

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

<b>Date:</b> 17 <sup>th</sup> April 2013		<b>Venue &amp; Time:</b> The School, commencing at 7.30pm
<b>Present:</b> Cllr Gill Boyce Cllr Kathy Harrod Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr B Sweetman Cllr Kevin Yeoman Cllr John Yeoman (in the Chair)	<b>In Attendance:</b> Debbie Ede Clerk & Minute Taker Dist Cllr Gilbert (part meeting) Dist Cllr Coulson	<b>Apologies:</b> Cllr Ann Kendall Simon Garner  <b>Absent:</b> Cllr R Rendle

### Ref 2012/13 Minutes Action

**161 INTERESTS** -Cllr Boyce stood aside, with declared interests, when discussing the Pound Path and the planning application received.

#### **162 MESSENGER**

Cllr J Yeoman volunteered to write the Messenger report

#### **163 MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council meeting of 20<sup>th</sup> March were agreed and signed as a true record, proposed by Cllr Boyce and seconded by Cllr P Pedrick after an amendment was made to minute 161A to read the Bishop of Plymouth.

#### **164 POLICE BUSINESS & NEIGHBOURHOOD WATCH**

- A. Steve Mullen had previously given his report at the earlier Annual Parish Meeting and had left the meeting.
- B. Dist Cllr Gilbert had asked SHDC Street Scene to visit the Parish again to address parking problems in and around the village.
- C. Cllr P Pedrick had raised the problem of parking in the turning circles of Shute ark with PCSO Gibson who had visited the site. Cllr J Yeoman asked whether anyone was ticketed. However it was understood that PCSO Gibson has to summon a PC to actually ticket now. The meeting suggested that there needs to be a police inspection after the working day, at weekends and in the evenings when the problem is at its worst.

#### **165 MATTERS ARISING (from previous minutes only)**

- A. Cllr Yeoman reported that he had obtained 2 quotes for the Pound Path, each coming in at £950, thereby identical apart from one firm taking the spoil, the other leaving it on site. These sums were noted as being significantly more than the Council had talked about previously. Cllr Yeoman said he had approached the Church who had volunteered to fund up to to 50% of the cost if the Council would consider helping with the costs of lights at a later date. Cllr P Pedrick remarked that the work has to be done and Cllr Yeoman said that we/the Council were encouraging Parishioners to walk through the Churchyard from the new houses rather than use the road. The slabs were noted as currently very slippery. Cllr K Yeoman queried the square meterage - measured at 22 sq metres - so the area is larger than originally thought. Cllr Sweetman volunteered to take away the spoil away if that helped. The Council voted to go with the more local firm if they could match the other quote by including spoil removal. This was proposed by Cllr Harrod and seconded by Cllr Sweetman.
- B. Returning to the discussion, Cllr Boyce asked if it was possible to re-use slates? She also asked whether it would be possible to restrict vehicles from parking at the entrance to the path as this obstructs it and prohibits push chairs etc from exiting. There was no obvious solution found as bollards etc would impede access to and from Luckhams Lane.

