

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 19 th December 2018		Venue & Time: Village Hall Annexe, 19.30hrs
Present: Cllr Gill Boyce Cllr John Sampson Cllr John Yeoman (in the chair) Cllr Kevin Yeoman	In Attendance: Katharine Harrod – Clerk & Minute taker Dist. Cllr Judy Pearce Dist. Cllr Simon Wright Part meeting	Apologies: PC J Pengilly Cllr Lucinda Goodman Cllr Ann Kendall Cllr Keith Makepeace Cllr Paul Pedrick Cllr Hayley Rutherford County Cllr Rufus Gilbert

REF 2018/19 MINUTES

204 WELCOME & APOLOGIES

205 DECLARATIONS OF INTEREST: No declarations of interest were received.

206 MESSENGER: Cllr J Yeoman

207 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meeting of 21st November 2018 were agreed and signed without alteration.

Proposed: Cllr Boyce Seconded: Cllr K Yeoman and agreed unanimously

209 MATTERS ARISING:

- A. Collaton Road Bus Stop – two quotes have been received in respect of replacing the bus stop, a third quote is required before a decision to purchase can be made.
- B. Public toilets in the Square: MPC have expressed an interest to SHDC in the transfer of freehold ownership to MPC. We await further information from SHDC.
- C. Gritter Promotion: An article with photograph has been sent to the Gazette to give thanks to those who supported us with the purchase of the gritter and our ongoing thanks to the Snow Warden team who grit the roads on the cold winter days and nights.
- D. HGV Signage: The sign has been erected. An article with photograph will be sent to the Gazette.

210 POLICE BUSINESS & NEIGHBOURHOOD WATCH:

In the past month 19112018 – 19122018 there has been one report of Criminal Damage, Graffiti to the Village Hall. Compared to last year 19112017 – 19122017 three crimes occurred.

As we approach Christmas, we would like to kindly remind residents not to leave Presents on display in vehicles or under the tree for long periods of time. Such temptations can be too much for the passing offender and only lead to an increase in thefts. To ensure a safe and happy festive Christmas, please consider obstructing the view of these items from passing members of the public as they walk past your property.

Also, around this time of year we start to see an increase in heating oil thefts around the area and would like to urge people to remain vigilant, considering neighbouring properties that maybe un-

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occupied during the festive period. If you do see anyone acting suspicious then please call police via the 999 system.

Naturally police will be launching their annual drink/drug drive campaign to keep drivers and other road users safe during this magical time. Drink/drug driving is extremely dangerous and can have a massive impact on innocent individuals and communities. If you know someone who is considering driving after consuming lots of alcohol, please deter them from doing so by taking their keys away or arranging for other means of transport. Should they however ignore your good advice then please contact police who will aim to stop them from setting off thereby reducing the. Drink/drug driving wrecks lives and we all have a responsibility to reduce it, if not remove it all together!

May we wish you all a very safe and happy Christmas and we will see you all in the New Year.

211 COUNTY COUNCILLORS REPORT:

- a. 30mph Roundels – Adam Keay has confirmed that the Traffic Team have agreed to this, we await a date. **ACTION: Clerk to monitor.**
- b. Lower Town Street Light still out due to a cabling fault. Southern Electric have been contacted directly. **ACTION: Clerk to follow up.**

PLEASE report all highways issues ONLINE at:

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

If you do not have internet access, please contact the Clerk on 07704 941150

212 DISTRICT COUNCILLORS REPORT:

- a. The Executive have agreed on investing in a Health & Wellbeing Hub in Dartmouth, beach huts in Beesands, Office & Showroom in Totnes, a 79-bed hotel in Kingsbridge and a decking solution for Shadycombe in Salcombe. There is also a project that has been put on hold for Ivybridge pending further investigation.
- b. Waste Collection has been contracted out to FCC who have been working for West Devon for the past six years.
- c. Joint Local Plan – as of 17th December there is now a five-year plan in place.
- d. A complaint has been made re the sewage works, the smell has been horrendous, noise has increased, lights are on 24/7. Three or four tankers full per day are being removed from the site. The original planning application said that the smell should be contained within the unit, this is clearly not the case.
The original submission has been viewed and clearly states by 2021 there would be no more than 2 tankers per day. We reiterate: **The cause of action that would trigger an official breach of service needs to come from a member of the public. A concern from the Parish Council does not carry the weight of an individual member of the Public - apparently a specific public incident must be addressed .**
- e. Dog Walking in Community Wood – MVH & PFA have referred to the relevant documents and are certain that dogs should not be permitted on their grounds other than those areas previously specified. They request that SHDC remove the designated dog walking area from their website.
ACTION: Cllrs Pearce & Wright
- f. Tree Warden Letter & Graveyard Tree – The Graveyard tree has been allocated reference 2018/11/00279 and will be dealt with by Grounds Maintenance. Noted a granite cross (from the Post Office side on the right) has become unstable and is not safe. **ACTION: Cllr Wright**

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- g. Second Home Letting Consultation recently commenced by the government. If let for more than 140 days a property must be transferred to business rates, however if the income is less than £12k the property is eligible for 100% rate relief – meaning that there is zero contribution to the economy from either business rates or council tax. Comments should be addressed to ndr@communities.gov.uk, this consultation closes at 11.59pm 15th January 2019. **ACTION: Cllr Wright to forward additional details**
- h. Malborough Park Play Area – we await further details re the transfer of the play area to MPC, in the meantime we continue to obtain quotations from potential playground companies.

