

# MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

## Minutes of the Management Committee Meeting Held at 7.30pm on Thursday 12<sup>th</sup> July 2018 In the Annexe of Malborough Village Hall

### **Present:**

Andy Morgan (AM), Duncan Pope (DP), Gail Allen (GA), John Jevans(JJ), Val Jevans (VJ),  
Anne Kendall (AK), Tim Chandler (TC),

**(Ann Kendall represented Malborough Parish Council)**

### **Apologies:**

Tony Lyle (TL), Jill Clarke (JC), John Mahood (JM), Margaret Pearse (MP), Jonathan Towne (JT),  
Steve Dyos (SD).

### **The Minutes of the last Meeting.**

The Minutes of the meeting of 13<sup>th</sup> June 2018 were approved by the Committee and signed by the Chairman.

**Proposer:** Val Jevans      **Seconder:** John Jevans

### **Matters Arising from the Minutes:**

GA advised that the cutting of the outfield has been carried out as have the wood paths and field access paths and also the disabled/pushchair access path across the back of the play area.

The tennis court bank has been cut back.

The Collaton Road bank has been cut by the Parish Council.

A full electrical inspection of the premises will be conducted on Monday 23<sup>rd</sup> July by T Electrics.

GA thanked the committee for allowing 2 skips to be positioned at the Highland end of the car park.

A letter of thanks was sent to John Yeoman for his work on the cycle track fencing and gate post.

The Seamoor Lottery is now operating and GA has a welcome pack and advertising information to distribute.

### **Chairman's Report (AM):**

The work to correct one of the cameras and also the process of ensuring 30 days of recording is maintained will be done on Monday 16<sup>th</sup> July.

### **Treasurer's Report (DP):**

DP provided the current balances as at the 31<sup>st</sup> of May 2018, as follows:

Treasurer's account: £27,984.13

Business bank instant (Wood a/c): £3,672.54 p

Business bank instant: £13,348.81 p

NS and I: £4,582.20 p

The Annual report for the Charity Commissioners is nearly complete, certain personal data still awaited prior to it's submission.

### **Secretary's Report (TC):**

The secretary confirmed that this meeting had been moved from the previously agreed date of Wednesday, 11 July in order to avoid clashing with the semi-final of the World Cup.

### **Sports (JJ):**

The response to the request to the village for feedback on the popularity and viability of installing golf nets on the playing fields has been very small, with three villagers in favour and two against. The committee considered in depth many aspects of this proposed project, including supervision, safety, abuse, cost, maintenance costs, and insurance. It was felt that at this time there is no justification for this expenditure with such little support.

Salcombe Football Club have applied to hold their matches on the playing fields in the coming season. They have been offered 17 matches at £22.50 per match, +3 pre-season friendlies.

The committee confirmed that TL has the authority, as groundsman, to decide if and when the pitches are fit for playing; this is particularly important where there is a conflict between consecutive bookings.

Investigations are still underway with regard to digging out a new practice goal so that one may be in use what the other is recovering.

**Action: SD**

### **Booking Officer: (VJ)**

The ABBA GIRLS' evening was very successful. However, the hall was not left in a totally clean condition. The next tribute evening will be the Jersey Boys again on Thursday, 18 October.

Gratitude was expressed to GA and Martin Gaultier for sorting out the new booking system. Hallmaster has now been cancelled with a pro-rata refund due (GA to chase this) and all the outstanding bookings are now being entered online. This will obviously take some time. Once done then the calendar will be embedded into the village website together with an online enquiry form for bookings queries.

**Action : VJ, GA**

The rowing girls have enquired about booking another bingo evening in the autumn and we are waiting to hear which date suits them.

Plantation Teak held a garden furniture sale a couple of weeks ago, and have booked another one for 28 July.

With regard to clearing up after the event, the committee decided, that in view of the satisfactory fee paid for the hire of the hall on such occasions, cleaning needs to be arranged if other hirers are due in. GA to discuss this with Hayley to see if she would be interested in the occasional extra session.

**Action :GA**

### **Car Park / Extension Update**

The required percolation test took place on Friday, 15 June. Despite the data having been sent to SHDC as requested, they are now asking for a soak away and drainage scheme. Planning permission will be dependent upon their approving of this. Possible additional cost £700 to have this scheme prepared. In view of the time taken by SHDC and despite all documentation having been sent to Fields in Trust, the FIT trustees are unable to include this project in their July meeting without the confirmed Planning Permission. It is hoped that this will be received in time for the next FIT meeting in August (date to be decided).

The Clerk to Malborough Parish Council is in contact with SHDC in this regard.

The chosen contractor will be contacted to see if we can get a date in his diary once he has completed his current project.

**Action: GA**

### **Audio-visual equipment**

#### **Interactive projector with whiteboard – Epson EB – 1430 WRi**

The whiteboard has now been installed, together with remote control and interested parties will be notified of the availability of this equipment.

**Action: GA**

### **Shower room**

A date for the work on the shower room needs to be agreed with the two contractors and the Hall diary. GA to consult with VJ on possibilities and will work out a plan on how best to deal with the Parish Council store and also the Hall cleaning materials.

**Action: GA**

### **Fencing at the top of Collaton Road bank**

GA reported that the contractors have completed the work. The wood from the old fence has been left in piles for those interested in taking it for. Any remaining will be transferred to the bonfire site by the contractors.

GA suggested that Jonathan Hawtin's team be asked if they would trim around the bench on the Collaton Road side of the bank and tidy up any areas on the bank as necessary. The committee agreed. The Salcombe Road hedge has also had its annual cut as part of the Wales & West lease.

**Action: GA**

### **Ladies' and Disabled Toilets refurbishment**

The project has been accepted by the TESCO 'Bags of Help' fund, and will be included in the choice for customers at Tesco in Kingsbridge to use their voting tokens. The result of the vote will be announced at the end of August giving the project a possibility of being awarded £4000, £2000 or £1000 towards the refurbishment of the Ladies and Disabled Toilets.

### **Any other business**

Margaret Pearse will be leaving shortly for a prolonged visit to Australia.

The fire extinguishers have been checked and tested, and one was found to have been used. JM has volunteered to be fire officer and will check all extinguishers on a monthly basis.

**Action: JM**

Bonfire night: JJ will contact John Butler to establish the bonfire night committee's plans. If they intend to proceed with a firework night display this year and would like the fireworks to be ordered through the MVH committee, this should be done before the end of August, to attract an effective discount of 50%. It was emphasised that stewards at the bonfire night display must remain in position until after the event has finished and public have cleared the site, and also to help clean up the following morning.

**Action: JJ**

A proposal had been received that we should encourage the installation of beehives in an appropriate position within the playing fields. Committee discussed the matter and expressed concerns regarding supervision and security. No decision was made. AK mentioned that she would be happy to have a beehive in her garden if someone wished this.

***The meeting closed at 20.45 hrs. The next meeting will be on Wednesday 12<sup>th</sup> September 2018 at 7.30pm in the Annexe***