

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 20 th November 2013		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr Gill Boyce Cllr Ann Kendall Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr R Rendle Cllr B Sweetman Cllr Kevin Yeoman Cllr John Yeoman (in the Chair)	In Attendance: Debbie Ede Clerk & Minute Taker Dist Cllr Paul Coulson Dist Cllr Simon Wright (<i>part meeting</i>)	Apologies: Dist Cllr John Carter County Cllr Rufus Gilbert PCSO D Gibson Cllr K Harrod PC Jo Pengilly

Ref 2013/14 Minutes Action

080 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 23rd October were agreed and signed, proposed by Cllr Kendall & seconded by Cllr Rendle

081 INTERESTS - Cllr G Boyce declared an interest under finance and withdrew from discussion on this item.

082 MESSENGER - Cllr L Pedrick volunteered to write the Messenger report

083 County Councillors Report

Dist Cllr R Gilbert had sent his apologies to the meeting. A further push from Malborough Parish Council re some physical barrier on the cycle track around Churchill Farm had been rejected and DCC are only promising signage to alleviate the problems. Again the overgrown blackthorn hedges were cited as adding to the problem. The meeting discussed the possibility of applying to the TAP fund for these improvements.

084 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Cllr P Pedrick reported that he saw PCSO Gibson recently and that he has been very busy but there was nothing specifically reported re the Parish.

085 MATTERS ARISING (from previous minutes only)

- A. The 1st Aid course was very successful with a good range of ages and 21 attendees.
- B. There is an offer of an update session re defibrillator training from West Country Ambulance. Dates are awaited for late January/February, after the panto. Cllr K Yeoman has checked the defib cabinet opens and will oil the lock and Cllr P Pedrick will also look at getting the lock ground down slightly to make it easier to open.
- C. Luscombe Maye have now provided details about the specimen oak tree to celebrate their 140th year in business and we are liaising as to when and where it will be planted. It is a 3 litre container grown tree now ready for planting; our Tree Warden suggests placing it in the wood. Cllr Boyce will contact Alan Benstead to confirm arrangements.
- D. Hastoe have been contacted again about the ground maintenance at Great Park. Their response was *"Our grounds maintenance programme for schemes runs from March to October, so between November and February no works are undertaken. Before the works commence again in March, we will need to review the scheme and responsibilities of our contractor and the residents. Are there any areas of the scheme that are being reported to the Parish Council as a particular problem? I do appreciate your e-mail, as it is a matter that we are keen to resolve; but as far as I am aware no residents have actually approached Hastoe recently to report a problem at Great Park.".....*

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- E. It was noted that the majority of complaints come from people that drive/walk past and Councillors will liaise with residents to encourage them to make sure the grounds are kept to the agreed standard by Hastoe as part of their tenancy agreements
- F. Cllr Boyce informed the meeting that, in addition to the loss of the mobile library at Bolberry, the frequency of visits to other areas is being halved so there is quite a considerable reduction in service.
- G. SWW have been written to querying the capacity issues and asking how the Alston new build (and the Salcombe houses) are going to be accommodated. Also their future plans, their answers can then be fed into the Neighbourhood Plan.
- H. c/f as a non-urgent action : the process of registering ownership of the Pound and the Green pends on the Chair attending the Land Registry Office in Plymouth
- I. Nothing further has been heard from SHDC about seasonal proposed toilet closures since the preliminary meeting reported last month
- J. A stocktake of the Jubilee mugs is underway pending the return of 30 to South Huish.

