



**Minutes of the Management Committee Meeting
Held at Malborough Village Hall at 7.30pm
on Wednesday 12th July 2023**

Present:

Andy Morgan - Chairman (AM);
Ray Carr (RC) – representing SVRA
Tim Chandler - Secretary (TC);
Jill Clarke (JC) representing MAD;
Victoria Flower (VF);
Janice Ginn– Safety Officer (JG);
Sally Harvey (SH);
John Jevans - Sports (JJ);
Val Jevans - Bookings (VJ);
Tony Lyle–Wood Officer (TL);
John Mahood - Treasurer (JM);
Sarah Prowse (SP) – representing Malborough Parish Council
Jonathan Towne (JT);

Guest: Cllr Samantha Dennis (SHDC)

The chairman welcomed to the meeting Ray Carr representing Salcombe View Residents Association to his first meeting of the committee; also Parish Councillor Sarah Prowse who will be alternating representation of Malborough Parish Council with chairman Ann Kendall. The committee was delighted to welcome Councillor Samantha Dennis, recently elected to serve on South Hams District Council for this ward, and who hopes to be alternating attendance at future committee meetings with Councillor Mark Long.

1.Apologies:

Kevin Broom representing KM (KB);
Bob Smale – Grounds Officer (BS);
Matthew Villaneuve (MV);

2.The Minutes of the last Meeting.

The Minutes of the meeting of 14th June 2023 were approved by the Committee, and signed by the Chairman.

Proposed: VJ; Seconded SH

3. Matters Arising:

JM repeated his concern regarding the rising costs of electricity as shown in the accounts. AM confirmed that he had run a usage check and could find no anomalies. The meeting then discussed the ongoing uninterrupted use of an immersion heater to ensure constant hot water



to all the outlets within the hall. Possible future use of a single water heater in the kitchen was left open to future discussions.

4. REPORTS

ACTION

i.Chairman: AM confirmed that the items listed in the minutes of the last committee meeting for the CCTV system have been ordered but he still awaits a delivery date for these. None of the existing steel posts adjacent to the skate park will be suitable for mounting the CCTV camera, and the cost of a suitable post will be about £250, Malborough Parish Council will be asked for help towards the cost. There are currently 9 cameras in use on our system and expansion of the system in the future would be possible. The incidence of vandalism to a car in the public car park on Thursday, 6 July was not covered by CCTV system. Similarly, an incident on 11 July where lady claimed to be the subject of fraudulent activity on the car park was not covered by our current CCTV arrangements. He has investigated further a suitable supplier for the new lights for the Annexe, these will be ordered shortly.

AM

ii. Treasurer: JM confirmed that the accounts for the last accounting year, having been signed off by Nigel Martindale, have been submitted to the Charity Commissioners. There are a few late payables still on the accounts and VJ will pursue these.

VJ

iii. Secretary: TC thanked JJ for bringing to his attention the Antiterrorism (Protection of Premises) draft bill HC1359 currently before Parliament and the effect that the draft proposal may have upon organisations like village halls. Under the terms of the draft bill, it is possible that village halls which accommodate more than 100 people may be required to provide training in antiterrorism activity and awareness and also ensure that all hall users are similarly advised. It has been reported that several village halls have already been forced to close as the volunteers who run them are not prepared to go to such extreme lengths on what is perceived to be a low risk. TC reminded the committee the important role which our village hall plays within our local community and of the unique, comprehensive and excellent range of services which we can provide. Any threat to the viability of our enterprise would have a severe effect upon social activities of organisations from across a wide area of the South Hams who regularly and frequently meet at the hall. TC will write to our Member of Parliament Mr Anthony Mangnall asking for his support in ensuring that any legislation takes full account and contains sensible and proportional account of the situation of village halls. A full and detailed account of the discussion within the sub- committee of the Home Affairs Committee, which has conducted an initial review of the draft legislation may be found on the following website: – <https://committees.parliament.uk/oralevidence/13248/html/>.

TC

iv. Sports: this is the last week for any games before summer break; no matches take place after this coming Sunday until the league officially starts on 17 September. All pitches have been treated with a slow-release fertiliser to encourage grass to grow through the where weeds were treated last month. David Bawden is continuing to do a super job for us. 7 a side goalmouth has been repaired and reseeded, the 5 a side pitches have been repaired and reseeded in the centre.



and the damage on the penalty spot 11 a side pitch has been repaired and reseeded. There will be a Saints South-West session on 11 August

The spectator seating area a.k.a. the grandstand – work will continue over the summer. KM have requested a note to confirm that it is okay for them to deploy an additional storage container, also requested an update on the Wi-Fi stretching to the KM club house and an update on CCTV generally. TC will contact KM on these matters.

TC

v. Bookings: more children's parties are being booked over the next few months. The Hall is booked from 1 PM on Friday 28th of July until Sunday 6th of August for MAD KIDS show – ChittyChittyBangBang. West Allington Horticultural Show is on Saturday 26 August, Malborough Show is on Saturday, 9 September. After many phone calls and emails, cancelling dates and rebooking dates EOLAS have now cancelled all bookings over the school holidays. Faye is hoping to arrange some dance classes in August, and Cat has booked monthly choir/singing workshops from August. The Church has booked the car park for the evening of 19 July, but will leave 6 parking spaces for the Parish Council meeting. I have had a request from Shelley (the Cove), asking whether she could borrow games which we use at our Fete for Hope Cove weekend. I have had an email saying that the heaters in the Hall and the Annexe are due for service so I shall book that.

