



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Virtual Meeting via ZOOM
Date:	WEDNESDAY, 18 th November 2020
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held via a virtual zoom meeting at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 13th November 2020

To: All Members of the Council cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies:
2. **MESSENGER**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING 21st October 2020**
5. **CLERKS REPORT:** Signage & School Initiative, Public Toilets, The Pound, Malborough Park Play Area, Malborough Masks, Play Areas & MUGA, Cycle Path Gate Latches, Local Amenity Map, Cycle Track Signage, Climate Change Community Board, Printer Recycling,
6. **PARISHIONERS OPEN FORUM:**
7. **COUNTY COUNCILLORS REPORT & HIGHWAYS:** Report from Cllr Gilbert including Double Yellow Lines Cumber Close, Tarmac Quotes for Cycle Path & Luckhams Lane Temporary Traffic Notice,
8. **DISTRICT COUNCILLORS REPORT:** Report from Cllrs Pearce & Long including Social Housing Contact, TPO,
9. **PLANNING & ENFORCEMENT –**
PLANNING & ISSUES FOR DISCUSSION:
 - o 3549/20/HHO Barnspark, New Car Port
 - o 3084/20/FUL, Ilton Farm, Change of Use, Silage Pit to Storage Containers
 - o 1982/20/HHO & 1983/20/LBC, Portlemore Barton, Building improvement work & New Gates
 - o 3588/20/HHO, 54 Cumber Close, Flat Roof Extension
 - o 3202/20/HHO, Westercot, Lower Town, Rear Extension & Glazed Link
10. **BUSINESS TO BE DISCUSSED -**
 - a) Proposal to undertake electrical works to the public toilet lighting
 - b) Proposal to purchase a detailed map of the parish.
 - c) Proposal from Malborough with South Huish PTFA for a donation
 - d) Proposal to move one VAS sign to location three, Great Park
 - e) Snow Warden Scheme: Grit Storage
 - f) Malborough Tree Warden Position
 - g) Kingsbridge to Salcombe Cycle Track
 - h) Climate Emergency Monthly Report. Proposal to approve and fund a climate emergency quiz.
 - i) Village Hall Update (Cllr Kendall)
 - j) Confirmation of Monthly Checks, Defibrillators, Skate Park, Play Area, Toilets & 3 Utilities Meters
11. **FINANCE & GOVERNANCE Receipts & Payments – Month 8**
Accounts to pay – Clerks Salary £634.87, PKF Littlejohn LLP £240, Zoom November Payment £14.39, Beers Solicitors £1,183, Gill Boyce Bulbs for the Pound £17.98, Postage £2.70, Allotment Water £98.29, Water Public Toilets £99.35, Public Toilets Electricity £51.19, RBL Poppy Appeal £50, First Serve Tennis Courts £32,054.40, Malborough Garden Services £473.19,
Governance – Budget Update, Conclusion of Audit Statement,
12. **NEXT MEETING** - The next Parish Council meeting is on Wednesday 16th December 2020, 7.30pm, Zoom

NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.

Signed: *Katharine Harrod* Clerk to Malborough Parish Council

*Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, tjeoman@btinternet.com
Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, malboroughparishclerk@gmail.com*

Scheduled Zoom meeting CONNECTION INFORMATION:

Topic: Malborough Parish Council November Meeting

Time: Nov 18, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81062000255>

Meeting ID: 810 6200 0255

One tap mobile

+442030512874,,81062000255# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: 810 6200 0255

Find your local number: <https://us02web.zoom.us/u/keCvMLmE8e>

Notes and Tips

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. NO PASSWORD IS REQUIRED.
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information. If you do not do this, we may not know who you are and may not let you into the meeting.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak, if you wish to speak in Open Forum you will be asked to raise your hand to identify this. This is to avoid background noise with the number of participants taking part.
7. Please, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged and participate in the meeting easily.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via malboroughparishclerk@gmail.com or alert us via the chat feature.