to end April 2022 had been provided and distributed to all committee members, a copy is attached to these minutes. There were no matters of concern

- c. Secretary : drinks licence: TC had been in touch with SHDC to ascertain that we have a permanent licence to cover the Hall and Annexe, and the concrete pad on the south-west corner. In addition, the Old Pavilion and a piece of land to the south of that building is included in the licence.

Utilities: TC had been approached by an energy broker, Utility Aid, who had invited us to use their services to ascertain whether we might be able to purchase our energy supplies more effectively. The committee agreed that this can be pursued and TC will respond accordingly. It is understood that Utility Aid make no charge for this service.

TC

TC had been in touch immediately after the April meeting with Devon Constabulary, reporting the damage to the Forest School using the relevant website. A reply was received on Monday, 9 May advising that due to shortage of personnel there is currently no police officer in the Kingsbridge area. However, they will do what they can to find someone to do a

site visit. It was agreed that, in the first instance, warning signs about CCTV in the wood could be erected, and TC will liaise with TL to agree a suitable site for such signs.

TC/TL

- d. Sports Officer : JG reported that a new padlock has been fitted to the Tennis court gate. He has heard from the netball girls who are still trying to get a team together for the new season. KB had sent a written report advising that the KM season runs to the end of May, following which there will be regular training sessions. There have been no recent problems with parking as they have been able to use the overflow car park. JJ has discussed the proposed fees for the 2022/23 season, with an increase of about 10%. KM have applied for grants to cover the maintenance of the playing fields, and also for new replacement goalposts, which will be on wheels and can be stored securely next to the clubhouse when next in use. It was noted that Kevin Yeoman has changed his job and will no longer be available to carry out the Verti draining. JJ will discuss this with KB and also Salcombe Rugby club to see whether a combined contract can be established.

JJ

- e. Bookings Officer: no developments since the last meeting, all regular bookings continue as before.

- f. Grounds Report: the contract for cutting the grass within the grounds of MVH has been finalised with Dave Bawden, trading as Cutting-Edge Garden Services, and the contract signed by JJ and TC of the half of MVH. Dave Bawden has started already and the results appear satisfactory. His primary contact will be through BS.

BS has carried out a detailed survey of the various options open to us with regard to mowing equipment for the future. He has carried out a thorough examination of the gang mowers and found several serious mechanical faults. He has purchased several replacement parts in order to keep the mowers going in the short-term, but advised that they are really at the end of their working life and we should be urgently seeking replacement equipment. He is researching the various options open to the committee and will bring a report to the next meeting with those options and his recommendations, together with full costings. Also, the implications of any future new equipment on the existing grass mowing contract, should this apply.

BS was asked to advise the contractor to cut one mower's width only around each of the two wildflower beds to permit them to put on some growth. In addition, BS will discuss with the contractor the cutting of the paths through the wood. BS was also asked to obtain a quote from the contractor for clearing all growth from the bank adjacent to the tennis courts.

BS

- g. Wood report: TL reminded the committee that last year Pitman's Trees, with his guidance, had cleared the undergrowth in approximately two thirds of the wood, and he obtained agreement from the committee that he should get a costing from Pitmans for clearing the remaining one third and bring this to the next committee meeting for approval. He advised that some of the ash trees are already showing signs of dying off, and he is arranging for new whips to be planted.

TL

5. Ongoing Matters :

- a. Platinum Jubilee Celebration, Sunday 5th June. SH had held a meeting with Kathy & Gail, and they have agreed the programme which will appear on posters around the village in advance of the event. An outline of the programme is attached to these minutes. JJ and VJ will run a bar, which will be in the tent probably on the concrete pad to the south-west of the hall which is covered by our existing licence. Crunchy will provide his bouncy castle and in addition will run two children's entertainment events during the course of the afternoon. It was agreed that the

chest freezer would be placed in the parish office in the week before the event, and stocked up with ice cream, where it can be kept secure, bearing in mind the other event which will take place during the holiday weekend. Sally is also planning to hold a small raffle to raise a little money towards the cost of the event. A team will be at the Hall at 1.00pm to put up bunting, tents etc.

SH/ALL

b. Access for All footpath: AM and JY agreed to meet to mark out the footpath at 5:30 PM on Tuesday, 17 May 2022.

c. Extension to car park – no further developments

d. Memorial tree has been planted

e. All work completed

^. Any other business:

a. SH advised that access to the emergency exit in the upstairs storeroom was blocked by items placed there by persons unknown. TC agreed to produce a notice to go on the window emphasising the importance of keeping the area clear.

TC

b. Repairs to the play area: JY advised that two pieces of wood still need to be replaced, which SHDC have undertaken to carry out on 15 June. In addition, he had noted that the rubber crumb around the new rubber mats has been pulled up, more has been ordered and he and Geoff Allen will carry out the work as soon as possible.

c. TL confirmed that the pile of rubble adjacent to the grandstand will be moved very soon.

TL

d. VJ enquired as to when the fences either side of the entrance to the rear car park will be replaced and realigned with new notices to deter illicit parking. TC promised that he would look into this and come back at the next meeting with a definite proposal.

TC

e. It was noted that several residents from Cumber Close have been throwing rubbish and building rubble over the fence onto land adjacent to the dog walking footpath around the wood. This is unacceptable and possibly illegal. TC will prepare the letter and submit it to the chairman for approval. When approved he will run off some copies and deliver to SH who has promised to post them through the doors of the properties that relate to this problem in the hope that we can deter future dumping.

TC/SH

7. Date of next meeting: 8th June 2022.

There being no further business, the chairman closed the meeting at 2110.

JUBILEE WEEK-END
PROPOSED PROGRAMME

2ND June 9.15pm A beacon to be lit at Burley Dolts, walking groups from village hall car park

Flower display in church begins

4th June Cream teas in St Peter's and All Saints church

5th June 12:30 PM Official opening of the new Malborough Play Park

Followed by picnic (bring your own food) at the Village Hall from 1.30pm

Advertised finishing time 5 PM (flexible)

At the Village Hall will be provided

Teas and Coffees, (Sally's team)

Bar (John and Val)

Crunchy Carrot from 2:30 PM – bouncy castle and children's entertainment

a small raffle – prizes welcome (Sally)

ice creams