

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on 10th September 2014 In the Annexe

Present:

Andy Morgan (AM), Geoff Allen (DGA), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Margaret Pearse (MP), Pat Wood (PW), Alan Purchase (AP), Debi Kerslake (DK), Jill Clarke (JC), Tony Lyle (TL)

Apologies: No apologies as all Committee Members were present.

Parish Council: Gill Boyce (GB) attended as the PC Representative

The Minutes of the last Meeting were approved by the Committee and signed by the Chairman

There were no Matters Arising from the Minutes not dealt with by Reports below

Chairman's Report:

Play Area – Pavilion Path and Drainage. AM reported that he has laid the path using old soft play area tiles and suggests that we allow the path to remain and settle. GB reported that she has fallen over it in the dark. DGA suggests that we should do something about levelling this before Bonfire Night. **Action: AM**

Hardstanding Area for Gang Mower: AM has laid soft play area tiles down in the area designated for the gang mower. TL feels that this is not a suitable surface as it will sink down and the gang mower will tear it long term. Devon Garden Machinery had suggested that we lay down an area with planings and that we construct a low frame topped with roofing felt to keep moisture off the gang mower during storage. DGA offered to sketch out a frame and cost out the materials. **Action: DGA**

Treasurer's Report: DGA queried the £400 credit showing in Hall Maintenance. This is the sale of the old chairs to Kingsbridge Show. The balance of the Chair Fund currently stands at £558 which means that there is a surplus to go towards the next fundraising item. DGA noted that the accounts show a loss of £4700 as at end of August. This includes the cost of the purchase of the fireworks of £1300+. Although our overall costs have improved with Direct Expenses and Overheads slightly down, Sales for 2014 are £16000 compared to £19000 last year. No Fete in 2014 and thus no income from this. DGA has been monitoring the Electricity Meters and has found that the average cost for electricity is £3 - £4 per day although during the MAD performances this increased to £13 per day. JC said that she feels that MAD would be prepared to pay a bit more to cover the additional costs during their performance. It was decided that we look at charging MAD and KATS for the increased use of electricity – this to be discussed when the hiring rates are being revised. DGA would look at the Gas Meter to look at the rate being paid for by the coin meters as the income does not cover the gas usage.

A Sub Committee of VJ, DK, DGA and GCA is to be formed to discuss ways of improving the hiring income. ClIC Sergeant are having the Hall dressed with a marquee lining and are using the new chairs so it will be possible to take pictures for publicity purposes. DGA agreed to review the current marketing and to report to the Sub Committee. The aim must be for the accounts to be in the black by the end of the year. **Action: DGA**

Secretary's Report:

DCC Land Ownership. The Transfer has now been completed and is being registered with the Land Registry.

Hall Chairs. The purchase of the new hall chairs has been completed and we have 225. GA thanked all those who helped with the unpacking and checking of these chairs.

Hall Roof funding. GA has to prepare the documentation to go to the Parish Council to assist our application for funding for a new roof for the Hall via the New Homes Bonus. Rufus Gilbert has already allocated £3000 for us. **Action: GA**

99 Cumber Close. Victoria and David Rundle have responded to a letter from MVH regarding a gate in their rear boundary. They confirm that they will not be using this as constant access but simply in the case of an emergency, e.g. fire.

98 Cumber Close. The Hiscocks have confirmed that they are not using a gate at the rear of their property but have used a gate to block a gap in their fence. This gate has no hinges or fastenings and thus cannot be used.

Car Boot Sale. GA thanked everyone who helped with the Car Boot Sale on the 24th August which generated £200 for MVH funds.

Piano Stool. This has now been refurbished and reupholstered.

Phyllis Hocking. Mrs Hocking has sent in a donation by way of thanks for the cutting the edge of the field behind the Grandstand.

