

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

<b>Date:</b> 20 <sup>th</sup> May 2015		<b>Venue &amp; Time:</b> The Annexe, 19.30hrs
<b>Present:</b> Cllr Gill Boyce Cllr Lucinda Goodhead Cllr Kathy Harrod Cllr Ann Kendall Cllr Keith Makepeace Cllr Paul Pedrick Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman	<b>In Attendance:</b> Debbie Ede Clerk & Minute Taker Alison Lee – part meeting Dist Cllr Judy Pearce part meeting Dist Cllr Simon Wright part meeting	<b>Apologies:</b> PCSO Dave Gibson County Cllr Rufus Gilbert PC Jo Pengilly

### Ref 2015/16 Minutes Action

**018** This being the AGM of the Parish Council, Dist Cllr Judy Pearce taking the Chair whilst the 2015/16 Chair of the Parish Council was elected. Cllr John Yeoman was proposed as Chairman by Cllr P Pedrick, seconded by Cllr Boyce and voted through unanimously. Cllr J Yeoman took the Chair

### **019 ACCEPTANCE OF OFFICE & ADHERENCE TO THE CODE OF CONDUCT**

Given this was the first meeting following the election of a new Parish Council all Councillors confirmed and signed their Acceptance of Office Paperwork. These declarations were made and signed in front of the Clerk, dated 20<sup>th</sup> May 2015. All Councillors also undertook to abide by Malborough Parish Councils' Code of Conduct.

### **020 REGISTER OF INTERESTS**

All 8 Councillors are required to complete this to allow them to be returned to the monitoring officer at SHDC within 28 days of the election. **ACTION – ALL COUNCILLORS**

### **021 APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES**

The Chair called for nominations for Vice Chairman. Cllr Kendall proposed Gill Boyce; this was seconded by Cllr Goodhead and again approved by all. The mandate of the Clerk as Responsible Financial Officer for the Council was then renewed after a proposal by Cllr Kendall, seconded by Cllr Goodhead. The following roles/liasons/leads on outside bodies were also determined, proposed by Cllr Kendall and seconded Cllr Harrod:

- Estuary Forum - Cllr J Yeoman
- Police Liaison - Cllr P Pedrick
- Feoffees - Cllr Boyce
- Tree Warden - Mr Alan Benstead (Assistant: Mrs Eva Bond)
- Footpaths - Cllr Boyce & Cllr L Pedrick
- Allotments - Mr Tony Lyle, with Cllr Harrod as Council lead
- Skate Park/Sundries - Cllr Harrod
- Messenger - Cllr Kendall
- Village Hall - By Rotation
- Safeguarding Children - Cllr Goodhead
- Recycling - Cllr Kendall
- CVS lead - Cllr Kendall
- Neighbourhood Plan - All Councillors

### **022 POST ELECTION COUNCILLOR VACANCY – advertising & co-option**

Post Election Vacancies: if not enough people came forward to fill all the places on your council you will have post election vacancies which need to be filled through co-option by the new council (assuming it is

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quorate). The council can advertise the vacancies which should be filled within 35 days of the May 7th Election - so by June 11th or at your June meeting. Source: DALC Newsletter.

The meeting agreed to advertise the vacant seat on Malborough Parish Council and to co-opt at its next meeting in June. Given there had just been the opportunity to have an election to Council, we were not required to re-run this step for this current co-option.



**MALBOROUGH PARISH COUNCIL**

**There is a  
VACANCY on the  
Parish Council.**

Please contact us a.s.a.p. (by  
10th June 2015 latest) if you feel  
you have something to offer and  
something to say!

*Expressions of Interest to:  
(Mrs) Debbie Ede, Parish Clerk.  
debbieede@btinternet.com/01548 560963  
Or talk to John Yeoman, Chair of the Council on 01548 561232*

Notice dated: 20th May 2015

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#### **023 MINUTES OF THE PREVIOUS MEETINGS**

The minutes of Annual Parish Meeting and the Parish Council meeting of 15<sup>th</sup> April were agreed and signed, proposed by Cllr Goodhead & seconded by Cllr K Yeoman and voted through unanimously.

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**024 INTERESTS** – Cllrs Goodhead and Pedrick declared interests under Finance and withdrew from these discussions.

