

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 18 th November 2015		Venue & Time: The Annexe, 19.30hrs	
Present: Cllr Gill Boyce (in the Chair) Cllr Ann Kendall Cllr Keith Makepeace Cllr Paul Pedrick Cllr M Wesley	In Attendance: Debbie Ede Clerk & Minute Taker Dist Cllr Judy Pearce (part meeting) Emma Reece (NT) part meeting	Apologies: PCSO Dave Gibson County Cllr Rufus Gilbert Cllr Lucinda Goodhead Cllr Kathy Harrod PC Jo Pengilly Dist Cllr Simon Wright Cllr John Yeoman Cllr Kevin Yeoman	

Ref 2015/16 Minutes	Action
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103 INTERESTS – Cllr Boyce declared an interest under finance and withdrew from that discussion.

104 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 21st October were agreed and signed, proposed by Cllr Makepeace & seconded by Cllr Pedrick and voted through unanimously.

105 MESSENGER – In Cllr Harrod’s absence Cllr Kendall undertook to summarise the meeting for the next edition of the Messenger.

106 MATTERS ARISING (from previous minutes only)

- A. The new Acrylic Footpath Map is up outside of the Post Office and Cllr Boyce will remind Mr Jarvis about the remedial painting of the surround.
- B. The Heart Start course, CPR and defibrillator update was fully booked on the 9th November; thank you to Kingsbridge Rotary Club for providing the course and trainers and to Nigel Toms for his input. A waiting list has been started for the next one - PLEASE BOOK IN AT THE POST OFFICE. The date will be confirmed once demand is established, probably mid 2016. Note; we need to ensure the hall is booked rather than the Annexe to allow sufficient room. The Parish Council agreed to write and thank both the Rotary Club and Nigel Toms for their help. In the meantime the Parish’s application for two more defibrillators has gone into the British Heart Foundation (one to be sited at the Village Hall and another on Cumber Close if we are successful in our bid.) Cllr Harrod had undertaken to liaise with the SVRA re the siting of a new machine.
- C. Re. the refurbishment of Jubilee Shelter, Alison Lees has missed the weather window for the year and is working to complete the work before the next summer holiday season. It was suggested that the draft design will be worked up and used as a Messenger cover c. April/May 2016.
- D. The trial of some Adult Playground/Trim Trail/Geriatric Gym equipment took place at the Village Hall on October 31st. Those that tried were very impressed with the range and quality on offer and the Council are now drawing up both a tender specification and a funding bid, the two running in parallel to try and make this happen. Discussions between the Parish Council and the Village Hall have already led to a site coming forward, thank you.
- E. Cllr Pedrick reported that he has spoken to Mr Illingworth re. the repair of the sign in the playground; the marine ply backing is compromised by the weather so we are waiting on the costs for a new hard wood surround.
- F. Cllr Wesley updated the meeting on his quest to compile a list of local and historic place names: he has liaised with David French, the parishioner that raised the query, who has already been to see John Cole. Together they are updating Open Street Maps. Some problems present though about the definitive records of street names as anyone can add names and there are different versions/colloquialisms. The alternative is to use the South Hams DC system of maps (which is currently migrating to a different platform and being used for SHDC planning in the future.) The

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latter will probably be the official version used by Cllr Wesley once the platform is more user friendly. Cllr Wesley said the initiative will continue. He urged Councillors to look at the system online.

