

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 18 th January 2012		Venue & Time: School, commencing at 7.30pm
Present: Cllr. G Boyce Cllr. Ann Kendall Cllr K Ireland Cllr. Lucinda Pedrick Cllr. Paul Pedrick Cllr. Roger Rendle Cllr. John Yeoman (in the Chair)	In Attendance: Dist Cllr Paul Coulson Mrs Debbie Ede (Clerk - Minute taker) Mrs Gail Allen (MVH&PFA)	Apologies: Dist Cllr John Carter

Ref	Minutes	Action
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852 INTERESTS

Cllrs Yeoman, P Pedrick and Boyce declared interests under finance

853 MESSENGER

Cllr L. Pedrick will write the Messenger report

854 MINUTES OF THE PREVIOUS MEETING

With the proposed addition of the footpath numbers to future minutes, the minutes of 21st December were agreed and signed as a true record, proposed by Cllr Boyce and seconded by Cllr L Pedrick.

855 MATTERS ARISING (from previous minutes only)

- A. Further costings for the proposed bench (requested by Mrs Gill Hernaiz to replace the rotten seat at Mallow Brook) were brought to the meeting. It was agreed to place an order for an oak bench from Rattery Sawmills, proposed by Cllr P Pedrick and seconded by Cllr Boyce. Mrs Hernaiz would be informed and the meeting was reminded that she had undertaken to fund raise to help with the cost (£208). It was agreed to ask Derek Jarvis to erect the bench in due course.
- B. Dimensions and costings for potential new notice boards would be brought to the next meeting.

856 PARISH COUNCILLOR VACANCY

Cllr Yeoman informed the meeting that he had received Cllr Putt's letter of resignation from the Council. Cllr Putt had felt totally disempowered by, quote, "the disgusting lack of representation the Parish Council receives from its duly elected District Councillors both at Parish meetings and, more especially, at the planning meeting on 7th December..... and can see no future in decision making at Parish level when District Councillors totally ignore our recommendations and those of the electorate". Cllr Putt felt impelled to resign because of this and asked for his feelings to be formally minuted. His colleagues and fellow Councillors received the notice of Cllr Putt's resignation with dismay and thanked him, sincerely, for all the work, interest and time he has invested in the village over the past years. The meeting noted he would be sorely missed. Cllr Yeoman informed the meeting that he had personally responded to Cllr Putt, the meeting then asked that the Council as a whole respond formally to Edmund with their heartfelt thanks.

Thus there are now two vacancies on the Parish Council; the Notice of Election, in respect Mrs Smallman's earlier resignation had been posted and there had been no call to SHDC for an election. The Council could now ask for expressions of interest from Parishioners to be co-opted onto Council. The vacancy engendered by Cllr Putt's resignation would now have to follow similar due process. It was hoped that the Council would be in a position to fill both vacancies at its February meeting.

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857 POLICE BUSINESS

Parking around the school was again highlighted as an issue; Cllr Kendall would raise this with them and it was suggested that PCSO Gibson and/or PC Steve Mullen should have a more visible presence around the area for a while to discourage the obstructive parking.

AK

858 HIGHWAYS

- A. No notice had been received by Parish of the impending work on the A381, reference the notice advising of work commencing on 25th January. DCC were also unaware of any planned road works.
- B. Cllrs raised a couple of potholes that needed attention (in Salcombe parish). The Clerk advised the meeting that it was possible to report such things on line - anyone could use the fault reporting software at any time to include which included provision to advise of faulty street lighting, fallen trees, potholes etc. The web address is : http://www.devon.gov.uk/index/transportroads/roads/road_maintenance.htm
- C. Cllr L Pedrick complained about the haphazard timing of the streetlights along Collaton Road, sometimes switching off at 5pm. The meeting believed that the faulty light outside 139 Cumber Close had now been sorted.
- D. Mr Derek Jarvis would be mending the wall at Townsend Cross shortly, as previously agreed, and would also be addressing the leak at the back of the Jubilee Bus Shelter.

