

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 17 th June 2015		Venue & Time: The Annexe, 19.30hrs
Present: Cllr Gill Boyce Cllr Lucinda Goodhead Cllr Kathy Harrod Cllr Ann Kendall Cllr Paul Pedrick Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman	In Attendance: Debbie Ede Clerk & Minute Taker John Cole Pauline Cole County Cllr Rufus Gilbert part meeting Dist Cllr Simon Wright part meeting	Apologies: PCSO Dave Gibson Cllr Keith Makepeace Dist Cllr Judy Pearce PC Jo Pengilly

Ref 2015/16 Minutes Action

039 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 20th May were agreed and signed, proposed by Cllr Goodhead & seconded by Cllr K Yeoman and voted through unanimously.

040 INTERESTS – No interests were declared.

041 MESSENGER – Cllr Harrod agreed to summarise the meeting for the next edition of the Messenger.

042 MATTERS ARISING (from previous minutes only)

- A. c/f Soar Airfield Plaque; a quote has been received for a new plaque £455 (or £610 for two) – slightly cheaper than the cost 18 years ago. The NT has not erected the new one in yet (currently in stock). Cllr Makepeace is also getting a quote from the company doing our footpath map as their prices seem competitive and is liaising with the NT to secure an e-copy of the sign.
- B. Re. the new Acrylic Footpath Map planned for outside of the Post Office Cllr Makepeace is pursuing and will report progress at the next meeting.
- C. The new Seat at Collaton Down has been collected and erected
- D. The potholes at Portlemore have been mended by SWW; Josie freeman has thanked the Council for pursuing this.
- A. The Parish Council had previously replied to David Cohen (a Salcombe resident & Town Councillor) informing him that the Council had insufficient time to pursue his initiative looking to take forward Localism but would keep a watching brief. Whilst broadly supportive of Localism per se the Council were concerned that Mr Cohen was using Malborough's name to promote his 'campaign' and asked that we contact him and ensure that this Parish Council are not quoted as endorsing this or are not reported as being part of the project team.
- E. Re the cycle track; unfortunately Malborough Garden Services were not able to cut it this time as the growth was too big for their machinery; thanks to them for investigating options. With DCC having been asked to undertake a remedial cut but refusing as it was not considered a safety defect (!), Jack Stone was asked to cut it as a matter of urgency. This he did and the work took c. 3 hours. A breakdown of costs is awaited and this will inform how we take maintain the path in the future, the size of machinery being the limiting factor. Cllr Gilbert suggested approaching Ashby's for some s106 monies on the back of the Nursery development. Cllr P Pedrick said he thought this was inappropriate; it should be a DCC or Council responsibility although some small element of sponsorship by the nursery might be viable. c/f for future discussion. Cllr Gilbert volunteered some Locality monies towards the cuts in future (we have TAP fund monies for the current financial year).
- F. c/f Affordable Housing Transfer; Cllr Harrod reported that she is waiting feedback on this request from a parishioner looking to move within the village from an existing AH to another 3 bedroomed affordable home within the village due to anti-social behaviour.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

043 POLICE BUSINESS & NEIGHBOURHOOD WATCH: no report had been received. (2 items are minuted under Highways.)

Post meeting note; report received below from Cllr Jo Pengilly.*"I must apologise to you all, I was unable to attend the meeting and I see that you did not receive a report. Thankfully I spoke to Cllr Pedrick in the day so, I thank him for putting forward our concerns.*

As shown in the Highways entry, I do have concerns over the Zebra Crossing, I voiced this last year too, when we are stood there completing speed checks, it surprises me the way that motorists just drive past the crossing even if there are people stood there or approaching it, it is as if they do not see the people, they blend into the background especially on the garage side. Dave Gibson and I are going to speak to a Traffic Officer to see if we can get their attendance to look at the crossing.

We had a report of a near miss, followed by me witnessing a local person drive straight across the crossing when a female was waiting to cross it, I dealt with this positively. But if local people do this then visiting persons will probably be more of a risk.

Please keep me updated with anything you may be doing your end for this and we will keep you updated this end.

The traffic theme is now the Summer Drink/Drugs campaign and this is now being completed in the area, there will be stop checks of vehicles completed, at the same time the A381 Salcombe to Malborough road will be seeing a bit more Policing as it has been raised that this is being used by persons driving too fast.

There was one crime reported and this was a theft/deception at the local pub, the person was arrested for this and several other offences and is under investigation now by CID.

Please accept our apologies again, and accept this as a late entry.

