

Minutes of the Meeting of Malborough Village Hall & Playing Fields Association

**Held after the Annual General Meeting on February 14th 2018
In the Annexe**

Present: Andy Morgan (AM), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Jonathan Towne (JT), Jill Clarke (JC), John Mahood (JM), Duncan Pope (DP), Margaret Pearse (MP), Tim Chandler (TC), Tony Lyle (TL)

John Yeoman represented the Parish Council

Apologies for Absence: Steve Dyos (SD)

Election of Officers

The following agreed to re-stand in their post having been proposed and seconded at the AGM

Chairman:	Andy Morgan
Treasurer:	Duncan Pope
Assistant Treasurer:	John Mahood
Sports Rep:	John Jevans
Booking Officer :	Val Jevans Jonathan Towne

Gail Allen stepped down from the Committee as Secretary but remains as Committee Member

Tim Chandler agreed to take on the post of Secretary

Proposed: Gail Allen Seconded: Val Jevans

Tony Lyle

Proposed: Duncan Pope Seconded Jonathan Towne

The following also agreed to re-stand and will represent the various organisations:

Jill Clarke (MAD), Margaret Pearse (SVRA), Steve Dyos (KM)

The Minutes of the last Meeting (January) were approved by the Committee and signed by the Chairman.

Proposed: Val Jevans Seconded: Duncan Pope

Wood Report – Tony Lyle

The School continue to make good use of the wood for their outdoor activities and do some cutting back of rotted branches etc.

The snowdrop and bluebell planting last spring has started to show results with snowdrops appearing for the first time. We await the bluebells with hope!

Some of the trees will need thinning this year and I am planning on drawing up a schedule for doing this in sections.

The sports field is recovering from the awful weather and some serious cutting up .

The newly laid goalmouths seem to have survived and flourished well although I would suggest that the practice goal area probably will need some form of artificial turf as it gets used a lot and consequently cuts up quite badly.

The gangs have been quite a problem this year although when they are working properly they do a really good job. There have been a few occasions when we have had to use just two gangs to get the job done and I am grateful for Gail understanding the situation and working with us on this situation.

The vehicle continues to work but will possibly need replacing at some stage

Matters arising from the last meeting:

- Signs (JT)** These will be put up once weather has improved. Perhaps Geoff Allen could help?
- Annexe Lighting** No progress as yet. AM to discuss with Nick Tee during the wiring work being carried out in a week's time.
- CCTV System** AM confirmed that it would be possible for the Friday Yoga session to be held – 9.30 to 10.30 am whilst the work was being carried out. This is a 16 Channel system with 10 Cameras.
- MVH Licence** This is an ongoing process. The Police have advised a certain number of additional Conditions of Hire to be included e.g. No bottles to be that person may have the intention to drink from, 25 age Challenge Policy, Incident Book to be maintained and persons ejected from the premises on the grounds of drunkenness or other disorder must be recorded, Code of Conduct signage on premises.
- Car Parking** There was a review of the Drop in Session of the 13th February when there were 31 attendees and 19 Feedback comments. The majority of these were in favour of the plans. The changes to the original plan are removal of some of the parking spaces particularly close to Robins Roost and the bund to be built around the car parking areas.

Following the opposition to and unpleasantness created by the proposals, several members of the Committee felt that we could step back and do nothing. However, that wouldn't resolve the issue that there is insufficient parking at busy times.

The Committee therefore looked at the plans during the meeting to see if there were any possibilities to be considered. The minimum needed is to somehow surface the current overflow parking which, during inclement weather, is unuseable. It was also felt that one of the original points of the proposal was to open up the front of the Hall and provide better disabled parking close to the entrance plus a nicer approach.

Tony Lyle left the meeting at this stage as he felt there was some unpleasant feeling towards him.

The Committee felt that they should have another committee meeting just to discuss the car parking situation. It is, however, first of all necessary to establish:

- a) If there is any progress on the existing planning application. If it is successful, we could carry out just part of the plan. If the decision is to completely re-assess the proposal then any plans would have to be re-submitted to Planning
- b) The situation regarding the funding bids. No funding, no plan **Action: JY**

Any Other Business

- The defibrillator being fitted shortly needs to have a premises post code. Need to purchase a lockable post box and apply for post code. **Action: GA**
- MAT Electrics have written to MVH with proposal for Devon Air Ambulance Night Landing Site Lighting Maintenance contract. This to be £89.95 plus VAT (fixed for 2 years). This will provide for:
Checking the GSM Switching and Controls
Dropping the column and cleaning the lenses to the fittings
Check Connections and seals on fittings and ensure all components are working satisfactorily
Call outs to any issues found during the year
The Committee agreed that this should be put in place. **Action: GA**

- GA has received a specification for the Interactive Whiteboard (for the Annexe). However, as this was only received on the evening of the meeting it was felt better to take this on to the next meeting in March. In addition, there is a specification for an AV Cabinet for a projector if and when we buy one. With the screen being installed in March and the first booking for the U3a to be in April when they will be bringing their own projector then it was felt better to wait until after that first booking to see if the Hall is as they want.
- Project List to be discussed at the next meeting

The meeting closed at 21.33 hrs.

The next meeting is Wednesday 14th March in The Annexe of Malborough Village Hall.