859 FOOTPATHS TREES & ALLOTMENTS

- A. Notice had been received that the bridleway from Collaton to North Sands was closed due to a fallen tree - however, this route - BR10 - had now been cleared of the obstruction by STC and DCC had thus re-opened it.
- B. It was confirmed that the tree down across the back of Malborough Park had been reported.
- C. The meeting was reminded that two applications for Jubilee Trees had been made (one in conjunction with the school) and that if successful there would need to be a village planting Jubilee event.
- D. Updates and comments on the footpath leaflet were received back and the edits would be incorporated in a second draft. It was agreed that it would be useful to include a map in the leaflet. In the interim Cllr Yeoman would investigate getting the official DCC PROW map laminated and displayed on the footpath notice board outside of the post office. Dist Cllr Coulson volunteered the fact that SHDC could handle lamination of large documents.
- E. The meeting noted that Martin Taylor would be rotivating the new allotment and that the school plot (1/3rd size) had now been re-let.
- F. Cllr Boyce reported that the surface of the footpath through the Church was treacherous and needed attention. This path is not an adopted PROW and the meeting agreed with Dist Cllr Coulson's suggestion that we register it as such for the next definitive map review. In the meantime Cllr Boyce agreed to approach the Parochial Council to gauge their feelings to (1) improve the surfacing of the path and (2) introduce some form of low level lighting and (3) introduce regular maintenance - spraying of moss and weeds etc. The Parish Council intimated they would be willing to assist with the costs of improvement, this given the increase in use since the advent of Great Park.

JY

- G. Cllr Boyce, also reporting on information received from the school, highlighted the escalation of dog mess being found in the Churchyard and in the school playground - indeed on the play equipment itself. It was known that some Parishioners walked their dogs off lead after dark around these areas. The dog warden would be informed and fines would follow but all Parishioners are respectfully requested to clear up after their

GB

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pets. The problem would also be brought to everyone's attention in the Messenger. Dist Cllr Coulson advised that the problem was endemic across the South Hams but with only one dog warden serving the entire area the service was under review - it may be that some devolution of service would follow.

860 VILLAGE HALL

- A. Mrs Allen confirmed that MVH&PFA had accepted the Council's offer to buy the turf guard for the overflow car park in the next financial year. She confirmed that she would supply the Council with the product spec after the tarmac had been laid in the new entrance. The Council reminded the VH that several quotes would be needed so that vfm was assured.
- B. Cllr Kendall advised that the Council led Zumba sessions would start again on 23rd January and that a reduced rate of £12.50 had been agreed for the hire of the hall for the weekly class. This was conditional on the hall being vacated by 7pm and any profits going towards Jubilee Playground (as previously voted for by Council.)

Post meeting note; the session on the 23rd had to be cancelled at short notice due to illness, sincere apologies but the sessions start again on January 30th.

861 FACILITIES FOR YOUNG PEOPLE

- A. The meeting was informed that the Playground Committee had met to evaluate the tenders received from the six contractors and had been joined by another two mums from the village. Site visits had also been made by Cllr Yeoman and the Allens to examples of the contractors' work. A clear favourite had emerged from the evaluation process and a recommendation was made to Council and MVH&PFA to award the tender to this provider. This being dependent on some further negotiation with the contractor and some revised design/s and equipment spec. Proposed by Cllr P Pedrick and seconded by Cllr Boyce the meeting agreed unanimously to award the contract in line with the recommendation and subject to the desired changes being forthcoming. Mrs Allen undertook to obtain a similar mandate from MVH&PFA. The Clerk confirmed that the £10k funding pledged by South Hams would be transferred to the Parish once the contractors' plans had been seen by SHDC.

With respect to the fundraising, the in year total stands at c. £18,000. With the **BIG NIGHT OUT event on 25th February** and several more schemes and grant applications in the pipeline all were confident of reaching the £20k target for phase 1 of the playground by the end of March 2012. Another £15k would take us to phase two and a further £15k to the £50k total....!!