- G. Re. the implementation of the Local Gritting Scheme, Cllr Pedrick reported that Dave Illingworth has agreed to be the Snow Warden for South Huish parish. The gritter is ready to go with the spinner and belt replaced and the salt will be kept at Withymore Farm (thanks to Jo and Graham Hocking) Training now needs to be finalised (via DCC) so we can access the free supplies of salt (preferably in dumpy bags with some sacks available (c. 1.5 tons) to be left at different localities. The standard route has been agreed between the parishes as a 5.8 mile route which should be one trailer load. The insurance cover needs to be checked as DCC provide 3rd party liability cover. A risk assessment and 'job description' needs to be worked up. Cllr Boyce has also walked the grit bin route, all 5 are topped up but the village hall bin has a cracked lid.
- H. With Emma in attendance, at the last meeting, Cllr Goodhead raised concerns about the number of cows falling over the cliffs at Soar, or stranded at low water, and not surviving, 4 are known of in recent months. The Parish Council approached the NT re this and their reply was: *Cattle grazing is an important part of the management of this site and many of our coastal farms, to maintain the good condition of the SSSI coastal grasslands. We are aware that many people understandably find walking with cattle intimidating, however there are areas through the farm where there are no cattle, and they are also moved around different compartments so people can walk in areas without them. We are carrying out scrub clearance this winter to open out areas on some of the footpaths to create more space to help prevent pinch points on the paths, to make it easier for people to walk through when cattle are grazing.*
- Cllr Pedrick said they (the lifeboat) had been out numerous times now for cattle which Emma was not aware of and that the cattle were out at Bolt Head. Emma replied they were not officially grazing at Bolt Head so they must be getting out there – perhaps more fencing is required. The central coastguard team are obviously not aware of these incidents as Emma had checked with them. Cllr Pedrick said there was a significant call on the public purse with all the services deployed. Emma asked that, where possible, could the NT be made aware of an incident at the time– there is a 24/7 emergency number? Cllr Pedrick said it would help if the NT could call Falmouth Coastguards and give the owners' details so that the Coastguards can advise the owners next time there is a shout. Emma admitted that it is difficult grazing cattle on the cliffs. Cllr Makepeace said there was a communication issue too with the users of the land – the general public might not be aware of the need to have their dogs on leads, safe approaches etc. Emma said there would be some clearances of scrub on the cliffs so that there is always space for walkers to get round rather than being funnelled with the cattle. But poaching of the ground is a problem especially round the footpaths/gates/lowest levels.
- I. Cllr Kendall had also reported plans by the National Trust to fence off parts of Bolberry to encourage the sheep to graze the bracken down on the slopes. However this is felt to distract from the open vistas beloved by everyone. The NT's response to this was*"Regarding the proposed fence line at Bolberry around the Down area, this is currently being discussed with Natural England and is not a definite plan. I wanted to make the local community aware of the proposal to gather a response and feedback on it, as we realise it would be a big change for the site. I have had mixed feedback, with people raising concerns about changing the feel of this site which is currently very open cliffs with little fencing. Other people feel it could help with dog walking, in that there would be a definite area where dogs could be let off the lead if sheep were grazing the other compartment. I will keep the Parish Council up to date with these discussions and any decisions on the fencing, and welcome any further feedback on this.*
- We are of course concerned about livestock welfare, as is our tenant. We do our best to meet the demands of conserving the fantastic habitat we have in this area, while maintaining a high level of*

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access for people to enjoy the coastal sites, and we always welcome feedback on how we can work to improve our management.....

Emma reported that Natural England want more control over where sheep are grazing but the NT are not keen as they feel it would be a landscape change. So this is just a 'heads up', discussions will continue. The Parish Council certainly felt that fencing would not be a good move and would be strongly resisted locally. Cllr Pedrick requested that we, the Parish Council are consulted about this in due course and Emma agreed.

- J. Re dog mess and litter at East Soar car park the NT say *"In the past we have installed 'flick sticks' with associated signage at sites to encourage people to flick their mess off the paths. However while this has helped in some areas, it is in direct conflict with **the legal responsibility dog owners have in a public open space to pick up and remove their dogs mess.** The Dog Warden for South Hams also expressed concern that this was sending out conflicting messages. We have been removing the flick sticks from sites, but as we are all aware sadly many owners do not act responsibly and mess is left on the paths or bagged up and thrown in the bushes. We have been looking at the Council's signage which they use to encourage people to clean up after their dogs, and we will look at using this on some sites. Having a staff presence on site helps people act responsibly, however we manage a large area with a small team, there is also only one dog warden for the whole of the South Hams area. This is a difficult issue to tackle and we urge people to remember that their dogs mess is their responsibility and they have a legal duty to clean up after their pet. I hope this helps to answer your query, in terms of litter at East Soar we will carry out more regular site checks to keep the area clean, and we appreciate being contacted if there is litter that needs collecting from the car park.*

She goes onto say: Generally we do not install dog bins on our sites, they are relatively cheap to install but the maintenance costs are the main issue, we would have to pay for it to be emptied and correctly disposed of. We need to encourage people to take their dog mess back with them, and we will also do more patrols in the car park to make sure it is kept tidy.