BUSINESS TO BE DISCUSSED

086 HIGHWAYS

- A. The lengthsman is here for a day and half on 5/6th December - works list to Debbie please.
- B. DCC have been written to re the ongoing problems re surface water draining from Great Lane/Luckhams onto the A381 and the ineffective DCC drain. It was also pointed out to them that the camber of the road is such that the water drains the opposite side to the drives so any tarmacking cannot be contributing to the problem. Their response is to look for funding to introduce a water bar across the road to force run-off into the drain. Being just within the 20mph zone means the bar can double as traffic calming, or rather the other way around - DCC are permitted to introduce a water bar/small road hump because it is within a 20 zone. Councillors were sceptical as it was going to have to be a large and long (to address the camber) diagonal structure to direct the water to the drain. It was also thought the residents of Great Lane might not be supportive re access. The meeting thought a gully/grills/trench would be preferable but it was agreed to consult the residents as to what they would prefer.
- C. Cllr P Pedrick reported flooding between the Ilton turning and the road down to Snapes, every time it rains it now floods and a recent accident was reported there due to aquaplaning. Dist Cllr Coulson would take this flooding problem at Blackmoor Bottom to STC.
- D. Cllr K Yeoman reported oil on the road in Lower Town near Orchard Cottage at the top of Shute. It was thought a car probably had an oil leak and Cllr Boyce agreed to take forward an enquiry and try and get the leak fixed. The Council will consult SHDC to ascertain the procedure for cleaning, as the road was now hazardous for pedestrians.
- E. The DCC Advice for Travelling in Winter has been received. Once again the primary gritting routes were unsatisfactory as Collaton Road was still not included - the school bus route. Dist Cllr Coulson would explore this further.
- F. DCC have been contacted re the possibility of 'piggy-backing' on another traffic order for new yellow lines from the **village hall to the bus stop only** being the favoured option. DCC have responded to say that there is a possibility we could link onto a Kingsbridge order which would save the costs of the legal proceedings and press advertising - which are significant. However the cost of the signs/lines/officer time would still have to be paid for. In addition, DCC say the Traffic Orders team do not currently have the capacity to do the work and so it would have to be done by Adam Keay, our highways link officer. Not surprisingly, he says he is also very busy, and does not really have the capacity either. But if the Parish consider this important enough he would make the time to do it. DCC say, as a very rough guide - the legal/press costs are approx £3,500, whereas the signs/lines/staff

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time for a small parking restriction might come in under £500. Martin Johnson has been contacted (KTC) as he is co-ordinating the Kingsbridge Traffic Order to alert him that we might wish to link in with their T.O. It was agreed to liaise with KTC and clarify the true cost of proceeding before making a final decision. The meeting accepted there were pros and cons for the lines and a final cost was needed to enable the decision to be prioritised.

- G. A parishioner has complained about soil being dumped at Collaton Down, following the resurfacing of Plympton Hill. Cllrs Boyce and P Pedrick also brought this to the meeting's attention - it is a mess and looks much like a ploughed field around the bench on what was a nice grassed area used for picnics etc. This will be reported to Adam Keay at Devon County as it is akin to fly tipping by the DCC contractors.
- H. Cllr Kendall reported that the potholes at Bolberry had been repaired.
- I. It was noted that the road sign at Townsend Cross had been reported as faulty.
- J. The pothole outside No 4 Cumber Close is now 3ft by 1.5ft x 3" deep; it has been reported several times now and is awaiting repair.
- K. The pavement outside the Post Office is now very green, slippery and overgrown. It is also not swept well. DCC will be contacted.
- L. Following the earlier agreement in principle, Cllr John Yeoman will investigate new Village signage with the AONB, the latter paying 50%.

087 FOOTPATHS TREES & ALLOTMENTS

- A. Cllr K Yeoman reported that Portlemore Lane is very muddy and makes walking difficult. It was agreed to liaise with DCC PROW team to see what could be done, some digging out and planings/chippings are required.
- B. FP3 Collaton To Maryknowle - trees are down both sides of the stream, near the kissing gate, both obstructing the designated footpath although not urgent, one was a small tree down recently, another was much larger and had been down for a while. Cllr P Pedrick agreed to investigate and Cllr Sweetman would take a chain saw down and see what could be done.
- C. Cllr Boyce reported the footpath route map on the notice board was faded. Cllr P Pedrick agreed to ask Dave Illingworth what needed to be done to make the noticeboard weatherproof and to investigate glass which would prevent UV fade. Cllr Yeoman would then laminate another map.

