

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on 13th January 2016 At Highland, Salcombe Road, Malborough

Present:

Gail Allen (GA), Andy Morgan (AM), John Mahood (JM), John Jevans (JJ), Val Jevans (VJ), Gill Boyce represented the Parish Council,

Apologies: Alan Purchase (AP), Jill Clarke (JW), Pat Wood (PW), Madge Bailey (representing KM)

The Minutes of the last Meeting were approved by the Committee and signed by the Chairman.

There were no Matters Arising not being dealt with in Reports below

Chairman's Report:

Nothing to report not being dealt with below.

Treasurer's Report: (JJ acting on behalf of AP)

Income is down on last year, the main causes being lack of Cubs and Bingo sessions.

K & K's outstanding amount of £60 is still showing on the Aged Debtors and, as this relates to 2014, the

Committee felt this could not continue. **AM to speak to K & K on Saturday 16th Jan.** **Action: AM**

The contacts for Tuesday Evening Badminton are out of date. Gill Boyce to speak to Ann-Marie.

Action: Gill Boyce

With the disparity between the Gas income and costs highlighted at the last meeting, JJ suggested a check on the meter itself should be instigated. GA suggested that perhaps, in the first instance, we could use the forthcoming week when MAD is in the Hall for the Pantomime as a good time to run our own check. JM will take a new reading on Thursday/Friday and, at the same time empty the coin meters. Another reading will be taken when MAD vacates and the coin meters emptied again. This should give an idea of whether or not there is a problem.

Action: JM

GA has asked Richard Harwood of Flames to carry out the annual gas check for the Hall – due 31st January.

Secretary's Report:

Hall Surface Water (South side): Tony Lyle has now completed the work on the drains / gratings and, during the recent heavy rainstorms, these worked extremely well. Thanks to Tony for the work he carried out – a very neat job at a relatively low cost. His bill is awaited.

Collaton Road Bank / MVH Boundary: Following the cutting of the bank it became evident that repairs needed to be effected on the fence line or a new fence installed. Geoff Allen has had a look at the old fence and has come to the conclusion that this is now beyond repair. It is clear that the boundary line needs to be maintained to avoid future dispute. GA has had several quotations prepared for post and rail fencing the 100 metres ranging from £1092 to £1988.

Andrew Marsh has quoted for the planting of 11 native trees in the gap left by the conifers – a mix of Whitebeam, Cherry, Sessile Oak and Silver Birch. Cost, including labour is £225.03 with the plants ranging from 60 – 150cm.

The Ash Trees from the Conifer gap along to the Slip Road need pruning and some of their height reduced. It is now very difficult to maintain the area under these trees because of the low branches. Quote for this work for 2 men for 2 days is £800.

The Committee decided that we should have the pruning work done and native trees planted as soon as possible. GA to consult with Andrew Marsh to see if any discount would be possible if the work is carried out at the same time.

Action: GA

MVH and PC Projects

- **Proposed Village Walk**

The response on the application for funding from the TAP fund should be known this week. We will then be in a better position to decide the best route to follow.

The original Route (Route 1) from the Cycle Track along the bottom of the Wood and into Cumber via the Incinerator Area appears not to have been discussed in the SVRA Committee. The Committee are in agreement with Route 2 which is from the Cycle Track, along the bottom of the Wood and then following the existing path behind the Cumber houses up to the Cumber Entrance onto the Playing Fields. Route 3, from the Cumber Entrance, skirting the Playing Fields, behind the Grandstand and Tennis Courts and exiting onto the Hall Slip Road and/or Collaton Road via the Bus Stop Entrance, is another option which could be considered. Gill Boyce explained the SVRA's points of view having spoken to Midge Henderson, SVRA Chairman.

The Parish Council are putting this item onto their Agenda for the meeting on Wednesday 20th January and are inviting interested persons to attend the meeting. GA to attend on behalf of MVH together with any other available committee members. **Action: GA**

- **Annexe Refurbishment / Changes / Car Park Entrance**

The Committee had been circulated with a suggested plan for the Annexe but had no further points to raise at this stage as they did not feel this work is not high on Hall priorities. However, GA felt that future plans should be discussed so that when possible funding became available MVH was ready. It was agreed that a covered entrance from the Car Park joining up the Annexe and Hall Fire Escape Doors would be of great benefit to Hall users and would provide a good disabled access together with preventing damage occurring to the wooden Hall floor through use of this entrance in bad weather.

