

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 8th July 2020 At The Hall, Malborough Village Hall

1. Present:

Gail Allen (GA); Tim Chandler (TC); John Jevans (JJ); Val Jevans (VJ);
Tony Lyle (TL); John Mahood (JM); Andy Morgan (AM); Jonathan Towne (JT);
Ann Kendall (AK) representing Malborough Parish Council
Jill Clarke representing MAD

2. Apologies:

Kevin Broom representing KM (KB);

3. The Minutes of the last Meeting.

The Minutes of the meetings of 11th March, and ZOOM meetings 4th May and 10th June 2020 were approved by the Committee, and signed by the Chairman.

Proposer: GA; **Seconder:** VJ

ACTION

4. Matters Arising: none

5. Reports

- a. **Chairman:** the annual electrical inspection will be carried out on all installations as soon as possible
- b. **Treasurer:** Assistant Treasurer JM gave the current Lloyds bank balances as follows:

Current account: £23,058.77p

Deposit account: £13,362.17p

Wood account: £2,858.95p

NS & I: £4,561.61p

GA had prepared accounts for the period to date and copies were distributed to all committee members attending.

- c. **Secretary:** TC confirmed that a new lease agreement had been drawn up and signed between Malborough Village Hall and Playing Fields Association and KM Football Club. MVH copy will be lodged in the filing cabinet in the Hall.
PSPO – TC advised that he had been in email communication with South Hams District Council to ensure that no mention was made of MVH playing fields as part of the review currently underway. GA advised that she had taken a phone call from Honey Foskitt at SHDC who countermanded the assurance which TC had been given that our fields were no longer under consideration. This matter has been referred to higher authorities at SHDC. MPC will contact Judy Pearce and Mark Long, district councillors, seeking clarification on this ongoing and irritating matter.

d. Sports Officer: JJ

Salcombe Town Football Club are talking to Salcombe Rugby Club with regard to ground sharing. It is unlikely that this would take place over the coming season. Their long-term aim is and always has been to go back to a Salcombe venue. 15 home fixtures are planned KM is targeting early September to start the new season.

KY will provide a quote for Verti draining the pitches and will forward this to KB.

Tennis court refurbishment - Malborough Parish Council is awaiting an update.

Report of golfers using our fields; TL has spoken to the golfers, who have confirmed that they will not play on our fields again.

He has applied for Co-op Community funding and should hear back in October 2020 for possible payment in March and/or October 2021.

TL advised that he had been in touch with the Football Association advisory group regarding the frequency of use of pitches, and was told that no pitch should be played on more than once per day. JJ will discuss this with representatives of STFC and KM.

TL hopes to top dress the pitches in the near future, but this may have to wait until the upcoming football season has closed the next spring. He reported that parts of the pitch, in particular the centre circle and the corners, needed building up following damage done when inappropriate weed killer was used a couple of years ago causing grass to die and the ground to subside.

e. Bookings Secretary:

With the Hall being closed during the COVID 19 lockdown, bookings have been rather quiet. The wedding booked for June, has been postponed until June 2021, but the Rowell wedding, booked for August 2020 has had to be cancelled, as they have problems with dates for next year. MAD KIDS and KATS have cancelled all bookings for this year, and although it is unlikely that there will be a pantomime this winter, MAD hope to put on some kind of show early next year.

All Horticultural Society bookings for this year have been cancelled, and unfortunately it looks as though Pilates class will not be returning either. There are four garden furniture sales booked – Sunday, 12 July, and August 1st, 2nd and 30th. As the Hall has been thoroughly cleaned, I wonder if I could maybe get in touch with SewFabulous, as they can certainly be sat well apart. The same applies to SVRA and the Parish Council. I am certainly hoping to get in touch with Badminton, Karate and Well-being very soon. I would suggest they all use the Hall only, obviously at Annexe rates where appropriate. I understand Anne Rossiter may be interested in hiring the Hall to try and sell all outstanding gifts et cetera..... from the Post Office.

6. COVID 19 Precaution

GA reported that all procedures have been reviewed including the requirements from our insurers to protect our hirers and ourselves. A one-way system has been set up along the corridor between the Hall and the Annexe, which remains closed to hirers, and using Main Door and Fire Escape Door.

Our cleaners have been working for a few hours each week, clearing out and cleaning all cupboards, washing crockery cutlery et cetera. All water systems have been run in accordance with recommendations, and the hot water boilers are both working, providing hot water in both toilets. Sanitisers are now in place. The cleaners will ensure that all dispensers are kept topped up, and that there are plenty of paper towels, toilet rolls et cetera.

JT has confirmed that he will arrange for signs for the toilet doors. Hirers are to ensure that in future, after use, all parts of chairs, tables et cetera that have been touched by hirers or ourselves must be sanitised after use. Numbers of chairs available for use in the Hall will be

limited, and the excess will be taped off. During the present regulations the Annexe will not be used.

Clear instructions will be provided for all hirers to ensure that they comply with our requirements during the present emergency.

GA/JT

7. Projects

a. Gang Mowers

Shinners Bridge have been asked to sort out the frozen wheel on the gang mowers which has slowed down cutting considerably. They will collect the mowers on 9 July, stripped down and it is hoped repair or rebuild the wheel assembly and possibly associated gearbox.