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**025 MESSENGER** – Cllr J Yeoman agreed to summarise the meeting for the next edition of the Messenger.

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#### **026 MATTERS ARISING (from previous minutes only)**

There were no matters arising from the Annual Parish Meeting. From the Parish Council Meeting;

- A. Alston Gate; Cllr J Yeoman reported on the hearing (21<sup>st</sup> April at Follaton House). There was a good turnout from the village, some 14-15 residents, many with points to make. Re the hearing itself, there appeared to be some confusion about which plans to actually discuss and the process itself was not that 'illuminating'. This was followed by a site meeting. Re the Luckhams Lane corner, the meeting saw for themselves that the measurements don't correspond with the plans being studied. Cllr J Yeoman has

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since spoken to Adam Key at DCC about the erosion of the new bank and they will be inspecting further re. obstruction/visibility splay etc. A decision is expected from the Planning Inspector c. 6 weeks after the hearing. The Inspector can allow or dismiss the appeal. Cllr Boyce queried why the District Council had turned the revised application down for impact on AONB rather than the houses being in the wrong place? Dist Cllr Pearce said that this would not have been a material planning reason; retrospective planning could have been applied for re the positioning. When the fault was first identified no temporary stop notice was raised by SHDC because of concerns about future come back re damages. There have been some learning points for SHDC re the whole process especially w.r.t. communication between planning officers and members. Also the relationships between planning and building control, such that there has to be effective monitoring of the build and build plans against the approved design plans. A simple overlay of the two sets of plans would give early warning of discrepancies. Dist Cllr Pearce hoped that the new SHDC Locality Managers will be more proactive in monitoring their localities and will pick up on some of these issues in future. Of note, at the hearing, was that there was no request from costs from the developers/contractors suggesting a tacit acceptance that they were at fault. Cllr Harrod said that the arguments could carry on without resolution but that the Parish Council have strongly made their point about unacceptable practices and called the developers to account. It is hoped that Phase II will not be downgraded on the design and build contract (maybe a condition on the approval, only outline permission currently exists?) and the whole more closely monitored.

- B. Airfield Plaque; a quote has been received for a new plaque £455 (or £610 for two) – slightly cheaper than the cost 18 years ago. The NT has not erected the new one in yet (currently in stock). Is there an argument for also getting a quote from the company doing our footpath map as their prices seem competitive? Cllr Makepiece agreed to pursue this and we would liaise with the NT to secure an e-copy of the sign.
- C. Re. the new Acrylic Footpath Map planned for outside of the Post Office Cllr Makepeace is pursuing and will report progress at the next meeting.

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**027 POLICE BUSINESS & NEIGHBOURHOOD WATCH:** Cllr Boyce mentioned a complaint received from a parishioner about a drone on the 14<sup>th</sup> May which lingered for some 15 minutes above the house. Cllr Pedrick undertook to liaise with PCSO Gibson re this. He also reported that there are moves afoot to curtail these devices.

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**028 COUNTY COUNCILLORS REPORT:** apologies had been received from County Cllr Rufus Gilbert.

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### **029 DISTRICT COUNCILLOR REPORT**

Dist Cllrs Wright & Pearce reported that there is a meeting of full Council tomorrow when roles will be decided for the 31 new Councillors (down from 40). Dist Cllr Pearce said that the political balance remained much the same as the old Council. Dist Cllr Pearce was nominated for planning and Cllr Wright for the Executive, roles will be confirmed (or not) tomorrow. A new head of planning has been appointed; Anna Henderson-Smith (previously from West Devon) but staff numbers in planning were still down. Recruitment issues such as the cost of living locally and the large number of schemes pending (due to Judicial reviews etc) do not help. Tides Reach, The Cottage Hotel and Lidstones are all 'pending'. The election has also caused some delays as site visits have not been possible and there is no delegated authority as there is no chairman of the Development Management Committee until tomorrow.