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

---

- C. Re. the Co-Op's application to extend their License to sell alcohol, the hearing held on 9<sup>th</sup> April granted the extension despite our and neighbours objections. To recap the current hours are 08.00-23.00 weekdays and 10.00 -22.30 on Sundays. The application was to extend the license to 05.00 - midnight seven days per week. The Parish Council's recommendation was that the hours should match those proposed for Totnes ie: 07.00 - 23.00 Mon-Sat with Sundays unchanged at 10.00-22.30. The license awarded was from 5am - 11pm seven days per week. Cllr P Pedrick reported that a parishioner attending the meeting had fed back her concerns about the process, stating that the representations from the Parish were effectively ignored and the members were advised there were no legal grounds on which to turn the application down. Our parishioner reputedly took the panel through her and the Parish Councils objections. Councillors expressed their disillusionment about the process and their disappointment that their recommendations and opinions were ignored. It was also suggested that some of the facts under-pinning the Co-Op's case were factually incorrect; for example deliveries take place 24/7 at all hours of the day and night and are not limited to the less anti-social hours as offered up in evidence by Co-Op. It was agreed that we ask the licensing committee for the detailed legal argument that resulted in Members' support for the Co-Op's application.
- D. Re the potential house swap in Great Park - it was reported that local families are liaising with SHDC and the housing associations.
- E. Re. the Community Right to Buy; the four assets submitted to SHDC for consideration have subsequently been unsuccessful. It was noted that the Parish continues to investigate the costs and process of registering ownership of the Pound and the Green.
- F. The Chair informed the meeting that the Council had written to SHDC protesting about the proposed seasonal toilet closure protest. Dist Cllr Gilbert said we need to put forward a robust argument as to why ours should not close - which we have done. SHDC's compensating offer to parishes that might lose their loos was to offer to pay for insurance and training should any Parish wish to keep the facilities open and provide the manpower to clean and maintain the toilets. To recap SHDC are looking to save c. £80k per annum, the main cost drivers being identified by Dist Cllr Gilbert as maintenance and travel (and not staffing costs). Existing staff would be redeployed. The Parish struggled to see how these savings would be realised and will continue to play an active part in the debate.
- G. The Chairman reported that, as of 1st April, DCC would be cutting the verges in and around the village (rather than SHDC).
- H. Re the defibrillator; the 'inform area' has now been widened to 2 miles, ie: when someone dials 999, they be told of the availability of the local defib even if they are reporting an incident more than ½ mile away. Ian Knight has asked Cllr P Pedrick to ascertain whether the lock on the cabinet can be disabled given that national policy had changed and it was recommended that cabinets are left unlocked.

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## BUSINESS TO BE DISCUSSED

### 166 HIGHWAYS

Cllr Yeoman reported that our highways contact (Adam Keay) with DCC is now back from extended leave and is taking a proactive part in progressing the o/s issues. These include the reinstatement of the cycle track sign, the traffic speed restriction sign on Collaton road, the drain in the splay on Vicarage Corner and the finger post at Soar. The Shute Park sign has also not been resurrected. Adam has already visited and instigated repairs out on the Soar Road and provided the 2013 lengthsman's schedule (their next visit is on the 14/15<sup>th</sup> May for 1 ½ days)

Cllr Pedrick reported a large pothole in Collaton Lane just down from the dog bin).

Cllr Boyce highlighted another pothole near 4 Cumber Close and queried progress on the blocked buddle hole on the Collaton Road, down in the first dip towards North Sands.

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

---

#### 167 FOOTPATHS TREES & ALLOTMENTS

- A. Councillors discussed the broken bench at Collaton Down bench where 2 front rungs have been destroyed/vandalised. Subject to a maximum cost of £100 repairs by Dave Illingworth were agreed - Cllr P Pedrick to progress.
  - B. Re the establishment of the Furzedown Track as a bridleway the Clerk advised the meeting that an appeal to the SoS would not result in a verdict on the case just a review of Devon County's timeliness. The DCC counter argument would be that the review was scheduled as part of the next Definitive Map Review (DMR) and would have to wait its turn. The meeting agreed to appeal anyway in the hope that the review might be expedited on the grounds of rider safety
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#### 168 VILLAGE HALL

- A. MVH&PFA have now provided the Parish Council with a key, thank you!
  - B. Cllr Harrod reported that the proposal for the solar panel funding has now been submitted, the bid totalling >£32k.
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#### 169 FACILITIES FOR YOUNG PEOPLE

- A. Cllr Yeoman informed the meeting that phase 3 has now been ordered. A pre-contract and site visit has already taken place and the build is scheduled to start before the May half term. The meeting noted that Mr Joel Caddy has also donated £205 from a rugby sweepstake and it was agreed we would write and thank him. Two A2 signs had now been ordered for £56.95, as previously agreed, and Dave Illingworth will make a board to suit in due course, the costs for which are awaited (action; Paul Pedrick). A further bid has been made to Paul Coulson's South Hams Community fund.
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#### 170 MISCELLANEOUS