(The committee suggested that in view of the stress and confusion caused by EOLAS any future bookings should be considered carefully. It was agreed that the games equipment could be loaned to Hope Cove but that a deposit should be taken in advance. It was confirmed that arrangements should be made for the heaters in Hall and Annex to be serviced before the winter season.

VJ

vi. Grounds Report: by written report BS advised that there had been an incident at the weekend when he observed two motorbikes racing around on the sports field; they had entered through the wooden gate by the skate park. He approached them, introduce himself quietly told them that they should not ride on the sports field but find a local landowner with private land that they could use. He suggests we replace the current wooden gate leading from the cycle path to the skate park with a galvanised kissing gate which would make it awkward for motorbikes to get through. He recommends that the 5-bar gate used for Bonfire Night might also be secured so that all access to the skate park would be past the hall where CCTV would be in use.

The play area bank and the tennis court bank both have their second application and should now be ready for planting as soon Tony L has the yellow rattle and wildflower seeds from the National trust. He shall have a word with Kevin Broom about his members helping when they have a digger on site for removing the concrete posts by the play area bank and reshaping the bank by the tennis courts. The pitches are in tiptop condition, further fertiliser has taken place. KM are in the process of applying for further funding to purchase a compact tractor/mower to maintain the field. We should insist that all ongoing fields maintenance is carried out by our approved and qualified contractor at the hourly rate be agreed.



KM are keeping Dave Bawden fully in the loop and he has made suggestions to them on the best kit to buy for specific needs. There is continuing improvement of the pitches under the stewardship of Dave Bawden who has enthusiastically undertaken FA training pitch, and now is fully qualified and holds the necessary spraying licences. The motorcycle incident heightens the urgency for having CCTV covering as much of the fields as possible. BS will spray the hall perimeter on Monday and Tuesday next week.

BS

vii. Wood report: TL confirmed that the rattle will be coming from the National Trust free of charge late August early September. There may also be some wildflower seeds to. The wild flowers that were planted in the two triangle areas one by the adult exercise area and the other adjacent to the hedge on the east side of the car park, both growing up nicely. Where the bank between the upper car park and the Salcombe Road was cleared, bracken has now taken over. TL suggested that we should clear this and plant a proper hedge. He has a source at one of the Devon Wilding trusts that can provide free hedge plants. It was arranged that the ground subcommittee comprising TL, SH and VF would meet at 2 PM on 20 July. BS will be advised. The condition of the boundary at the top of the Collaton Road bank was discussed, and in particular the brambles which are now very evident since Clive cleared the brambles on the bank. BS will be asked to look into this. In the wood there is still evidence of ash dieback, and TL has arranged to go in with a group from SMASH to clear around the new trees and keep on top of things in general.

BS et al

5. Bonfire Night 2023 : following VF's post online asking for volunteers to organise and run bonfire night 2023, she has had some response but no one prepared to take over the organising of the event. AM has volunteered to lead the team and will be given every assistance by the committee. Proposed dates for the bonfire night celebration will be Saturday 4th or alternatively Saturday 11th November 2023. TC will ensure that Dave Bawden is advised well in advance so that he removes his equipment from the Old Pavilion in plenty of time.

6. Malborough Parish Council Matters: TC has received and sent to all committee members copies of a memo received from the Parish Clerk with regard to the outline projects under consideration. The committee gave long and careful consideration to the proposals and views from all sides were expressed openly and frankly. A copy of the memo is attached these minutes. In summary, the opinions of the committee, which will be communicated directly to the parish clerk where as follows: –

1. A multiuse games area to be created on the present tennis courts was generally approved. However, there were several reservations expressed with regard to the storage of equipment, and the maintenance, repair and cleaning of the facility once it is up and running. Responsibility for this work cannot be undertaken by MVHPFA.
2. The proposal to enlarge and improve the skate park, (wheel park), was met with qualified approval and the committee felt that they required more information on



what was proposed before they could decide whether or not this was a suitable development within the Village Hall grounds.

3. The proposal that a 'pump track' be constructed within the grounds was unanimously rejected. Great concerns were expressed with regard to the policing and safety aspects of such a proposal bearing in mind the current problems in policing the grounds. While understanding the wish of the Parish Council to sound out the views and opinions of parishioners, it was felt that to propose the construction of expensive facilities when there was no evidence to date of any requirement for these facilities would not be a suitable use of Village Hall grounds.
4. It was noted that none of the proposed projects would be of any direct benefit to older members of the community. It is the opinion of committee members that the first priority must be the development and construction of an extension to the car park in order to ease the pressure on present facilities when the village hall and its grounds are in use by large numbers of people. It was felt that expenditure of section 106 money on this type of facility will be of much greater benefit to the residents of Malborough.

7. Projects for 2023 –

PROJECTS FOR 2023

1. New ceiling lights for Annexe – in hand
2. New curtains for Hall; in hand
3. Painting the Old Pavilion – TV TC expressed his thanks to all the members of the committee who turned out on 1 July to carry out a comprehensive painting of the outside of the Old Pavilion and apologised for his late arrival. Sufficient paint remains for us to be able to apply a second coat later in the summer.
4. Maintenance of hall floor – in hand
5. Signs - JG presented six new 'dog exclusion' signs and AM will arrange a work party to have these erected.

All other matters were delayed until the September meeting of the committee.

8. Future structure of the Association : TC will consult with and take advice from the Charities Commission on the possible advantages of transferring the status of the Association from Registered Charity to Charitable Incorporated Organisation and will report back to a future committee meeting.

9. Date of next meeting – Wednesday, 13th September 2023

10 Chairman thanked all who attended, and the meeting closed at 2110.

Signed as a true record :

A.Morgan - Chairman

13th September 2023