At 8.40 Dist Cllr Wright joined the meeting (for John Carter), welcomed by the Chair

- D. Re grass cutting done by DCC a request for a rebate against the 2 cuts owing and a future timetable of cuts has been made. DCC say, as far as they know, there were four cuts but they'll check and get you an idea of our timetable. They go onto say "...I assume this was a 'tongue-in-cheek' request because even if there were not four cuts there will be no rebates. If the funding for grass cutting is reduced so that only three cuts can be delivered, it is because it is needed elsewhere within the highways budget". We have refuted this as we believe it is a contractual obligation.
- E. A further water bill had been received, again for £0, for the Charnwood (allotment site) for 'building' water. Cllr Yeoman will check the meter number on the allotments to see if it was the same as that on the bill.
- F. One allotment tenant has served notice and would like to quit before the end of the year, another plot has changed hands. There is no waiting list at present.

088 VILLAGE HALL

- A. Cllr Boyce attended the last meeting of the MVH&PFA and reported that:
 - The bonfire was very successful
 - The overflow parking was not opened on bonfire night as it was very muddy. Someone could fall over the temporary fencing in the dark.

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- The football club wanted money for a winter mower and groundwork around the pavilion (re Tap Fund - see later)
 - Some work will be done on the car park by the gas company as a quid pro quo
 - Village Hall fees will increase by 5% increase in 2014
 - Dog control orders noted and the VH planned to enforce the total ban on their playing fields more stringently.
 - Bidding for the Batson Cross s106 monies
- Cllr Kendall agreed to attend the next meeting
- B. Cllr Kendall reported that the Zumba sessions were well supported.

090 MISCELLANEOUS

A Cllr J Yeoman reported that some of the letters on the war memorial are loose and need repair/painting. There are two funds/grants currently available so it was agreed to ask for a quote for the repair work, to see whether it is enough to claim a grant.

Cllr J Yeoman also reminded the meeting about our pledge to have a plaque/history put in the Church about the bomber crew killed in WW2 just outside the village. Someone with calligraphy skills was required - Cllr J Yeoman would take this forward.

B This years' TAP fund is £17,090 with applications requested by 10th January. Investment for the Sensory area for the Pre-school was previously suggested and Cllr Harrod is investigating this. Cllr Kendall will liaise with her about the deadlines. K&M Football Club have asked whether a new mower and/or ground-works around the Pavilion were eligible for the TAP fund (estimated at c. £5k each) and a paper had been received from Andy Morgan outlining some ideas for a bid. Cllr K Yeoman undertook to find out a bit more about the football bids. Cycle track signage was also a possibility.

- A. Cllr J Yeoman reported back on his attendance at the Super Cluster meeting and the financial position facing DCC - namely the need to take £105 million out of their budgets over the next three years. SHDC were faced with a similar percentage cut.
- B. Cllr J Yeoman suggested we write to the Cubs, Dennis King and Phil Worth to thank them for their inputs at the Remembrance Services.
- C. Cllr Boyce reported that the light in the ladies toilet was faulty.
- D. Cllr Boyce reported the sad demise of Rev Kirby Hays and the Council agreed to write with their condolences. There is a Memorial Service planned at the Church on the 21st November.
- E. Correspondence, not taken separately, included a newsletter from Clerks & Councils Direct, A Guide to Environmentally Sustainable Business (Devon Environmental Health Food Liaison group), Homes & Gardens Guide (South Hams newspapers).

091 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. A proposal to accept the monthly accounts and authorise the payments was made by Cllr Kendall, seconded by Cllr P Pedrick and passed unanimously with Cllr Boyce withdrawing from discussions re payments due to her. It was agreed to add a donation of £16 to the invoice from RBL for the poppy wreaths. The cheques were drawn. The meeting noted that the Church had agreed to contribute towards the cost of the Church path and needed to be approached to reimburse the Council.
- B. SHDC had written out re changes to the Council tax support grant for 2014/15. Malborough stood to lose £161 off the grant of £1191, a 13.54% reduction and much better than anticipated.
- C. The meeting noted a new Minute Book had been purchased as agreed last month at a cost of £91.

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092 PLANNING

The meeting noted that the Alston Gate developers wanted to attend a closed meeting as part of their pre-application process for a further development. Cllr J Yeoman suggested that all Councillors should be in attendance. After detailed and wide ranging discussions it was agreed to have a closed session before the December Council Meeting to listen to the initial thoughts and proposals of the developers but not to input or make decisions/recommendations in anyway.

