



MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

**Minutes of the Management Committee Meeting
Held at Malborough Village Hall at 7.30pm
on Wednesday 14th February 2024**

Present:

Andy Morgan Chairman (AM)
Ray Carr – representing SVRA (RC)
Tim Chandler - Secretary (TC)
Sarah Prowse representing Malborough Parish Council (AK)
Tony Lyle (TL) Wood officer
John Mahood - Treasurer (JM)
Bob Smale (BS) – Grounds officer
Jonathan Towne (JT)

1.Apologies:

Kevin Broom representing KM (KB);
Jill Clarke - representing MADS (JC)
Victoria Flower (VF)
Janice Ginn (JG)
Sally Harvey (SH)
John Jevans - Sports (JJ)
Val Jevans - Bookings (VJ)
Matthew Villaneuve (MV)

2.The Minutes of the last Meeting.

The Minutes of the meeting of 10th January 2024 were approved by the Committee, and signed by the Chairman.

Proposed : TL; Seconded JT

3. Matters Arising: None

ACTION

4. Reports

a. Chairman : no matters to report

b. Treasurer: as usual, January has been a quiet month. It was noted that the electricity bill for the last period was significantly lower than in previous years. Remuneration of Association employees was discussed, including taking account of the forthcoming increase in the minimum wage, and a final decision was deferred to the March meeting of the committee in view of the few trustees present at this meeting.

ALL



c. Secretary: TC confirmed that he has obtained a new binder for the committee minutes, and the invoice was passed to the Treasurer to remunerate him for the expenditure of £30. A local caterer has applied for our permission to park her pizza van on the car park, this was deferred until the March meeting

The doors from the hall onto the North car park, damage was reported which appears to have occurred between the Christmas and New Year holidays, and has resulted in damage to the doorframe. Avon Windows have been contacted and they will endeavour to repair this damage.

TC attended the January meeting of the Kingsbridge, Salcombe and Modbury Chamber of Commerce and in informal conversation with several members it became apparent that the facilities which are available and which we plan for the Annexe were not known to many members.

TC thanked those members of the committee who had submitted ideas for a new name for the Annexe, this matter is still open and further contributions would be most welcome. It was proposed and agreed that the Annual General Meeting of the Association will take place on Wednesday, 10 April 2024. This will be advertised locally and in the press.

TC

d. Sports: in JJ's absence, his report was read to the committee by TC as follows:

"I have arranged for a tennis coach to give coaching for children during term time from 22nd February until 20th March. Currently she is coaching youngsters from Malborough School at Thurlestone and at Salcombe tennis clubs and has been asked by parents if it would be possible to use our courts instead. I have readily agreed and we will have a review after the six-week period. All details are on the poster in the Annexe and Hall and there is also one in the Post Office. It means that our courts will be closed for general use on the dates specified. Despite the rather inclement weather the football pitches have been holding up extremely well.

Sarah Harvey, who is going to do the tennis coaching, is also an aspiring Pickle Ball coach. Pickle Ball is the fastest growing sport in the country, and will be a showcase event at the 2026 (?) Olympic Games. She is going to start Pickle Ball sessions in the hall shortly and is in contact with Val regarding availability. I think that we should invest in some Pickle Ball equipment which will comprise, one net, four bats and balls. The best deal can be obtained from the Pickle Ball Association at a cost of approximately £150; this equipment is also suitable for outdoor use, and she is also interested in giving a Pickle Ball demonstration at our annual fête. As far as marking out the court in the hall, this would be done using tape (non-sticky) so that there would be no damage to the floor. Therefore, I would like to ask the committee for approval to purchase said equipment. "

The committee was in agreement with the proposal that the tennis coach be able to use our courts for a trial period, the results to be discussed at our next committee meeting in March. With regard to the Pickle Ball proposal, final decision has been deferred until the March meeting of the committee. JJ is asked to bring this matter to the committee again at the next meeting.

