

Minutes of the Annual General Meeting Held at 7.30pm on February 13th 2013

Present: Andy Morgan, Tony Lyle, Gail Allen, Geoff Allen, Dorothy Einon, Kathy Harrod, Vicky Crow, Alan Purchase, Jim Romanos.

Apologies for absence: Pat Wood, Margaret Pearse, Jill Clarke.

Members of the public attending: Sally Harvey, Will Reid, John Jevans, Valerie Jevans

The Minutes of last year's AGM were circulated and agreed.

Chairman's Report.

The Chairman welcomed all those attending the AGM and offered his thanks to those who had served on the committee for their hard work and commitment throughout the previous year. Achievements over the past year include the provision of the overflow car park; purchase of new blacks for the stage and many maintenance issues were resolved or had a resolution in sight. MVH&PFA has taken an active part in the Parish Council initiative to provide local children with a first class play area: this should be completed in the spring. MVH&PFA were involved in the Diamond Jubilee celebration, organized the Village Fete, Bonfire Night and the village Christmas Tree. The chairman thanked Alan Purchase for spending considerable time and effort into setting up the Hall accounts onto Sage Accounting Software. A £30,000 a year business (which the Hall is) requires careful management. As with any business, decisions on what and where to spend the money are crucial to the survival of the Hall. As committee members we are only custodians of this village asset and, as such, we are accountable to the people of the village and the Charities Commission. The Chairman expressed his hope that the Village Hall consolidate its present success and actively seek new users either by using the present facilities or by introducing new concepts, such as the installation of broadband and a projector and screen to enable us to attract training/conference business. The Hall needs people to drive these ideas and produce plans for achieving them. The idea is the easy bit: Finding our market, attracting customers, considering potential returns and considering how any changes impact on existing users is more difficult. The Chairman expressed his hope that that future projects could be led by individuals backed by a small team of helpers. We all have other things to do but if we all do our bit great things can be achieved. The Chairman said he had deliberately not mentioned any member of the committee by name: some members do a lot of a lot of work for the Hall, others less but all of their contributions are necessary and important. The Chairman added that he was proud to have been part of this year's team and its accomplishments and that he looked forward to working with the committee again in whatever capacity they required.

He thanked the Parish Council for their monetary support and their close co-operation in many of our projects.

He closed by noting that the Malborough Village website needed a co-ordinator (a post that is currently held by the Hall's previous Treasurer – Chris Musgrave, who has now moved to Kingsbridge.)

Treasurers Report. The full report is attached. The Treasurer summarized the highlights. Income was £33,257. Our total expenditure was £29,769. These figures reflect monies raised and utilised on the playground. The Hall hire income was down slightly at £17,675.40 which after costs gave us a profit of £6,017.48. The field and tennis court hire produced a profit of £1,762. Together with fundraising we had a profit of £10,356.40. At the end of the year we had a net surplus of £3,364.52. Our reserves stand at £20,701 with £1,522 ring fenced for the play area.

It was pointed out at the meeting that we had received £400 from the Co-op Booster Fund which was set against the cost of the additional parking area. MVH & PFA are extremely grateful for their support.

A query was raised regarding audited accounts. The Treasurer informed the meeting that this was being dealt with and the accounts filed with the Charity Commission.

Open forum

Will Reid asked for clarification about the increased charges and at what stage these increases would be applied to bookings made some time ago. After some discussion, it was agreed that this year new charges should apply for bookings after 1st April (except for pre-booked weddings) but that in future we should tell people at the time of booking that fees are normally increased on January 1st. Kathy Harrod agreed to look into the Terms and Conditions which are currently published on the website and given to hirers.

As there was no further business, the current Chairman stood down as did the remainder of the committee. The Secretary stated she wished to step down from her position but would be happy to remain on the committee. Dorothy Einon then asked for nominations for next year's committee. All the committee present agreed to continue and the meeting was informed that Jill Clarke, Margaret Pearse and Pat Wood were also happy to continue in their roles. John and Val Jevans offered to be available for the committee – their offer was accepted.

The AGM closed and was followed by a meeting of the new committee.