

**Minutes of the Management Committee Meeting
Held at 7.30pm on 8th July 2015
In the Annexe**

Present:

Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Margaret Pearse (MP), Pat Wood (PW), Andy Morgan (AM),

Gill Boyce attended as the Parish Council Representative

Apologies: John Mahood (JM), Jill Clarke (JC), Andrew Hedges (KM Rep), Alan Purchase (AP)

The Minutes of the last Meeting were approved by the Committee. The Minutes were signed by the Chairman.

There were no Matters Arising from the Minutes which were not being dealt with further on in the meeting:

Chairman's Report:

Coin Meter change: PW noted that Nick Tee may have one in his store. AM to check. **Action: AM**

Portable Appliance Testing: AM to sort as soon as possible **Action: AM**

Old Pavilion Repair: AM to order wood from Palladium to be able to effect the repair and will carry out the work with Gareth Morgan. **Action: AM**

Isolators / Bracket – Ladies Toilets. No action as yet. **Action: AM**

Re-turfing Goal Mouths. AM to organise ? KM to be involved **Action: AM**

GA suggested that perhaps some of the above tasks could be carried out by someone else as AM is rather busy at present. This was declined by AM.

The 4 x 4 Truck used to tow the gang mowers is not functioning. Steve Dyos from Mobilemec to have a look and try to diagnose the problem –possibly head gasket. AM to research a possible replacement in case a repair cannot be effected. May be the time to consider a mower suitable for all round conditions.

Funding would be necessary perhaps with KM's assistance in this? **Action: AM**

Treasurer's Report:

The Committee was advised by AM that AP no longer wishes to attend committee meetings but is happy to continue to do the accounts. GA suggested that perhaps a committee member could liaise with AP prior to meetings so that any decisions could be made with full knowledge of the facts. PW suggested that perhaps we could advertise for an Assistant Treasurer (who could liaise with Alan and attend the meetings) in the next copy of The Messenger and also through Malborough in Touch. **Action: GA**

GA had queried the electricity consumption which is up by nearly £400 on last year and has been advised by AP that bills had been based on estimated readings for the last 2 months. JM will be reading the meters by the 25th of each month to avoid this in the future.

AP needs a credit note for £56.86 for Moonrakers following the decision to reduce the water bill that had been levied. VJ / JJ to arrange this. **Action: VJ / JJ**

K & K missed one of their invoices in their last payment with a value of £60. As they have recently had a new treasurer AP does not know the name of the new contact. JJ to follow up payment of this invoice with Andy Thomas – ex treasurer. **Action: JJ**

GA contacted Kathy Harrod (KH), Pre School Treasurer, regarding an outstanding invoice of £35 from December 2014 and has been advised that a cheque for this invoice was raised but not banked. KH is therefore arranging for a substitute to be prepared and given to VJ. **(Post Meeting Note – this has now been delivered to VJ together with Fete Money).**

VJ has written to the Principal of Plymouth University regarding Sam John's outstanding invoices. These were raised as an addition to agreed hire charges because of the extended time they used the Hall and cost of clearing up after the hire necessitated by the very bad state it had been left in.

Secretary's Report:

Fete: The latest net figure on the Fete is £1665.63 (**post meeting note – this has increased to £1737.63 as Kathy Harrod delivered the Pre-School monies of £72 to VJ 8.7.15**). This figure takes into account stock of £28.60 held over for Bonfire Night, sales of ices, orange juice, ices and wine etc.

Repaired Upper Window in Hall: This has now been done.

Outside Noticeboard: The waterproof poster is awaiting printing and will be delivered week beginning 13.7.15 at the same time as the lettering alterations are done.

Tennis Court Notice: With the recent difficulty in players accessing the tennis courts, GA has now issued the key previously held by the Royal Oak to the Old Inn. (They are open all day and so it is easier to gain access to a key when needed.) GA has arranged for a new sign to be produced to replace the existing signage. The new sign shows that a key is available from the Post Office or the Old Inn and quotes both John Jevans' and GA's mobile number in case of queries.) The sign is being delivered at the same time as the waterproof poster for the outdoor noticeboard.

JC has notified GA that Mark Rossiter would be happy to weedkill the 3 sides of the tennis courts and also that he would remove bank – all without charge. GA to contact. (**Post meeting note – Mark is unable to start this work now with harvest about to start and family commitments too. The next best time for the work will be Spring 2016 when the ground will be firmer again. He will take charge of this project.**)

Metal Grid outside Hall Fire Escape Doors: Tony Lyle has chased Richard Clarkson regarding this job again and is waiting for Mr Clarkson to propose a solution. It may be that he will produce a solid grid to go above the channel outside the fire escape doors as this will be easier for trollies being wheeled into Hall. They are aware that we need to have something in place before the next July blood donor session – 28th July.

