

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 10th April 2019 In the Annexe of Malborough Village Hall

1. Present:

Andy Morgan (AM); John Jevans(JJ); Val Jevans (VJ); Duncan Pope (DP);
Tim Chandler (TC); Gail Allen (GA); John Mahood (JM); Jonathan Towne (JT); Jill Clark (JC);

2. Apologies:

Steve Dyos; Malborough Parish Council;

3. The Minutes of the last Meeting.

The Minutes of the meeting of 13th March 2019 were approved by the Committee and signed by the Chairman.

Proposer: JT; **Seconder:** VJ

4. Matters Arising from the Minutes:

4a GA met with Honey Foskitt from SHDC on 18/3/2019 to discuss the problem of irresponsible dog walkers in the grounds. SHDC consider, after taking legal advice, that the grounds, being open to the public, should be regarded as free for public access. Removal of the current PSPO would entitle the Council to impose restrictions and to monitor the problem. The committee agreed this was not desirable, that they would continue to monitor the situation and no further action was agreed.

5. Reports

Chairman's Report (AM):

2 new emergency lights have been installed in the Hall, with 2 more to be installed.

Treasurer's Report (DP):

Balances as at 28st February 2019.

Treasurer's account:	£21,628.18p
Reserve account:	£13,353.81 p
Wood account:	£3,673.79p
NS&I a/c:	£4,600.10p

Receivables outstanding £1,900 – JJ will pursue as 28 days expires 11th April.

JJ

Secretary's Report (TC):

No matters to report.

Sports (JJ):

Tony Lyle has advised that he has great difficulty in getting into the truck, as the door has dropped. Steve Dyos has been to look at the truck and reported that the bottom hinge has rusted severely, and

needs to be replaced. There may be other additional work required to make the door easy and safe to operate. The estimated cost for this work is £200, and the committee agreed that this work should be done.

JJ

Salcombe Town Football Club have now finished their home fixtures for the season, and discussions will be held with Roger Lidstone before the start of the next season to discuss arrangements. In the report of their last game in the *Gazette* they thanked us, and KM, for the use of our facilities during the 2018/19 season.

Since the last committee meeting we had received a request from Matt Jefferies, who works for a charity helping young people get into sport, including girls' football and sport sessions for special needs children. His approach was acknowledged but no response was received until the afternoon of this meeting, and he wishes to get a session started either of the 11th or 12th of April. He has been offered the use of the fields for £20 per session, with the first one free. He thinks £20 is a little high, but we will observe and review the matter as it progresses.

Annual membership for the tennis court has been sent out to all members, with no response so far. However, a new direct approach has been made via Gail Allen and the requisite fee has been paid in cash and a key handed over.

KM will be reminded that their invoice is now overdue.

Not sure when KM finished their season but will check with SD and then contact Tony Lyle to see what maintenance he thinks is needed over the summer closed season, i.e. reseeding etcetera; we will also contact Kevin Yeoman to get his aerating machine onto the fields at an appropriate time.

JJ

There followed a discussion regarding the responsibility for supervising the overflow car park when KM are using the sports field. It would appear that, following a match, no one has responsibility for closing the gate, removing the barrier tape and its clips, and leaving the grounds in a proper condition. It was suggested that KM might consider appointing someone with specific responsibility for closing up after a match. JJ will speak to SD regarding this matter at an appropriate time.

JJ

Booking Officer: (VJ)

Leonie Vaughan has booked the Hall for a yoga/hula-hoop workshop on Monday, 15 April, from 10:30 to 12:30 PM; at present only one person has booked so this event may not happen. She is charging £25 for a child and parent which may be why booking is so slow. She has provided information which will be put onto Marlborough Debate.

Martin Rest has been in touch as he is interested in hiring the Hall on Friday evenings for a youth club for 11 to 14-year-olds. This may be similar to something which took place some while ago. It is understood that the Parish Council are very supportive of this venture, and it is proposed that a reduced charge should be agreed, £15 for an evening session.

This was agreed unanimously.

VJ

Kingsbridge Young Farmers have booked the Hall for their Easter bingo as usual on Friday, 19 April, and there will be another garden furniture sale on Saturday, 27 April.

The Annexe has been booked for two voting days – May 2nd for local elections and also May 23rd.

Monster Mash will be back in the Hall on Friday, 17 May.

6. Projects

a. Car Parking

Gail Allen had a meeting with Marcus of Landmarc on 11 April. Landmarc are in discussion with SHDC engineers regarding the drainage requests. Landmarc has been able to get some improvement of the costings with GOLPLA and has suggested that we could use GOLPLA cells with gravel infill rather than grass. However, FIT are happy only with grass infill. It is necessary

to use pre-seeded cells for this work and Landmarc have been advised. GA will report back to the committee when more information is available.

GA

b.Fire doors

Following the decision of the committee at the March meeting, Avon Windows of Kingsbridge were instructed to manufacture and install a new fire door at the north end of the Annexe. In addition, repairs would be affected to 2 of the opening windows in the Hall. All this work has now been completed, an invoice submitted and payment made. Committee expressed the view that it would be most desirable in the future as resources permit for all fire doors in the building to be replaced in a similar manner. The windows have been locked and the keys are in the kitchen.

c.Ladies' and Disabled Toilets refurbishment

A second quote has been received for this work, to include new flooring and all necessary electrical work (but no decoration). Cost would be £16,024 including VAT. With no other funding currently available for this work, GA will apply to the Big Lottery Fund where many other similar applications have been successful. GA will speak to Debbie Ede who has experience of such applications.

GA

d.Annexe Hatch Shutter

With problems occurring with securing the hatch cover in the Annexe, GA sought a quote for a roller shutter. Price quoted £666 plus VAT including fitting. This would be a manual rather than an electric shutter. The committee felt that such expenditure was not warranted, and that small bolts fitted to the existing cover might be suitable to keep it in place. GA will organise this.

GA

e. Pedestrian access control barriers

The wooden barriers on the path leading from the SHDC car park to the corner of Collaton Road are rotten. Consultation has taken place with the Parish Council regarding the replacement of these barriers, either wooden or metal. The cost of a wooden version would be £430 plus VAT and a decision was made to fit metal hoop barriers (painted green) instead. The Parish Council has agreed to fund this, and Geoff Allen and John Yeoman will be carrying out the work.

7. Any other business

- i. JC advised that the lock on the new toilet door in the Annexe, is an old lock, does not operate well and its appearance is poor. GA will arrange for a new lock to be purchased and fitted.
- ii. the Summer Fete was discussed, and many of the usual events are being planned. However, it is unfortunate that the response for active help from villagers has been less than had been hoped for, and the success of the event can still not be guaranteed.

8. Date of next meeting: Wednesday, 8th May 2019 – AT HIGHLANDS

The meeting closed at 20.35 hrs.