



# MALBOROUGH PARISH COUNCIL

## NOTICE OF THE NEXT MEETING

Venue:	Virtual Meeting via ZOOM
Date:	WEDNESDAY, 16 <sup>th</sup> September 2020
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held via a virtual zoom meeting at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 11<sup>th</sup> September 2020

To: All Members of the Council

cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

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## BUSINESS TO BE TRANSACTED

1. Welcome & Apologies:
2. MESSENGER
3. DECLARATIONS OF INTEREST
4. MINUTES OF PREVIOUS PARISH COUNCIL MEETING 15<sup>th</sup> July 2020
5. CLERKS REPORT: Burial Ground, Defibrillator, Scaffolding Brightham House, Signage, Public Toilets, The Pound, Malborough Park Play Area, Malborough Masks, Thomas Cleaning Services, Tarmac Quote, Ilton Copse
6. PARISHIONERS OPEN FORUM
7. COUNTY COUNCILLORS REPORT & HIGHWAYS: Report from Cllr Gilbert.  
Four ways Drainage Update, Collaton Road Site Meeting (inc Cumber Close)
8. DISTRICT COUNCILLORS REPORT: Report from Cllrs Pearce & Long,
9. Village Hall Car Park, Changes to rubbish collections, TPO,
10. PLANNING & ENFORCEMENT –  
PLANNING & ISSUES FOR DISCUSSION:
  - o 2694/20/VAR 152 Cumber Close, Variation of condition 2
  - o 2520/20/CLB Certificate of Lawfulness, Bolberry Vean
  - o 2286/20/HHO, 4 Cumber Close, Regulation and Enlargement of property
  - o 1332/20/ARM, Hi Ho, Readvertisement
11. BUSINESS TO BE DISCUSSED -
  - a) Climate Emergency Monthly Report.
  - b) Vandalism in the parish.
  - c) Proposal to purchase Remembrance Day Wreaths
  - d) Proposal to accept the SHDC Play Area Agreement
  - e) Proposal to arrange removal of shrub covers on the cycle track.
  - f) Proposal to join with local parishes on a project to scan and upload all minute books.
  - g) Village Hall Update & Communication from MVH Committee
  - h) Confirmation of Monthly Checks, Defibrillators, Skate Park, Play Area & 3 Utilities Meters
  - i) CLOSED SESSION Baker Estates Social Housing & Enforcement Issues.
12. FINANCE & GOVERNANCE Receipts & Payments – Month 6  
**Accounts to pay** – Clerks Salary £746.67, First Serve Tennis Courts £6,868.80, Zoom August & September £28.78, Nick Walker Printing £323, TG Stone Contractor £90, SWW Allotments £37.69, DG Allen Playground maintenance £338.81 + 20.33, Cllr Kendall Messenger Expenses £53.56, Ajanta Studios Malborough Masks £124.24, Malborough Garden Services £433.59, Fear of Mice £120 & £100 Compliance/ Annual Website Maintenance (from Website account), G & J Hocking Allotment Rent £250, SHDC Toilet Contract TBC  
**Governance** – WCAG Compliance, NALC Salary Increase, Alison Marshall Contract Renewal
13. NEXT MEETING - The next Parish Council meeting is on Wednesday 21<sup>st</sup> October 2020 (unless planning applications are received in the interim) , 7.30pm, Zoom

**NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.**

Signed: *Katharine Harrod* Clerk to Malborough Parish Council

*Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, [tjeoman@btinternet.com](mailto:tjeoman@btinternet.com)  
Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, [malboroughparishclerk@gmail.com](mailto:malboroughparishclerk@gmail.com)*

## **Scheduled Zoom meeting CONNECTION INFORMATION:**

**Topic: Malborough Parish Council September Meeting**  
**Time: Sep 16, 2020 07:30 PM London**

**Join Zoom Meeting**  
**<https://us02web.zoom.us/j/89429781343>**

**Meeting ID: 894 2978 1343**  
**One tap mobile**  
**+442030512874,,89429781343# United Kingdom**

**Dial by your location**  
**+44 203 051 2874 United Kingdom**  
**Meeting ID: 894 2978 1343**  
**Find your local number: <https://us02web.zoom.us/u/kdCaWjNcZv>**

### **Notes and Tips**

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. **NO PASSWORD IS REQUIRED.**
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information. If you do not do this, we may not know who you are and may not let you into the meeting.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak, if you wish to speak in Open Forum you will be asked to raise your hand to identify this. This is to avoid background noise with the number of participants taking part.
7. Please, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged and participate in the meeting easily.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via [malboroughparishclerk@gmail.com](mailto:malboroughparishclerk@gmail.com) or alert us via the chat feature.