

MALBOROUGH PARISH COUNCIL

PRO FORMA BANK RECONCILIATION

Bank reconciliation

Body Name:	Malborough Parish Council
Financial year ending:	31st March 2018
Prepared by:	(Mrs) Katharine Harrod, Clerk and RFO
Date:	18th April 2018
Approved by:	Cllr John Yeoman, Chairman of the Parish Council
Date:	18th April 2018

	£	£	
Balance per bank statements as at 31st March 2018			
Current Account (Treasurers)	1,095		
Current Account (Business Instant Access)	18,903		
High Interest Account			
Building Society premium account			
Petty cash float			
Total		19,997	
Less any unrepresented cheques as at 31st March 2018			
chq no. 486	-	5	
Chqs 1744,1746, 1753, 1754	-	1,159	
BACS 202	-	475	
		-	1,639
Add any unbanked cash at 31st March 2018			-
Net bank balances as at 31st March 2018			18,358

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

CASH BOOK			
Opening balance		17,296	
Add: Receipts in Year		40,706	
Less: Payments in Year		-	39,644
Closing balance per cash book as at 31st March 2018 (must equal net bank balances above)			18,358
Variance			- 0