

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 19 th June 2013		Venue & Time: The Annexe, commencing at 7.30pm
<u>Present:</u> Cllr Gill Boyce Cllr Ann Kendall Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr B Sweetman Cllr John Yeoman (in the Chair)	<u>In Attendance:</u> Debbie Ede Clerk & Minute Taker	<u>Apologies:</u> Dist Cllr John Carter Cllr K Harrod C. Cllr Rufus Gilbert Cllr Kevin Yeoman <u>Absent:</u> Cllr R Rendle

Ref 2013/14 Minutes Action

Cllr Boyce took the Chair until Cllr Yeoman returned from the Cluster meeting at 19.45.

028 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 15th May, its AGM, were agreed and signed as a true record, proposed by Cllr Boyce and seconded by Cllr P Pedrick

029 INTERESTS - Cllrs Boyce & Yeoman declared interests under finance and withdrew from discussions about these items as did Cllr Boyce about funding for the badminton sessions.

030 MESSENGER

Cllr Kendall volunteered to write the Messenger report

031 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Cllr Pedrick advised that Steve Mullen finished/retired yesterday and that a new PC would be taking on responsibilities for the Parish. There were no reports of crimes received. Cllr Pedrick said some speed monitoring had been carried out along Collaton Road but that there was good compliance during the session.

032 MATTERS ARISING (from previous minutes only)

- A. Re. the Co-Op's application to extend their License to sell alcohol and, following our request for the detailed legal argument that resulted in Members' support for the Co-Op's application, the SHDC Officer had talked the case through with the Clerk. In essence the decision was made by Councillors without Officer recommendation, it was made behind closed doors and had to be based on licensing objectives and evidence. No objections had been received from the Council (Dist Cllr Carter was a member of the committee but had not objected and had also left the meeting before the application was considered). Nor had objections been made by the Police or Environmental Health. The Co-Op had submitted a number of applications and Malboroughs' was the only one reduced to 23.00hrs. It was reported that 'everyone was unhappy' about the 05.00 hr start but that, without categorical evidence, any refusal would be thrown out on appeal with costs awarded against SHDC. The SHDC Officer said that she had talked to the concerned parishioner(s) and advised them to report any future problems to either Street Scene or Environmental Health as applicable. We are also advised that, now that the hours are in place, if crime and order problems develop - which can be evidenced through a history of complaints - then the licensing hours can be reviewed. The meeting agreed to include an article in the next Messenger, explaining about the increased hours and encouraging people to report any problems.

With Cllr Yeoman taking back the Chair...

- B. The Parish continues to advance the process of registering ownership of the Pound and the Green; the Chair will attend the Land Registry Office in Plymouth with evidence of their identity to support the requisite Statement of Truth necessary to progress the registration.

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- C. The Chair informed the meeting that the Council had written to SHDC again, strongly protesting about the proposed seasonal toilet closure protest. The proposals were to be discussed at the Cluster meeting (which clashes with this one). Cllr Yeoman was able to put in a brief attendance at the Cluster meeting before 7.30pm and reported that in August we should get some idea about the cost discussions and SHDC will visit parishes individually to discuss the way forward. SHDC's plan remains to close them for 4 months, but is subject to consultation with parishes. Cllr P Pedrick asked for SHDC to clarify the criteria on which the decisions to close will be made and to provide information on usage.
- D. Cllr J Yeoman advised the meeting that the Parish's response to the new Dog Control Orders had been submitted to SHDC.
- E. Cllr Boyce advised the meeting of reports of a dangerous dog in the village with 3 known incidents with other dogs although these have not been reported officially. The Council will liaise with the dog warden. Again parishioners are encouraged to report such incidents.
- F. We have now accepted Luscombe Mayes' offer of a specimen oak tree to celebrate their 140th year in business and will ask Alan to advise where it might be planted in the Autumn.
- G. Hastoe have instigated a grounds/gardens clear up of Great Park but stress that it is only the Devon banks located outside of a households garden that they are responsible for (ie: communal areas). If the bank is located in the rear garden of an individual household, then it is the responsibility of the householder, not Hastoe, to maintain the bank. We suspect that householders are not aware of their responsibilities and Hastoe's area manager will be visiting the site and discussing this with the residents.
- H. Re Shute Well. As discussed last month villagers do not know the exact source of the springs etc. that feed the well. It is known that the water does collect into a stone tank above it. However, whilst this was reported back to SHDC environmental health to help inform their testing/preventative measures, we have now received a letter from SHDC informing us that the testing service was being withdrawn and the well water will no longer class as of drinking quality. This because we have, allegedly, had a long history of failed samples and have had no named contact with the Parish for communication etc. Whilst this has been robustly challenged Parish Councillors agreed that a new notice would be needed advising that the water was no longer tested and anyone drinking it would do so at that own risk.

