

# MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

## Minutes of the Annual General Meeting Held at 7.30pm on Wednesday 13<sup>th</sup> February 2019 In the Annexe of Malborough Village Hall

### **1. Present:**

Andy Morgan (AM) Chairman; Tim Chandler (TC) Secretary; Duncan Pope (DP) Treasurer;  
Jonathan Towne (JT); John Jevans(JJ) Sports Officer; Val Jevans (VJ) Bookings Officer;  
Gail Allen;  
Malborough Parish Council represented by John Yeoman (JY). Anne Kendall (AK); Gill Boyce (GB);  
Salcombe View Residents' Association represented by Margaret Pearse  
MADS represented by Jill Clarke(JC);  
Tony Lyle; Geoff Allen;

### **2. Apologies:**

John Mahood

### **3. The Minutes of the last Meeting.**

The Minutes of the meeting of 14<sup>h</sup> February 2018 were approved by the Committee and signed by the Chairman.

**Proposer:** Jill Clarke; **Seconder:** John Yeoman;

### **4. Matters Arising from the Minutes:**

There were no matters arising which would not be covered under specific reports.

### **5. Reports**

#### **Chairman's Report (AM):**

The Chairman reported that 2018 had been a particularly busy year. Thanks to the support from our regular clients, including MAD and KATS, there had been a substantial increase in our income over the year. This permitted the committee to authorise and execute significant projects for the improvement of the Hall, its equipment and its grounds. He expressed his thanks to all who have helped to improve the Hall and was sure that this would continue into the New Year. Several major projects are planned for 2019 which will be reported upon separately.

It is hoped that we can increase even further the usage of the hall and the grounds to fill in the gaps in the programme. There have been a few frustrations to our plans for the year, which will be reported on separately. He expressed his sincere thanks to the committee for all its hard works and support. Also to Malborough Parish Council for their support and encouragement throughout the year.

#### **Treasurer's Report (DP):**

Balances as at 31<sup>st</sup> of December 2018.

Treasurer's account:	£22,311.89 p
Reserve account:	£13,352.15 p
Wood account:	£3,673.47 p
Secondary Treasurer's account:	£396.00p
NS and I account:	£4592.50 p

The Hall and Annexe rental income for 2018, as compared with 2017, was fairly static at just over £20,000 for each year. The major difference in total income was the low income generated by Firework Night. This was not unexpected, as it had been decided that the event was to take place on a much smaller scale than previously. Total costs of the year had increased by just over £2,000 (£29,033.49p in 2018 and £26,603.02p in 2017).

The main difference for the year was the number of large projects completed, including the refurbishment of the shower room, the refinishing of the Hall floor and redecoration at the Annexe entrance hall.

The resulting profit for the year was £1,246.06p compared to the previous year's profit of £6,040.50 p. Taking additional extraneous items expenditure into account, the profit figures would not be too dissimilar.

Steady financial management throughout the year has allowed these projects to be completed while still maintaining sufficient working capital for future undertakings.

### **Secretary's Report (TC):**

The Secretary reported no unusual occurrences during the year, and thanked all members of the committee for their support and encouragement during his first year in post.

### **Sports (JJ):**

It has been a fairly quiet year on the sports front. Unfortunately, we lost the services of our Junior Tennis Coach, who was giving lessons to young aspiring tennis players. This was due mainly to other commitments, but also to the fact that there was little support for these lessons and at times there were only about six participants, this despite the fact that the lessons are widely advertised in Malborough Debates and the Malborough Messenger.

We continue to offer annual membership for the tennis courts, £40 per annum, and renewal notices will be going out shortly. This will also be advertised again in the Malborough Messenger and Malborough Debates on Facebook.

The refurbishment of the tennis courts is on the project list but may have to wait for funds to become available from future section 106 agreements.

Following the problems caused by storm Emma, and the "Beast from the East" last year to the football pitches, we have been fortunate that so far this year the weather has been relatively kind. Because of the way the fixtures fell, Salcombe Town Football Club have had to postpone only a couple of games, and although KM lost a few more, some of that was due to high winds and at times the ground has just been too heavy for the little ones. At this point I would like to thank Tony Lyle for his management of the pitches and also KM United and Salcombe Town Football Club for their understanding with fixtures about to be called off. The two football clubs, Tony Lyle and Kevin Yeoman, who has aerated the pitches for us, have all contributed to the well-being of the playing fields.