A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish.

33/2577/13/F Householder application for demolition of existing garage and summer house. Construction of replacement garage with studio over. High Water, South Sands, Salcombe, TQ8 8LN Mrs S Byne Applicant Address: 182 Whiteladies Road Bristol BS8 2XU

33/2500/13/F

Proposal to improve the layout of the car park and increase number of bays from 31 to 34, and 2 disabled bays. East Soar Car Park, Malborough, Kingsbridge, TQ7 3DS National Trust. Applicant Address: Mr J Wallace SW Regional Office Killerton House Broadclyst Exeter EX5 3LE MPC refusal despite the fact that the memorial plaque is not now being moved.

33/2438/13/F

Conversion of barn to bunk accommodation Ilton Farm, Malborough, Kingsbridge, TQ7 3BZ Ilton Estate Applicant Address: Mr & Mrs D Hobday 2 Shute Cottages South Milton Kingsbridge TQ7 3JL MPC approval but, query, if the business folds there was a worry that it would change to residential/domestic. Approval with a tied condition to the business/no change of use was recommended.

SHDC decisions

Conditional approval: 33-2048-13-F Furzedown Farm, Malborough, Kingsbridge TQ7 3DT Householder application for installation of flue

Conditional approval 33-2101-13-F Alston Farm, Malborough, Kingsbridge, TQ7 3BJ Proposed agricultural machinery store and workshop

Conditional approval: 33-2126-13-F Overdowns, Bolberry, Malborough, Kingsbridge, TQ7 3DY Resubmission of householder application 33/1512/13/F for extension at ground and first floor levels to existing property.

- B. The information re the usage of Bolt Head Airfield has now been collated by Parishioners with 669 movements recorded from March to mid-September. The planning control total was 210 for the year. This had been copied to SHDC Development Control and the Parish Council. As previously agreed the Parish Council will follow this up with SHDC and would also contact the Squire Bros to inform them of the high numbers of movements now occurring.
- C. Two letters have been copied round to Malborough Council. One concerns the proposed residential development of the Salcombe Gas Works, asking for support to object to the development, the area having been designated for marine related development which is important to the area. Dist Cllr Coulson said that STC are opposing as it was needed for

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employment land (RA4 policy), any development said to affect employment prospects would have a knock on effect to Malborough. Dist Cllr Coulson talked re the second letter which was about a proposed new pontoon on the frontage of the Harbour Hotel. It was agreed to write in support of STC re the use of the employment land.

- D. Update enforcement lists had been received. Dist Cllr Coulson reported that Cross Park Issues were on-going and that there was a new vacancy in the enforcement team at SHDC.
- E. Cllr J Yeoman reported that there a Planning workshop is scheduled on the 11th December - volunteers required.
- F. **Neighbourhood Planning**; Cllr Yeoman advised that the wider steering group had met on 4th November with future meetings scheduled for the first Monday of the month. The area designation is awaiting consideration by SHDC Executive Committee in December. Details can be found at <http://www.southhams.gov.uk/shneighbourhoodplans> and <http://www.malboroughvillage.org.uk/group/parish>. Progress was also being made in setting up a dedicated email address and Facebook site for YOUR PLAN. A Village Quiz Night was planned for 13th February - a fun social event integrating village history past, present and future. Catering and a licensed bar would be included.

093 DISTRICT COUNCILLORS REPORT:

Dist Cllr Simon Wright was in attendance for Cllr John Carter. He informed the meeting of:

- A. New Community Investment Projects (New Homes Bonus) Fund - £154k - available to all parishes to bid for as long as have more than 6 homes being built in the Parish. It was agreed to investigate.
- B. Transformation 2018. Dist Cllr Wright reported that the Joint Services initiative with West Devon has delivered all the savings it is likely to. To accommodate further cuts, in the short term the Council can use the new homes bonus to cushion the blow. In the longer term there is a drive to use maximise modern technologies and reduce staff costs/ numbers - this is Transformation 2018 - "agile working". This will it is claimed still protect the front line services.
- C. Council Tax Support has now been subsumed in the overall revenue budget allocation from Government to SHDC, but SHDC have agreed to pass on the payment to the parishes as last year. The payment does reflect the 13.54% cut from Government for the 2014/15 financial year. This will reduce further year on year.