BUSINESS TO BE DISCUSSED

033 HIGHWAYS

- A. The meeting discussed the NT sign/banner on the approach to the village and asked that this be taken down as it was not advertising any particular event and had been in situ for a number of months.
- B. Cllr Pedrick asked that we contact Luscombe Maye about their old for sale sign left in the hedge at Collaton Down.
- C. The disabled parking bay in lower town is deemed to be being used unlawfully as the person for whom the bay was designated is living elsewhere. DCC have asked what the Parish would like to do - enforce or remove? Councillors agreed that it should be removed.

At 8.30 Cllr P Pedrick got an emergency call out for the coastguard and left the meeting

- D. A comprehensive check list of o/s works had been sent to our highways contact at DCC (Adam Keay); some problems/faults have now been corrected but a number remain o/s The lengthsman were directed to spend another day in the Parish and made contact with the Clerk prior to the visit at the end of May. Cllr Boyce reported some remedial work had taken place but the clearances had not been of sufficient depth on both the Cumber and Collaton Down buddle holes. Cllr K Yeoman had sent in complaints that the "Shute" sign had still not been re-fitted in its rightful place and that the resurfacing of Collaton Road was a disgrace, reporting that there were patches without any chippings and, at the

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curbside, there were excess chippings that should have been swept and removed. The double yellow road markings have not yet been reinstated. Councillors also noted excess chippings at Bolberry Cross with white lines not reinstated there and on Rew/Coombe Hill, again with white lines missing. Storm damage along the Soar Road has only partially been repaired and there remains edge erosion along the North Sands road beyond Collaton Down.

034 FOOTPATHS TREES & ALLOTMENTS

- A. The vacant allotment has been let but another tenant has now served notice and would like to quit before the end of the year.
- B. Re. the Pound Path; Cllr Yeoman reported that Rowells should have started the work today.
- C. Re the establishment of the Furzedown Track as a bridleway the Clerk has written to the Secretary of State, c/o the Planning Inspectorate, asking for DCC to expedite making a Schedule 14 decision.
- D. Cllr K Yeoman and others have reported the cycle path is still overgrown. Cllr Yeoman reported back from the Cluster meeting about the possibility of taking on the responsibility for verge cutting - which in our case would include the cycle track. It was agreed we would investigate, with DCC what budget we might be able to negotiate and find out some approximate costs of cuts, accepting we would have to go out to tender if we were to take over this service.
- E. Cllr Boyce reported a request that the bank opposite HorseyPool is cut for safety/visibility splay. Cuts should also be scheduled on the bank out from Collaton Lane and Double Corners on the Soar Road.
- F. Cllr Boyce reported that a tree was down on FP 3 about half way down. Cllr Sweetman volunteered to remove this with a chainsaw.
- G. Cllr Yeoman reported that the NT path, No 8, was overgrown along the track by the first field from Lower Soar.
- H. Cllr L Pedrick reported that the bridle path to North Sands had been reinstated through the efforts of parishioners.

035 VILLAGE HALL

- A. Cllr Harrod has advised that she is having problems attending meetings due to other work commitments and has stepped down from the MVH&PFA liaison. It was agreed that Councillors would, in the short term, share the attendance/liaison at the VH meetings.
- B. Cllr Yeoman informed the meeting that phase 3 of the playground has been completed and the opening would be celebrated on 6th July at the Village Fete; opened by PC Mullen (retired!).
- C. Cllr K Yeoman had reported that a cricket ball missed a child on the playing field by inches having come through the gap between the nets. It was agreed to ask the VH to extend the nets.
- D. Cllr Boyce asked whether monies could be found to fund some initial coaching for the new kids attending the badminton sessions. Two regular coaches help the nine children but some professional coaching in the autumn was requested for the new attendees. Proposed by Cllr Sweetman and seconded by Cllr L Pedrick £100 was voted through - with Cllr Boyce withdrawing from the decision.
- E. Cllr Kendall reported a member of the public, male, had been seen taking photos of the playground when kids were there in the afternoon. Cllr L Pedrick suggested this should be formally reported to the Police so the incident could be logged, under child protection rules, and agreed to liaise with Cllr P Pedrick to refer this to the police.

