



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Virtual Meeting via ZOOM
Date:	WEDNESDAY, 20 th May 2020
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held via a virtual zoom meeting at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 15th May 2020

To: All Members of the Council

cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. MESSENGER
3. DECLARATIONS OF INTEREST
4. MINUTES OF PREVIOUS PARISH COUNCIL MEETING
5. PROPOSAL TO APPROVE A STANDING ORDER AMENDMENT ALLOWING VIRTUAL MEETINGS IN LIGHT OF COVID-19.
6. CLERKS REPORT: Defibrillators, Great Park, Public Toilets, General Update.
7. PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
8. COUNTY COUNCILLORS REPORT & HIGHWAYS: Report from Cllr Gilbert.
Proposal to approve the purchase of 20mph signage Higher Town
9. DISTRICT COUNCILLORS REPORT: Report from Cllrs Pearce & Long,
10. PLANNING & ENFORCEMENT –
PLANNING & ISSUES FOR DISCUSSION:
 - o 1219/20/HHO, 2 Alston Gate, alterations & rear/side extension
 - o 1243/20/NMM, Baker Estates, amendment to car port roof.
 - o 1111/20/FUL, Barn at Higher Soar Farm, change to residential dwelling.
 - o 0694/20/HHO, Broad Downs, application for wooden storage shed
 - o 0105/20/VAR & 0106/20/VAR Alston Gate UPDATE ONLY.
11. BUSINESS TO BE DISCUSSED -
 - a) Malborough Hello Neighbour Volunteer Group: Proposal to ratify approval of the sub-committee
 - b) Malborough Masks: Proposal to aid and provide funding of £500 to purchase materials for the sewers of the Malborough Masks team to enable the parish to have a supply of facemasks that will be distributed free of charge to parishioners. All funding to be managed and payments made on provision of invoices or receipts by the Responsible Financial Officer in the interests of transparency.
 - c) South Huish Neighbourhood Plan: Proposal to support the South Huish plan at Regulation 16.
 - d) Payment request from SHDC re Public Toilet Cleaning Contract October to March & 2020/21 proposed fees. (Toilets closed 25th March 2020)
 - e) Co-option of a new councillor.
12. FINANCE & GOVERNANCE Receipts & Payments – Month 1 & 2
Accounts to pay – Clerks Salary & HMRC £978.91, Allotment Water £21.19, Public Toilets Water £TBA Internal Audit £175, SHDC Uncontested Election Fees £80.12, DALC Annual Subscription £226.96, SLCC ILCA Fees £118.80, Viking Stationery £46.94, Malborough Garden Services £1099.17 (1xDec, Feb, Mar, 1xApr), SLCC Membership £80.50 (50% share with South Huish), Hutchings - Malborough Masks £21.49, Cycle Track Cut £90, Public Toilet Cleaning £3,680.40
Governance – Internal Audit, External Audit
13. NEXT MEETING - The next Parish Council meeting is on Wednesday 17th June 2020 , 7.30pm, via Zoom

NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.

Signed: *Katharine Harrod*
Clerk to Malborough Parish Council

Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, tjeoman@btinternet.com
Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, malboroughparishclerk@gmail.com

Scheduled Zoom meeting CONNECTION INFORMATION:

Topic: Malborough Parish Council May Meeting

Time: May 20, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89710213303>

Meeting ID: 897 1021 3303

One tap mobile

+442030512874,,89710213303# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: 897 1021 3303

Find your local number: <https://us02web.zoom.us/u/kdsCQiBr>

Notes and Tips

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id.
2. It works best if you can join via a computer or laptop with a camera, as it will enable to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information. If you do not do this, we may not know who you are and will not let you into the meeting.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak, if you wish to speak in Open Forum you will be asked to raise your hand to identify this. This is to avoid background noise with the number of participants taking part.
7. Please, if you can, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged and participate in the meeting easily.
8. Within 10 minutes of the meeting starting we will 'lock' the meeting. Meaning that no new participants can join. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via malboroughparishclerk@gmail.com or alert us via the chat feature.