Emma, our National Trust Ranger stressed that she is happy to be contacted re any queries and concerns. Her email is: Emma.Reece@nationaltrust.org.uk, phone 01548 562344 or 0782 4521953.

The Parish Council reminds everyone about the DISTRICT OF SOUTH HAMS FOULING OF LAND BY DOGS ORDER 2013. Such that "If a dog defecates at any time on land to which this Order applies and a person who is in charge of the dog at that time (or if a minor, the person responsible for the dog) fails to remove the faeces from the land forthwith, that person shall be guilty of an offence unless: all land which is in the administrative area of the Council and which is:

- (i) Open to the air (which includes land that is covered but open to the air on at least one side); and
- (ii) To which the public are entitled or permitted to have access (with or without payment)."

In summary dog owners have a legal responsibility, in a public open space, to pick up and remove their dogs' mess.

The Parish Council would investigate, with SHDC, the possibility of the SHDC team servicing a dog bin in the East Soar area although it is felt very unlikely that they will accommodate this..

107 POLICE BUSINESS & NEIGHBOURHOOD WATCH; apologies had been received from PC Jo Pengilly and PCSO Gibson along with the following report:

"There have been two crimes recorded in the Malborough area:

- *Common Assault*
- *Burglary no dwelling – this crime has been investigated and the suspect will be appearing in Court soon.*

*The Road Safety theme for this month is **November Road Safety Thematic – "Young & Emerging Drivers"** Officers and staff are reminded that the enforcement theme for policing the roads in November is 'Young & Emerging Drivers'.*

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Road collisions impact significantly on people's lives and remain the leading cause of death for young adults aged between 15 and 24, accounting for over a quarter of deaths in the 15 to 19 age group. We must engage in both an enforcement and educative capacity with this target group to improve attitudes to driving and risk taking.

The primary causation factors for fatal collisions are speed, drink/drug driving, no seat belt, driver distraction together with careless or inconsiderate driving. These factors can be associated with younger drivers and should be the focus of our enforcement and education interventions.

To drive home road safety messages, 'Learn2Live' presentations are currently being delivered to young and emerging drivers in schools and colleges across Devon and Cornwall. This links closely to 'The Honest Truth' initiative which the force and the Fire & Rescue Service is promoting to educate young drivers through driving instructors.

Driver distraction is a key element among young drivers, often through mobile devices used whilst driving and influenced by their use of social media. In car entertainment and satellite navigation systems, smoking or eating all present sources of distraction coupled with peer-aged passengers deflecting a young driver's attention.

Please do not hesitate to contact us if you have any information to pass or any concerns. We are contactable on our mobiles when we are working or messages can be left and we will get back to you when available.

Kind regards, Jo Pengilly & Dave Gibson, Salcombe Neighbourhood Beat Team

Cllr Wesley reported that the police have spoken to the motorcyclist that transgressed onto the playing fields.

108 COUNTY COUNCILLORS REPORT:

Cllr Gilbert had sent his apologies to the meeting.

109 DISTRICT COUNCILLOR REPORT

Cllr Pearce reported that;

- Universal credit is starting to be rolled out in South Hams – there are several advisers if people are concerned
- 'Our Plan South Hams' is delayed but the new timeline is unknown, more news is expected in December/New Year (note it may impact on our Neighbourhood Plan)
- Devolution plans; Devon & Somerset have joined together as 'Heart of the Westcountry' – an amalgamation of 28+ Districts and Unitaries. Meetings are taking place over the next few weeks to try and agree a bid for a December deadline. What is actually going to be devolved from London, when and how is unknown! Watch this space.

Cllr Boyce queried any whether there had been progress on enforcement issues but, as before, the Department is still not fully staffed and the backlog remains. Last month Cllr Kendall had queried an outstanding enforcement issue and the rumour that it was time expired. Cllr Pearce said she would follow this up as well as ensuring the completeness of the list w.r.t. the airfield. Cllr Pedrick queried the Lidstones application; Cllr Pearce said that the decision notice was issued at the end of August, after the 6 week deadline. However Cllr Pedrick thought that the Lidstones were still waiting to hear.

110 PLANNING

- A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion

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[33/2492/15/F](#) Application for redevelopment of Portlight Hotel for 7 holiday cottages; bar/restaurant; owners dwelling; 7 garages and associated works. The Port Light, Bolberry, Malborough, Kingsbridge, TQ7 3DY.