JJ



e. Bookings : in VJ's absence, TC gave her following report:

"I am pleased to say that enquiries have now started to pick up again. Kingsbridge Young Farmers have booked the hall for Saturday the 24 February for their Annual Show. The usual garden furniture sale is on Saturday, 30 March, and Aaron has booked another Boxing Event Saturday, 27 April. The School have now decided they do need the hall on Tuesdays until the Easter break. I have explained that the toilets will not be available after the break as they had not booked the hall, wishing to use only the playing field thereafter. I have had 2 enquiries – one for the Hedgehog Rescue Centre for a coffee morning on the 29th or 31st of March, and Sarah, who is running the tennis coaching, would like Pickle Ball classes in the hall, possibly on Thursday lunchtime. She will also be interested in demonstrating at the fete. Unfortunately, Cat Nightingale has cancelled their Wednesday choir sessions, as the hall is too cold (this is because of the heater problem), and she has now gone to Churchstow as it is warmer and cheaper. She is continuing with the Saturday monthly Pop-up Choir."

As reported under Sports above, the pickle ball proposal was deferred, and will be readdressed at the March committee meeting.

f. Grounds: the field is holding up well, despite the inclement weather. With regard to grass cutting, it has been noted that our contractor has been turning rather too tightly on the corners and scuffing up on the bends, this was brought to his attention and he is now moving more slowly. This will be monitored. The new container for KM will be delivered in the next week and will be parked temporarily immediately inside the overflow car park until the loader arrives to move it to its final position near the Clubhouse. Pitch repairs are underway. KM will have their own equipment in the spring, a combination of a mower, harrow and verti drainer, and the question of how this will affect our contract with Cutting-Edge will need to be addressed near the time for contract renewal.

g. Wood : TL reported that, as agreed at the last meeting, VF is investigating the raising of money through grants for the replanting of the hedge on the northern boundary, nothing further to report yet.

The picnic table in the wood, which was showing signs of dereliction, is now wrecked and TL agreed to get a price for a suitable replacement. TL and BS will replace the Wood sign, damaged as reported earlier.

Some of the trees in the wood will need pruning and cutting back, and this was agreed by the committee.

TL

5. Risk Assessment JG had asked TC to raise the question of the "no dogs on the grass". The whereabouts of the signs is uncertain, JT brought them to a previous meeting but has not seen them since.

ALL

6. CCTV: chairman of Malborough Parish Council had asked TC for a progress report on the installation and monitoring of the new CCTV equipment adjacent to the skateboard park, for which the Parish Council has paid. AM advised that the softness of the ground have prevented



the installation of the support post for the new equipment and this will be addressed when the ground has dried out a little. With regard to monitoring, this will be deferred until the March meeting for further discussion, and also the question of who is suitable and authorised to access CCD photographs under current child protection legislation.

AM

7. Energy provision: an application has been made to Groundworks UK for an assessment of our energy needs and usage. TL will send a reminder.

TL

8. Malborough Parish Council matters: SP advised that Fields in Trust are now in touch and communicating with the Parish Council, and that everything is looking set for the Council to be able to go out to tender for the work for the extension of the car park within the next two months. Some members of the committee raised concerns as to the status of the land on which the extension will be built. TC was able to confirm that under the “swap” that the Parish Council, with the full agreement of the Association committee, had offered to Fields in Trust the recreation land at the new Malborough Park development, if Fields in Trust would then yield the area of the village hall grounds on which the car park extension is to be built, and it is understood that this proposal has been accepted by Fields in Trust.

A committee member asked what the planning application had included, and whether the cellular type of grass provision was part of the application for which planning permission had been received, SP confirmed that she will check on this and advise.

SP

10. Projects for 2024

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|--|--------|
| 1. Replace heating system in Hall – in hand | TC |
| 2. New name for Annexe – in hand | TC |
| 3. Paint the Old Pavilion to be arranged | TC/ALL |
| 4. Remove old floodlights on east side of Playing field - in hand | BS/AM |
| 5. Hearing loop for Hall | AM |
| 6. Publicity for corporate hirers – leaflet, social media, KSMCC ? in hand | TC |
| 7. Maintenance of Hall floor - deferred | VJ |
| 8. Plan for Summer Fete 13 th July 2024 – deferred to March committee meeting | |
| 9. Cleaning outside of building - deferred | |
| 10. Redecorating Annexe – quotes required | |



12. Date of next meeting:

Wednesday, 13th March 2024 at 7.30pm in the Annexe,

13. The meeting closed at 2045

Signed as a true record :

**A.Morgan
Chairman**

13th March 2024