Thanking you, WPC 10901 Jo Pengilly, Salcombe Neighbourhood Beat Manager, 07921061657...."

044 COUNTY COUNCILLORS REPORT: Cllr J Yeoman informed the meeting that the Village Hall roof was now completed, on time and budget and thanks go to both DCC and SHDC for their help with the funding. County Cllr Rufus Gilbert reported that:

- Re the boundary review; a set of proposals have been put forward, essentially DCC have to lose 2 County Councillors which means one less in the South Hams. Cllr Gilbert/or his 'division' would lose an element of Kingsbridge and East Allington Parish, both moving to the Stokenham division. He would thus be responsible for 16 parish councils, against his current 13. This division would gain Ringmore, Kingston, Aveton Gifford and all of Modbury, thus encompassing a large geographical area. The rationale for the review is because of a falling electoral role, divisions having to be based on a resident population of c. 10,000. Locally the role has been falling due to 2nd home owners. **Consultation is open until July 21st for comments.** Input into the division's name is also invited once the boundaries have been determined; it is currently named Salcombe which is not thought to be representative of the area covered. Logistically this is a large patch to cover with 16 Parish Councils to service; Malborough Parish Council queried whether this is viable? Cllr Pedrick suggested that the Parish Council writes back to suggest the proposal shifts East to reduce the geographical area and the number of Councils served by this division in these proposals – given that we expect a visible presence and input from our County Councillor. The meeting agreed this.
- Bus review; Cllr Gilbert confirmed that the 162 route has been saved, being passed by DCC's Scrutiny Committee this afternoon.
- Cllr Gilbert reported that he is back on the Executive of SHDC – his portfolio now includes Salcombe Harbour Board and Dartmouth Lower Ferry.
- Cllr Gilbert's DCC portfolio remains the same.
- We are waiting on the detailed feedback of the speed watch along Main Road.
- We would still like the speed watch repeated outside of the new houses/Alston Gate. Cllr Gilbert suggested we remind Adam Keay.
- Cllr J Yeoman reported that, on the Barton lane junction, there are still vehicles getting stuck on the Boardmoor Lane route to the caravan parks as visitors are ignoring the warning signs. The camp

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

sites would therefore like to put a notice up. Cllr Gilbert said “yes, just do it”, emailing Adam Keay to ask for permission to erect a sign on their post. Cllr Pedrick suggested that all Bolberry businesses need to be invited to be named on the sign and contribute to it. Cllr Yeoman proposed that we get the permission and then invite the Bolberry community to agree the detail amongst themselves and the meeting endorsed this.

Cllr Gilbert left the meeting at 20.10hrs.

045 DISTRICT COUNCILLOR REPORT

A. Cllr Wright reported that;

- The Executive having met, he has been appointed to the Executive and has Support Services (eg: IT, HR, Finance) as his portfolio. Cllr Pearce retains Planning.
- His outside body responsibilities include South Devon NHS Foundation Trust, Salcombe Harbour Board and the Community Safety Partnership.
- SHDC is currently recruiting 8 locality officers. The planning department is still light on staff; decision making is retained by SHDC staff although some of the detail is being outsourced to Plymouth. The role of the Locality Officer is evolving and our route into SHDC Planning, for example, is via a Locality Officer pro tem. Enforcement will also fall within their remit.
- All members have currently received Safeguarding training and the Council have 3 designated officers – the Parish Council are encouraged to report in any concerns.

B. Cllr Yeoman asked Cllr Wright to thank the Executive for their support for the roof and reported that the company we used have completed on time and budget and to an excellent standard. The village, the hall committee and the parish council are now considering the work up of a module 2 of the hall development, potentially this could include a community energy project as per our Neighbourhood Plan responses.

046 PLANNING

A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion

[33/1333/15/MIN](#)

Non-material amendment to planning consent 33/3095/14/F (amendments to fenestration including change of external wall cladding to steel profile sheeting)

Yarde Gate Nursery, Salcombe Road, Malborough, Kingsbridge, TQ7 3BX

[33/1244/15/VAR](#)

Variation of condition (c) of planning consent 33/1765/90/3 to allow two holiday cottages to be used as residential dwellings

Chestnut Barns, Churchill Farm, Malborough, Kingsbridge, TQ7 3BY. **MPC Approval**

[33/1040/15/F](#) Householder application for alteration and extension to dwelling

2 Portlemore Barton, Malborough, TQ7 3DD **MPC Approval**

[33/1041/15/LB](#)