213 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

3882/18/TPO Chadders Shute – MPC Approval

4013/18/LBC 1&2 Portlemore Barton – MPC No Objection

Licensing:

The Salcombe Retreat Soar Mill Cove, Salcombe, Devon TQ7 3DS. Sale of Alcohol 09:00 hrs – 21:00 hours, each day. On and Off sales. Last date for representations is 23:59 hrs on the 28th December 2018. Noted Site is only open for 11 months of the year

Remaining under SHDC Discussion:

0489/18/FUL Soole, Winters Marine – MPC Approval **MARCH 2018**

3554/18/FUL – 5 Malborough Park, demolition & rebuild. MPC Conditional Approval

3417/18/FUL – Highwater, provision of 1xdwelling. MPC Objection

- b. **Decisions:**
3322/18/FUL – Ashbys, canopy construction. MPC Approval, SHDC Conditional Approval
1780/18/ARM Baker Estates Ltd, Portlemore Estate, SHDC Conditional Approval
- c. **Enforcement issues:** Continue to be dealt with.
Please will all parishioners provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations will be reported to Enforcement.
- d. **Neighbourhood Development Planning:**
The referendum will take place commencing 27th February 2019, a GET OUT TO VOTE campaign will take place in the run up to the vote.
The council formally endorse the Neighbourhood Development Plan, proposed Cllr Boyce, Seconded Cllr Sampson.

To view the full plan proposal please visit

<https://www.southhams.gov.uk/article/3882/Neighbourhood-Development-Plans-andOrders>

214 Highways:

- a. Double Yellow Lines: A request has been made for double yellow lines to be added on the corner Collaton Rd a decision re this will be delayed until the January meeting. The SVRA are still considering double yellow lines at the turning circles of the estate, their previous proposals were not accepted by

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the council as they were considered too extensive. **ACTION: SVRA to be invited to discuss at the January Meeting.**

- b. Blocked drains Well Hill (W181178799/801/802), Highways have added the issues to their maintenance rota.
- c. Bus Stop Cumber Close: Tally Ho were due to visit the damaged bus stop, we await an update.
ACTION: Clerk
- d. VAS & SID - £3,909 plus VAT quoted for two devices inclusive of solar panels and a two-year guarantee. An alternative quote for a single device has come in at over £4k each. Proposal to purchase two devices was made. Proposed Cllr Sampson, Seconded Cllr K Yeoman. Passed unanimously. **ACTION: Cllr Sampson**
- e. Road at Silverhill has a pothole issue. **ACTION: Clerk to report**

215 FOOTPATHS, TREES & ALLOTMENTS:

- a. South West Water – the water in the allotments has been turned off, final meter reading 009.
- b. Allotments Meeting Update & Pond – a pond the parish council were accepting of a small pond at the far side of the allotments subject to it being suitably protected and approved by the insurers.
- c. Collaton Road Bank – Malborough Garden Services have been asked to cut the bank as per their quotation, this will be undertaken early in January 2019.
- d. Maryknowle, noted there's a tree across the path. The hedge opposite school entrance also needs cutting back. Issues continue with Shute. **ACTION: Clerk**

216 VILLAGE HALL:

- a. Cllr Kendall attended the recent meeting.
- b. Monthly update: Full minutes are available on the MVH & PFA page of the Malborough Website.
- c. Two of the rockers on the playground require attention and may need replacement. Geoff Allen is investigating options. There is a hole in the Wheelspark, Dave Illingworth will be asked to deal. The timbers around the fort are rotting out and require replacement. Wickstead to be contacted as within the ten-year guarantee. Do SHDC have any benches available to replace one by the tennis courts, alternately purchase a recycled plastic bench for approximately £299. **ACTION: Clerk**
- d. Parish Office – the Parish Office is completed, documents have been moved into the new room. The Clerk is investigating the best options for transfer of documents to the cloud. **ACTION: Clerk**

217 MISCELLANEOUS:

- a. CPR Training – The CPR Training Course being held on 30th January is now fully booked, a reserve list is being compiled.
- b. Horse Awareness in the Parish: No further developments. **ACTION: Clerk to follow up**
- c. Village Handy-Man – Due to existing commitments we're meeting before New Year and are currently awaiting proof of insurance/own transport/tools.
- d. Communities Together Fund Proposal. Kingsbridge Town Council, Salcombe Town Council, West Alvington Parish Council and Malborough Parish Council are working on a joint bid in respect of funding a feasibility study into a Kingsbridge to Salcombe cycle path. The feasibility study will be undertaken by Sustrans and is for a multipurpose path. This is not to be confused with either the proposed estuary cycle track that is currently being investigated by an individual or with the Primrose Trail team.