- B. Cllr Boyce advised that plans for the Devon Active Villages Badminton were progressing and that the CRB checks were in hand. It was confirmed that the Council's safeguarding children and data protection policies could be said to apply to this activity.
 - C. The Island Cruising Club were writing a flyer for the Messenger advertising the **FREE SAILING OPPORTUNITIES** for 18 Malborough residents, made possible through monies won from Devon Active Villages by the Parish Council together with some generous sponsorship by the ICC itself. *Please see your next Messenger for details on how to register for this.*
 - D. The planning committee for the Jubilee celebrations - drawn from volunteers around the village (**more volunteers very welcome and helpers for the day itself were also required!**) - had met on the 9th January. The deposit cheque for the mugs was drawn and Rita Fairchild thanked for her drawing/logo used on the back of the mugs, the copy write of which she has gifted to the village.
 - E. The meeting asked all parents of children and youngsters of 16 years and under (on 4th June 2012) resident in the Parish to please **register** them with the Council so that they can receive their **free commemorative Jubilee mug** - *details in the Messenger.*
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862 FINANCE & GOVERNANCE

- A. The monthly accounts and bills to pay were received. Excluding the 2nd tranche of the Hope Cove lifeboat funding, Cllr Rendle proposed and Cllr Kendall seconded the approval of the month's finances and the remaining accounts to pay. This was agreed by those Cllrs without a declared interest.
- B. With Cllr Yeoman handing over the Chair to Cllr Boyce, the payment of the £250 to the Hope Cove lifeboat was proposed by Cllr L Pedrick and seconded by Cllr Kendall and subsequently approved by all Cllrs without a declared interest. Cllr Boyce then proposed and Cllr Kendall seconded that the Parish budget to support the lifeboat in the 2012/13 financial year. Again this was agreed by all present without declared interests. Cllr Rendle asked if other parishes also contributed, Cllr P Pedrick said that some do and that some large donations had been received, all of which would help towards the £80k target for the new boat and its ongoing revenue costs. Cllr Yeoman said he had received a letter from Graham Phillips, Chairman Hope Cove Life Boat, outlining the progress made during the year and thanking everyone for their support.
- C. With Cllr Yeoman resuming the Chair the meeting agreed the purchase of 25 altar poppies for the Church at a cost of £20 as previously agreed in principle.
- D. The years' s137 donations were discussed and the following awards made, proposed by Cllr P Pedrick and seconded by Cllr Kendall; £75 Horticultural Society, £100 WRVS, £100 CAB. A request received from Victim Support for funding was not currently prioritised by the Council. It was agreed that the availability of small grants for local organisations should, once again, be advertised.
- E. Cheques were drawn and signed.

863 PLANNING

- A. Alston Gate : with the resignations of two Councillors being ascribed to the process surrounding the Alston Gate planning application Cllr Yeoman confirmed that he had both written to, and spoken with, the Leader of SHDC about the lack of representation for the Parish. He advised the meeting that we should write again, with a proposal for the Planning Committee, that provisions should be made for a Parish to put forward their view where their District Councillor(s) has declared an interest. This was agreed and the letter would also be copied out to all Parish Clerks in the South Hams for the attention of their Chairmen. A lively discussion then ensued between Cllrs and Dist Cllr Coulson about the planning process and his role in opposing, and indeed the taking apart of, the view of the elected body for the Parish. Dist Cllr Coulson rebutted these criticisms and said the planning decision had been made with strict reference to policies and materiality. However, when challenged as to how the fundamental decision had been made to designate the site as a departure rather than an exception site, he was unable to provide an answer and said that it 'was by default'. He went on to argue that this would not have made any difference anyway. This was quickly challenged by Cllr P Pedrick who reminded Dist Cllr Coulson that, if the site had been seen as an exception one, there would have been more leverage for an increased affordable housing stock and a higher local occupancy provision.

The meeting thanked Mr Rossiter for receipt of the draft 106 agreement and confirmed their intention to now work closely with the developers and SHDC to secure the maximum benefits for the village.

- B. The following **application** was received and discussed by Council: **33/3258/11/F** - Mr Paul Beresford Householder application for alterations to external elements and minor alterations to internal layout. Seaways, Malborough, Kingsbridge, TQ7 3DN
MPC approved this application.

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C. The following **SHDC Decisions** were received:

33/2743/11/O Mr Dean Kinsella Conditional approval

Site Address: Bolt Head Airstrip, Malborough, Kingsbridge TA7 3DW

Resubmission of Outline planning permission reference 33/2364/10/O for the erection of an aircraft hanger suitable for the storage of six light aircraft, with all matters reserved

33/2765/11/F Mrs Gaille West Conditional approval

Site Address: Plympton Farm, Malborough, Kingsbridge, TQ7 3DL

Proposal: Householder application for extensions and alterations to property

33/2806/11/F Mr Dean Kinsella Conditional approval

Site Address: Hope Barton Barns, Bolberry Road, Hope Cove, Kingsbridge, TQ7 3HT

Installation of 20 photovoltaic panels on the pool barn roof, 36 photovoltaic panels on the play barn roof and 37 panels on the animal shed roof