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### **030 PLANNING**

- A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion

[33/0798/15/F](#)

Householder application for alteration and rear extension to dwelling

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4 Well Hill Close, Malborough, Kingsbridge, TQ7 3SS *MPC Approval*

[33/0799/15/F](#)

Householder application for relocation and improvement of vehicle access and new double garage  
Hi Ho, Malborough, Kingsbridge, TQ7 3RR *MPC Objection. Given our objection any subsequent decision should involve our District Councillors and also DCC Highways should take a view.*

[33/0783/15/F](#)

Householder application for extension and alterations to dwelling

9 Portlemore Close, Malborough, Kingsbridge, TQ7 3SX *MPC Approval*

[33/0745/15/F](#)

Retrospective change of use of part agricultural holding (0.1ha) for storage of logs with associated seasoning, splitting, sawing etc. for sale to local business (resubmission of application 33/2903/14/F)

Crossparks, Salcombe Road, Malborough, Kingsbridge, TQ7 3BX *MPC CONDITIONAL Approval. Cllr Pearce would also report possible instances of waste transfer station to Enforcement.*

[33/1045/15/F](#)

Demolition and replacement of wooden store/garage

Store adjoining Overdowns, Bolberry, Marlborough, Kingsbridge TQ7 3DY

[33/1040/15/F](#)

Householder application for alteration and extension to dwelling

2 Portlemore Barton, Malborough, TQ7 3DD

[33/1041/15/LB](#)

Listed building consent for alteration and extension to dwelling

2 Portlemore Barton, Malborough, TQ7 3DD

[33/0859/15/F](#)

Demolition of existing single storey flat roofed cottage and erection of 2.5 storey dwelling and garage  
Proposed new dwelling at SX 7188 3830, Honeysuckle Cottage, Combe, Malborough TQ7 3DN.

Cllr Pedrick raised some queries re this and the proposed footprint within the curtilage and also the appropriateness of the design; is it in keeping with the area? Cllr Makepiece believed the design was sensitive to the surroundings. Cllr Boyce has made a detailed site visit and all thought the design was innovative and set well into the landscape. The meeting thought there was no planning reason to refuse although the footprint was large. *By majority vote the meeting approved the development*

Re terminology of Parish Council replies Cllr Pearce advises us to be sure not to say 'no objections' and describe our decision as either approval or objection.

### B. Decisions

**Conditional approval 33-0342-15-AD**, East Soar Car Park, Soar, Malborough TQ7 3DR

Advertisement consent for 2 No signs

**Conditional approval 33-0558-15-LB**, Moonrakers, Lower Town, Malborough, Kingsbridge TQ7 3SE

Listed building consent for alterations to include new floor, removal of stair and reinstatement of floor, bathroom ensuite and repair to annex (Tabbs Cottage)

**Cert of Lawfulness (EXISTING) Certified, 33-0341-15-CLE**, Crown Building, Soar, Malborough, Kingsbridge

Certificate of lawfulness for existing use of building for general storage (B8)

**Conditional approval, 33/0126/15/F**, Windrush, Lower Town, Malborough, Kingsbridge, TQ7 3SQ

Householder application for a replacement two-storey garage, erection of a two-storey extension and re-landscaping

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C. A complaint has been copied to the Parish Council about the usage of a garage at Cumber Close. SVRA have contacted the landlords. Re Noise pollution Environmental Health should be contacted and planning if there is a suggested breach of use.

Enforcement have dismissed any queries re the usage of the other garage at Cumber – no further action will be taken re alleged change of use from garage to workshop

D. **Enforcement Issues;** Updates on the list of outstanding enforcement cases were still awaited from SHDC – the list remains incomplete with some cases falling off without investigation or resolution. Cllr Pearce undertook to continue to take this forward but, as before, SHDC Officers were in short supply to follow up.

*The District Cllrs left the meeting at 20.50*

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### 031 NEIGHBOURHOOD PLANNING

- A. The Forum met on Monday 27<sup>th</sup> April. More volunteers/interested parties are always welcome. The call for sites exercise has now closed and the Forum will be looking at how it can best ensure an independent and objective technical assessment of the sites. This exercise has to involve representatives from statutory organisations (Highways, DCC, Environmental Health, etc); a panel will be convened and a day set aside for this work. The Forum itself will, at its next meeting, map the sites that have been submitted and, if there are areas that look feasible within our settlement boundaries that have not been submitted, take a pro-active approach and approach the landowners. The next meeting will be in early June, (Monday 8<sup>th</sup>). More information can be found on the Village website <http://www.malboroughvillage.org.uk/>
- B. b/f Correspondence previously received from Salcombe resident & Town Councillor David Cohen re. a project to improve Localism especially w.r.t. planning was discussed. The meeting felt it had insufficient time to pursue another initiative but would keep a watching brief.
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### 032 HIGHWAYS