218 FINANCE & GOVERNANCE:

- a. The accounts for 2018/19 month 9 were received, see **Appendix A**. A mandate sheet and transaction record were introduced and duly signed to authorise the following e-payments:
 - Clerks Salary, HMRC & Expenses £603.33
 - Malborough Garden Services £865.20
 - Viking Stationery £162.40
 - South West Water Allotments £24.25
 - Inglesport, Playground Repairs (G Allen) £22

The payments were proposed by Cllr Boyce and seconded by Cllr Sampson and carried unanimously.

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219 CORRESPONDENCE:

220 OPEN FORUM:

- A caravan appears to have been dumped by Collaton Down & will be reported. Salcombe Town Council will also be advised.
- Apologies from Cllr Sampson for the January Meeting.

MEETING ENDS 21.14 Hrs

DATES FOR THE DIARY: The 2019 Parish Council Meeting dates are: 16th Jan, 20th Feb, 20th March, 17th April, 15th May, 19th June, 17th July, 18th Sept, 16th Oct, 20th Nov and 18th Dec. All meetings commence at 7.30pm and are held at The Annexe, Malborough Village Hall.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Goodhead, Kendall, Makepeace, Pedrick, Rutherford Sampson, J Yeoman, K Yeoman

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr Duncan Pope, National Trust, SVRA

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APPENDIX A

Malborough Parish Council Finance: Month 9

Category	Descriptor	Date	Paid In	Paid Out	Cash Book Balance
Payments	December Clerks Salary & Facilities Recharge	15/12/2018		- 603.33	28,894.82
Payments	Malborough Garden Services MVH & Graveyard OCT	15/11/2018		- 393.00	28,501.82
Payments	Brixham Engineering Best Ltd	19/12/2018		- 624.00	27,877.82
Payments	T G Stone Cycle path cut	11/12/2018		- 90.00	27,787.82
Payments	Royal British Legion Wreath	11/12/2018		- 50.00	27,737.82
Payments	Malborough Website	12/12/2018		- 150.00	27,587.82
Receipts	Interest (Gross)	10/12/2018	1.24		27,589.06
Receipts	For Your Eyes Only Messenger Fees	26/11/2018	80.00		27,669.06
Receipts	Brightham House Messenger Fees	26/11/2018	60.00		27,729.06
Receipts	Thurlestone Golf Club Messenger Fees	27/11/2018	35.00		27,764.06
Receipts	The Old Inn Messenger Fees	27/11/2018	80.00		27,844.06
Receipts	Soar Mill Cove Hotel Messenger Fees	28/11/2018	50.00		27,894.06
Receipts	Burfords Messenger Fees + donation & advert	12/12/2018	95.00		27,989.06
Receipts	Busy Bee Messenger Fees	13/12/2018	60.00		28,049.06
Receipts	Salcombe Meat Co Messenger Fees	17/12/2018	80.00		28,129.06
TOTALS YTD Financial year 2018/19			£ 36,294.45	-£ 24,376.00	£ 28,129.06
RECONCILIATION CASH BOOK TO BANK					£
Cash book balance b/d			FY 2018/19 month	9	£ 28,129.06
Balance at bank at end :				19-Dec-18	
	Revenue Accounts			28,609.06	
	Unpresented Items		receipts		
			payments	- 480.00	
				£ 28,129.06	-
ACCOUNTS FOR PAYMENT					Variance
	K Harrod Salary & HMRC NIC & Expenses		incl. £20 facilities recharge, paid and incl. above		603.33
Plus					
	Malb Gdn Svs, Sep & Nov & Access path				£ 865.20
	Viking Stationery				£ 162.40
	South West Water ALLOTMENTS				£ 24.25
	Inglesport - Playground repairs (G Allen)				£ 22.00
	Meeting Sub Total				1,073.85
Receipts & PAYMENTS REPORT TO COUNCIL					
MEETING DATE			19/12/2018		
	Prepared By:		K Harrod for Malborough Parish Council		
	Date:		19/12/2018		



Recycling & Waste collections



South Hams District Council

Don't Forget!

- Christmas trees up to 6ft can be put out for collection alongside your brown bin
- Remember to dispose of your peelings and unwanted food in your brown bin or food caddy
- Unfortunately we can no longer take wrapping paper in your blue sack

Christmas and New Year collections

Usual	Now	Usual	Now
24 Dec →	24 Dec	31 Dec →	2 Jan
25 Dec →	27 Dec	1 Jan →	3 Jan
26 Dec →	28 Dec	2 Jan →	4 Jan
27 Dec →	29 Dec	3 Jan →	5 Jan
28 Dec →	31 Dec	4 Jan →	7 Jan

Week beginning 7 January

All collections will run one day late and return to normal on the 14th January



 South Hams recycles

 southhamsdistrictcouncil  @Southhams_DC

www.southhams.gov.uk