- A. The meeting noted the recent condemnation of the well water and advice from Environmental Health to boil it. Environmental Health officers had asked parishioners if they could provide any information on the source of the water to help them take forward a risk assessment of the catchment, identifying potential improvements to deliver a longer term strategy of improving water quality. It was suggested we ask John Cole for his help.
- B. The Chair drew attention to a Community Safety Forum Event: South Devon and Dartmoor Community Safety Partnership invite you to attend their annual Forum To be held on:
  - Thursday 25th April 2013
  - Rattery Village Hall, Rattery, TQ10 9LD
  - 12.30pm a buffet lunch will be provided on arrival.
  - 1.00pm Start - 4.00pm Finish
  - Outside there is a very large car parking area (70 spaces).
  - "At the event we will be showcasing our projects, and holding a question and answer session with a multi-agency panel."
- C. There were about 70 Jubilee Mugs left unsold - now available at the reduced price of £3.50.
- D. The Wildlife Trust had provided information on the 2012 Glow Worm Survey Results and provided a factsheet - available on [www.devonwildlifetrust.org](http://www.devonwildlifetrust.org)
- E. They are also officially launching the Get Devon Buzzing campaign at the end of this month where people will be offered practical advice about making their patch more bumble bee friendly. Again more information is available on their webpage.
- F. The Parish has received details of Malborough with South Huish Horticultural Society 81<sup>st</sup> Annual Autumn Exhibition - Saturday Sept 14<sup>th</sup> at the village hall.

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

---

- G. People in the South Hams are being asked what local priorities they think the District Council should be focusing on in future - go online to complete the questionnaire at [www.southhams.gov.uk](http://www.southhams.gov.uk)
- H. Cllr Yeoman and Dist Cllr Coulson took the meeting through the latest developments in the electoral review of the South hams from the Boundary commission. Despite the majority of parishes in the South Hams requesting the status quo of 40 councillors to ensure adequate representation across a wide and diverse rural area, 30 have been agreed by the Boundary Commission and voted through by South Hams! Dist Cllr Coulson inferred that SHDC had been told this was the number they were getting and given little choice but to accede. How the wards are now divided is the subject of the latest 'tell us what you think' request from the Boundary Commission - everyone has until 4<sup>th</sup> June 2013 to have their say. See [www.lgbce.org.uk](http://www.lgbce.org.uk). At present proposals for us are to leave the boundaries unchanged but with only one Dist Councillor to take forward our interests. Dist Cllr Coulson had said he had argued that not just the electoral role should determine the number of councillors but also the make-up of the area. For example the number of second homes and the influx of 1000's of seasonal visitors should be taken into consideration.
- I. The meeting again raised concerns about the bidding system and prioritisation of applicants for affordable housing and Devon Home Choice.
- J. Concerns were raised about noise pollution by a resident in one of the village's estates - Dist Cllr Coulson offered to take this forward and source advice.

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#### 171 FINANCE & GOVERNANCE

The monthly accounts, cash book and bills to pay were received, Appendix A. A proposal to accept the accounts and authorise the payments was made by Cllr Harrod, seconded by Cllr P Pedrick and passed unanimously. The cheques were drawn.

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#### 172 PLANNING

The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish.

**33/0874/13/F**; Full application for the erection of timber shed for storage of agricultural equipment/machine. Application Address: Croft, Bolberry, Malborough, Kingsbridge, Devon, TQ7 3D.Y Mr T R Lucocq

**SHDC Decisions** - 33/0355/13/F CONDITIONAL APPROVAL - Householder application for extensions and alterations to dwelling - The Bolt Hole, Malborough, Kingsbridge, TQ7 3DS, Mr R T Hanham of The Bolt Hole Malborough Kingsbridge TQ7 3DS.