Issues reported include:

- A. Speed Monitoring; the results of the recent speed survey are now with DCC for review with the police and the Road Safety Committee and will be discussed and shared with the village shortly. We would still like the exercise to be repeated from Townsend Cross to Alston.
  - B. The lengthsman will visit 2 x a year, they are next expected for 1.5 days on 29<sup>th</sup> October
  - C. The Soar road has been badly damaged by agricultural machinery; Cllr J Yeoman will pursue.
  - D. The pothole outside the Royal Oak is waiting a repair as is...
  - E. ...the drain outside the vicarage which appears to be blocked (the one recently reset) and...
  - F. ...the road edges at Collaton Down are badly eroded and encroach into the road although two poor and rudimentary repairs have been made. The standard workmanship on all repairs needs reviewing.
  - G. SWW have now come back to us and said the repairs to the road at Portlemore (following a complaint from a Parishioner) are not a priority for them, despite previously promising some action in the new financial year. Given this information stems from telephone updates they have now been asked to let us have a written response about their plan of action (or lack of). *Post meeting note: now we are advised that the potholes WILL be repaired in about 2 weeks time*
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### 033 FOOTPATHS, TREES, GRAVEYARD & ALLOTMENTS

- A. The new bench for Collaton Down has been collected from Rattery Sawmills and will be set up shortly. Given the Council borrowed Mr Illingworth's trailer to collect the bench he has been asked to undertake the work.

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- B. Re complaints about FP 27, it transpires that the landowner is entitled to erect a boundary fence.
- C. Cllr Goodhead reported that FP 9 is overgrown with low trees (Shute to Portlemore)
- D. Re FP9-10 in Salcombe Parish; Cllr Boyce reported that the stile is obstructed by wood (placed there for the lambs) which makes access difficult for dogs. The meeting noted that this is a temporary arrangement and dogs can get through slightly further along the hedgeline.
- E. Cllr Goodhead reported that, on the bridleway down to North Sands (Salcombe Parish), branches are too low for horses to pass under.
- F. o/s Cllr J Yeoman, having investigated the broken seat at the Pound, suggested we purchase some 10ft long wood and the meeting agreed to this.
- G. o/s Dog mess has been reported at the East Soar Car Park; the NT is undertaking a review about how they deal with this issue on their sites.
- H. There are: **Two (and a half) allotments are still available for the 2015 growing season. These vacancies are advertised in the Messenger and on the Notice Boards. Please contact the Clerk or Tony Lyle ([anthoneylyle@tiscali.co.uk](mailto:anthoneylyle@tiscali.co.uk))** .  
The Council agreed with the proposal from Mr Lyle that the currently vacant allotments should be turned over and the ground prepared to facilitate the re-letting. The vacant plots are too overgrown for new tenants to take on. It was agreed that the Council would fund this one off work, proposed by Cllr Makepiece and seconded by Cllr K Yeoman. It was suggested that Jack Stone be asked to rotavate/dig the plots. The vacant plots would then be covered with black plastic/membrane to minimise regrowth until the plots are worked again.
- I. Re Burial ground the removal of earth spoil is o/s; Cllr K yeoman to pursue

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#### 034 VILLAGE HALL

- A. The full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>. The meeting was attended by Cllr John Yeoman.
- B. Re the village hall roof, work has commenced. The scaffolding is up and the contractors are on site. The work is expected to take 3 weeks.
- C. The village fete is on the 20<sup>th</sup> June.

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#### 035 MISCELLANEOUS

Cllr J Yeoman reported that:

- A. Following the announcement of the competition to design artwork for the Jubilee Bus Shelter only one design has been submitted. Alison Lee attended the meeting and presented her designs ; discussion took place about mediums and longevity/weather protection, use of panels. All approved the concept and design but the practicalities needed researching and the shelters' repairs and weather proofing actioned. The meeting asked Alison to work up her design and research paints etc. Cllr Pedrick has spoken to the landowner re accessing the back of the shelter and repairs and Cllr Boyce would ask Derek Jarvis to undertake the work. Cllr Boyce would act as liaison re this and progress the project.
- B. The Boundary Commission is planning to alter the constituencies in Devon - consultation documents received.
- C. The next blood doning session is on 9<sup>th</sup> June At the village Hall
- D. No suggestions were made for DALC committee representatives.

