

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 9th May 2018 In the Annexe of Malborough Village Hall

Present:

Andy Morgan (AM), Duncan Pope (DP), John Jevans, Val Jevans, Jill Clarke (JC), John Mahood (JM), Margaret Pearse (MP), John Yeoman (JY), Tim Chandler (TC),

(John Yeoman represented Malborough Parish Council)

Apologies: Steve Dyos (SD), Jonathan Towne (JT), Gail Allen (GA), Tony Lyle (TL),

The Minutes of the last Meeting.

The Minutes of the meeting of 11th April 2018 were seconded by JM, approved by the Committee and signed by the Chairman.

Proposer: Jill Clarke **Seconder:** John Jevans;

Matters Arising from the Minutes:

JY advised that the Parish Council had contacted the various people responsible for the billboards on the verge opposite the Cop-Op and would be asking them again to remove the boards.

Chairman's Report (AM):

The CCTV system has been installed and commissioned. Nick Tee will visit site soon to check the alignment of the cameras and set up the backup system. In response to a question from JC, AM confirmed that individual cameras could be isolated where discretion is required, for example when the Annexe is used as a dressing room during theatrical productions. The committee thanked AM for all his work on these projects.

Treasurer's Report (DP):

DP provided the current balances as at the 31st of April 2018, as follows:

Treasurer's account: £28,012.34 p

Business bank instant: £3,672.22 p

Business bank instant: £13,347.66 p

NS and I: £4,577.50 p

DP advised that the profit for the period from 1 January 2018 stands at £4,723.00.

Secretary's Report (TC):

Nothing to report to committee.

Sports (JJ):

The main football pitch was aerated by Kevin Yeoman last week. There will be no need for any major work to be done on the pitches this close to the end of the season, except perhaps for some seeding in the practice goal areas.

Salcombe Football Club have expressed a wish to continue for another season, and in the absence of any objections from the committee I have informed them they will be very welcome. I will be sitting down with Roger Lidstone and Phil Greaves sometime before the next committee meeting to discuss any issues they may have, and also to agree a fee for next season which will show a small increase. I have no further news regarding the possibility of section 106 money from the proposed development at Hi Ho.

JY advised that he will meet with SHDC to update what the Parish Council wish to have done with this money.

Regarding the perimeter netting on the football pitch, we are awaiting a quote; JJ and SD are seeking to find a new supplier.

JJ proposed a vote of thanks to Geoff Allen for all the work he has done to keep the pitch and premises in good condition.

Booking Officer: (VJ)

VJ advised that we have had to update Hallmaster, as the version we were using would no longer offer the help or support we require. The changeover happened overnight, on 25 April, and unfortunately was not as smooth as they said it would be. The main problem is that this version offers many more procedures, which we do not need. There was also a mix-up with names, and bookings not being transferred or being entered twice. VJ always keeps a paper backup record for reference. She has since discovered that it is not possible for future hirers to book online, but hopes that is now sorted out.

As well as the Woodland Trust booking on 31 May, we have an RSPB/Plant Life booking on Saturday, 7 July. KM have booked their Presentation Event for 15 June. Unfortunately, the wedding booked for June 2019 has been cancelled but we have some new large bookings. MAD have booked a party to celebrate 40 years, and Aaron has booked another date for boxing on 13 October. Hazel from Salcombe Brownies has booked 8 March 2019 for a Freddie Mercury/Queen tribute evening. The RNLI event last Saturday, 5 May with the Lewisham Concert Band was very entertaining and it is hoped that they will return.

U3A held their first meeting at the end of April and it appeared to be very successful and they booked for May, with provisional bookings for June and July. Some U3A members are still not happy about having to travel to Ma lborough.

TC presented the following reports on behalf of GA

Car Park / Extension Update

The planning officer in charge of the planning application for the car park has now been replaced by a different officer. Unfortunately, the application has been very delayed but the current officer seems to be working with us to resolve things.

We have been asked to submit evidence that the ground is suitable for infiltration and that even though the proposed surface is to be hard-core or, in the case of the disabled area, permeable blocks, they need us to do a test to prove this. The work involves employing a drainage engineer to design a system so that the test can be performed at an appropriate point in the proposed car park. Obviously this comes at a cost. The funding is in place but this is not only dependent upon planning permission but also is time-limited. As we gain the necessary permissions then we can decide how to move forward on which areas we do surface, bearing in mind also the views of local people. Planning permission also involves extension on the north side of the building adjoining the Annexe, with the Hall Fire Door, although no work is proposed on this aspect at this time.

I am, therefore, liaising with the various drainage experts to be able to fulfil the planning authorities request.