Hall Boundary Conifers. GA has asked Andrew Marsh to look at the state of the tall conifers along our boundary. He is preparing a quote to remove these and for various options regarding planting of native trees – once received this will be distributed to the Committee. GA has sourced a fund which may be able to help us with the necessary monies involved. Once the Committee has decided on the course of action then an application can be made. AM reported that Dave Rundle's father would be happy to do the work of cutting down the trees to ground level, for free, providing he could have the wood. Any spoil could go onto the Bonfire site. GB suggested that we should also contact Alan Benstead (Malborough's Tree Warden).

Action: GA

Malborough Website. GA attended a recent meeting of the Village Website and reported that there are to be a number of changes to the operation of the website in view of the fact that Chris Musgrave has handed over the reigns.

Facilities:

Hall Roof . The cost of the quotes for a replacement roof vary from £28k to £39k. DGA waiting for confirmation of funding before carrying out any further work on the quotation process. **Action: DGA**

Litter Duty. This is continuing.

Play Area. The Committee has received a copy of the 6-Monthly Insurance Inspection Report and DGA has had a meeting with John Demellweek (the usual inspector). The Play Area surface is uneven creating potential trip hazards. A working party (GA, VJ, TL, JJ, MP, JY) to resolve the issues has been set for Friday 3rd October at 10am. Soil can be taken from the pile beside the Pavilion. John Yeoman had offered to provide the grass seed.

Fencing. DGA has still not had a response from DCC regarding the hole in the fencing bounding the cycle track near 'The Blue House'. GB reported that Debbie Ede is dealing with the matter as it would appear that DCC have absolved themselves of responsibility for the Cycle Track.

Paths and Weeds. Andrew Marsh has carried out the weed killing in the hall surrounds and is calling back to spot check certain areas not completely obliterated.

Car Park. DGA has re-marked the car spaces.

Tree Loppings. The spoil collected on the bonfire site has been burned. There are further tree loppings to move to the area prior to Bonfire Night.

Meter Readings. Weekly Electricity Meter and Monthly Water Readings are now being taken.

Minor Maintenance. Issues have been resolved in the Hall and Annexe and a replacement Refuse Bin has been requested from SHDC to remedy the bent wheel brackets.

Sports:

Football. JJ reported that it is difficult to know when invoices should be sent to KM and MU Football Clubs. AM noted that the best source is the South Devon League Results Website although friendly games would not be listed here and more difficult to track. It would appear to be more difficult to keep track of Kellaton.

Junior Tennis. Patrick Parfit, a registered LTA Coach, has contacted JJ. He has successfully coached juniors at Kingsbridge Recreation Ground and is CRB checked. He would like to run 'Come and Try Sessions' perhaps after school or during holidays. There would be no charge to the Hall but £1 per person for the

session. He needs to present a demo to Malborough School to explain what he would be offering. He has racquets, balls, ball shooter etc and the sessions would be aimed at primary school age. The whole purpose is for the youngsters to have fun and enjoyment with coaching on the basic technique. Follow up sessions would be charged at £2.50 per person. JJ to contact Malborough School to let them know what is being suggested.

Action: JJ

MVH & PFA Tennis Courts are now on the 'Where to play in Devon' section of the LTA website. PW asked when the new nets were to change to winter use. It was decided that the new nets should stay for now to see what interest there is from the suggested junior coaching before changing back to the old nets.

JJ had enquired about LTA funding but MVH needs to be affiliated to LTA to obtain this.

Patrick Parfit suggested that it might be an idea, after a successful season, to plant a hedge although it was agreed that there would be ongoing cost involved with this.

AM reported that the Goal mouths have been re-turfed and have now been used.

The Cricket Cage needs to be moved - JJ to contact cricket club to ask for this to be done.

Action: JJ

Booking Officer:

There are 2 weddings booked for 2015.

VJ reported that Quba asked to book Wednesday 3rd Sept and also Thursday 2nd (at short notice). However they then cancelled their booking for Saturday 6th September at very short notice (Friday) by email to VJ who has written a firm letter in response.

VJ is waiting for a call back from Hall and Hearty to discuss advertising and other details.