037 MISCELLANEOUS

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- A. Cllr J Yeoman reported Spiritualised were advertising their work with young people and their specialised work club. They can be contacted on 07864 060 652 and www.kingsbridgeworkclub.com, more information is on the Parish Notice Boards.
- B. SHDC have emailed us about cleaning issues asking if we had any issues/problems etc to report?
- C. Cllr Yeoman agreed to look at that the dog bin at Collaton road, opposite Portlemore Lane, whose lid was broken. Cllr Yeoman proposed that the Council purchase a new bin, so if the other was repairable, we would have a spare. This was seconded by Cllr Boyce and agreed by the meeting.
- D. Cllr Boyce again requested recycling bins for the Square advising that the P.O. were happy with the suggestion. She also reported that the bin in the burial ground was also not being emptied. It was agreed to talk to SHDC about the availability of bins.
- E. Comments were made about the appearance of the telephone box in the Square, the Square itself and the Jubilee Bus Shelter. Cllr Sweetman volunteered to paint the latter and the possibility of the school doing mural panels was explored which could be screwed on over the new paint - Cllr Kendall will take this forward. The Council would liaise with BT re maintenance of the box. Remedial work on the old Parish Notice Board (following a earlier quote of £30-£40 from Dave Rundle) was also sanctioned.
At 9.20 Cllr P Pedrick re-joined the meeting
- F. AONB ; there is an invite to an open forum, chaired by 10th July Jonathon Dimpleby on the Mapping of South Devon - describing traditional and innovative ways of telling the story of our landscape. Displays, teas and coffees from 5.30pm, speakers from 7pm, Malborough VH. Questions were asked about whether the Parish map could be copied? It is approximately 12' by 6' on cloth/linen. It might be appropriate to share this at this meeting.
- G. Cllr Boyce suggested we run the scarecrows again as a 2014 community project. All supported this biannual event and suggested the Whit bank holiday again over 3 days (26th May 2014). The Council agreed to underwrite to a maximum of £100 re advertising, stationery etc and advance monies to ease cash flow of up to £200. The potential theme could be Historical Figures.

038 FINANCE & GOVERNANCE

- A. The final accounts (receipts & payments, cash book, governance statement and annual return) for the 2012/13 financial year had been passed by Internal Audit and had now been submitted to Grant Thornton, our external auditors.
- B. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. A proposal to accept the monthly accounts and authorise the payments was made by Cllr Kendall, seconded by Cllr L Pedrick and passed unanimously. The cheques were drawn. Cllrs Boyce & Yeoman withdrew when their interests were discussed. The Clerk explained that whilst cheques had been drawn for the full invoice settlement for Wicksteed (ref. Module 3 of the Playground), she had split the payment into two tranches. The cheque for the first 50% would be sent immediately but the second would be held back pending receipt of the QEII grant award (actually now received by MVH & transferred to the Parish account). The payments included the 2013/14 insurance renewal with Came & Company.
- C. The collection for PC Mullen now stood at £150 (£50 community collection, £50 MPC, £50 South Huish PC.)
- D. Mugs and miniatures had been procured for Sir Simon, recognising his contribution to the village over his years as County Councillor and a card would be circulated to sign.

039 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the

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Planning Department is noted after the application details. Those without comment remain under discussion within the Parish.

33/1349/13/F: Householder application for erection of conservatory. Soar Farm, Malborough, Kingsbridge TQ7 3DS for Mr & Mrs J Sampson Higher Soar Farm Malborough Kingsbridge TQ7 3DS

33/1410/13/F: Householder application for extensions and alterations to property. 1 Bolberry Down, Malborough, Kingsbridge, Devon, TQ7 3DY for Mr M Walker, 1 Bolberry Down Malborough Kingsbridge Devon TQ7 3DY

B. SHDC Decisions

Conditional approval: 33-0874-13-F Croft, Bolberry, Malborough, Kingsbridge, Devon, TQ7 3DY. Full application for the erection of timber shed for storage of agricultural equipment/machine.