[33/2353/15/F](#)

Householder application for construction of private garage
Oldestones, Chapel Lane, Malborough, Kingsbridge, TQ7 3SB. *MPC Approval*

[33/2399/15/F](#)

Change of use from bunk accommodation to single family residential dwelling
Ilton Barn, Malborough, Kingsbridge, TQ7 3BZ. *MPC Approval*

[33/1517/15/F](#)

READVERTISEMENT (Revised Plans Received and Amended Description) Householder application for proposed conversion of store and workshop to ancillary accommodation
Scrumpy Lodge, Malborough, Kingsbridge, TQ7 3DD. *MPC Approval*

B. Decisions

33-0745-15-F (link to decision notice)	Case officer Mr Alex Sebbinger	Decision: Conditional approval	Decision Date: 07-Oct-2015	Parish Malborough
33/0745/15/F (link to online application details)				
Site Address:	Crossparks, Salcombe Road, Malborough, Kingsbridge, TQ7 3BX			
Proposal:	Retrospective change of use of part agricultural holding (0.1ha) for storage of logs with associated seasoning, splitting, sawing etc. for sale to local business (resubmission of application 33/2903/14/F)			
33-1945-15-F (link to decision notice)	Case officer Mr Alex Sebbinger	Decision: Conditional approval	Decision Date: 19-Oct-2015	Parish Malborough
33/1945/15/F (link to online application details)				
Site Address:	New Cottage, Luckhams Lane, Malborough, Kingsbridge. TQ7 3RY			
Proposal:	Householder application for alterations to dwelling including extending first floor, demolition of porch and garage and erection of screen fence			
33-1381-15-F (link to decision notice)	Case officer Mr Matthew Jones	Decision: Conditional approval	Decision Date: 07-Oct-2015	Parish Malborough
33/1381/15/F (link to online application details)				
Site Address:	Bolberry Vean, Bolberry, Malborough, Kingsbridge, TQ7 3DY			
Proposal:	Householder application for erection of greenhouse in garden			

- C. Re the development timetable for Yarde Gate, Mark Ashby has said he hopes to commence the build spring/summer 2016 which also suits their contractors. They had hoped to start after this summer but events have delayed the date - a mixture of short, medium and long term issues which are being monitored and planned for the implications they have. They remain committed to launching a new, successful enterprise. In the meantime they are investigating sewage costs, monitoring the price of steel and have tidied up the big pine/ash trees and are "bouncing new ideas about" regarding its product/service emphasis. They thank the Council for its continued support.
- D. **Enforcement Issues;** as above, updates on the list of outstanding enforcement cases were still awaited from SHDC – the list remains incomplete with some cases falling off without investigation or resolution.

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- E. Following queries from a number of Parishioners about the earth works in the field opposite the NT car park at Soar, the landowner advises that the situation is temporary for hedging material. There are no buildings being erected.
- F. An approach had been received from SVRA re their problems with an unsightly and dangerous garage on the estate. Over a period of c. 2 years all requests to the owner to rectify the problem have been ignored. Our advice has been to appeal to the owners' good 'neighbourliness' and ask him to rectify any dangerous fittings etc. and suggest that they contact SHDC environmental health to see if there are any grounds for them to intervene.
- G. Further to concerns raised about the **move to a paperless planning process**, the Parish Council wrote to SHDC

"Whilst acknowledging these are plans for the future the Council were anxious that their views should be shared immediately. The subsequent minutes read ..."The meeting abhorred any move to solely paper free – the technology out in the parishes and homes is not sufficient to allow detailed viewing, scaled measurement and understanding of complex plans and hard copies are thought to be essential. A watching brief will be held and representations made as appropriate with an immediate objection to go into SHDC. The meeting felt that this move would be discriminatory and reduce public access to the planning process and documentation...."

Whilst not laudable it is a stark fact that technology, and indeed the infrastructure to support it, lags behind in rural areas, many of our parishioners are not versed in or have access to IT and the real download speeds etc often make viewing complex documents on line impossible even if the viewer has access to the internet. Nor do we have facilities to print hard copy plans of a sufficient size to ensure they are readable. Councillors find the hard copy plans a valuable tool and are able to visit stakeholders etc to discuss and explain as necessary. We trust you will bear this in mind as your thoughts advance."

