

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 14th October 2020 At The Annexe, Malborough Village Hall

1. Present:

Gail Allen (GA); Tim Chandler (TC); John Jevans (JJ); Val Jevans (VJ);
Tony Lyle (TL); Andy Morgan (AM); John Mahood (JM); Sally Harvey (SH);
Ann Kendall (AK) representing Malborough Parish Council

2. Apologies:

Jonathan Towne (JT);
Jill Clarke representing MAD (JC);
Kevin Broom representing KM (KB);

3. The Minutes of the last Meeting.

The Minutes of the meetings of 9th September 2020 were approved by the Committee, and signed by the Chairman.

Proposer: GA; **Seconder:** VJ

ACTION

4. Matters Arising:

Correction to Minutes 9.09.2020: item 5b - £20/hour.

5. Reports

- a. **Chairman:** the electrics have been moved and made safe in the Old Pavilion before further work is completed.
Full inspection of the Hall electrics will be carried out as soon as convenient.

AM

- b. **Treasurer:** the current Lloyds bank balances are as follows:

Current account: £22,317.79p
Deposit account: £13,363.41p
Wood account: £2,858.12p
NS & I: £4,651.61p

GA had prepared accounts for the period to date and copies were distributed to all committee members attending.

JM advised that our record at the Charity Commission shows the name for our charity as Malborough Village Hall Playing Fields, and not Malborough Village Hall and Playing Fields Association. He will investigate to see if this can be amended easily.

JM

- b. **Secretary:**

No report

- c. **Sports Officer: JJ**

The work to replace the tennis courts is progressing well, and should be completed by the end of October, depending upon the delivery of the new perimeter fencing.

Kevin Yeoman will complete the verti draining either today (14.10.20) or tomorrow (15.10.20). KM has paid £250 towards the cost, and balance of about £100 will be the responsibility of MVHPFA.

Safety nets have been erected in front of the new pavilion and also Cumber Close for the Senior pitch. We are still awaiting erection of nets by the children's play area.

Pitches are looking in really good condition thanks to the work that has been taking place over the close season. Salcombe FC has asked me to pass on their thanks to Tony, Rob and KM. Spare gravel from the tennis courts has been laid alongside the Cub Garage to fill the gap.

d. Bookings Secretary:

I am pleased to say that there are plenty of exercise classes taking place. There is a new Tai Kwando class on Mondays which caters for all age groups, and as J-Active no longer wish to use Tuesdays, but will almost certainly be booking a session for Thursdays in the New Year, I will check if the gymnastic dance class still wants to have an extra session. Unfortunately, SewFabulous has cancelled, as too many are worried about the virus. Pal Donahey has been in touch again, asking about Ballroom Dance classes on a Thursday. I think this depends upon the numbers taking part.

The committee agreed at this point that Dance classes are acceptable with appropriate social distancing, but that ballroom dances will not be accepted in line with COVID 19 restrictions.

Kevin has asked about the 5-7 year olds having the Hall for 'football' practice on a Saturday morning, maybe 0830-0930. There would be about 20 of them and they would obviously use soft balls

The committee agreed at this point that provided soft i.e. sponge type balls were used, this would be acceptable.

The BBC production team had booked the car park for a week, bringing in some much needed funds, but should they wish to come again they would need to be monitored more closely, and parameters agreed before the booking is accepted.

Keith Steer has booked a date for the Horticultural Show next year, and also the usual lunches during the year.

6. COVID 19 Precautions

Revised rules for hirers have been amended and sent out, and will be updated as necessary in the future.

7. Projects

a. The Old Pavilion

Work commenced on the refurbishment of the Old Pavilion on Tuesday 13th October, and the removal of the cladding has revealed a more serious and dangerous degree of rotting of the base plates and support timbers than previously assessed. This will require the replacement of almost all the upright timbers. In addition, the end of one of the main roof trusses is seriously rotten and new support timbers will be installed to span the building to take the weight off the truss. The cladding timber, originally promised for delivery by Southern Timber for Wednesday 14th October, has been delayed. This in turn is delaying the work. It is hoped that the cladding will arrive by Wednesday 21st October, as the builder will be away on holiday from Friday 23rd October for a week.

Following a pre-project risk assessment, the building has been secured with HERA fencing loaned by Baker Estates, and thanks to Gail for arranging this.

Despite the fencing there is evidence of someone trying, unsuccessfully, to get access to the pavilion during evening hours when the site is not attended. All fence fixings have been secured correctly.

AM/TC

b. Hall Windows and Fire Doors

Efforts continue to source the funds to cover the cost of replacements. Cllr Judy Pearce has provided £500 and Cllr Rufus Gilbert £1,000 from their respective funding allowances.

Application will be made to the Prince's Fund, although this appears to be targeted on rural problems resulting directly from the effects of COVID 19.

There will be a 12 week lead time from ordering the windows to installation which means that we shall probably not see them installed before the spring of 2021. It was suggested that we should take the money from the NS & I account, which is earning so little interest, to supplement money from other sources, towards the cost. The cost for the windows alone is £12,598.00. The doors will cost a further £5,000. If we use the money from our councillors and take the NS and I money, we shall have shortfall of more than £10,000. However, the protection of the building against adverse weather conditions, such as was experienced in late winter 2019/20 is a very important consideration and a decision will need to be taken soon.

GA

c. Wi-Fi

This matter is in hand.

d. Tennis Courts

For progress see Sport Report above.

8.KM report

In KB's absence, TC gave his report. He confirmed that Kevin has been paid for the verti draining. The club house windows will be replaced by JMV once the Old Pavilion project has been completed.

Replacement of the safety net adjacent to the Children's Play Area is in hand.

9.Matters outstanding

No further developments regarding the provision of a concrete pad and shelter etc. for the gang mowers.

Following the failure of one of the main bearings in the gangs, TL has overhauled the other three bearings to ensure that they do not fail.

Solar Panels: TL advised that a Climate Emergency Group has been established and they plan to carry out a feasibility study, and the money for this has been applied for, with a view to link the panels to car charging points.

10. Any other business

a.the Forest School box in the wood has been kicked in again and TL proposed that it should not be locked in future to deter further damage.

b.100 new saplings will be planted in March. Baker estates have offered to provide saplings too.

c. the Christmas Tree has been ordered, and will be paid for by Teign Housing.

d. **Adult Fitness Area** – Geoff Allen has installed the new SHDC signs forbidding dogs in this area. He has also cleaned the Exercise Steering Wheel, made temporary touch up of rusting ironwork; installed new plastic seat; repaired the wooden one damaged by vandals.

Fresh Air Fitness have agreed to replace the rusting items under warranty.

e. **Play Area** - Wickstead have agreed to replace 2 rotting poles in the 'Pick up Stick' and the rotting platform on the Monkey Bars Trail, expected to be completed by 22/01/20.

New bolts have been fitted to the double rocker. New SHDC signs have been erected.

f. Wheels Park: new SHDC signs erected; broken picnic bench removed from the area. Geoff continues to remove litter from the site weekly, sometimes more often.

11. Date of next meeting:

Wednesday, 10th November 2020, in the Annexe, Malborough Village Hall

12. The meeting closed at 2050