Listed building consent for alteration and extension to dwelling

2 Portlemore Barton, Malborough, TQ7 3DD **MPC Approval**

[33/1045/15/F](#)

Demolition and replacement of wooden store/garage

Store adjoining Overdowns, Bolberry, Marlborough, Kingsbridge TQ7 3DY

B. Decisions

Conditional approval [33-0783-15-F](#)

9 Portlemore Close, Malborough, Kingsbridge, TQ7 3SX

Householder application for extension and alterations to dwelling

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

C. **Alston Gate**; Cllr Yeoman reported that the Inspectors report has now been received following the hearing in April. The Decision reads:

Decision

1. The appeal is allowed and planning permission is granted for the resubmission of planning application 46/2144/10/F for mixed tenure residential development comprising 10 open market and 7 affordable dwellings, associated landscaping, access and other works at Land adjacent to Alston Nursery, Alston Gate, Malborough, Kingsbridge, Devon TQ7 3BT in accordance with the terms of application, Ref 33_46/2577/14/VAR, dated 10 July 2014, subject to the conditions set out in the attached schedule.

The Schedule of conditions reads as:

Schedule of Conditions

- 1) The development hereby permitted shall be carried out in accordance with the following approved plans: ACL.759.205 Rev B, ACL.759206 Rev B, ACL.759207 Rev A, ACL.759208 Rev C, ACL.759209 Rev C, ACL.759210 Rev A, ACL.759211 Rev B, ACL.759212 Rev B, 1-BR-002, 1-BR-003, 2-BR-002, 2-BR-003, 3-BR-002, 3-BR-003, 4-BR-002, 4-BR-003, 5-BR-002, 5-BR-003, 6-BR-002, 6-BR-003, 6-BR-004, 7-BR-002, 7-BR-003, 7-BR-004, 8-BR-002, 8-BR-003, 9-BR-002, 9-BR-003, 10-BR-002, 10-BR-003, 11-BR-002, 11-BR-003, 12-BR-002, 12-BR-003, 13-BR-002, 13-BR-003, 14-BR-002, 14-BR-003, 15-BR-002, 15-BR-003, 16-BR-002, 16-BR-003, 17-BR-002, 17-BR-003, BR-SP-001 Rev M, 1-2-P-001, 3-5-P-001, 3-5-P-002, 6-7-P-001, 8-10-P-001, 11-13-P-001, 11-13-P-002, 14-17-P-001, 14-17-P-002, 211/01 Rev I, 211/02 Rev A, 211/03.
- 2) Within two months of the date of the Appeal Decision details of all new and replacement timber doors and windows, including their method of opening and proposed finish shall be submitted to and approved in writing by the local planning authority. Standard background trickle vents shall not be used unless previously agreed in writing with the local planning authority. The doors and windows shall be carried out in accordance with the approved details, shall be completed in accordance with a timetable agreed in writing with the local planning authority and shall be retained as such thereafter.
- 3) Within two months of the date of the Appeal Decision details indicating the positions, design, materials and type of boundary treatment shall be submitted to and approved in writing by the local planning authority. The boundary treatment shall be carried out in accordance with the approved details, shall be completed in accordance with a timetable agreed in writing with the local planning authority and shall be retained as such thereafter.
- 4) Within two months of the date of the Appeal Decision details of all hard surfacing materials (including colour finish), steps, surfacing edge restraints to all roads, service strips, and pathways shall be submitted to the local planning authority. The final approved details shall be completed in accordance with a timetable agreed in writing with the local planning authority and shall be retained as such thereafter.
- 5) No dwelling shall be occupied until the parking and turning areas and vehicular access thereto have been laid out within the site in accordance with drawing No BR-SP-001 Rev M. The parking and turning areas shall be retained as such thereafter.
- 6) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 (or any order revoking, re-enacting or modifying that Order), no development of the types described in the following Classes of Schedule 2 shall be undertaken without the express consent in writing of the local planning authority other than those expressly authorised by this permission:- Part 1, Class A, B, C, D, E (a) and (b), F, G, H. Part 2, Class A.
- 7) Within two months of the date of the Decision Notice a soft landscaping implementation programme shall be submitted to and approved in writing by the local planning authority. The approved scheme shall be

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

implemented and thereafter maintained in accordance with the approved details. In the event of any of the trees or shrubs so planted dying or being seriously damaged or destroyed within five years of the completion of the development, replacement planting, details of which shall be submitted to and approved in writing by the local planning authority, shall be planted and maintained in position(s) first approved in writing by the local planning authority.