Sophie Hosking, Executive Director (Service Delivery and Commercial Development SHDC)

replied: *Thank you for your e-mail and the views of Malborough Parish Council. As you know from my previous correspondence, no immediate changes are to be made and we will be working with Parish Councils over our future proposals to ensure that proper consultation can take place with parish and town councils regarding planning applications.* Cllr Pearce further advised that it WILL happen so we will have to be prepared. Cllr Makepeace highlighted one recent example where plans showing different elevations were not available online – there are real concerns about the staffing capacity at SHDC. Cllr Pearce advised that, with the new planning platform, the IT staff will take on the role of uploading plans freeing up Planning Officer capacity. The Parish will have to look, in the future, to ensuring there are public access points to technology and /or ways of ensuring wide access to plans.

H. SHDC HOUSING NEEDS SURVEY (HNS) & NEIGHBOURHOOD PLAN

With thanks to Ann Kendall and Gail Allen and the team the HNS has now been distributed to all households within the Parish. We cannot stress enough the importance of everyone responding – we are not looking to just collate need for affordable housing. Councillors were asked to do what they can to up the response rate. An online option is also available using this link:

<https://www.surveymonkey.com/r/malborough>

Re returns, the Post Office could be a drop off for completed questionnaires and the SVRA /Cumber post box, and business pre-paid envelopes have been circulated with the hard copy. There were concerns that the mailing envelopes produced by SHDC missed some residences in the parish – how was the list compiled?

- I. Cllr Kendall again raised the delays inherent in getting sight of supporting documentation on line eg: application 2492 is still not online at SHDC despite being registered on 30th October.
- J. Cllr Pedrick asked Cllr Pearce what the position was re Devon Home Choice who have reputedly merged with a.n.other organisation? He inferred that data is going astray and mailings are being compromised. Cllr Pearce said she would investigate.

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Cllr Pearce & Emma Reece left the meeting

111 HIGHWAYS

Issues reported include:

- A. Re. our mobile 30mph Vehicle Activated Sign (VAS) a parishioner has asked DCC whether this can become a permanent feature. They report that "This sign is undoubtedly having a beneficial effect and one can see and cars start to slow as soon as the sign illuminates as they approach - if they are exceeding the 30 mph limit (which is most vehicles)." So, if the sign is helping to reduce traffic violations and make the roads safer, we ask why take it away? If it was permanently fitted the sign could presumably obtain a mains electricity supply from the lamppost on which it erected. DCC have again responded that there was never any intention of having a permanently mounted sign. The site in Malborough has now been added to the list of sites they keep and the sign will be moved between them regularly. However local residents have already offered up funds to keep the sign if necessary. Currently the 30 mph electronic sign, whilst still in place, is no longer working! We presume the batteries are exhausted - probably from over use! We will continue to pursue with DCC and also await feedback re costs of a VAS. There was also a request that the sign be positioned on the way out of the village towards Kingsbridge, by Luckhams Lane/Alston Gate.
- B. Cllr Pedrick reported that there had recently been a speed trap – presumably as part of the driver education programme and tickets had been issued. Cllr Pedrick asked whether we could have the results re this.
- C. There are no results as yet from the 2nd speed survey that was carried out near Alston Gate (results awaited). As before we are still querying whether barriers on the verges on the main road at either end of the village that give the impression of a narrowing road/an obstruction are an idea? These could then also carry warnings about the zebra crossing? DCC have been reminded about this and some suggestions for more graphic zebra crossing signage and maybe an LED surround to the Belisha beacons too. They remain adamant that the traffic calming measures and different and/or larger zebra crossing signs are not possible but the Belisha beacons *might* be renewed in the next financial year.
- D. Feedback from Councillors was requested on compiling our own map and list of drains and buddle holes to facilitate future clearing and liaison with the Parish Lengthsman.
- E. Highways advise that they recently changed the way we deal with applications to erect banners or decorations over the highway. If you wish to put up decorations or a banner, check our website and then email us at highwayapps@devon.gov.uk with the relevant information. If you do have any further queries on this, please contact the Highway Services Team on 01392 385084.
- F. o/s The Collaton Road sign opposite the bus shelter has been removed and needs replacing.
- G. The post at Bolberry Cross was damaged yesterday during hedge cutting.
- H. o/s The finger post at the top of Plympton Hill is still damaged.
- I. On the village hall land, Cllr Boyce had suggested the small saplings should be encouraged since, by felling the trees, the bottle banks have been exposed and both a visual and an audible barrier should be encouraged. The meeting felt that the bank needs to be cleared to enable cutting but some planting should take place on the Village Hall side. MVH&PFA have asked that if there could be some financial assistance from the Parish Council to establish a hedge? To review in December.
- J. Re Moorview parking, note the site is District Council owned.
- K. Cllr Kendall reported overhanging hedges in Chapel Lane and Great Lane. Cllr Kendall asked that we write a letter to all the properties along these lanes asking them to undertake remedial cuts as it is dangerous in the dark especially as it is now the main route into the village for Alston Gate residents. We would also make mention of this in the Messenger - reminding all households of the need to keep any overhanging foliage under control.

