



MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Virtual Meeting via ZOOM
Date:	WEDNESDAY, 21 st October 2020
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held via a virtual zoom meeting at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 16th October 2020

To: All Members of the Council cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies:
2. **MESSENGER**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING 16th September 2020**
5. **CLERKS REPORT:** Signage & School Initiative, Public Toilets, The Pound, Malborough Park Play Area, Malborough Masks, Bench at Gym, Services, Tarmac Quote, Update on Scanning Project, Play Areas & MUGA
6. **PARISHIONERS OPEN FORUM:** Rosie Cotgreave – Saving Devon's Treescapes
7. **COUNTY COUNCILLORS REPORT & HIGHWAYS:** Report from Cllr Gilbert. Double Yellow Lines Cumber Close, Four ways Drainage Update, Tarmac Quotes for Cycle Path
8. **DISTRICT COUNCILLORS REPORT:** Report from Cllrs Pearce & Long, 3575/19/FUL Greatorex Appeal Outcome. Village Hall Car Park, Social Housing Contact, TPO,
9. **PLANNING & ENFORCEMENT –**
PLANNING & ISSUES FOR DISCUSSION:
 - o 3124/20/CLP, Certificate of Lawfulness for internal/external alterations.
 - o 3012/20/ARC, Discharge of Conditions, 2 Alston Gate,
 - o 3056/20/HHO, The Burrows, Single Storey Extension
 - o 2842/20/ARC, Alston Gate, Discharge of Conditions
 - o Social Housing
10. **BUSINESS TO BE DISCUSSED -**
 - a) Kingsbridge to Salcombe Cycle Track
 - b) Climate Emergency Monthly Report.
 - c) Proposal for local amenity map.
 - d) Proposal for bench at the burial ground.
 - e) Proposal to improve Cycle Track Signage
 - f) Proposal from Malborough with South Huish PTFA for a donation
 - g) Proposal to add chippings to Access footpath steps
 - h) Proposal to change height of gate latches on Access footpath & Cycle Track
 - i) Update (Cllr J Yeoman) Shrub covers on the cycle track.
 - j) Village Hall Update (Cllr Kendall)
 - k) Confirmation of Monthly Checks, Defibrillators, Skate Park, Play Area, Toilets & 3 Utilities Meters
11. **FINANCE & GOVERNANCE Receipts & Payments – Month 7**
Accounts to pay – Clerks Salary £634.87, Malborough Garden Services £512.79, Play Area Hygiene Services £401.59, Nick Walker Printing £292, SHDC Play Area Inspection £252, Zoom October Payment £14.39, Wickstead Crossed Rope £251.08, DHF Products £88.56,
Governance – Internal Audit and AGAR UPDATE
12. **NEXT MEETING** - The next Parish Council meeting is on Wednesday 18th November 2020, 7.30pm, Zoom

NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.

Signed: *Katharine Harrod* Clerk to Malborough Parish Council

*Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, tjeoman@btinternet.com
Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, malboroughparishclerk@gmail.com*

Scheduled Zoom meeting CONNECTION INFORMATION:

Topic: Malborough Parish Council October Meeting

Time: Oct 21, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/88224484546>

Meeting ID: 882 2448 4546

One tap mobile

+442030512874,,88224484546# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: 882 2448 4546

Find your local number: <https://us02web.zoom.us/u/kcsO4S4WAo>

Notes and Tips

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. **NO PASSWORD IS REQUIRED.**
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information. If you do not do this, we may not know who you are and may not let you into the meeting.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak, if you wish to speak in Open Forum you will be asked to raise your hand to identify this. This is to avoid background noise with the number of participants taking part.
7. Please, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged and participate in the meeting easily.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via malboroughparishclerk@gmail.com or alert us via the chat feature.