Audio-visual equipment

in addition to the three items reported in the Minutes of the April meeting, the following item is an addition: –

Interactive projector with whiteboard – Epson EB – 1430 WRi

this is a demonstration model which is no longer required by Focused Vision Ltd of Plymouth. They are offering this to us, including installation, wall mounted control box, wall mounted vision speakers, remote control and interactive pens (including VAT) at £1974,00.

It was noted by the committee that no guarantee is attached to this offer. The committee raised the following questions for answers before a decision is made: –

- a. Is a guarantee for the equipment available to purchase?
- b. Can Focus Vision offer a service contract for equipment?
- c. How old is the equipment?

It is hoped that answers to these questions may be brought to the next meeting of the committee.

Action: GA

Shower room

2 quotations have been received for this work.

We have another contractor who was recommended to Tim – figures awaited.

As the Parish Council will enjoy some of the benefits of the re-alignment of this area of the building, it is possible that they may be able to help towards the cost involved.JY.

Following discussion, the committee raised the following questions:

- a. Are there any references available?
- b. When can the contractors start the work?
- c. How long will the job take?

Action: GA

Fencing at the top of Collaton Road bank

Following the discussion at last month's meeting, GA has obtained two quotations, each company has been asked to quote clearance work as it is felt volunteers would not be available to do this.

After a full discussion, the committee raised two point on which they requested clarification.

- a. are the two contractors quoting for exactly the same work?
- b. Do both quotations include full clearance of the bank down to the fencing?

Action: GA

Ladies' Toilets refurbishment

Application has been made to the Tesco 'Bags of Help' fund

Annexe Lighting

No progress yet, work may require removal or covering up the Artex ceiling finish, flat panel LED lighting is being considered.

Action: AD

Reline ceiling in the store room

Project postponed

Hearing Loop

DA advised that Nick Tee is not convinced of any benefit from such an installation

Gang Mower Base and Cover

Still awaiting KM funding

action: JJ/ST D

Refurbishment of old pavilion where rotting

action: AM

Blackout blinds for the Hall

These have been obtained and Geoff Allen has fitted them. The results are very satisfactory. Committee offered their thanks to Geoff for all his work.

Scarecrow trail

As a fundraising event for both Malborough Church and MVH and PFA, it was very disappointing to have little support from the committee. However, Gill Boyce, Anne Kendall and Gail Allen have most things organised with the exception of a few gaps in volunteers in the Hall itself over the weekend – kitchen duties, selling raffle tickets and trail forms. There are still plenty of last-minute things to do – collecting promised raffle prizes, sponsored food et cetera, so we are not yet at the final hurdle.

Action: GA

New projects

Skate Park extension

DP suggested we seek match funding from the users. JY advised that this had been tried before.

Golf practice net

In a written report, read to the meeting by the secretary, TL submitted a proposal that we should consider installing golf nets on the playing field. He suggested there are several possibilities that we could examine, and if we can get an agreement in principle then we could start to examine some concrete proposals. He believes that a rough cost of around £2000 would be appropriate, and there are many golfers in the village who would appreciate the facility, he knows of at least 16.

The committee agreed that this was a proposal that was worth consideration, but there was some concern among members as to the viability of this poroject and an article will be submitted to the Malborough Messenger inviting feedback from golfers in the village and surrounding area who would take advantage of such a facility if we were to provide it. A response on this matter will be requested in the article, to JJ.

Action: TC/JJ

Any other business

The Wood

In a written report, read to the meeting by the secretary, TL reported that he and JM have looked into long-term planning needs for the wood. JM has cleared the top of the bottom path which TL will strim

shortly. When consulted the school have declared that they were happy with it as it is. Little intervention is currently required except to keep paths clear and remove occasional trees. Thinning out may be needed in the future. Some of the snowdrops and bluebells planted last year have bloomed and there are some new wildflowers this year; bumblebees working the dandelions been observed. The wild cherry and apple trees have also been in full blossom. It is proposed that we get a few bug boxes and a couple of nesting boxes which the schoolchildren could then put up which Andrea, our contact at the school, approves of.

Action TL/JM

TL reported and asked that it be passed on to all the teams that he has picked up two large net pegs, and that a third one got caught in the gang mower. This could prove expensive if it occurs again.

Action: JJ

Redundant equipment

JC asked whether the short mat bowls equipment, currently under the stage, could be moved, to make room for the proposed storage of collapsible staging, when it is not in use.

It is believed that this belongs to the now-defunct short mat bowls club in Malborough.

Members of the committee will endeavour to establish whether anyone in the villages is interested in taking away this equipment, otherwise it will be disposed of, possibly by sale to another club.

The meeting closed at 20.55 hrs. The next meeting will be on Wednesday 13th June 2018 at 7.30pm in the Annexe