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112 FOOTPATHS, TREES, GRAVEYARD & ALLOTMENTS

- A. Re Collaton Footpath; o/s - the uncovered path is now in a state of poor repair and DCC have been asked if they will undertake some remedial work. Cllr Gilbert had been made aware of this (ref 076C). The meeting also queried the outcome of Cllr Gilbert's check of the criteria against which the bank/verge was cut as Councillors remained aggrieved that their funding of the cut was due to the DCC contractors not adhering to their contract in the first place.
- B. **Allotments are available. These are advertised in the Messenger and on the Notice Boards. Please contact the Clerk or Tony Lyle (anthoneylyle@tiscali.co.uk)** . Cllr K Yeoman, who has a spraying licence, has agreed a maintenance plan with Tony Lyle.
- C. Cllr Boyce had queried the growth in weeds around the church wall together with the pavement outside of the post office. Cllr K Yeoman agreed to knapsack spray around the Pound and the Post Office.
- D. Re the missing Bolberry hamlet sign, DCC remain adamant that this is a cost that falls to the Parish and refute that it was their contractors that damaged and subsequently removed the sign. They cannot trace it in their workshops. We agreed, last month, to purchase a new sign – DCC have said we can use their supplier and a cost of £80-£100 is expected. They have been asked to proceed asap.
- E. o/s Burial ground; removal of earth spoil: Cllrs Yeoman are pursuing.
- F. After Cllr Makepeace reporting that weeds are growing up through the cycle track DCC were approached as the tarmac is being pushed up and displaced. DCC say they are only looking for safety defects - anything which might develop into a safety defect is going to be more difficult to address. It's possible that if some patching is required they 'could try to get some money, although it's mostly spent this year'. They asked which section is causing the problem and Councillors advised the problem areas are from the track to Ms Freeman's fields, westwards to Combe Down House
- G. Cllr Wesley advised that Combe Lane is being cut tomorrow. Cllr Pedrick could arrange for the bottom to be levelled off if necessary.

113 VILLAGE HALL

- A. Cllr Wesley attended the last Village Hall meeting: the full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>. Of note are: discussions re. the methodology of elections and constitutional issues, the dog walk as below, the new heating system and bids to help fund the energy assessment (not successful), communications and displays within the hall (interactive white board for example), the cxd. of bonfire night, The Gilbert & Sullivan Concert – please promote ticket sales for the latter, and the advent of a Christmas Tree. With two planted trees slowly growing (previously funded by the Parish Council) the decision was made to buy a larger tree for this year and donations were offered up by parishioners.
- B. The proposal to implement a circular dog walk from Cumber and through a fenced area on MVH&PFA land is progressing and the Parish Council have now developed a funding bid. The meeting discussed this and agreed to put it forward for the TAP fund, see later. Ms Freeman had been approached and supported the scheme subject to agreed signage and fencing concerns being addressed.
- C. The PC (John Yeoman and Debbie Ede), remain in discussion with the VH, Gail and John Jevans, drawing up a draft capital plan for developments for funding projects in the light of s106 from Alston Gate and other funds. This can then be put forward to both the VH and the PC for discussion, prioritisation and agreement. Alongside this Cllr Wesley is researching and working up ideas on communication improvements within the hall and for the village and, as above, has initiated a bid for grant funding for the village hall to fund a professional energy assessment so that we can be sure any new heating system is appropriate and fit for purpose. Unfortunately this bid was unsuccessful.
- D. The village hall have received a proposal from Telefonica (known as o2), looking for a new mobile phone site in / around Malborough. They think that that the Village Hall / centre would be an ideal position to provide good coverage to the area. They would be looking to erect a column of around 15m and a few ground based cabinets. We would need power and comms (BT link etc) to support it. Comments or queries back to the Village Hall are invited.