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#### 036 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received for month 2 of the new financial year, 2015/16, shown as year to date Appendix A. The proposal to approve these was made by Cllr Harrod, seconded by Cllr Boyce and unanimously agreed. A mandate sheet and transaction record was

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introduced and duly signed to authorise the e-payments. A late payment of £25.99 for plants etc . for the Pound was also approved with Cllr Boyce declaring an interest and withdrawing.

- B. The final accounts for 2014/15 and annual governance statement had been reviewed by South & West Internal Audit and a completely clear audit report received. The returns would now be sent to Grant Thornton, our External Auditor, for their work to commence.
- C. The Council considered a list of its current Policies, Protocols and Procedures in use by Malborough Parish Council together with a list of contracts/long term service agreements held. These are:

<b>Policy</b>	<b>Council Lead</b>	<b>Last reviewed</b>	<b>Review Date</b>
Safeguarding Children	Lucinda Goodhead	October 2012	June 2015
Code Of Conduct	John Yeoman	September 2014	Adopted by New Council May 2015. On-going review, at least annually, and subject to legislative changes.
Financial regulations	D Ede	May 2014	May 2015 then annually
Standing Orders	D Ede	May 2014, updated Sept 2014	May 2015 amendment w.r.t. Openness of Local Government Aug 2014: suspension of order 3l. Replaced by Protocol on the filming and recording of Local Council and Committee Meetings, then annually
Protocol on the filming and recording of Local Council and Committee Meetings	D Ede	Sept 2014	May 2015 incorporated into Model Standing Orders, then annually
Records Management Policy	D Ede	Jan 2012	May 2015
Dispensation; precept setting	D Ede	Dec 2012	Dec 2016
Dispensation; cheque signatories/BACs authorisation	D Ede	May 2014	May 2018
Skate Park; Risk Assessment, Inspection and Management	K Harrod	2013	June 2015, then annually
Freedom of Information, Model Scheme Sept 2008	D Ede	Sept 2008	May 2015, then annually
Environmental Policy	D Ede	Sept 2010	May 2015, then annually
Emergency Plan	J Yeoman	2011	2015, date tbc
Parish Plan	Full Council	Sept 2014	2020  5 year action plan in place. Annual review of progress, date tbc.

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<b>Undertakings/Adopted Protocols</b>	<b>Who?</b>	<b>Action/When</b>	<b>Review</b>
Code of Conduct	All Councillors	Individuals undertake to adhere to the Code on election/co-option	-
Register of Interests	All Councillors	On election/co-option	Individuals to amend their Register as required.
Register of Interests Malborough Neighbourhood Planning Forum	All Forum Members	On joining Forum	Individuals to amend their Register as required.
Acceptance of Office	All Councillors	On election/co-option	-
Acceptance of Office	Chairman	On election – annually at AGM	May 2015 then annually
Appointment of councillors to committees/lead roles and renewal of Clerks’ mandate as RFO	All Councillors	On election and annually at AGM	May 2015 then annually
<b>Contract</b>	<b>Review Panel</b>	<b>w.e.f.</b>	<b>Action required</b>
Long Term Service Agreement; Came & Company Parish Council Insurance	Full Council	April 2014, 3 years	For 2017 financial year
Contract; Internal Audit	Full Council	2011, for 5 years	For 2017 financial year
Contract; Malborough Garden Services	Full Council	April 2015	5 year contract. Re-tender Dec 2019, w.e.f. April 2020
Contract; SHDC winter toilet cleaning	Full Council	In place for winter 2014/15. Review now due.	

Having previously had the opportunity to go through the documentation, the Council believed that all policies due for May 2015 review were in order and, proposed by Cllr Kendall and seconded by Cllr K yeoman confirmed their continued use/abidance.

W.r.t the undertakings required of individuals, the acceptance of office, register of interests and adherence to the Code of Conduct had been dealt with earlier in the meeting.