- 8) There shall be no installation/construction of street lighting to public areas unless otherwise previously approved by the local planning authority. Details of any external lighting (including security lighting) to be erected, placed or operated on the site shall be submitted to and approved in writing by the local planning authority prior to its installation/construction. Such details shall include the position, heights, type, luminance and cowl of all external lighting. The lighting shall be carried out in accordance with the approved details.

Cllr Wright advised that the Affordable Houses will be occupied from July. Cllr Yeoman mentioned adverse feedback from parishioners re. Cllr Wright's recent comments in the Gazette. Parishioners felt that his comments were at odds with both the Planning Committee itself and the views of the village. However Cllr Wright stood by his views at the time but admitted that there were a lot of lessons learnt in planning terms and process. There will, in future, be much stronger links between plans approved and actual build. Additionally extensive 'minor' amendments will actually be considered as material variations and subject to planning approval. Whilst drawing a line on the whole affair the Parish Council hoped that the whole process will be more robust in future.

D. Cllr Pedrick queried progress on the Lidstone development. Cllr Wright reported that there had been a site visit this week and it was on the Development Management Committee's agenda for the July meeting.

E. The Parish Council have learnt that the Historic England have Grade 2 listed the **Hope Cove Radar Station, Former RAF Hope Cove radar station, near Salcombe, Devon, SX7119737555 together with the Generator House**. Their rationale reads:

In summary, this is a rare example of its type, largely unaltered, and an important survival of Cold War architecture that was innovative in its construction methods, and which is redolent of the United Kingdom's response to the international nuclear threat following the Second World War. The special interest lies in the combination of it being an early Cold War Rotor structure and its subsequent later Cold War re-use as a Regional Seat of Government. Also of significance is the associated Type 80 radar modulator building, which was a vital component of the evolving system of radar defence under Rotor 2, and which is also an increasingly rare survival.

CONCLUSION

After examining all the records and other relevant information, and having carefully considered the architectural and historic interest of this case, the criteria for listing are fulfilled. The former radar site at RAF Hope Cove, Devon is therefore recommended for listing at Grade II.

REASONS FOR DESIGNATION DECISION

Hope Cove Radar Station, constructed in 1952-4 and converted to a Regional Seat of Government (RSG) in the late 1950s, near Salcombe, Devon is recommended for designation at Grade II for the following principal reasons:

- * Rarity: a rare survival of a Rotor R6 operations block - only 5 were built to this two-storey semi-sunken design. The associated Type 80 radar building is also rare, as are intact Regional Seats of Government;
- * Intactness: the structure is largely intact and its alterations mainly relate to its conversion to later government uses; however, these alterations are also of significance;
- * Historic interest (Rotor): the ambitious scheme to modernise the United Kingdom's radar defences, known as Rotor, is an important chapter in the story of our national defence and marked a major manufacturing effort to produce the necessary technological equipment;
- * Historic Interest (Cold War): it marks the strategic transition in the post-war British Government's appreciation of the effects of nuclear warfare, through the establishment of the Regional Seat of Government plan, and later schemes by the Home Office.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

E. **Enforcement Issues;** Updates on the list of outstanding enforcement cases were **still** awaited from SHDC – the list remains incomplete with some cases falling off without investigation or resolution. Cllr Pearce continues to take this forward but, as before, SHDC Officers are in short supply to follow up.

047 NEIGHBOURHOOD PLANNING

B. The Forum next meet on Monday 29th June. More volunteers/interested parties are always welcome. The call for sites exercise has now closed and the Forum will be looking at how it can best ensure an independent and objective technical assessment of the sites. This exercise has to involve representatives from statutory organisations (Highways, DCC, Environmental Health, etc); a panel will be convened and a day set aside for this work. The Forum itself will, at its next meeting, map the sites that have been submitted and, if there are areas that look feasible within our settlement boundaries that have not been submitted, take a pro-active approach and approach the landowners. More information can be found on the Village website <http://www.malboroughvillage.org.uk/>

048 HIGHWAYS

Issues reported include:

