

Malborough PARISH COUNCIL

PRO FORMA BANK RECONCILIATION

Bank reconciliation

Body Name:

Malborough Parish Council

Financial year ending:

31st March 2021

Prepared by:

(Mrs) Katharine Harrod, Clerk and RFO

Date:

23 April 2021

Approved by:

Cllr J Yeoman, Chairman of the Parish Council

Date:

To be approved May 2021

Balance per bank statements as at 31st March 2021

Current Account (Treasurers)

£ 1,000

Current Account (Business Instant Access)

£ 113,717

High Interest Account

-

Building Society premium account

-

Petty cash float

-

Total

£ 114,717

Less any unpresented cheques as at 31st March 2021

- 842

Add any unbanked cash at 31st March 2021

-

Net bank balances as at 31st March 2021

£ 113,875

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

CASH BOOK

Opening balance

27,148

Add: Receipts in Year

156,135

Less: Payments in Year

69,409

Closing balance per cash book as at 31st March 2021 (must equal net bank balances above)

£ 113,875

Variance

- 0