Re. the contracts for services, a discussion about the use of the public toilets through the coming winter would be added to a future agenda. Also for discussion at a future meeting was;

- Preferred provider/contractor status for sundry jobs for the Council (eg; carpentry, painting and decorating, ad hoc grounds work). An advert would be drafted for the Messenger.
- The implementation of the Local Gritting Scheme. The meeting asked for clarification from DCC as to exactly what service they would provide during the winter. Cllr Pedrick, K & J Yeoman would investigate gritters and storage and the scheme could then be progressed at the next meeting.
- The meeting also discussed how to contract for the cycle track maintenance (the Council having secured non-recurring TAP fund monies. It was suggested that we ask Malborough Garden Services to undertake a one off cut whilst we advertise for an on-going contractor (Messenger Article).

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D. Cllr Harrod brought forward a request from a parishioner looking to move within the village from an existing AH to another 3 bedroomed affordable home within the village due to anti-social behaviour. However on the DHC eligibility criteria the resident does not register highly on need. The Council agreed to write in support of her case and to also pursue, with the Guinness Trust, the incidences of anti-social behaviour on the estate. In addition we would write to the police. Cllr Harrod agreed to pursue this and liaise with the resident, involving Dist Cllr Pearce, DHC, the police and the Guinness Trust and look for support from the school too.

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### 037 CORRESPONDENCE

In addition to that taken under the agenda, the meeting received:

- Clerks & Councils Direct journal
  - Publicity material from Complete Weed Control
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### 038 OPEN FORUM

There being no further business the meeting closed at 21.50 hrs

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**DATES FOR THE DIARY:** The next Parish Council meeting is on Wednesday 17<sup>th</sup> June, 7.30pm, Venue Village Hall Annexe.

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Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Actions default – unless otherwise specified the Clerk takes forward any agreed actions Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

#### Distribution List

Cllrs Boyce, Harrod, Kendall, Makepeace, L Goodhead, P Pedrick, Rendle, J Yeoman, K Yeoman

**For Information: e-circulation to:** District Cllr. Paul Coulson, County Cllr R Gilbert, Dist Cllr Judy Pearce, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

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**APPENDIX A**

Plus late account to pay £25.99 Plants for Pound approved

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Balance b/f</i>				<i>13,753.94</i>
Payments	Viking Stationery		- 116.08	13,637.86
Payments	D Ede - petty cash		- 1.50	13,636.36
Payments	K Yeoman		- 80.00	13,556.36
Payments	Messenger Expenses - A Kendall		- 44.22	13,512.14
Payments	Messenger Expenses - P Cole		- 5.00	13,507.14
Payments	Messenger Expenses - M Kendall		- 33.60	13,473.54
Payments	DALC (deducted direct from Precept)		- 203.77	13,269.77
Receipts	Allotments	68.75		13,338.52
Receipts	Allotments	27.50		13,366.02
Receipts	SHDC	9,125.22		22,491.24
Receipts	Add back DALC into precept. Contra	203.77		22,695.01
Receipts	Interest - gross	0.57		22,695.58
<b>TOTALS YTD Financial year 2014/15</b>		£ 9,567.06	-£ 1,066.89	£ 22,695.58
<b>RECONCILIATION CASH BOOK TO BANK</b>				£
Cash book balance b/d	<b>FY 2015/16 YTD month</b>		<b>2</b>	£ 22,695.58
Balance at bank at end :			<b>30-Apr-15</b>	
	Revenue Accounts		22,645.58	
	Unpresented Items	receipts	155.00	
		payments	- 105.00	
			£ 22,695.58	
<b>ACCOUNTS FOR PAYMENT</b>				
D Ede (Salary)	<u>for current month</u>	<i>paid on 15th of the month by standing order &amp; included in the above balances</i>		582.72
Plus	Rattery sawmills			264.72
	D Ede - petty cash			2.99
	Graveyard 3x cuts			180.00
	Graveyard remedial catch up			150.00
	Saltaire (burial ground grass Feb/March tbc)			90.00
	SMW Roofing			20,000.00
	installment 1. OK to payment after grant draw down VAT reclaimed.			
	Insurance			546.31
	Allotments tranche 1			250.00
	Internal Audit Fee; K Abrahams			200.00
	Dave Illingworth			60.00
				<b>21,744.02</b>
<b>RECEIPTS &amp; PAYMENTS REPORT TO COUNCIL</b>				
<b>MEETING DATE</b>		<b>20th May 2015</b>		
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	<i>18/05/2015</i>			