#### Other Planning Issues

- A. Dist Cllr Coulson advised that SHDC would be having a site visit re the proposed petrol station in Kingsbridge.
- B. The Interim & Draft Renewable Energy Guidance is available on the SHDC website and Dist Cllr Coulson urged people to input their views. For information there are four documents out for consultation, which runs to 17th May 2013

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

---

- a. On Shore Wind Turbines in South Hams: Interim Planning Guidance for Prospective Developers
- b. On Shore Wind Turbines in South Hams: Interim Planning Guidance for Micro Scale Wind Turbines and Permitted Development
- c. Interim Planning Guidance for Solar Arrays Requiring Planning Permission
- d. Installing Solar PV or Solar Thermal Panels in South Hams: A Guide for Householders

Details can be found at: <mailto:http://www.southhams.gov.uk/article/4458/Interim-Renewable-Energy-Guidance>

- C. Another planning seminar/workshop had been arranged by SHDC to look at enforcement issues. This was scheduled for the 17<sup>th</sup> May from 10am to 1pm. Given this was Devon County Show week and it had again been arranged during working hours the Parish Councillors thought the timing was ridiculous and would enable only the retired and not the working age councillors to attend.
- D. The planning workshop we had previously hosted at Malborough was discussed again and feedback given to Dist Cllr Coulson about the necessity of being able to discuss and understand actual cases, to learn from them, rather than receiving a generalised overview of process.

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### 173 DISTRICT COUNCILLORS REPORT

Dist Cllrs Coulson had nothing more to add, given his report to the Annual parish Meeting earlier in the evening.

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There being no further business the meeting closed at 21.45hrs

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**DATES FOR THE DIARY:** The next Parish Council – its Annual General - Meeting is on Wednesday, 15<sup>th</sup> May 2013, The Annexe, TIME to be confirmed  
Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Actions default - unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List  
Cllr. Gill Boyce  
Cllr. Kathy Harrod  
Cllr. Ann Kendall  
Cllr. Lucinda Pedrick

Cllr. Paul Pedrick  
Cllr Kevin Yeoman  
Cllr Barry Sweetman

Cllr. Roger Rendle  
Cllr. John Yeoman (Chairman)

For Information  
District Cllr. John Carter

District Cllr. Paul Coulson  
County Cllr. Sir Simon Day  
Dist Cllr R Gilbert  
Mr Tony Lyle, Ms Louise Tucker, Mr E Putt

Salcombe Police Station  
Mrs E. Bond  
Reverend T Skillman  
All Saints Church  
Malborough Parish Council Notice Boards (2)  
Malborough Primary School,  
Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A

Purchase

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

### APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
	<i>Cash Book Balance b/f from last month*</i>			10,797.53
Payment	MVH&PFA (zumba room hire)		52.00	10,745.53
Receipt	Interest (gross)	0.40		10,745.93
Payment	D Ede Salary (April)		520.46	10,225.47
Receipt	Jubilee Mugs	79.00		10,304.47
Receipt	burial ground	220.00		10,524.47
Receipt	Messenger Income	109.70		10,634.17
Receipt	Zumba	66.00		10,700.17
<b>TOTALS YTD Financial year 2012/13</b>		<b>£ 58,147.86</b>	<b>-£ 68,529.10</b>	
<b>RECONCILIATION CASH BOOK TO BANK</b>				<b>£</b>
Cash book balance b/d	<b>FY 2012/13, months</b>		<b>13</b>	£ 10,700.17
Balance at bank at end :			<b>15th March</b>	
	Revenue Accounts		10,249.93	
	Unpresented Items	receipts	477.70	
		payments	- 27.46	
			<b>£ 10,700.17</b>	-
				Variance
<b>ACCOUNTS FOR PAYMENT</b>				
D Ede (Salary)	<u>for April</u>	<i>paid on 15th of the month by standing order &amp; included in the above balances</i>		<b>520.46</b>
Plus	Malborough /South Huish Primary School			36.00
	D Ede - petty cash			25.04
	DALC	<i>taken direct from Precept</i>		199.38
	Hire of Hall - zumba			26.00
	Messenger expenses - Ann Kendall			42.69
	Messenger expenses - Matt Kendall			94.80
	Messenger expenses - Pauline Cole			5.00
	Messenger expenses - Jane Putt			30.30
	Gill Whitmore - Zumba			120.00
				<b>579.21</b>
<b>RECEIPTS &amp; PAYMENTS REPORT TO COUNCIL</b>				
<b>MEETING DATE</b>			<b>17th April 2013</b>	
Prepared By:		<i>Debbie Ede, Clerk to the Parish Council</i>		
Date:		<i>15/04/2013</i>		