- A. Cllr Pedrick reported that the police are dealing with a very near miss on the zebra crossing – again reinforcing the need for improved signage. Mr Cole, speaking from the floor, said he had asked for more signage last year but nothing had happened. Following this, DCC had undertaken a review of whether the signage was sufficient and, legally, it was. Therefore they (DCC) had not supported a flashing sign. If we could get a Police case number this would, perhaps, reinforce our case. The other option is for the Parish Council itself to invest in a sign or to look for funding. The meeting asked that we research this option.
- B. Cllr Pedrick also reported that the Police are going to start ticketing obstructive parking in Cumber Close. Cllr Harrod also reported that she was now on the SVRA committee which would consider the parking problems.
- C. There is a pothole on the main road outside Cross Parks, the earlier repair having failed.
- D. Drains are prominent on the main road outside Alston Camp Site.
- E. The pothole outside the Royal Oak has been repaired.
- F. The new signpost at the Bolberry end of Broadmoor Lane is missing its fingers and causing traffic confusion.
- G. The signpost at the top of Plympton Hill has also lost its fingers.
- H. The Bolberry sign is still missing.
- I. o/s...the drain outside the vicarage which appears to be blocked (the one recently reset) and...
- J. o/s...the road edges at Collaton Down are badly eroded and encroach into the road although two poor and rudimentary repairs have been made. The standard workmanship on all repairs needs reviewing.
- K.

TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

DEVON COUNTY COUNCIL hereby give NOTICE that:

From **MONDAY 7 SEPTEMBER 2015**
for a maximum of 5 days

Until **WEDNESDAY 9 SEPTEMBER 2015** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads.

Roads affected -
SHUTE HILL, MALBOROUGH , O/S THE BARN

The alternative, signed, route for vehicles will be via - SHUTE HILL - LOWER TOWN - WELL HILL - SHUTE VICE VERSA

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Cllr Wright left the meeting at 20.50

J. Cllr Boyce reported that the milestone on Penny's Hill has again been damaged by the grass cutters and asked that this be reported.

049 FOOTPATHS, TREES, GRAVEYARD & ALLOTMENTS

- A. Cllr Goodhead reported that, on the bridleway down to North Sands (Salcombe Parish), branches are too low for horses to pass under, made worse by recent winds. This would be reported to Salcombe.
 - B. o/s Cllr J Yeoman, having investigated the broken seat at the Pound, suggested we purchase some 10ft long wood and the meeting agreed to this.
 - C. o/s Dog mess has been reported at the East Soar Car Park; the NT is undertaking a review about how they deal with this issue on their sites.
 - D. There are: **Two (and a half) allotments are still available for the 2015 growing season. These vacancies are advertised in the Messenger and on the Notice Boards. Please contact the Clerk or Tony Lyle (anthoneyllyle@tiscali.co.uk)** . The vacant allotments will be rotivated before re-letting. The latest quarter's water bill is £20.75.
 - E. Re Burial ground the removal of earth spoil is o/s; Cllr K Yeoman is pursuing.
-

050 VILLAGE HALL

- A. The full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>. The meeting was attended by Cllr Kendall
 - B. Re the village hall roof, as above we have a new roof! The meeting was very appreciative of the help from the Parish Council. The extra costs for the roof (fascias and guttering) were commissioned and paid for by the Council. However this does mean that the Council's ability to pay for the grass cutting this year is compromised and the MVH&PFA accepted they would need to pay a comparable amount towards the grass cutting this year.
 - C. The village fete is on the **20th June**.
 - D. Cllr Yeoman reported that the sign in the playground needed attention; Mr Illingworth would be approached to quote for the work.
-

051 MISCELLANEOUS

Cllr J Yeoman reported that:

- A. Re. advancing the repairs of the Jubilee Shelter to allow the new artwork to be commissioned, Cllr Boyce has asked Derek Jarvis to look at and quote for the work and also to assess the state of the roof. Cllr Boyce has also liaised with Alan Bickle re signwriting needs.
 - B. The Council has to register with the pensions regulator by 1st October 2016.
 - C. There is a celebration of 50 years of the Neptune Coastline Campaign on 8th July – AONB Annual Open Forum at Lupton House, near Brixton.
 - D. An invitation to Fly the Flag for Armed Services Day – 22nd June. (Unfortunately the Church flagpole is de-commissioned at present)
-

052 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received for month 3 of the new financial year, 2015/16, shown as year to date Appendix A. A late invoice was submitted for £120 for graveyard cuts. The proposal to approve these was made by Cllr Harrod, seconded by Cllr K Yeoman and unanimously agreed. A mandate sheet and transaction record was introduced and duly signed to authorise the e-payments. The payments included the 2nd tranche of funds to SMW Roofing of £10,000, approved by a quorate email between meetings.
- B. The Council had considered its current Policies, Protocols and Procedures last month. Cllr Goodhead brought forward an updated Safeguarding Children policy which needed a final tweak re the addition of SHDC and Cllr Simon Wright was the designated officer. Cllr Harrod confirmed that the risk assessment

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

procedures and inspection routine continued to be fit for purpose but asked for the annual review to be scheduled in October. This was agreed.

