

**Minutes of the Management Committee Meeting
Held at 7.30pm on 3rd December 2014
In the Annexe**

Present:

Andy Morgan (AM), Geoff Allen (DGA), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Margaret Pearse (MP), Pat Wood (PW), Debi Kerslake (DK), Mr J Mahood (JM)

Apologies: Jill Clarke (JC), Alan Purchase (AP),

Parish Council: Gill Boyce (GB) attended as the PC Representative

As the Chairman's arrival was delayed, DGA took the meeting which commenced with:

Secretary's Report:

Hall Roofing. The Parish Council has now put in a bid for monies from the Community Reinvestment Project Fund to a total of £32,500. It is hoped that it will be possible to reclaim the VAT of around £7,500. An Invitation to Tender Advertisement has been posted in both the Kingsbridge Gazette and the Malborough Messenger. The Tender process started on the 1st December with the tender packs sent out to 5 interested contractors. Debbie Ede is the contact for the bid process and GA is the contact for the project management.

Transfer of Land from DCC. The Land Registry has now issued the necessary documentation for the transfer to MVH so this work is now complete.

Hall Boundary Conifers. Nothing has yet been heard from AM's contact who had offered to remove the conifers free of charge. GA has, however, been looking at the possibility of further funding to cover just the following:

- Removing the extended limbs on the Ash Trees along the boundary with the Collaton Road to allow easier access to mow the grass areas and lessen the chance of wind throw during high winds and
- Pollarding or thinning out and reducing the crowns on the Ash and Sycamore in front of the Hall and the row that leads to the main entrance.

Dave Marsh costed this work out at **£900** (2 man team for 3 days). GA recommends that we have this work done at MVH expense but will get additional quotes for the work involved. GA to make 'an expression of interest' in the Devon Community Fund Winter Round (by the 15th December) to see if they would consider our application to have the conifer stumps removed and a Yew Hedge planted (cost of £997.95). **Action: GA**

Table Tennis Table. GA is waiting to hear from Fred Allen when the table is to be moved.

School Equipment in Main Hall. Kathy Harrod has taken this matter up for us and will let us know in due course how they wish to proceed with the removal.

KM United. A copy of a letter from the Secretary of KM United regarding Malborough Village Bonfire & Fireworks Evening on the 5th November had been previously circulated to all committee members for their response. GA had drafted a letter in reply, to be signed by AM as Chairman. With a few changes the draft was agreed and the Committee confirmed it should be sent. It is also agreed that there should be a meeting in the New Year between representatives of KM and MVH. **Action: GA**

Pat's Christmas Bingo. GA had asked for assistance for PW and MP at the proposed Bingo Evening on the 19th December and reported that GB and JC had offered their help. At the meeting DK and VJ also offered assistance. Set up to be from 2.00pm Thursday 18th, Kitchen Staff at 8.00pm on the 19th with clear up from 9.45pm.

PW requested that DGA erect the Bingo Banners at the two normal locations – agreed. **Action DGA**

Christmas Tree. DK has purchased a rooted tree which is now awaiting planting when Rodney Stidston has cleared the corner of land. As there is no large tree this year, lights are to be put along the hedge line and in the trees leading to the corner as well as the small planted Christmas Tree. **Action: GA**

The Minutes of the last Meeting were approved by the Committee and signed by the Chairman on his arrival when the meeting continued according to the Agenda.

Chairman's Report:

AM confirmed that he had not been in contact with Adam (?) regarding the removal of conifers. **Action: AM**
AM had not yet been able to source a £1 coin meter for the Kitchen or review the Appliances that were connected to the Meter. The proposed £1 meter will replace the current 50p meter and all Kitchen Appliances will be powered through the new Meter. **Action: AM**

No further work had been done on the Dishwasher electrical supply but GA informed the meeting that this may not be necessary as there are other models available which do not require the power previously discussed.