Both football club seem to be having a successful season and I would like to think condition of the pitches has helped a little bit. On 15 June Salcombe Town Football Club will be holding their presentation evening in the Hall, preceded by events on the playing fields in the afternoon. This will be a charity event to raise funds in memory of a player who tragically died a couple of years ago. All monies raised will go to the organ donation charity.

Malborough School have arranged sports events on the playing field (one of which is already taken place) with other schools in the Federation. The next event is due on May 23.

During the year we had an approach from Beesands Rovers asking if we would be willing to allow them to rent our senior pitch, as their own pitch had been ravaged by storm Emma. After careful consideration it was decided by the committee that with regret we should decline the request as we are concerned regarding overuse of the pitch.

At the start of the season there was an issue regarding the markings of the football pitch. This was due to the use of Roundup weed killer which has now been banned by the committee, and the football clubs have been informed accordingly

### **Booking Officer: (VJ)**

2018 was another successful year for the Hall and the Annexe. I would like to thank all our regular hirers for their continued support – MAD, KATS, Salcombe and Malborough Flower Club, Salcombe View Residents' Association, Malborough Parish Council, Malborough Primary School, the two Badminton groups, horticultural societies and Franny who runs the Pilates classes. Unfortunately, we no longer have a yoga class, but I would like to welcome all the new groups – Kingsbridge Estuary University of the Third Age (U3A), the stretch class, Flexercise, karate and Ignite. The Zumba class has been very busy for the last few months, and although she will be unable to have Monday evenings from Easter, I believe that she will return to us in the autumn.

There are many children's parties booked, along with other celebrations. Gordon Bess booked two tribute bands, and hopes to book again this year. The murder mystery, bingo and quiz evenings were very well attended, and all booked again for this year. U3A are now very happy to change their venue, and already booked to 2020. Sally Anne Hawkes has asked me to say the karate group is doing well – they would obviously like a few more members – and find the Hall the perfect venue – clean and well equipped. Some members from one of their other groups are taking part in important competitions, and she will keep us informed as to how they get on. There were two weddings booked during the year, but unfortunately only one took place, but we do have another booked for this year.

There are in addition various one-off events booked throughout the year, along with all our regular hirings, so I am hoping for yet another successful year.

### **6. Projects (GA)**

The entrance hall was redecorated at the beginning of 2018, which was a good improvement. Sadly, some hirers still think it is acceptable to put drawing pins into the paintwork!

Blackout blinds were purchased and installed on the lower main Hall windows and they have proved very successful. More yet is to be done regarding the curtains and, in particular, the longer curtains at the fire doors where light is a problem, particularly during daytime events which need blackout.

The CCTV system has been installed and is up and running, as is the defibrillator. Thanks for the work to Andy Morgan and Nick tee on these.

We were successful in our funding application to the Co-op Community Fund and as a result have been able to install a Projector/Whiteboard in the Annexe and this is proving to be useful for meetings. MVH and PVA is currently in another round of funding application from the Co-op Community Fund, with which we hope to install Broadband at the Hall.

The motorised projector screen which was purchased thanks to a donation from the family of the late Thelma Leech, and was installed over the stage in the main Hall, has proved to be a considerable asset and is used monthly by the meetings in the hall by U3A, as well as other groups.

A successful Scarecrow Trail was held in May in conjunction with all Saints Church, Malborough with a profit of £1,814.44 divided between the two organisations.

Malborough Village Bonfire and Fireworks evening was held in November and, although attendance was well down, it was a great village. A specific Bonfire Committee had been set up by villagers to run this evening, in conjunction with MVH & PFA, and we are waiting to hear if this will be happening again in 2019.

The lovely maple floor in the main Hall was refurbished in November – this was a thorough clean and buffing followed by a coating of Junckers Sport – something which should be done every two years or so to avoid having to undergo any deep sanding of the floor. To protect the northern wall of the Main Hall from damage being caused by the stacks of chairs and tables, Geoff Allen has installed wooden laths against which the stacks can set. John Jevans and Jonathan Towne have repainted the wall to hide the scuff marks.

The old shower room area has now been transformed into a cleaner's cupboard, Parish Council room and separate toilet. All of the new areas have been decorated as well as the Annexe corridor. This leaves the cupboard beside the stage in the main Hall for the storage of necessary equipment for hirers – Badminton nets, large floor brushes, mop and bucket et cetera. Thanks to Andy Morgan for all his work in installing the necessary electrical equipment.

