

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 19 th September 2012		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr Gill Boyce Cllr Kathy Harrod Cllr Ann Kendall Cllr Paul Pedrick Cllr R Rendle Cllr John Yeoman (in the Chair)	In Attendance: Dist Cllr Carter Mrs Debbie Ede (Clerk - Minute taker) Part meeting PC S Mullen 5 members of the Public Gazette Reporter Amanda Morgan & Mike Philipps (MP2 Design)	Apologies: Dist Cllr Coulson PCSO D Gibson Cllr Lucinda Pedrick Cllr Barry Sweetman Cllr Kevin Yeoman

Ref 2012/13 Minutes Action

060 INTERESTS Cllr J Yeoman declared an interest under Finance and Cllr Boyce re Minute 070(C)

061 MESSENGER

Cllr Ann Kendall volunteered to write the Messenger report

062 PRESENTATION MP2 DESIGN; SOAR BUNKER

Mike Philipps and Amanda Morgan took the meeting through their ideas for the potential development of the bunker at Soar stressing that these were ideas only and had not gone forward to planning in any way. However some feedback from early discussions with SHDC Senior Planners has been received which will be made available to the Parish. MP2 Design saw the presentation to be part of the consultation process for a scheme that they say supports tourism through sustainable development. To include 20 to 30 2-3 bedroom self catering cottages (to make the scheme viable), 30+ rooms, swimming pool, 2 restaurants, spa & treatment rooms, gym, dance studio, access for non-residents, glass roof extension, subterranean car park, 2 additional diesel generators, full sewage treatment plant, 80-100 members of staff. Re traffic minimization - use 50 hotel smart cars - small, quiet, electric. 'Time capsule' of existing equipment deployed, where possible, to run the hotel. Re light pollution concerns - rotate solar panels at night to close off hotel glazing. Potential to grow oil generating crops on surrounding land to deliver biodiesel for the hotel. C. £12m development - no developer identified as yet. Cllr Yeoman thanked Michael and Amanda for their time and interesting presentation.

063 MINUTES OF THE PREVIOUS MEETINGS

& Congratulations to Cllr Harrod, nee Ireland, on her recent nuptials.

The minutes of the Parish Council meeting of 18th July were agreed and signed as a true record, proposed by Cllr Boyce and seconded by Cllr Harrod.

064 MATTERS ARISING (from previous minutes only)

- A. After several approaches to Hastoe to expedite the ground clearance etc at Great Park, Hastoe are now arranging for a one off clearance before awarding a regular maintenance contract. It is understood that refunds will be offered to residents given that no gardening services have been received on the estate in recent months. Cllr Carter mentioned a loose tile overhanging the pavement on cottage nearest the road.
- B. Cllr Yeoman reported he had purchased flowers, as agreed, for Jane Putt and Ann Yeoman in appreciation of their revamp of the Village sign (now re-instated). Cllr Harrod to include a mention of the revamped sign in the Village Voice.
- C. Re the TAP fund (£1.10/elector); £325 has been received in respect of the bid for the school and the school have been invited to provide more detail of their initiatives to allow early release of the monies. It is planned to resubmit the playground bid to the November Cluster meeting.

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- D. With thanks to Dave Illingworth the Parish now has two new notice boards with more room for community flyers etc. The board vacated on the front of the Post Office will be dedicated to footpath information which is being progressed, remedial painting and new sign writing/decals required. Keys for the new Boards given out to Cllrs Kendall, Boyce & Harrod.
 - E. Cllr Yeoman has fitted the new lid to the dog bin
 - F. The ambulance service has now procured the defibrillator and training is scheduled to take place on Tuesday 2nd October in the Annexe 19.00 hrs - ALL are welcome. See notice boards for more detail.
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065 POLICE BUSINESS -

- A. PC Mullen reported that PCSO Dave Gibson is undertaking regular speed monitoring on the A381 and along Collaton Road - no major problems had been found but ad hoc checks will continue. He also told the meeting that the Parish and whole area had been low on crime over the summer.
- B. Cllr Yeoman reported Parishioner concerns re door to door collections - some residents having felt intimidated from somewhat pushy collectors across a couple of schemes/charities. PC Mullen suggested he put an article into the Gazette and the Messenger advising how to deal with door to door callers.
- C. Cllr Boyce mentioned that parking on the school corner was still a problem especially on the school mornings and in the evenings on the double yellow bins, also private trade BIFFA bin. PC Mullen would look to see if this parking was causing an obstruction or whether cars were parked in a dangerous position. However Police no longer had the remit to issue tickets for yellow line offences - now a District Council issue.