It was agreed that we will SORN the new towing vehicle, which is proving well up to the job. The pile of soil by the grandstand will be removed when Justin has time to do it.

It was agreed that the pad behind the grandstand should be concreted; TL will get a quote, with ready mix as an alternative.

TL

b. The Old Pavilion

TC expressed his thanks to all had helped to remove some of the rubbish from the Pavilion. There are still many items to be removed before we can ask the contractor to start. AM and TC will meet in the next few days at the Old Pavilion to decide on those items which should be discarded, and those which could be retained for future use. GA commented that there is now room in the old Cub Garage and it is hoped that some of the retained items could be stored there in the short term to provide easier access for the contractor. The contractor had undertaken to give TC a clear indication of when he would be starting the work, but this is yet to be advised.

AM/TC

c. Hall Windows and Fire Doors

Robin from Avon Windows has advised that in his opinion it is highly unlikely that the windows on the south side of the Hall will survive another winter. The cost of replacing these windows is currently quoted at £10,380 plus VAT. GA has applied to the National Lottery fund for a grant for this work. It is hoped that we could get the fire escape doors replaced at the same time. It was agreed that opening windows should open outwards to avoid fouling blinds and curtains. Avon Windows have noted that the window in the kitchen is also deteriorating, and have offered to replace this free of charge.

GA

d. Wi-Fi

The equipment has been installed but hubs need to be provided to spread the signal around the Hall and Annexe. It was felt that as we are now paying £44 per month for this service that this hub link should be installed as soon as possible.

AM

Children's play area

Geoff Allen and John Yeoman have replaced the rotten planks in the Fort with recycled plastic planks which should last for a very long time. It has been noted that several ropes in the play area need replacing, and we shall endeavour to get this done under guarantee. Thanks were expressed to Geoff and John for the work they have done.

GA

8.KM Report

Kevin's report is reproduced below. JJ and TL are in contact with Kevin to address the points raised in his report.

1. Boundary Nets

- Grant has been awarded for the new nets. KM will now proceed to buy new nets, get them delivered and installed before we start back training.
- KM will let MVH know when the tower or platform is booked so that the flood light work can be carried out at the same time

2. Pitch Preparation Fund

- Grant received and Greenkeepers have been contacted to provide some advice on what they recommend could be done with the pitches in preparation for the new season remainder before September
- Can Tony please get an official quote from Kevin Yeoman for the Verti-drain work please so that KM are able to pre-purchase?
- More information to follow on how we can work with Tony to best use the grant.

3. Return to Football

- KM are working through risk assessments and consent at the moment ahead of a return to training so there is no immediate plan to return.
- KM has started the registration process for next season assuming a late August pre-season and September Season start. More to follow as discussions with the league and Devon FA continue on likely timing and requirements.
- Kevin to speak to John to agree the final method/structure of payment for rental fees once it is clear how many players are signed up for the new season within the next few weeks.

Finally, I wanted to say a big thank you to the MVH Committee for your support for the fees deferral until we re-start and also the lease renewal. Both were extremely helpful to the club in these difficult times.

KB/JJ/TL

9. Wood Report

A lot of clearing out has been carried out since the last committee meeting, and 20 to 30 trees have been tidied. Ash trees showing signs of dieback have been removed, or cut back, and these are showing signs of sprouting new growth again.

Cuttings have been left at the edge of the field for burning later in the season when the wildlife has completed nesting et cetera. Trees over hanging the cycle path and the main part been removed.

TL and his colleague have done the work at a charge of £20 each for a three-hour shift.

He has contacted "Saving Devon's Trees" who will provide whips to fill the gaps in the wood. They can provide up to 200 whips. Some 12 Ragwort plants have been removed and TL keeps on top of it.

TL

10. Any other business

a. AK advised that the perforation test had been carried out on the meadow and it is understood that the results were satisfactory. The Parish Clerk has approached South Hams District Council for confirmation of this, but has received no response.

b. We are approaching the season when hedge cutting will be required again.

c. The noticeboard at the Collaton Road end of the footpath has been turned round and the committee agreed that it is now more accessible to the public.

- d. The floor to the Old Cub Garage has not yet been repaired, as the garage has been very full of late.
- e. GA advised that because of other commitments, she will be obliged to stand down from the committee at the next Annual General Meeting. She would like to continue to help with events et cetera into the future.
- f. It was suggested that in the event that we hold a Summer Fete in 2021, perhaps a Scarecrow Trail could be included?
- g. TL raised the question of solar panels, which had been discussed at the last full committee meeting in March. With a south facing roof the village hall is ideally suited for a significant solar panel display. It was agreed that with this matter would be discussed further at the next committee meeting in September.
- h. Marlborough Messenger: it was agreed that an article will be prepared to the next edition
GA/TC
- i. TC conformed that Hannah Butler and her committee have decided that they will not be holding a Bonfire Night this year.

11. Date of next meeting:

Wednesday, 9th September 2020, in the Hall, Malborough Village Hall

12. The meeting closed at 2040