A purpose-built gang mower shelter needs to be built, and it has been suggested that this could be at the rear of the grandstand. To do this properly will require some funding so this is one of the ongoing projects the 2019.

The Forest School needed a storage box in the woods to keep some items useful to the school to save having to carry them down each week. Tony Lyle and Robert Tapper have built one for them, and as the school has no funding for this purpose, the money will come out of the MVH & PFA Wood Account. Several of the fire doors in the building need attention, and this, again, is an ongoing project for 2019. The proposed Car Park extension is still ongoing. It has been decided that we should lay a surface of GOLPLA, which is a permeable paving solution for sustainable urban drainage systems and which consists of hexagonal honeycombs of rigid, high quality recycled polymer that are linked together to form continuous grass reinforcement and erosion control systems. By using this service SHDC have advised us a drainage system is not necessary. Conditional planning consent has been obtained from the full car park area plan on the proviso that an acceptable drainage scheme is submitted. Should the whole car park area be laid to GOLPLA then we would only need to lay undersurface barriers at the end of the proposed new slip road, and these would encourage surface water to drain down and not across the surface of the road. However, Fields and Trusts are not agreement with the whole area being laid to car park (despite the green credentials) and we are negotiating with them to obtain consent to the existing overflow area to the east of the hall (to which they have no objection) and also to open the front area of the Hall to improve access and disabled parking. This would still leave a considerable area of grass which can be used for recreation. There has been a lot of correspondence between FIT and MVH and we are awaiting a decision on this latest development following the FIT trustee meeting later this month. The contractor is standing by to do the work when all has been agreed and the revised planning consent gained from SHDC.

One large project for 2019 is the much-needed refurbishment of the ladies' and disabled toilets. We have already received £1,000 from the Tesco Bags4Help fund and it is hoped that the profit from our annual Fete will also boost the money available for this work. There are two companies currently looking at the work involved, who are used to implementing much larger areas than ours. They are therefore in a position to give us very useful ideas with regard to layout and regulations.

The play area is constantly monitored by SHDC checks, and Geoff Allen has undertaken a number of repairs to equipment. The three Springer items (for the younger children) have been a bit of a challenge, but all should be repaired very soon when the latest parts arrive.

On behalf of Malborough Parish Council, the chairman John Yeoman expressed his thanks to Gail Allen for all the help that she had given during the year.

### **Wood Report(TL)**

Tony Lyle reported that the storage box for the use of Forest School has been constructed and is now in use. Andrea Moore, peripatetic teacher, teaches the children about nature, bugs, lets them climb trees etc. This is a great outdoor element for the school who will be planting more trees this year and Tony will supervise this. Some parts of the wood have been left untouched to create undergrowth for the wildlife. The apple trees are doing well and will bear more fruit this year, and an additional range of hardwoods will be planted, including larch, beech, birch and sweet chestnut. Because of the warm climate for this time of year the main pitch has been cut again and rolled. Goalposts are standing up well. The gangs are showing signs of their increased operational use, and may need attention during the coming year. Tony expressed thanks to John Mahood and Geoff Allen for all their help in maintaining the pitches and associated grounds.

The chairman thanked Tony Lyle for all the work he puts into maintaining the grounds in such good condition.

### **MAD report (JC)**

Jill Clarke reported that there had been two shows again last year, Buggy Malone in August and Sleeping Beauty in January. Easier access to the Hall has been greatly appreciated by the groups, and all preliminary rehearsals this year have been held in the Annexe. It has been very helpful to be able to store scenery in construction in the wings. Jill extended thanks to everybody of the committee for their support.

### **7. Open forum**

John Yeoman expressed his thanks and appreciation for the way in which Geoff Allen has helped to maintain the premises and grounds.

Tony Lyle stated that a proper shelter for the gangs and the truck would be very helpful in maintaining them in good condition. Gail Allen confirmed that this is on the list of projects for the New Year.

### **8. Nominations for committee 2019**

Chairman Andy Morgan handed the chair to John Yeoman, chairman of Malborough Parish Council, to supervise nomination and election of the committee for the coming year.

All existing committee members have expressed their agreement to going forward to serve in the coming year.

Proposed: Gill Boyce; seconded Ann Kendall; passed unanimously.

The meeting closed at 2000