- C. Mr Cole queried the use of the bunker as a wine store; Cllr J Yeoman said that the Certificate of Lawfulness had been established – the building being confirmed as a storage facility so there was little that could be done. Mr Cole was worried about the influx of traffic.
- D. Mr Cole asked that the Messenger report included the date and time of the next meeting. Also could Malborough in Touch include this?

c/f Re. the contracts for services, a discussion about the use of the public toilets through the coming winter would be added to a future agenda. Also for discussion at a future meeting was;

- Preferred provider/contractor status for sundry jobs for the Council (eg; carpentry, painting and decorating, ad hoc grounds work). An advert would be drafted for the Messenger.
- The implementation of the Local Gritting Scheme. The meeting asked for clarification from DCC as to exactly what service they would provide during the winter. Cllr Pedrick, K & J Yeoman would investigate gritters and storage and the scheme could then be progressed at the next meeting.

053 CORRESPONDENCE

In addition to that taken under the agenda, the meeting received:

- DALC newsletter

054 OPEN FORUM

There being no further business the meeting closed at 21.20 hrs

IN CLOSED SESSION

The meeting discussed the applications for the vacancy on the Council. Two candidates had come forward bringing a valuable range of skills and experiences with them. A proposal was made, proposed by Cllr Pedrick and seconded by Cllr Harrod and carried with one abstention. A further proposal was made that we invite the other candidate to help with special projects utilising all the skill sets and enthusiasm on offer. The Council regretted that they were not able to appoint two councillors. Cllr J Yeoman would talk to the candidates and the meeting thanked both for their interest and time.

DATES FOR THE DIARY: The next Parish Council meeting is on Wednesday 15th July, 7.30pm, Venue Village Hall Annexe.

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions
Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, Makepeace, L Goodhead, P Pedrick, Rendle, J Yeoman, K Yeoman

For Information: e-circulation to: District Cllr. Paul Coulson, County Cllr R Gilbert, Dist Cllr Judy Pearce, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

MALBOROUGH PARISH COUNCIL
Minutes of Parish Council Meeting;

APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Balance b/f</i>				<i>22,695.58</i>
Receipts	SHDC Grant (roof)	28,366.24		51,061.82
Receipts	Interest - gross	0.98		51,062.80
Receipts	Interest - gross	0.75		51,063.55
Receipts	DCC Locality Grant (roof)	500.00		51,563.55
Receipts	DCC Invest in Devon Grant (roof)	2,500.00		54,063.55
Receipts	Allotments	130.70		54,194.25
Receipts	Messenher	52.70		54,246.95
Payments	D Ede - Salary		- 582.72	53,664.23
Payments	Rattery sawmills		- 264.72	53,399.51
Payments	D Ede - petty cash		- 2.99	53,396.52
Payments	Graveyard 3x cuts		- 180.00	53,216.52
Payments	Graveyard remedial catch up		- 150.00	53,066.52
Payments	Saltaire (burial ground grass Feb/March tbc)		- 90.00	52,976.52
Payments	SMW Roofing		- 20,000.00	32,976.52
Payments	SMW Roofing		- 10,000.00	22,976.52
Payments	Insurance		- 546.31	22,430.21
Payments	Allotments tranche 1		- 250.00	22,180.21
Payments	Internal Audit Fee; K Abrahams		- 200.00	21,980.21
Payments	All Saints Church		- 20.00	21,960.21
Payments	D Ede - Salary		- 582.72	21,377.49
Payments	Dave Illingworth		- 60.00	21,317.49
TOTALS YTD Financial year 2014/15		£ 41,118.43	-£ 33,996.35	£ 21,317.49
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2015/16 YTD month		3	£ 21,317.49
Balance at bank at end :				
	Revenue Accounts		21,346.79	
	Unpresented Items	receipts	75.70	
		payments	- 105.00	
			£ 21,317.49	-
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	for current month	<i>paid on 15th of the month by standing order & included in the above balances</i>		582.72
Plus	SMW Roofing tranche 2 (incl in above balances, approved via quorate email 09/06/15)			10,000.00
Payments; plus £120 for graveyard cuts - approved	Viking			158.71
	SWW			20.75
	SMW Roofing tranche 3 (dependent on VAT refund)			11,860.80
	D Ede petty cash			21.51
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		17th June 2015		
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	<i>16/06/2015</i>			