

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 8th January 2020 At The Annexe, Malborough Village Hall

1. Present:

Gail Allen (GA); Tim Chandler (TC); Jill Clarke (JC); John Jevans (JJ); Val Jevans (VJ); John Mahood (JM);
Andy Morgan (AM);
Ann Kendall representing Malborough Parish Council
Kevin Broom representing KM

2. Apologies:

Jonathan Towne;

3. The Minutes of the last Meeting.

The Minutes of the meeting of 11th December 2019 were approved by the Committee, and signed by the Chairman.

Proposer: VJ; **Seconder:** GA

ACTION

4. Matters Arising from the Minutes:

Jonathan Towne has endeavoured to contact Torr Forge with regard to the gang mower but has been unable to raise a response so far.

5. Reports

- a. **Chairman's Report (AM):** none
- b. **Treasurer's Report (DP):** none
- c. **Secretary's Report (TC);**

Posters announcing the 2020 Annual General Meeting have been erected at Malborough Post Office, The Old Inn, The Village Hall and Malborough Co-op. Inserts will be placed in the February 2020 edition of the Malborough Messenger and 3:1. An advertisement will appear in the Kingsbridge and Salcombe Gazette on Friday 31st January 2020.

- d. **Sports (JJ)**

Tennis Courts:

Malborough Parish Council have agreed to a meeting to discuss the use of the outstanding 106 grant money towards repairing the tennis courts, on Monday 13th January 2020, comprising John Jevans, Kathy Harrod, John Mahood and John Yeoman, time to be agreed.

- e. **Booking Officer: (VJ)**

Monster Mash have booked the Hall for 1st/2nd May 2020, clearing up on Sunday the 3rd. Sam, who runs the stretch classes in the Annexe on Mondays, has a new job so can't always see a regular client on Thursday. She enquired as to whether she could actually start now on a Monday at 9 AM. The church quiz will now be on Friday the 21st of February 2020 as Jill is not available 22nd February.

JJ

6. Projects

- a. **Ladies and Disabled Toilet Refurbishment**

Dave Prout and his team dismantled the toilets and cubicles, as planned. Much unnecessary pipework has been removed and simplified. The flooring is now laid in both areas. The sanitary ware and new cubicles have been delivered and are being installed over the next week

with the new pipework ready for this. The decoration of the area has now started and will continue as and when necessary. Andy Morgan has commenced the electrical work to remove an unwanted electrical spur, providing power to hand dryers and fitting new sensor-led lights. The decoration of the area will continue as necessary throughout the next week. We are currently on track to have everything finished before the 17th January. GA has sourced hand sanitisers, replacement toilet brushes and an automatic air freshener. Once both areas are almost complete then replacement mirrors will be sourced for the vanity unit and disabled toilet. Geoff Allen has fitted a new, disabled toilet lock.

With the contract for the baby changing unit due for renewal in February GA contacted PHS to ask if MVH could purchase this unit as we could buy the exact same model outright for the same price as the annual contract. PHS wanted £140 but eventually £100 was agreed

b. Tree Cutting

GA has advised those contractors who were not successful in being awarded the contract for tree cutting and confirmed with Pittman Trees that we would like them to carry out the work. Possible dates are awaited from them. Meanwhile, GA has applied to Devon County Council for one of their free tree packs and confirmation of our application has been received. We are advised that we will know by the 3rd February if we are successful. If we are, then we will be able to plant the new trees in between the roots of the felled trees.

GA

c. Scarecrow Trail - May 23 – 25th May 2020

A meeting is planned for this week between Ann Kendall, Gill Boyce and Gail Allen to start the planning of this event.

d. Christmas Tree

Geoff Allen has now removed the village Christmas tree and taken off the lights (which have all been checked and packed away in the upper store room). The branches of the tree have been moved the bonfire site from where the schoolchildren will collect, as and when they need them, to build dens in the Wood during Forest School seasons.

The inside trees have been dismantled and packed away together with all decorations, which are also stored in the upper store room.

e. Wi-Fi

TalkTalk have offered a 24-month contract which will provide Business Broadband at 32-48. It was agreed that we should take out a 12-month contract initially and then judge the results.

JJ

f. The Old Pavilion

TC had a meeting on Monday, 6 January with James from JMV to finalise arrangements for the refurbishment of the Old Pavilion. It was agreed that the wall at the north end would be replaced with two large opening doors to permit easy ingress for any future mowing machine. In addition, it was suggested that the pavilion veranda facing the tennis courts be boarded in to extend the net storage area of the building and the inner wall on that side would be removed. James anticipate starting work at the end of January, He will be submitting an invoice for a deposit of 50% of the total cost to permit him to purchase all the necessary materials. Once received this invoice will be passed immediately to DP for prompt payment. AM pointed out that any opening doors on the north side must not impede upon the main electrical intake cables which run up that side of the building. AM hoped to be able to clear much of the rubbish from the building by the end of January and would ask Clive Wrangles for the use of his trailer to remove such rubbish.

AM/TC

g. Mowers

Following his written proposal to the committee at the December meeting, TC reported that he and JJ had visited Modbury playing field and met with Peter Watts, chairman of Modbury Parish Council who manage the facility as a subcommittee of the Parish Council. The layout of football pitches at Modbury is quite similar to Malborough, and to keep the pitches in good condition they have two mowing machines, a Colt Cadet 61 inch which is a zero turn machine which they purchased as an ex demo for £9000 about two years ago; they also have a smaller zero turn machine which was not examined. The pitches were inspected and felt to be in very good condition for this time of year, and the finish was certainly as good as that provided by gang mowers.

TC had visited Shinnars Bridge at Dartington for a meeting with Andy White, to discuss possible alternative machines. Andy has been asked to source a suitable machine for us from the second-hand and ex-demo market in the south-west and report back on his findings. No commitment has been made to him in the event of any future decision.

T

7. Annual General Meeting

The Annual General Meeting will take place on Wednesday the 12th of February 2020 at 1930. All committee members present pronounced themselves ready to stand again to serve through the coming year. The sourcing of a replacement Treasurer has yet to be resolved and all members were urged to make the utmost effort to find a suitable new candidate.

8. Any other business

- a. VJ presented a schedule of the new proposed rental charges for the hall for 2020 and these were approved by the committee.
- b. AK advised that the parish council had not yet received sign-off approval for the proposed extension to car park, however as the drainage people are still presenting areas on which they are not satisfied. The parish council is “on the case”.
- c. TC advised that he had been told by a member of the Keep Fit class that they often had to sweep the Hall floor on Thursday mornings before they could start exercising. It was suggested that this was because of the dirt that was left on the floor by the Malborough school during their session every Wednesday. This will be looked into.

9. Date of next meeting:

Wednesday, 12th February 2020, in the Annexe, Malborough Village Hall, immediately following the Annual General Meeting

- 10. **The meeting closed at 2045.**