Note new contact number for the Police at Salcombe Harbour Office; 843791

066 HIGHWAYS

- A. **Notification of Road Closure - Work Ref: MB3743443/3 - Malborough Green to Higher Town, Malborough 26/11/12 to 28/11/12:** "I am writing to inform you that May Gurney has applied for a road closure to complete SOUTH WEST WATER Utility works . These works, subject to approval from Devon Highways, are to start on **26/11/12 and finish on 28/11/12**. The works will take place from **outside Charnwood to outside The Old Vicarage**. All Efforts will be made to maintain access to properties within the area of the closure and minimise disruption. If you require further information please call us on: 01726 224400 between 9:00am and 5.00pm (Mon-Fri), or contact the South West Water Helpline on 0800 169 1144 at all other times. Please accept our apologies for any inconvenience caused and thank you for your co-operation". Andy Liesse, Customer Services Manager, May Gurney, 01726 224400. The Parish Council has warned affected business/farms. Note this has replaced the September closure due to concerns of local businesses.
 - B. The School have approached and met with DCC re preventative measure to protect the school wall but no obvious solution was available. Overhanging brambles on the wall were also seen as a problem; Cllr Kendall to liaise with the school.
 - C. Pinhays Hill problems with pig slurry have been resolved.
 - D. Blocked gullies in Great/Luckhams Lane have been reported.
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067 FOOTPATHS TREES & ALLOTMENTS

- A. Re the Cycle Path; a sign in the Village Hall car park has been broken and reported to DCC. The Cycle path access from the car park still needs remedial attention. The meeting noted that the Cycle Path grass again needed cutting - the meeting explored the idea of asking for a devolved budget to take over the cuts. The thorn bushes again need cutting back - cutting not flailing! It was remarked the path was very well used.

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- B. Complaints had been received re the bridleway Alston down to Yarde - it has been walked by 2 Councillors and whilst some areas are a bit damp it has been a wet summer and it is a country path.
 - C. Cllr Boyce, following a complaint received from a parishioner experiencing difficulties passing through the pedestrian gate at the bottom of the Furzedown track, had walked the track. She reported that the gate was relatively easy to pass through and did not think there was much that could be done.
 - D. Cllr Boyce reported that a parishioner had queried whether the DCC cut to footpath 2 was going to be recharged to the landowner?
 - E. Collaton Road bank - David Weymouth to be approached for another cut.
 - F. Allotments - 4 debtors outstanding including one plot holder owing for 2 years. Debts to be pursued
 - G. South Hams Tree Warden news included an article about the Millennium tree planting in Malborough
 - H. Cllr J Yeoman is obtaining quotes for the resurfacing of the Pound Path
 - I. Cllr P Pedrick to weed/algae spray outside the Post Office
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068 VILLAGE HALL

- A. Cllr Harrod reported on the latest MVH&PFA meeting, topics discussed included In addition to the overflow car parking below:
 - Wedding venue promotion and publicity including a wedding fayre
 - New competition to see who could make the best guy for bonfire night
 - B. The Parish council considered MVH&PFA's email of 19th September re the Turfguard/Grassprotecta options for the overflow car park. It was noted that the sq metreage had increased and the product spec changed in light of further investigations. One further quote was o/s (initiated by the Council after contact with a local supplier). The original budgeted spend was £2,300 excl. VAT. The meeting again supported the initiative but felt the budget could not accommodate the cost differential to the latest quotes. It was agreed the VH be invited to fund the difference and the purchase could then go ahead, or pend till next year and set off against next years grass cutting.
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069 FACILITIES FOR YOUNG PEOPLE

