

# MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

## Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 12<sup>th</sup> July 2017 In the Annexe of Malborough Village Hall

### Present:

Andy Morgan (AM), John Jevans (JJ), Val Jevans (VJ), Jonathan Towne (JT), Gail Allen (GA), Jill Clarke (JC), John Mahood (JM), Duncan Pope (DP)

**John Yeoman Represented Malborough Parish Council**

Apologies: Margaret Pearse (MP)

The Minutes of the last Meeting. The Minutes were approved by the Committee and signed by the Chairman.

**Proposer :** Jill Clarke      **Seconder:** Val Jevans

There were no Matters Arising from the Minutes:

### Chairman's Report:

**Change of Coin Meters for new £1 coin:** To contact relevant companies and sort these out.      **Action: AM**

**Gang Mower Base:** Unable to do the work because of weather constraints, however KM had offered to get this sorted along with work they are planning by the New Pavilion. As they were using a contractor for the work and the labour cost plus concrete was to be paid for by MVH, JJ to discuss costings with KM. As they would have a digger on site it would be helpful to have the base dug out and then MVH to use volunteer labour for the concrete base.      **Action : JJ**

### Treasurer's Report:

Sales of £3,500 – large proportion of this was the Fete. With the whole of the insurance payment of £1,352 included in the accounts then net loss for the month of June was £758. DP asked the Committee if they would prefer to see the figure spread over the year – this was agreed. Under this process, therefore, then a profit would be shown in June. Quite a lot has been paid out for playing field maintenance through the goal mouth repairs etc. In Receivables there is nothing older than May. Chris Dawson paid in July thus not reflected in June accounts. WI paid using June Invoice reference but not yet paid the May invoice? DP to check re paying reference 500175. There are a number of invoices awaiting payment and now that the mandate has been transferred to DP, the card reader can be collected from Lloyds and from then on direct payments may be made.

### Secretary's Report:

The old yellow and blue china from the Hall kitchens have now been moved down from the upper store to the garage to be eBayed.

Two plumbers have been contacted and a further plumber has also been recommended, with a view to quote for:

- a) The work involved in the Shower Room and
- b) The work to revamp the Ladies Toilets/Disabled Toilet (ball park figure to ascertain amount of funding needed)

The Hot Water Boiler in the Main Hall Kitchen was reported as having broken down. GA contacted the Service Department of Burco and was instructed by an engineer that it was necessary to descale and also fit a new filter. Having done this, the same error message still showed. An engineer's call out was going to cost £145 plus VAT, so Geoff Allen offered to try and find the fault. A faulty thermostat was fitted at a cost of £8.78. Nick Tee of T Electrics also repaired the socket into which the boiler is plugged.

Play Area incident (when 2 rails alongside the nursery swing set were damaged) and the various emails flying about were discussed. The meeting were in agreement that it was a pity no apology had been forthcoming

from the youngsters involved. Meanwhile, Geoff Allen and John Yeoman have fitted 2 additional uprights to each side of the swings and notices - "Do not climb" - have also been fitted to the rails and in several places on the inside of the cycle track fence. It was also reported to the meeting that 5/6 youngsters have been spotted recently on the roof of the Annexe but that they ran away when approached.

A letter (on the advice of the police) has been sent to Peter Sheridan re the Kickboxing/TaeKwondo sessions on the 26<sup>th</sup> June. Apparently he is now conducting his sessions on South Sands.

Wales and West have been reminded that this is the time of year when they are due to cut the hedge alongside the Hall and Public Car Park – as per the terms of the lease for the Gas Governor.

### **Sports: (JJ)**

The Cricket Frame is now at Mark Rossiter's barn and is available for return when needed. Mark Rossiter will also put goal posts back in when needed. There is no fixture list available yet. JJ has been in contact with the LTA with regard to funding for refurbishment of the courts.

#### **(John Butler arrived at 8.00pm)**

KM want to put CCTV up around clubhouse and container. A window was smashed (DNA identified the person responsible) and also referee door kicked in. The Committee discussed the proposed installation which was detailed in an email from Madge Bailey to JJ. KM is being advised by Steve Mammatt of ActionWest. Much concern was expressed by the committee about this installation. Permission would be needed from everyone – School, visiting teams etc. JJ to reply to KM with the committee's decision.

