

# MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

## Minutes of the Management Committee Meeting Held at 7.30pm on 11<sup>th</sup> January 2017 At Sunny Thatch, Lower Town, Malborough

### Present:

Gail Allen (GA), Andy Morgan (AM), John Jevans (JJ), Val Jevans (VJ), Jonathan Towne (JT), Duncan Pope (DP)

John Yeoman (JY) represented Malborough Parish Council

Apologies: Alan Purchase (AP), Madge Bailey (MB), Tony Lyle (TL), John Mahood (JM), Jill Clarke (JC), Margaret Pearse (MP)

The Minutes of the last Meeting. The Minutes were approved by the Committee and signed by the Chairman.

Proposer: John Yeoman Seconder: Val Jevans

### There were no matters arising not being dealt with in Reports below

#### Chairman's Report:

£30 has been given by AM to JJ to pass on to Treasurer – re Bonfire Stock sold to senior footballers  
AM expressed his thanks for those who helped with moving stuff out of and into the Hall during the decorating process. It is good to be able to be making it a pleasant place to be in.

#### Treasurer's Report: (JJ acting on behalf of AP )

**Treasurers: £18,256.25, Reserve: £13,334.33, Wood: £3,669.59 , NSI: £ 4,522.09.**

Re Debtors Listing: K&K have now paid in full up to 31<sup>st</sup> Dec following discovery that the Treasurer ,Gill Hayman, had not received invoices. NHS and Malborough School now paid.

Loss for year to 31<sup>st</sup> December was £9,078.17 compared to profit in previous year £4,222.66. This loss includes expenditure on New Heaters (£8,700) Annexe Carpet Tiles (£1,222.80), Entrance Matting (£582.90), Hall Floor Refurb (£3,800) as well as other items of general maintenance. If you take this expenditure out of the loss figure then we would have made a profit of £5,227.53. Income for the hire of Hall down but Annexe higher. Hire of the Car Park slightly higher. Gas figures for the year are rather low with Water significantly higher.

AM pointed out that the £1 coin is changing this year to a 12-sided coin in March which may mean that the coin meters will require replacement. AM to check. **Action: AM**

#### Secretary's Report:

**Devon Air Ambulance Lighting Column:** The light is being fitted on Thursday 12<sup>th</sup> January .

**Village Access Path:** TL has suggested that the path would benefit from a layer of wood chippings and is awaiting a call from Paul Lethbridge re possible supply. JY asked if it is necessary for Jack Stone to go down path to remove any trip hazards. GA to check. **Action: GA**

**Co-op Refurb / Pop Up Shop:** The pop up shop now installed on the car park. AM has fitted an electrical socket in the Shower Room area enabling the provision of a 'tea station' for the Co-op employees. With the removal of wiring to the upstairs tank, it is now possible to arrange for the tank to be drained and removed completely. Newspapers are being delivered early each morning into the lobby of the Annexe, as is the bread. To ensure security at the Hall but still enable the Co-op staff to use the tea making and toilet facilities the brown, inner Annexe door must be locked.

Cleaning materials have been moved from the under-stairs cupboard into the Shower area making them easier to see. A plastic box labelled 'Badminton' has been put into the old cleaner's cupboard for them to store their nets etc.

Dave Crunchy removed his stuff from the Cubs Garage on Tuesday 10<sup>th</sup>. It now remains for the rubbish at the rear of the garage to be removed and for the area to be measured up for shelving. The Hall tables have been

moved into the garage for the duration of the pantomime hire and, on their return to the Hall, will be replaced by the plastic chairs. GA pointed out that the door mechanism needs attention. AM to investigate.

**Action: AM**

Dave Rundle has been doing an excellent redecoration job in the Hall and has worked very diligently in getting it all in order. Not an easy task when it was in a pretty bad state.

**Telefonica:** Nothing has been heard from them despite our following up their original request.

**Parking – Sunday 8<sup>th</sup> January:** Problems with parking on Sunday 8<sup>th</sup> January was caused by a number of things. MAD had a rehearsal in the Hall, there were football matches and the South Hams Ramblers Group advertised to meet in MVH Car Park for their walk on that day. It had been decided that the ground was a little too soft to open up the overflow car parking and the ramblers group had, unusually, 23 walkers involved. GA has been in touch with the Group's contact to explain that it is best to contact our Booking Officer to ascertain availability and, if possible, to park in the public section.