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The meeting accepted it would be an income stream for the village hall but said they would like some idea of the visible impact and queried whether planning permission would be required. With concerns over the visual impact the meeting requested some images of a similar installation and some idea of income streams. There are other sites within the village – the Church for example which already has the height.

114 MISCELLANEOUS

Cllr Boyce reported that:

- A. Feedback had been received from the SHDC familiarisation training session on 4th November re: Section 106 agreements. Essentially new guidelines exist to enable access to the funds – a.n. other local plan is required of parishes – the **Open Space, Sport and Recreation Plan!** Malborough believe that our Parish Plan, drawn up last year from the evidence base for our NP, fulfils much of the requirements.
- B. From Malborough in Touch comes the message : “Did you know that many parts of Malborough now have broadband speeds of 30+ megabits per whatsit? Look at the attached map...Certainly Lower Town's, and possibly the rest of Malborough's cabinet is 'enabled' but not 'active'.No-one knows the workings of BT but it can't hurt **to continue to register your interest in having Superfast Broadband.** Log on to Superfast-Openreach and look for Register your interest. It might help.Let's keep everything crossed for a superfast 2016. Our speed is currently just over 1!!”
- C. From the Flood and Coastal Risk Management Team of the Environment Group at Devon County Council comes the new Flood Risk Management Strategy. (Please note that to view the newsletter you will need to download and save the document.)
<https://new.devon.gov.uk/floodriskmanagement/local-flood-risk-management-strategy/>
- D. South Hams CVS say: “Following the successful launch of Volunteer Connect Devon, a new on-line volunteer recruitment system for volunteer roles in Devon only with a firm focus on local roles, we thought we would give you an update on when we will no longer be involved with ‘Do-It’. For more information about volunteering or advertising volunteering roles in South Hams please contact us on 01803 862266 or volunteering@southhams cvs.org.uk. “
- E. There is a chance to meet and talk to Dan Taylor, our SHDC Locality Officer onboard the Mobile Library on Wednesday 9th December.

Customer Services
in your community South Hams District Council

How can I help?..

Pop along for a chat with an officer from
South Hams District Council

Devon Mobile Library
Malborough Sq., Wed 9th Dec 10.55 - 11.40

Car Parking Housing Open Space Fly tipping

Abandoned Vehicles Planning Refuse & recycling Dog Fouling

www.southhams.gov.uk
www.facebook.com/southhamsdistrictcouncil
@SouthHams_DC

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- F. **Recycle Devon Thank You Awards** The Recycle Devon Thank You Awards? The awards recognise people who make a real effort to reduce, reuse or recycle waste. They could be a friend, neighbour, child, community group, small business, recycling collector or staff at your local recycling centre. There are a number of ways that you can help as follows:
- Print and display the attached poster (or we can send hard copies if preferred)
 - Place a link on your website to <http://www.recycledevon.org/content/who-are-your-recycling-heroes> Include information on the awards in your newsletter (please see details of the 'Thank You Awards' attached)
 - Share RD Thank You Awards Facebook/Twitter posts and tweets on your own pages if you have them
 - In addition, if you know someone who deserves recognition then you can nominate them by going to the above link. Entries must be made by **30th November**.
- G. **The next Blood Doning session takes place on 1st December at the Village Hall.**
- H. Cllr Kendall reported that the charges at Tor Quarry are now prohibitive with a minimum charge per item for building waste which has to be encouraging fly tipping.
- I. Cllr Pedrick attended a meeting in Salcombe re the new sewerage works ; in future they will be separating the sewage and surface water at the top of the town which should have a knock on effect of reducing the amount coming to Malborough. Cllr Wesley reported that Michelle Meyer is meeting SWW to complain, again, about the on-going smells. The meeting asked that Michelle report back to the Council.
- J. Re the Remembrance Services – the future of the parade needs to be reviewed due to the demise of the cubs. Given this the turnout was low, and remarked on, especially as only one Councillor was able to attend (due to illness and other commitments). Re the length of time to leave the wreathes in situ, the meeting suggested that if they are in a state of good repair, then they should be left until the New Year.