Vicky has cancelled the Pre-School booking for 22nd September

DK has confirmed that Sally Barker (from the TV programme - The Voice) is coming on Jan 10th. DK needs to know details of the PA system to pass on to Sally. There will be a fee payable for her performance, DK to advise on this. Advertising needs to be sorted very soon. AM asked what lighting resources would be needed - DK to advise.

Action: AM/DK

CIIC Sergeant need to be able to use the stage although Hatch Marquees had advised that this was not normally possible. CIIC Sergeant are in contact with Hatch to find out what can be done.

Wood :

Picnic Bench: Andy Bullen keeps assuring TL that the bench for the Wood will be ready soon. TL asked if GA would write a letter to Andy Bullen to ask him to confirm if he is willing to do the work or not so that we can make other arrangements if necessary.

Action: GA

Securing of Wheels Park Bench: This item will be completed when the Picnic Bench previously mentioned arrives.

Action: TL

Securing of Play Area Picnic Benches: These appear to be stable. There are 2 spare slabs available should further work be necessary.

TL reported that Jonathan is cutting the wood paths and that the brambles need a little attention.

TL is waiting to hear what is being planned for the School's use of Malborough Wood. Andrea (Malborough School contact) is getting back in touch with TL.

TL reported that the gang mower will need a little maintenance at the end of the season. DGM have stated that we can carry on using their mower (which they lent to us earlier in the season) and that they will return ours once repaired. A rod requires attention – DGA to have a look when he can.

Action: DGA

TL had tried to mow the area behind the Grandstand but it is still too thick. TL to liaise with Jonathan on this as it may need a little more strimming work to reduce the height.

Action: TL

Village Bonfire and Firework Night:

South Sands Hotel have agreed to sponsor the Hog Roast to the value of £250 and would like to display a banner plus have their logo included in advertising. Thanks to VJ who has communicated with Donna McCheyne on this.

Soar Mill Cove Hotel has offered us £200 in sponsorship towards the cost of the fireworks.

GA to contact Lee at Malborough Co-op, Tesco & Morrisons to approach for help with evening. **Action: GA**

AM will be running the evening and will set up a spreadsheet for all to review. JC regrets that she is unable to help as will be away that night.

It is suggested that we have a Build a Guy Competition. TL offered to organise Bar.

Action: TL

GA is awaiting a list of the torches, necklaces etc from Salcombe Town Regatta Committee with a view to buying some of them, at cost.

Action: GA

KM Pavilion Maintenance:

KM have set the 20th of September to do maintenance around the Pavilion – painting, clearing the area and, if sufficient helpers, will sort out the Old Pavilion at the same time. Once space has been made it will be possible to put in the Hall plastic chairs for future use.

The Cricket Club needs to sort out their items in the Old Pavilion which are not being used.

Action: JJ

Any Other Business:

As the Table Tennis Table (previously used by the Youth Club) is not used it was decided to dispose of this. GA to put this in the next Messenger article to see what response she gets. GB suggests that we also contact Fred Allen.

JC has 8 doz boxed glasses which she thought would be useful to be kept in the Hall. DGA to put a lock on the first cupboard in the kitchen to store most of these. GB will clear this cupboard with JC.

Bingo. GA thanked PW and MP for running a successful Bingo session. PW informed the Committee that the next one is booked for Dec 19th and asked for help in clearing away afterwards.

Cumber Close Hedge: Cumber Close want to cut this back but do not think that all of this area belongs to them and requested assistance in the cost of this. MP to find out the cost involved to report back to Committee.

Action: MP

Christmas Tree: DK noted that we were approaching the time to purchase our Christmas Tree and asked what budget was available for this. It was agreed to purchase a tree up to £150. This to be planted inside our hedge line once the corner had been cleared and tidied. DK would approach the supplier to find out what size is possible for this price.

Action: DK

Sports Clubs Notices. JJ continues to ensure that our posters advertising sports facilities are displayed in relevant areas.

The meeting closed at 20.59

The next meeting will be held on Wed 8th October @ 7.30pm in the Annexe.