

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 13th February 2019 In the Annexe of Malborough Village Hall

1.Present:

Andy Morgan (AM), John Jevans(JJ), Val Jevans (VJ), Duncan Pope (DP),
Tim Chandler (TC); Jill Clarke(JC); Jonathan Towne (JT); Gail Allen (GA);
Malborough Parish Council represented by John Yeoman (JY). Jill
Clarke representing MADS

2.Apologies:

John Mahood

3.The Minutes of the last Meeting.

The Minutes of the meeting of 9th January 2019 were approved by the Committee and signed by the Chairman.

Proposer: GA; **Seconder:** Val Jevans;

4. Matters Arising from the Minutes:

6d. the monies have now been received

6d. 2 companies have shown an interest

A new gas contract has been undertaken which will hold costs at about the same level for 3 years

A new contract has been put in place with SHDC for the collection of refuse

5. Election of Officers form 2019

The following agreed to serve and were duly elected:

Chairman: Andy Morgan; Proposed VJ;

Secretary: Tim Chandler; proposed JJ;

Treasurer: Duncan Pope; proposed TC

In addition, the following agreed to serve in position:

John Jevans: Sports Office

Val Jevans: Bookings Officer

John Mahood: Assistant Treasurer

A representative from MADS

A representative from Malborough Parish Council

A representative from Salcombe View Residents' Association

All were seconded unanimously.

6. Reports

Chairman's Report (AM):

No further report following AGM;

Treasurer's Report (DP):

No further report following AGM;

Balances as at 31st of December 2018.

Treasurer's account:	£22,311.89 p
Reserve account:	£13,352.15 p
Wood account:	£3,673.47 p
Secondary Treasurer's account:	£396.00p
NS and I account:	£4,592.50 p

Secretary's Report (TC):

John Butler of the Fireworks Committee was invited to send a representative to the AGM to give an update on their plans for 2019, but no response was drawn.

Sports (JJ):

No further report following AGM;

Booking Officer: (VJ)

No further report following AGM;

6. Projects

a. Car Parking

FIT are meeting on 14th February to consider our amended application. The amended plan is with the SHDC Planning Officer.

GA

b. Fire doors

TC has approached several companies both local and national for quotes for the replacement of the fire doors and the repair to the faulty window mechanism in the Hall.

Only Avon Windows of Kingsbridge have come back with a positive response. They have quoted £1,572.00 for the smaller doors (4) and £1,692.00 for the larger door (1). Both prices include V.A.T.

They would ask £70-£80 to repair the window latch in the Hall.

If all doors are ordered to be supplied together there would be a discount of 10%. Prices firm for 30 days from 8/02/2019.

It was agreed that with the planned demands on our finances for 2019 it would not be sensible to deplete reserves by ordering all doors at once,

Accordingly, TC was asked to place an order on Avon Windows for the replacement of the rotten door at the north end of the Annexe and also for the repair of the faulty window latch in the Hall.

It is hoped that we shall be able to replace all other fire doors in the foreseeable future when finances can be provided.

TC

c. North Wall of Hall

Thanks were expressed to Jonathan Towne and John Jevans for painting the interior north wall of the Hall to cover the scuff marks made by the chairs and tables, now protected by Geoff Allen's battens.

d. Ladies' and Disabled Toilets refurbishment

As reported, 2 companies interested and quotes awaited.

GA

e. Other projects

Additional projects for consideration during the coming year include:

- new long curtains for the Hall with blackout linings;
- refurbishment of the Pavilion;
- a shelter for the gang mowers and truck;
- the ceiling to the upper storey;
- better outside lighting;
- removal of the concrete plinth outside the west end fire door which is a trip hazard in the dark and serves no apparent purpose;
- new emergency lighting and fuse board;

7. Any other business

a. We have had an invitation from Tony Axtell of Salcombe Rotary Club to place a wreath at the Salcombe war memorial on Remembrance Sunday. It was felt that this would be more appropriate if placed in Malborough. **GA/JY**

b. In September 2018, as part of the general electrical inspection, it was reported that several items required urgent attention. Nick Tee will be asked to advise what should be done and when, and the approximate cost. **AM**

c. Dog walking in the grounds; SHDC have now amended their online map of the grounds to indicate that the wood is now part of the area in which the public may walk their dogs; this is not correct and representations will again be made to SHDC to correct all of the errors on their site in this regard. The committee agreed that we should take back control of the grounds and relinquish the call upon SHDC to provide dog patrols. **GA**

d. GA and VJ have had meetings with the cleaners, Hayley and Sammy Jane, and a new rota has been established to fit in with their availability.

e. Unauthorised use of the Hall and its facilities

Val Jevans reported that when in the Hall on Thursday, she saw 6 ladies come into the building to use the lavatories. When questioned they said that they use the facilities regularly while out walking, and have done for some time. It was pointed out that the premises are private and that they have no right to access for any purpose. They were directed to the Public Toilets in the Square.

f. A request has been received from the Horticultural Society to have earlier access to the Hall to prepare for their shows. This would prevent the use of the Hall by some of our valuable regular hirers. The request was declined. An undertaking was given to provide assistance to Keith Steer with setting up for the shows. **GA**

8. Date of next meeting: Wednesday, 13th March 2019

The meeting closed at 21.00 hrs.