Gazette Report: As a result of the editorial in the Gazette several weeks ago, GA had a call from Brian Taylor who felt that the builder of the Hall (Albert Taylor – no relation) should have been mentioned and has suggested that perhaps a plaque recognising his work could be put up in the Hall. The historical information included in the article had been prepared by Margaret Ellis with, in fact, no mention of Albert in it. It is understood that Brian Taylor has written to the Gazette asking that information about Albert's involvement with the Hall should be publicised but, to date, this has not been printed. It was agreed that a letter should be written to Mr Taylor stating that many people have been involved in setting up and running the Hall over the years and it would not be right for just Albert Taylor to be recognised in this way. It was also felt that such recognition should, perhaps, have been made 40 years ago when the Hall was actually built and an opening ceremony performed. **Action: GA**

Hall Roof: This has now been completed with new guttering and downpipes installed. The soffits have been painted – at first by Geoff Allen and then completed all around the Hall by Dave Rundle. Geoff replaced a broken section of the soffit above the kitchen and, in addition, has painted the black areas below the drip rail all around the Hall.

It is necessary for new sumps and gratings to be installed underneath each of the downpipes as the existing holes are insufficient for the increased size of pipework. AP has a contact, Potterton Landscapes who, he believes may be able to help us and we are waiting for them to make a visit and give their recommendations. **Action: AP**

Gill Boyce to check who did church drainage. **Action: GB**

John Yeoman spent a huge number of hours jet washing the walls of the Hall for which the committee is very grateful and thanks are to be minuted.

Plymouth Gilbert & Sullivan: The concert on 12th December is to be called 'Ring Forth Ye Bells'. It is intended to include music from the G & S Operas, Musicals and Christmas Carols. Tickets will be available from the Information Centres, Malborough Post Office and online through Ticketsource.co.uk from the 1st September.

Coconut Shy: A request has been made to borrow the coconut shy equipment for a party on the 23rd July. The committee gave consent. **Action: GA**

Wales & West Utilities: As a condition of the Lease with W & W for the Gas Governor, the hedge alongside the car park is cut annually. This will take place around 29th July and we will be advised in advance so that the parking can be organised.

Facilities:

The following are the actions completed by Geoff Allen over the previous month:

Helped pressure-wash the Hall outside walls

Part painted soffitts

Arranged painting of all soffitts by Dave Rundle

Painted black skirt around Hall

Negotiated with Roofers re new Guttering

Replaced rotted soffitt

Purchased and collected red diesel from N Rowell for 4 x 4 Truck

Secured the suspended ceiling tiles above replaced window.

Sports:

Cricket Club: GA asked if the Cricket Club could ensure that the nets nearest Tom Bunn's house are properly secured. The Cricket Club currently has insufficient members to play matches and it is hoped that this may improve. **Action: JJ**

Tennis Courts: JJ has agreed a 6 monthly membership for 2015 for Alison Lees at a charge of £20 plus key deposit.

The tennis coaching is going well and Patrick Parfitt is hoping to organise a junior tennis tournament during holidays .

Play Area: The committee were updated on the training sessions being held on the Children's Play Area by Pete Sheridan. Despite being asked for him to desist by GA, Ann Kendall and JJ he has continued with the sessions. A letter has been prepared and will be placed on his windscreen asking for these to be halted as it is considered an inappropriate use of the play area. GA to discuss this with Dave Gibson. **Action: GA**

Wood:

Tony Lyle (TL) has been around the whole of the wood and cut back brambles, branches and other excess growth from along the pathways. He has also removed a few ragwort plants. He has discovered the oak sapling that was planted with the School during Jubilee Year and some of the other whips also planted by the school children at the same time. He is going to buy some weedkiller (AM informed the meeting that the FC has stock), to spray around these small plants to ensure they don't become overgrown with weeds. The School is very pleased with the paths and general access to the Wood and they will be helping TL to make a small clearing creating a magic circle with some tree trunk blocks for seats for the children.

MP informed the meeting that Cumber Close residents wished MVH & PFA to remove the brambles growing up alongside their boundary but it was felt that it was not practicable for it to be maintained.

MP also advised that Irena Clarke takes her dog into the Wood from the illegal gate at the rear of the property. MP to inform GA of the name of another resident who walks her dog across the playing fields.

Action: GA

Booking Officer:

David Cohen has cancelled his booking.

Coastwatch have booked 4 dates for training.

BBC is coming back late Tue 14th pm to Fri 17th July pm.

Lady Stewart, who held a party at MVH over the weekend of the 4th July felt that MVH was a great venue.

VJ had approached The Galley girls regarding holding an Italian Evening at the Hall and produced a sample menu for all to see. It was also suggested that we could approach Liz Turner of The Dinner Service. **(post meeting note – AM agreed to find out more about a Curry Evening too)**. The evening is not intended to be necessarily a fund raiser but a good evening with food to get villagers together. **Action: VJ / AM**

Bonfire Night

It was agreed that we should go ahead with staging the Bonfire Night on 5th November this year and that we should discuss this further in September. We need to arrange a working group to manage the event. St John Ambulance to be contacted. KM to be involved. **Action: GA**

AP to order the fireworks as per previous years.

Action: AP

Any Other Business:

VJ wished it to be noted that the Wildflower Garden has been looking beautiful.

PW has booked a Bingo Evening for 1st August. Help is needed for setup, clearing away, on the night and donations for cakes. GA to do letters, posters and Geoff Allen asked to put up banner.

The meeting closed at 20.58 pm

The next meeting is due to be held on the 9th September 2015