- **Energy Assessment**

DARE carried out an assessment on Thursday 7th Jan with the report in the next couple of weeks. MVH will then be in a position to look at some of the suggested options with a view of trying to sort out the Hall heating / Hall maintenance and funding possibilities.

Christmas Tree

Having erected this at the beginning of December – thanks to the team involved – the tree looked good and was lit each morning and evening. However, the severe winds took their toll on the tree and lights. Many of the strands of lights were torn apart. More sets of lights have been purchased in the January sales – at half price – so the damaged sets have been disposed of.

Our thanks must, again, go to the sponsors of the tree who included Old Walls Preserves, Combe.

Understage Cupboards in Hall

The apparently missing key has been found and there are now two copies in the Cleaner's Cupboard.

Hire Rates

GA has amended the website information and also a set of brochures located on the noticeboard.

Facilities

The Bonfire, built for November 5th, was burned by JM, JJ and Geoff Allen and Malcolm Stace. Our thanks to them.

Sports

Possible funding of £250 for coaching plus a further £465 of funding to go towards the purchase of equipment is available from **Devon Active Communities** but it is felt that with the necessary paperwork and restriction on over 14 year olds then this was possibly not going to happen for the tennis coaching. JJ to discuss with Cricket Club to see if they would be wish to pursue this.

There has been no football matches recently as all have been called off because of the weather and ground conditions.

Patrick Parfitt is hoping to undertake Junior Tennis Coaching again on Sundays from March/April and will have a session at Malborough School to encourage participants.

JM asked if there might be interest in Short Mat Bowls and will ask JC if there is the equipment still underneath the stage. **Action: JM**

Booking Officer:

SHDC have made an enquiry about Police and Crime Commissioner Elections in May and would like there to be a microwave in the Annexe. VJ to organise this as it will be useful for other hirers too. **Action: VJ**

SHDC have also said they would like to use the Hall for the European Referendum and would like it to be booked as soon as the date is announced!

Judo Sessions are booked – Wednesdays and Saturdays (when available)

Ballet and Zumba Sessions are going ahead - up to Half Term for now.

The BBC are coming back in 2016 from May to October. Visits to Malborough are yet to be arranged.

AGM Wednesday 10th February

Make up of Committee : Representative of each village society – up to 17 e.g. Cubs, Church, WI etc plus 8 members representing the Parish could be co-opted – thus making a total of 25 for the Management Committee.

GA to talk to John Yeoman re acting as temporary Chair of meeting as committee is elected. **Action: GA**

Hall Kitchen

It was agreed by the Committee that a Dishwasher is to be organised and that it should be an integral version. GA to organise fitting and plumbing with Chris Tucker and Harry Bullen. GA also mentioned that The Dinner Service had said that a Bain Marie Hot Cupboard would be a great asset in the Hall Kitchen as this would allow plates to be warmed and dishes of food kept hot. **Action: GA**

Italian Evening – Friday 12th February

Three Course Meal to be cooked by Liz Turner of The Dinner Service. Tickets £25 per head. Bar serving Wine, Beer and Soft Drinks. 7.00pm for 7.30pm sit down. Arrival drink of Prosecco and Canapes followed by Italian themed meal. Hall to be decorated. GA has put the information on website and Facebook. Liz Turner of The Dinner Service needs approximate figures by Feb 10th and definite figures by Feb 11th. JM to list stock from Fete/Bonfire to sell to MAD, if appropriate, for their Panto performances. The remaining stock can be used for Italian Evening.

Old Pavilion

Tidy up / Working Party for April. JJ has spoken to Cricket Club who need just one week's notice to organise a team. AM to speak to MU. **Action: AM**

Any Other Business:

Parish Council has just received notification that Malborough has not succeeded in its application for an additional defibrillator this time but will be re-submitting another application in due course.

Only one dozen replies were received in response to the query on Malborough in Touch regarding a possible future Gilbert & Sullivan Concert. This would not be sufficient support to ask the Plymouth Gilbert & Sullivan Fellowship to come all the way to Malborough so will put this on hold for now. Most people stated they would prefer to see a full production.

The meeting closed at 21.18 hrs.

The next meeting will follow the Annual General Meeting on Wednesday 10th February