AM apologised to the meeting for not having had the discussion with TL regarding grass-cutting. He did say that Paul Rogers may be agreeable to Jonathan Hawtin using his sit and ride mower when conditions prevent the use of the gang mower. Jonathan would need to be trained by Paul Rogers and MVH would need to pay for the diesel used. Saltaire had quoted £100 to cut the pitches on a sit and ride mower. AM to discuss with Paul Rogers. **Action: AM**

JJ will get spare sheets of aquaboard to the Old Pavilion for AM to block up holes on one side. **Action: JJ**

AM was reminded that there are two strip lights not working in the Annexe. **Action: AM**

Treasurer's Report

In the Treasurer's absence, GA queried why the Hall and Hearty invoice of £65 was showing in the Debtors Listing as it had been assumed this had been paid. GA to raise this with AP **Action: GA**

There were also 3 outstanding invoices in the Pre-School Account, one of which dated back to June 2014. VJ had been assured that these will be paid very shortly.

Facilities:

Litter Duty. The refuse bins sited at the Wheels Park and corner of the Tennis Courts continue to be emptied weekly and all areas (except wood and sports fields) cleared of any other litter.

Play Area. DGA reported that minor maintenance is being carried out; this month including the full repair to wooden uprights in the fort wall.

Fencing. Devon CC have so far failed to repair the broken Cycle Path fencing. Stray wire has been removed to reduce the possibility of accidents. The PC are pursuing this matter.

Gang Mowers. DGA fitted a Tarpaulin last month for winter storage. A slight modification has now been done to prevent rain water "ponding".

Sports:

JJ has notified KM and MCC that they will be invoiced for 10% and 8% of water usage respectively.

Booking Officer:

VJ queried the charge of £35 for the Flower Club which she had been levying following PW's handover in February. This should be £40. VJ to notify the Flower Club that there had been an error and that this would be corrected in the New Year with the increased rate as agreed for 2015.

VJ had had an enquiry from a potential Hirer running a 'Strictly' Dance evening on Friday 5th who wished to go in to set up in the morning even though he was only paying from 6pm. It was agreed that, as a goodwill gesture, he could go in at 4pm for an additional £10. He has also asked if Christmas Tree/s with lights could be erected. GA/VJ to put up the one Hall tree. **Action: GA/VJ**

Wood : In TL's absence there was no report.

Sally Barker – 10th January 2015

DK has sold 10 tickets and 2 tickets have been sold online through TicketSource. DK to pursue further advertising and will write an editorial for the Gazette. DK to post onto Facebook.

GA mentioned that Nick Tee hadn't heard from Sally Barker regarding her needs for the evening. DK to follow up. DGA suggested that DK let the Committee know what was needed to prepare for the evening – chairs out and back, Bar, Door etc. This can then be organised. **Action: DK**
It was suggested perhaps a banner would help to speed up sales. DK had a contact who may be able to help.

JM queried what feedback there had been from previous events but it was pointed out that this particular show was not something we had dealt with before as the audience would be coming from further afield than just the locality.

Any Other Business:

Cumber Hedge: Jonathan Hawtin has been cutting the hedge to the right of the entrance to Cumber from playing fields. He has left the spoil, well away from the pitches, in readiness for a small vehicle to move it to the bonfire site when the ground allows.

Village Bonfire & Fireworks: GA informed the Committee that the Parish Council had discussed this event at their recent meeting. There were a number of points raised which were:

Collaton Road parking, the Speed of the lighting of the fireworks, number of Marshalls at the Bonfire and the distance of spectators from the Fireworks.

GB, on behalf of the Parish Council, emphasised that there is a desire to work with the MVH Committee to prevent problems occurring on the night and suggested it might be an idea to place Police parking cones down one side of the Collaton Road to ensure that double-parking does not happen at future events.

Mange Tout Deli: JJ had been approached by Mange Tout Deli requesting to borrow a tea urn to serve mulled wine at 'Kingsbridge Celebrates Christmas' on Saturday 6th December in return for a donation to MVH. The Committee agreed to this on the proviso that the spices needed to be in a muslin bag, any damage would be paid for and that the urn was returned Sunday morning.

Sports Rates: JJ queried the position regarding the increase in Sports Rates. Discussions are to take place between JJ and AP to set the rates for 2015. **Action: JJ/AP**

Dishwasher: MP asked when a dishwasher for the kitchen was to be purchased. As the monies necessary had not yet been raised through fundraising and with a new Hall roof required, it was felt it was not the right time to consider the purchase.

Lock on PA Box in Hall: This has disappeared. DGA to get a new one and secure it so it cannot be removed. **Action: DGA**

The meeting closed at 20.34 hrs

The next meeting will be held on Wed 14th January @ 7.30pm in the Annexe.