

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 11th September 2019 In the Annexe, Malborough Village Hall

Present:

Gail Allen (GA); John Jevans (JJ); Val Jevans (VJ); Andy Morgan (AM); Jonathan Towne (JT);
Duncan Pope (DP); Jill Clarke (JC);
John Yeoman - representing Malborough Parish Council

Apologies: Tim Chandler (TC); Kevin Broom(KB) representing KM
In TC's absence GA took the Minutes of the Meeting.

Minutes of the last Meeting.

The Minutes of the meeting of 10th July 2019 were approved by the Committee, and signed by the Chairman.

There were no Matters Arising from the Minutes

Bonfire Night

As the Boxing Event has now been cancelled and moved to a larger venue, it is possible to schedule Bonfire Night to Saturday 2nd November.

Fireworks have been ordered by AM and paid for by DP as Treasurer.

As the new Chairman of the Bonfire Committee (Hannah Butler(HB)) was not present, it was not possible to have further discussion on the plans. GA to contact HB to ask for a copy of the Event Plan.

Action: GA

Reports

Chairman's Report (AM): Nothing further to report

Treasurer's Report (DP):

The accounts for the year to date were produced to the meeting. The £10k of funding from the National Lottery Community Fund has been received and is reflected in the accounts. The accounts for the year to December 2018 are due to be audited in the next 2 weeks and then filed with the Charities Commission.

Action: DP

The balances in the various accounts are as follows:

General account	£32,652.49
Wood account	£3,674.70
Savings account	£13,356.58
NS&I account	£4,610.95
TOTAL	£54,294.72

Secretary's Report: See item on Old Pavilion, below.

Sports (JJ):

As KB (KM Rep) was unable to make the meeting he had sent an email with various points:

- The goalposts are scheduled early on in the season, whilst weather is favourable, for re-painting and also treatment to the club house

- No padlock on field gate? GA removed this to allow contractors access to 31 Collaton Road, as agreed by MVH. In addition an incident at the skateboard park over the summer necessitated an ambulance driving onto the field to deal with a patient. Unfortunately the ambulance driver attempted to drive up the cycle track rather than through the field gate until he was redirected to the correct entrance.
- Parking over the weekend of 14th and 15th September may be busy with football training, matches and also Horticultural Show on the Saturday. GA will ensure the overflow is put out ready for Saturday morning and asked if KM could put it away at the end of their session on Sunday. KM have worked with the League to stagger kick off times to reduce the volume of vehicles **Action: GA / KB**
- The moving of Bonfire Night to Saturday 2nd November has necessitated postponing of 6 matches on the 3rd November. This was caused by a booking for the 2nd November being cancelled at fairly short notice and thus allowing the bonfire committee to take up the preferred date for Bonfire Night. KM has requested that any such future planned events be notified to them by mid August so that the facilities can be marked as unavailable. **(Note to meeting – the 2020 date was discussed in July meeting and booked as the 7th November 2020).**
- The use of weedkiller in line marking has been discussed and agreed with Tony Lyle
- It was agreed that the pitches are in excellent condition but that the grass is a little long – particularly for the younger players. STFC have asked if they may use their mower to cut the adult pitch just prior to play if necessary. JJ to raise the point with TL. **Action: TL**
- Boundary Nets: A quotation has been obtained by KM for a total replacement of the nets which, at £8,000, is too much for KM funds. Another quotation is being sought. Meanwhile it is possible for remedial work to take place to re-attach the existing nets and KM will be asking STFC if they could help plus any available volunteers from MVH. KM asked if MVH would contribute towards the cost of new nets.
Query was raised regarding insurance cover for balls damaging surrounding property if they should be kicked off site. KM and STFC to be asked for copies of their insurance policies for MVH records. **Action: JJ**
- A copy of the Lease between KM and MVH was requested. This was supplied.
- With the onset of darker evenings and, in order to relieve some of the parking issues on a Saturday during training sessions, a request has been made for the floodlights to be put into working order. AM to investigate the electrical work necessary and an inspection of the lights themselves could be made when maintenance of the nets is taking place as the correct equipment will be on site. **Action: AM**

Booking Officer (VJ)

The Boxing Event booked for 2nd November has now been cancelled. MVH was thanked for allowing this at the Hall over the last couple of years.

Pre-School table-top sale is being held on Saturday 21st which will be followed by KATS hiring for the week. KATS have now booked their musicals and plays for 2020 and 2021.

Michael Vaughan (Antique Valuations) is booked in the Annexe for the afternoons of the 1st and 2nd October

Party is booked for Saturday 5th October. VJ has asked if the cleaner could check the Hall on Sunday 6th October prior to MAD's rehearsal that day.