**Action: JJ**

***At this stage of the meeting, the committee welcomed John Butler (a former committee member and parishioner) to join in the meeting to enable him to raise the possibility of holding a Firework and Bonfire Night in 2017.***

John apologised for the misdirected comments to committee when 2016 was cancelled. He was impressed with the detail of the planning and the reasons given for cancellation. He has agreed to act as Chairman of a sub-committee to try and run bonfire night 2017 and to report back to MVH. There is a first meeting of this sub-committee in the 3<sup>rd</sup> week in August. Attending numbers were a major concern and they would like to bring it back to a village event. Other sports users on the field need to be happy. There needs to be enough people to police and steward the event and parking is one of the major considerations. Three other people – Tony Lyle, Trevor Greenwood and Tom Bunn have volunteered to be on the sub-committee. John has a list of 120 names from last year who said that they would be interested in helping. Assuming not everyone from last year would volunteer then there could possibly be 60 volunteers. They have looked at charging for entry but this is not possible because of the insurance implications. Advertising to be done via posters in village, word of mouth – no social media, website, press, information centres. Once their meeting has taken place, John will produce an Event Plan. GA to confirm previous bonfire night helpers. The event to be a village event but, as a by-product, should generate money for the village hall. Clearing up afterwards can be minimised by having sufficient stewards to prevent unauthorised fireworks and sparklers getting onto the fields. MVH to insist no football is played on the Sunday 5<sup>th</sup> to allow for proper clearing of the fields. GA to send First Aid contact to John and also check with Howard of The Dinner Service to see if he would be willing to run the Hogs Roast as per previous years.

#### **John left meeting at 20.36.**

The Committee confirmed that a) AM as trained firework operator needs to be comfortable with those helping to deal with the bonfire and fireworks, b) funds raised go to MVH ?maybe percentage to DAAT, c) this becomes a village event with much reduced numbers from previous years

### **Sports: (JJ) - continued**

Goalmouths – looking good but with only around a month to go before they are played on JM expressed concerned that the turf will stand up to being played on so soon. JY queried why the practice goal was not astroturfed as had originally been detailed by KM – down to cost.

KM wish to concrete the area beside the container to tidy it up and then to lay rubber mats onto the concrete to give a pad for storage of aluminium goals. It was suggested they may be better moving the container across to make a corridor between the changing rooms. JJ to discuss with KM.

**Action: JJ**

### Booking Officer

The New Jersey Boys had a good booking recently and hope to return with an ABBA concert next year. Ultimate Fabrics – Sat 29<sup>th</sup> July - have asked if we could post up a picture of their previous booking in the Hall onto MVH Facebook page.

Tracey Clapp has booked 21<sup>st</sup> Aug – Bingo – charity event organised by Co-op

Enquiry has been made for a Ruby Wedding Party in February where they would like to bring their camper vans to park overnight. As no overnight camping is currently allowed on site then it would create a precedent if permission was granted.

### Parking /Rear Extension Update

The Parish Council have kindly agreed to underwrite the expenses for the Car Parking project up to £1200 plus VAT. (This does not include the rear extension.) To save on planning permission expenses in the future it was agreed that we should include both projects in the planning application and the extension carried out at a later stage when funds allow. The one condition laid down by the Parish Council is that, as far as the car parking is concerned, once permission is obtained, the work is carried out within 6 months.

The Committee confirmed it was in favour of proceeding with the two projects.

### Any Other Business:

- JY reported that the Access Path has been strimmed by Malborough Garden Services at the expense of MPC. Jonathan Hawtin is looking at a surface for path and has suggested wood chippings may not be the best answer. JY asked if he may cut some tree branches off which are overhanging onto the cycle track.
- A large number of rubbish bags were dumped alongside the recycling bins and also one beside MVH bin. Geoff Allen has cleared them. Maybe better sign on the MVH bin?

(John Yeoman left the meeting at this stage).

- Jonathan Hawtin's team have reported that there is a significant increase in dog mess on the grass areas which they maintain and, particularly, in the area opposite the outdoor gym equipment. It was suggested we ask for another dog bin – to be sited on the wall near the equipment and which could be easily emptied by SHDC by driving into the car park. It may be time to review the access we give to dog owners and their dogs and also to improve the signage around the whole area (including moving the sign at the entrance to Cumber onto the fields as owners are allowed to walk from Cumber to the Access Path). GA to contact MPC with a response to the email from SHDC regarding dog control on MVH land. GA to send plan of area to JT to enable him to review current signage relating to access for dogs. **Action: GA**

***The meeting closed at 21.14 hrs . The next meeting will be Wednesday 13<sup>th</sup> September at 7.30pm. (There is no MVH & PFA meeting in August).***