33/2944/11/F Mr Dean Kinsella Conditional approval

Site Address: Cumber Hall, 143 Cumber Close, Malborough, Kingsbridge TQ7 3DG

Proposal: Change of use from community rooms to private residence

- D. w.r.t. Resubmission of Outline planning permission reference **33/2364/10/O** for the erection of an aircraft hanger suitable for the storage of six light aircraft, with all matters reserved - Bolt Head Airstrip, Marlborough, Kingsbridge TA7 3DW - the meeting noticed that the conditional approval did not include their recommendation that the building should be removed when it was not longer being used as a hangar. However it welcomed the requisite log of movements.
- E. w.r.t. the outstanding application **1955** for Mr J Sampson (Cllr Yeoman declaring an interest and withdrawing from this discussion) re the Erection of farm buildings with cover winter boat storage use including improvements to site and relocation of access - Soar Farm, Malborough TQ& 3DS which the Council had objected to, Dist Cllr Coulson advised that this was still under discussion.
- F. w.r.t. the outstanding application **3087** - Mr K Favis & Ms J Freeman, Wynnes Rise Raleigh Road Salcombe TQ8 8AY - whilst confirming the conditional approval for this Cllrs queried with Dist Cllr Coulson the 28 day agricultural determination policy and how, if this application had been subject to full planning in the first place, the debacle over the scheme would have been avoided. Dist Cllr Coulson again advised that this scheme was still under discussion.
- G. No application had been received as yet for the retrospective work at High Waters. Cllr Boyce again queried the progress on reinstating the bank at 2 Great Lane; a response was pending from SHDC enforcement.

864 PARISH PLAN

Cllr Yeoman reminded the meeting that the Parish needed to draw up and publish a new plan for the future direction of, and priorities for, the village. He circulated the previous information gathering questionnaire and asked Cllrs to review and update this and bring their comments to the next meeting. With section 106 monies now due to the village in respect of the Alston gate development it was seen to be important to have a mandate as to how to commit these funds. Suggestions to date included phase 2 of the Jubilee Playground, the Village Hall extension and a pavement on the A381 from the new development to the village. Cllr Yeoman went on to explain how we also needed to update our Emergency Plan (key resources, contacts and actions in the advent of a local or national emergency) and that a fact finding proforma would need to be inserted in a future edition of the Messenger.

865 DISTRICT COUNCILLORS REPORT

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- A. Dist Cllr Coulson commenced his report by apologising unreservedly for his attendance record. He explained that it was unfortunate that both Salcombe TC and Malborough PC met on Wednesdays and this often meant that the two conflicted. Prior to the last election he told us that John (Carter) and he had addressed this by an informal work-sharing arrangement, which allowed him to concentrate on Salcombe while Dist Cllr Carter dealt with issues in the "rural area" of the ward. Dist Cllr Coulson then said that with Dist Cllr Carter taking on more Executive duties the "work sharing" should have been reviewed in the light of these added responsibilities. He pledged that this would now take place.
- B. In addition to the discussions above and w.r.t. Alston Gate Dist Cllr Coulson explained that he had a duty to represent the ward but also had an obligation to serve the District's interests and uphold the government's and SHDC's planning policies. He said, in his comments as ward member to the Development Management Committee, he had addressed all the major arguments advanced by objectors; accepted some of the objections as legitimate and explained why - in his view - many of the arguments were either immaterial; unpersuasive or simply contrary to existing planning policies.
- C. He went on to say that, whilst frustrating, the Parish's influence might be enhanced by gaining further insights - through training - into the planning process. Given the inability of the SHDC DM Committee to produce an audit trail for the designation of Alston Gate as a departure site the meeting received this feedback with some scepticism. However Dist Cllr Coulson volunteered some advice from members of Salcombe's planning committee. Whilst the meeting thanked him for this offer it was thought more appropriate to obtain some professional input via the Devon Association of Local Councils and it was agreed that the Clerk would approach DALC to see what courses were available.
- D. On questioned further about planning matters, Dist Cllr Coulson saw no reason why Councils should not be informed by SHDC that a pre-application process was taking place. This despite the fact that the officers themselves might be being paid by the developer for advice. He gave the meeting the insight that 'retrospective applications were normally approved' and that officers had the authority to deal with 'minor revisions'. With new Central Government proposals, planning policies were again 'up in the air' but there was certainly a steer, and financial rewards available, to build. W.r.t. employment land provision for new developments there would be a greater emphasis on starter businesses having the room to expand. Cllr Yeoman suggested that, inland redundant farm buildings be considered as a resource for this policy (here they are all used for boat storage so not applicable).
- E. Dist Cllr Coulson outlined the budget setting process for SHDC and their intention not to increase the rates together with his work on flood prevention and coastal erosion with new legislation expected. He gave details of a review into household and trade recycling, but when questioned, was unable to advise why STC refused to site an additional recycling facility at their park and ride to alleviate the pressure on the Malborough skips. He did say that Salcombe had two skips on the dump at Batson but that the conditions of the service level agreement were not being enforced and they were not emptied enough.
- F. He concluded by advising that our MP, Dr Sarah Wollaston, would be holding a surgery in the Library (Cliff Road, Salcombe) on February 10th from 3 to 4.30pm should anyone wish to attend.