The Brownies have another Tribute Evening "The Blues Brothers" to be held on 11th October.

Projects

- **Ladies and Disabled Toilet Refurbishment**

Meetings have been held with Palladium and cubicle suppliers. Quotations for various sanitaryware have now been received. Meeting has also taken place with a possible plumber

who can undertake the work as a complete project – i.e. building work and plumbing etc He would be able to source sanitaryware from a different supplier. The intention is to ensure that the toilets are easy to maintain and clean. Possible that the pipework situated in the disabled cubicle could be moved to under the vanity unit to be installed in the ladies toilets. Awaiting this quotation for comparison with those existing ones already received.

- **Hard-standing for Gang Mowers**

The area has been dug out (32' x 16' approx.) at the rear of the Grandstand – thanks go to Janice and Ray Ginn for giving us 3 hours use of their digger. Unfortunately it was not possible for the lorry delivering the hardcore to take away the heap of soil created as it is considered to be a full load. TL has had a quote of £200 plus VAT for the removal which was felt to be too high. GA to contact Baker Estates / Justin Harmer for possible help. **Action: GA**

TL has laid a membrane with hardcore on top. Decision regarding the concrete layer to be made. Possibly need 4" depth. Current quote is £576 plus labour for ready-mix. AM to look at options. **Action: AM**

Start Point Flooring have offered a piece of carpet to cover the hardcore meanwhile – available in several weeks.

- **Car Park**

GA had a meeting with Mark Long (District Councillor) in August to discuss how we can progress. It would be good to get agreement to have the overflow and area in front of the Hall surfaced so that these parts can be used easily even during bad weather. It is also suggested that a path laid alongside the East side of the Annexe would encourage people to park at the further end of the car park and be able to access the front entrance more easily. As cars are parking inefficiently in both the public area and village hall car park, GA has received a quote for white lining in both the public area and also the village hall car park and including a yellow hatched area in front of the field gate. Cost is £750 plus VAT. The Salcombe Road boundary bank to be cut back prior to the white lining taking place. GA to speak to Justin Harmer. It was agreed that the work should go ahead on this. Proposed: JC Seconded: JT **Action: GA**

New sign for field gate also needed - "No Parking – Access required at all times for Emergency Vehicles. By order of MVH & PFA." **Action: JT**

As this project is not proceeding very quickly and, as the funding is only available up to the 20th March 2020 it is suggested that it would be better to look at providing a Multi Use Games Area on the Tennis Court site (which is currently requiring investment). This would make the area more available to a broader section of the community. Future 106 Open Spaces money becoming available could be directed to the car park provision. JJ to investigate possible contractors/suppliers of MUGAs. **Action: JJ**

- **Karate Hanging Bag**

The Karate Group using the Hall on Thursdays had asked if they could have a hanging bag in the Hall requiring a suitable hook and also storage of the bag. Having researched a suitable hook, the group have now decided that they will not pursue this for the time being.

- **Trees**

A inspection has been requested of the trees around the Hall and a quote is expected for this inspection. On attending site the arboriculturist did notice that we do have Ash Dieback in a number of our trees and these do need to be managed. GA to ask for information from Parish Council which should have been sent to Landowners by SHDC. Funding for any remedial work would need to be looked for. **Action: GA**

The Old Pavilion

An inspection report on the condition of the Old Pavilion and the cost for upgrading it to a suitable standard had been distributed to the committee for discussion. It was agreed that work is necessary and

that a comparison figure for a new, similar style building should be obtained. GA to contact the builder providing the inspection report for further discussion and then report back to Committee. It is important that any reconditioned or new building should be regularly maintained to keep it in good order.

Action: GA

DP noted that it could be possible that surplus Cricket Club monies be put towards the cost of purchase / repair and that he would clarify this. (A proper agreement would have to be written to recognise any monies invested so that, should a new cricket club be formed, reciprocal support could be put into place).

Action: DP

Kingsbridge and Salcombe Chamber of Trade

Application for this has now been made and payment being processed.

Any other business

- The Honours Board is being updated with latest information wk beginning 16th September
Action: JJ
- The Helen Dennis Memorial Bench needs weedkiller on the stony area around it (not the tree).
GA to ask Malborough Garden Services to undertake this when possible. **Action: GA**
- There has recently been an increase in the number of people walking their dogs (both on and off a lead) across the fields. One particular person is extremely rude when approached and continues to do this. KM find a significant amount of dog mess on the fields, particularly on the area in front of the Wood.

Date of next meeting: Wednesday 9th October 2019

The meeting closed at 9.10pm