**MAD** are buying display screens to put up in the Entrance Hall during the Pantomime to avoid unnecessary wear and tear on Hall noticeboard and its notices. As there has been a demand recently for screens, the Committee agreed to pay towards these. JY (present on behalf of the PC) would also put the suggestion to the Parish Council.

**Action: JY / GA**

**Dogs on field.** Nikki Hawtin has a video clip of the guy with the collie on the playing field leaving dog mess on the grass. Only by being approached did the owner pick up the dog mess. In addition, Irena Clarke is allowing her dog to run out of the Cumber Entrance onto the playing field and into the wood (not using the Village Access Path). GA to write to SHDC (copying in the Parish Council) to see if they can action a visit.

**Action: GA**

### **Sports**

Suggested fees for Sports Users:

KM: Up to £1,800 from £1,650. Malborough Seniors: Up to £350 from £321. K & K to pay per match – up to £22.50 from £20.40. Moonrakers also to be charged £22.50 per match.

9% increase

**Proposer:** Val Jevans, **Seconder:** John Yeoman

The football pitches have benefited from a rest over the Christmas period. TL adjusted the gang mowers and the pitch was able to be cut beginning January. Mowers are to be collected by Shinnars Bridge 19<sup>th</sup> Jan but anticipates them not being used before March. It is possible that at least one gang may need replacing. JJ to contact TL to suggest an earlier return in case of unseasonal growth of the grass.

**Action: JJ**

JJ sending letters to season ticket holders of tennis and the meeting agreed that a revised renewal date of 1<sup>st</sup> March would encourage more users to sign up. The current membership will, therefore, have an additional 3 months foc.

Patrick Parfitt (tennis coach) has asked if he may use the tennis courts foc to undertake a certain amount of support work for a Malborough School – which he is doing voluntarily. The meeting agreed.

**Action: JJ to respond**

### **Booking Officer**

New Badminton group having a trial session on Thursday 12<sup>th</sup>. VJ to show them the ropes.

Booking from NHS has been received for an Express Diagnostics and Treatment Centre. 40 people invited – if only 15-20 people respond then will use the Annexe if available.

### **Wood**

The Village Access Path has been well used and TL has had many favourable comments. So far there has been no dog mess which is very commendable. TL has cleared the Ash that had gone over onto the fence and has plans to clear some of the overcrowded trees in the Spring. Some of the cuttings have been laid into the hedge bordering the lane - as requested by Lesley Freeman.

The School continues to use the Wood as a useful and valuable facility for encouraging outdoor activity for the children. GA to check if Dog Bins each end of the Path are being emptied.

**Action: GA**

### **Old Pavilion**

TL and AM to meet up to look into the saving of the old pavilion a.s.a.p.

**Action: TL / AM**

### **Facilities**

TL has presented a report re the Hall fire doors. The meeting decided to action the remedial works necessary with the exception of the Exit Doors from the Hall to Car Park and Annexe facing Turnpike awaiting a quotation for total replacement of these doors with double glazed units.

**Action: TL**

TL working on a quotation for a Gang mower base and cover

**Action: TL**

### **Parking**

The current overflow parking is no good in bad weather. Need a better surface solution to make it weatherproof. Various suggestions were suggested for additional parking around the Hall including facing the front doors and making this an improved entrance. It was suggested perhaps it may be time to include installation of ground source or air source heat pump to give ambient temperature to those areas of the Hall – Annexe Shower & Kitchen, Toilets and Main Kitchen – not currently being heated. GA to research info for next meeting - ?possible green energy funding available.

### **AGM Feb 8<sup>th</sup>**

AM to consult with individuals to establish if they are willing to stand for the committee at the AGM.

### **Any Other Business:**

- JY informed the meeting that Farmers Market have changed their tents and have 10 large – (18' x 20') and 3 smaller (10' x 9') for sale. It was agreed for MVH to purchase 2 smaller ones which would be useful for Fetes and Bonfire Nights etc at a cost of £120.
- Invitation to Tenders have gone out to various companies supplying adult outdoor gym equipment with a deadline of 27<sup>th</sup> January and installation completion by 31<sup>st</sup> March 2017.

***The meeting closed at 21.14 hrs. The next meeting will be on 8<sup>th</sup> February following the AGM to be held in the Annexe at 7.30pm.***