Dist Cllr Coulson reminded the meeting about the Boundary Commission proposals - 31 Councillors now being the total for the South Hams. We continue to be a two member ward but with a much larger ward including Thurlestone, S Milton and West Alvington as well as Salcombe and S Huish. However this does mean that the ward now has a stronger 'rural' voice.

The Batson Cross Development has gone through but with a caveat about the sewerage capacity. It is expected that SWW will attend STC's meeting on 11th December to discuss as Portlemore cannot cope. The meeting noted that SWW have again been prosecuted for 2 fouling offences of the Estuary. Cllr P Pedrick again reported the Portlemore issues and the tankers still operating in the winter. Dist Cllr Coulson reported the installation of a restrictor valve in the North Sands line has caused back ups and overspills.

Cllr P Pedrick queried progress on the footpath between Hope Cove and Salcombe, currently diverted. Dist Cllr Coulson undertook to look into this.

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There being no further business the meeting closed at 22.15hrs

DATES FOR THE DIARY: Please note that the Date of the next Parish Council meeting is
Wednesday, 18th December 2013, Annexe, at 7.30pm/19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Actions default - unless otherwise specified the Clerk takes forward any agreed actions
Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st
Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a
meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to
Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, L Pedrick, P Pedrick, Rendle, Sweetman, J Yeoman, K Yeoman

For Information: e-circulation to:

District Cllr. John Carter, District Cllr. Paul Coulson, County Cllr R Gilbert, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police
Station, Mr Alan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice
Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National
Trust

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Category	Descriptor	Paid In	Paid Out	Cash Book Balance
APPENDIX A	Cash Book Balance b/d			8,353.47
Payment	John Yeoman - protective/high viz clothing		14.28	8,339.19
Payment	All Saints Church - meeting room hire		18.00	8,321.19
Payment	D Illingworth (Jubilee Notice Board)		600.00	7,721.19
Payment	Danwood		778.13	6,943.06
Payment	Ann Kendall re Viking Messenger Expenses		216.12	6,726.94
Payment	Hocking (allotment)		250.00	6,476.94
Payment	N Rowell (Pound Path)		1,140.00	5,336.94
Payment	OTM (Shute Well signs)		22.01	5,314.93
Payment	D Ede petty cash (printer inks/postage)		42.00	5,272.93
Payment	Saltaire		90.00	5,182.93
Payment	Messenger - Ann Kendall		55.43	5,127.50
Payment	Messenger - Pauline Cole		5.00	5,122.50
Payment	Messenger - Matt Kendall		33.60	5,088.90
Payment	Tanya Walker - zumba		60.00	5,028.90
Payment	Filing Cabinets		90.00	4,938.90
Payment	D Ede - salary and back pay		718.38	4,220.52
Receipt	Zumba	250.00		4,470.52
Receipt	Messenger Advertising	421.00		4,891.52
Receipt	burial ground	80.00		4,971.52
Receipt	Messenger Advertising	216.00		5,187.52
Receipt	interest (gross)	0.33		5,187.85
TOTALS YTD Financial year 2013/14		£ 24,717.24	-£ 30,304.01	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2013/14, YTD month		8	£ 5,187.85
Balance at bank at end :			19-Nov-13	
	Revenue Accounts		4,396.10	
	Unpresented Items	receipts	831.49	
		payments	- 39.74	
			£ 5,187.85	-
ACCOUNTS FOR PAYMENT				Variance
D Ede (Salary)	<u>for November</u>	<i>paid on 15th of the month by standing order & included in the above balances</i>		718.38
Plus	RBL wreaths plus donation	<i>tbc, x-ref Minutes for donation amount</i>		50.00
	MVH&PFA playground repairs			148.19
	Saltaire			90.00
	Gill Boyce - bulbs for Pound			20.00
	Tanya - Zumba Coach			60.00
	MVH&PFA zumba room hire			39.00
	D Ede petty cash incl £91 Minute Book			100.79
				457.98
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		20th November 2013		
	Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>		
	Date:	<i>19/11/2013</i>		