866 BUSINESS UNDER DIRECTION OF THE CHAIRMAN

Cllr Yeoman alerted Councillors to the following:

- A. There would be a Devon wide code of conduct/standards scheme for Councillors once the mandatory national code was stood down.
- B. Contact details for our MEP Sir Graham Watson had been received and would be posted on the Notice Board.

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There being no further business the meeting closed at 10.10pm

DATES FOR THE DIARY: Wednesday February 15th; the next Parish Council Meeting commences at **7.30pm at the Village Hall Annexe.**

Signed as a true record: _____

Print Name & Date: _____

Actions default - unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllr. Gill Boyce
Cllr. Kathy Ireland
Cllr. Ann Kendall
Cllr. Lucinda Pedrick
Cllr. Paul Pedrick

Cllr. Roger Rendle
Cllr. John Yeoman (Chairman)

For Information

District Cllr. John Carter

District Cllr. Paul Coulson
County Cllr. Sir Simon Day
Mrs E. Bond
Reverends K. Haye & T Skillman
Malborough Parish Council Notice Boards (2)
Malborough Primary School
Malborough Village Hall Committee
Mr A Morgan
Ms Da Einon
Mr C Musgrave
Malboroughvillage.org.uk
Salcombe Police Station
Mr Tony Lyle, Ms Louise Tucker

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APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
Receipt	Interest (gross)	0.47		11,924.76
Receipt	Graveyard Fees	70.00		11,994.76
Receipt	Messenger	341.00		12,335.76
Receipt	Zumba (wk 12)	50.00		12,385.76
Receipt	Quiz night (Jubilee Playground)	213.50		12,599.26
Payment	D Ede (petty cash)	-	4.46	12,594.80
Payment	Saltaire Garden Services	-	90.00	12,504.80
Payment	Gill Whitmore (zumba)	-	160.00	12,344.80
Payment	D Ede (Salary)	-	451.56	11,893.24
TOTALS YTD		£ 19,791.43	-£ 13,480.64	

RECONCILIATION CASH BOOK TO BANK

Cash book balance b/d	FY 2011/12, month	10	£	11,893.24
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Balance at bank at end :

Revenue Accounts
Unpresented Items

receipts
payments

18th Jan	
11,988.24	
-	95.00
£ 11,893.24	

Variance

ACCOUNTS FOR PAYMENT

D Ede (Salary)	for January	<i>paid on 15th of the month by standing order & included in above balances</i>	451.56
D Ede (Petty Cash)			10.91
HC Life boat (2nd tranche)			250.00
Gill Boyce	stationery		1.80
MVH&PFA	room hire		199.00
WRVS	s 137, voted for at meeting		100.00
CAB	s 137, voted for at meeting		100.00
Horticultural Society	s 137, voted for at meeting		75.00
John Owen of Exeter	deposit for Jubilee Mugs		320.56
			1,057.27

RECEIPTS & PAYMENTS REPORT TO COUNCIL

MEETING DATE

18th January 2012



Prepared By:
Date:

Debbie Ede, Clerk to the Parish Council
23/01/2012

MPC outturn 2011-1224/01/2012