115 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received for month 8 of the financial year, 2015/16, shown as year to date Appendix A. A mandate sheet and transaction record was introduced and duly signed to authorise the e-payments, with Cllr Boyce withdrawing from the relevant discussions and voting, the payments individually proposed by Cllr Pedrick and seconded by Cllr Makepeace.
- B. Following the pay award agreed for the Clerk last month a new standing order mandate was signed.
- C. The Clerk advised that e-banking for the Malboroughvillage.org.uk account (the website) is now active.
- D. TAP fund
- A claim had been submitted to SHDC for the gritter funding
 - A response was awaited from the school re the progress of their 2015 TAP fund scheme. Unless feedback and proof of purchase and implantation was provided the grant could not be drawn down from SHDC and could jeopardise the award of future grants. Action: Cllrs Harrod/Kendall
 - A draft bid had been drawn up for the dog walk as above. Subject to a final discussion with Cllr J Yeoman on his return, the meeting recommended that this be submitted to the TAP fund.
 - Whilst waiting on feedback from DCC re road improvements and signage, costs were being obtained for a VAS to inform any future bid.

116 CORRESPONDENCE

In addition to that taken under the agenda, the meeting received:

- Newsletter Clerks & Councils Direct
- Healthwatch Devon Choices magazine

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

117 OPEN FORUM

There being no further business the meeting closed at hrs

DATES FOR THE DIARY: The next Parish Council meeting is on Wednesday 16th December, 7.30pm, Venue Village Hall Annexe.

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, Makepeace, L Goodhead, P Pedrick, M Wesley, J Yeoman, K Yeoman

For Information: e-circulation to: County Cllr R Gilbert, Dist Cllr Judy Pearce, Dist Cllr S Wright, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

MALBOROUGH PARISH COUNCIL
Minutes of Parish Council Meeting;

APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Balance b/f</i>				18,794.34
Payments	G E Boyce (bulbs for Pound)		- 24.47	18,769.87
Payments	<i>M Gautier Fear of Mice (From Malborough Website a/c)</i>		<i>from Malborough village.org £105.00</i>	18,769.87
Payments	A Kendall		- 49.70	18,720.17
Payments	P Cole		- 5.00	18,715.17
Payments	M Kendall		- 33.60	18,681.57
Payments	D Ede - petty cash stamps/folders		- 8.56	18,673.01
Payments	Viking		- 235.80	18,437.21
Payments	Derek Jarvis		- 235.00	18,202.21
Payments	Jack Stone (cycle track 18/9/2015)		- 75.00	18,127.21
Payments	T J Yeoman (fuel re gritter collection)		- 90.00	18,037.21
Payments	Malborough Garden Services (Sept Burial Ground)		- 225.00	17,812.21
Payments	G Hocking (allotments 2nd tranche)		- 250.00	17,562.21
Payments	D Ede salary & facilities recharge		- 648.92	16,913.29
Payments	D Ede salary arrears		- 349.94	16,563.35
Receipt	D Ede employees NI	36.82		16,600.17
Receipt	Burial ground	240.00		16,840.17
Receipt	Messenger advertising (cheques)	338.50		17,178.67
Receipt	Interest - gross	0.77		17,179.44
Receipt	Messenger	395.00		17,574.44
TOTALS YTD Financial year 2014/15		£ 59,271.68	-£ 55,892.65	£ 17,574.44
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2015/16 YTD month		8	£ 17,574.44
Balance at bank at end :			18-Nov-15	
Revenue Accounts			17,100.94	
Unpresented Items				
	receipts		578.50	
	payments		- 105.00	
			£ 17,574.44	-
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	<u>for November (incl arrears from January 2015 to date)</u>	paid on 15th of the month by standing order & included in the above balances		962.04
Plus	HMRC Employees NI			36.82
	HMRC Employers NI			41.79
	Kevin Yeoman (parts for gritter)			438.12
	Malborough Garden Services (October)			120.00
	RBL wreath			34.00
	RBL donation			16.00
	SWW allotment water			13.06
	G E Boyce			12.00
				711.79
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE			18th November 2015	
Prepared By:		<i>Debbie Ede, Clerk to the Parish Council</i>		
Date:		<i>18/11/2015</i>		