Conditional approval: 33-1003-13-F 5 Great Lane, Malborough, Kingsbridge, Devon, TQ7 3SA. Householder application for alterations and extension and erection of new garage

C. Neighbourhood Planning; Cllr Yeoman advised that he, Cllr Kendall and the Clerk were meeting next Monday (24th) prior to our inaugural scoping session on the 3rd July - to which SHDC had been invited. SHDC were also hosting a **Town and Parish Council Planning Workshop** from 10.00 - 1.00 pm on Wednesday 17th July in the Council Chamber at Follaton House, Totnes. This workshop will focus on Neighbourhood Planning and will be led by Officers from the Strategic Planning Team and will cover:

- *What is Neighbourhood Planning?*
- *What is a Neighbourhood Development Plan, Neighbourhood Development Order and Community Right To Build Order?*
- *How to produce a Neighbourhood Development Plan, make it successful and get it through the examination and referendum*
- *What we can do to support you*
- *Other approaches for your community*

It was agreed that we should try to send some delegates

040 DISTRICT COUNCILLORS REPORT

No reports had been received from the District Councillors.

There being no further business the meeting closed at 21.50hrs

DATES FOR THE DIARY: The next Parish Council meeting is on Wednesday, 17th July 2013, The Annexe, at 7.30pm/19.30 hrs

Signed as a true record: _____

Print Name & Date: _____

Actions default - unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st

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Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllr. Gill Boyce
Cllr. Kathy Harrod
Cllr. Ann Kendall
Cllr. Lucinda Pedrick

Cllr. Paul Pedrick
Cllr Kevin Yeoman
Cllr Barry Sweetman

Cllr. Roger Rendle
Cllr. John Yeoman (Chairman)

For Information

District Cllr. John Carter

District Cllr. Paul Coulson

County Cllr R Gilbert
Mr Tony Lyle, Ms Louise Tucker, Mr E Putt

Salcombe Police Station
Mr Alan Benstead, Mrs E. Bond
Reverend T Skillman

All Saints Church
Malborough Parish Council Notice Boards (2)
Malborough Primary School,
Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A
Purchase
National Trust

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
	<i>Cash Book Balance b/d</i>			18,819.59
Payment	G&J Hocking (allotment rental)		- 250.00	18,569.59
Payment	D Ede Salary (June)		- 520.46	18,049.13
Receipt	Allotment charges	22.00		18,071.13
Receipt	S Mullen collection	100.00		18,171.13
Receipt	D Ede reimbursement Sir Simon		- 30.02	18,141.11
Receipt	Messenger	79.00		18,220.11
Receipt	Mug sales	57.00		18,277.11
Receipt	Interest (gross)	0.78		18,277.89
Receipt	Interest (gross)	0.56		18,278.45
Receipt	Allotment charges	27.50		18,305.95
Receipt	Allotment charges	27.50		18,333.45
TOTALS YTD Financial year 2013/14		£ 10,031.44	-£ 2,472.61	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2013/14, YTD month		3	£ 18,333.45
Balance at bank at end :			18-Jun-13	
	Revenue Accounts		18,337.36	
	Unpresented Items	receipts	84.59	
		payments	- 88.50	
			£ 18,333.45	-
				Variance
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	<u>for June</u>	<i>paid on 15th of the month by standing order & included in the above balances</i>		520.46
	D Ede - reimbursement - Sir Simon gift	-"		30.02
	D Ede - reimbursement - Sir Simon mugs			10.00
	D Ede - reimbursement - postage			2.00
	J Yeoman - reimbursement S Mullen gift			58.60
	Parish Insurance			641.68
	Saltaire			90.00
	OTM - playground sign			68.34
	Wicksteed Module 3 1st tranche			8,668.20
	Wicksteed Module 3 2nd tranche	<i>to hold, pending receipt of grant funding and VAT reclaim</i>		8,668.20
	Internal Audit - K Abraham			150.00
	All Saints Church - plants			15.00
				18,922.50
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		19th June 2013		
	Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>		
	Date:	<i>18/06/2013</i>		