- A. Cllr Yeoman reported that work on the playground was completed in time for the opening ceremony on 4th August at 3pm when over 100 children attended. With their parents this meant some 300 parishioners and visitors enjoyed an afternoon in the sun, cream teas, free goody bags etc! The event received a write up in the Gazette and the Wicksteed newsletter. Thanks go to EVERYONE who made this possible. Rodney Stidston was also thanked for his extensive groundworks especially as extra work had been done within the original quoted sum. Support continues with great attendance from other Parishes too - who should be approached in future fundraising rounds. Some small snagging items remain for the contractors to sort out (the build can then be signed off and the final bill paid) but the playground passed its inaugural accreditation inspection. Fundraising continues apace for the 3rd phase with c. £3.5k raised to date. A bid has been drawn up and will be submitted to the TAP fund (again, as above) and a further bid for funding has been lodged with Devon Community Foundation. A reminder that another Big Bands event was proposed for the autumn.
- B. Cllr Kendall reported that Zumba has recommenced with good turnout. Younger members can pay and join in but not be allowed to just sit and watch. Mondays 6-7pm in the Village Hall. A 'more mature' class may start.
- C. Cllr Boyce informed the meeting that Junior badminton is due to start next week.
- D. Cllr Sweetman has, with the specialist product and equipment supplied by Bendcrete, effected 2 minor repairs to the skatepark. The annual inspection has taken place.

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E. Re the Jubilee Mugs - there are now c. 90 left in stock from the 504 purchased



We still have a number of specially produced bone china mugs for sale. These mugs have been commissioned by Malborough Parish Council to celebrate the Queen's Diamond Jubilee Year. They are available at Malborough Post Office during opening hours or ring Gail on 562058. Only £5 each

F. Re Safeguarding children and vulnerable adults - c/f to next meeting (Cllr L Pedrick) was progressing the review of the Council's policy in the light of the Safe Network's core standards and guidance for safeguarding children in the voluntary and community sector.

070 FINANCE & GOVERNANCE

- A. The monthly accounts and bills to pay were received. Those who had not declared an interest voted through the financial statements, proposed by Cllr Boyce and seconded by Cllr Kendall.
- B. A request for funding had been received by the pre-school of £350 for outdoor soft seating and storage. Cllr Carter offered up £150 from his community fund and the meeting agreed to fund £200, proposed by Cllr P Pedrick, seconded by Cllr Boyce.
- C. A request for funding support had been received by Phil Le Houx to support Club nights for learning disabled clients (Cllr Boyce declared an interest as she was involved in this group's activities and withdrew from discussion). The meeting supported a proposal by Cllr Rendle to fund £180, seconded by Cllr Kendall.
- D. A clean report had been received by External Audit.
- E. The meeting noted that the annual review of the Clerk's remuneration was due as the post is covered by a National Pay Award and Agreement. No inflationary increases had been awarded since 2009 but, after discussion, it was agreed to pay an incremental spine move to point 26, effective from 1st September 2012. Proposed by Cllr Yeoman and seconded by Cllr Harrod together with expenses reimbursement of £20/month re HLWP, IT, phone and internet access. The meeting agreed this.

071 PLANNING

The following **applications have been received by the Parish Council** and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted. Those without comment remain under discussion within the Parish.

Application Ref: 33/1644/12/RM - MPC Conditional approval	
Address:	The Port Light, Bolberry, Malborough, Kingsbridge TQ7 3DY
Description:	Approval of reserved matters following outline planning approval 33/1061/11/O for access; appearance; landscaping; layout; scale. Other matters reserved by planning conditions on the outline planning permission for which approval is sought: disposal of sewage; walls, fences and other means of enclosure; landscaping and biodiversity enhancement and management plan; external lighting; low energy service systems. Not an environmental impact assessment application.
Name:	Mr & Mrs S Hassall
Address:	The Port Light, Bolberry, Malborough, Kingsbridge, TQ7 3DY

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Cllr Kendall reported that a revised plan had been submitted for car parking and landscaping allowing for 33 places.

Application Ref: 33/1697/12/F - MPC Approval

Address:	Springsfield, Well Hill, Malborough, Kingsbridge TQ7 3SG
Description:	Householder application for alterations to dwelling and construction of detached garage
Name:	Mr & Mrs Thompson
Address:	Springsfield, Well Hill, Malborough, Kingsbridge, TQ7 3SG

Application Ref: 33/1756/12/LB - MPC Approval

Address:	Church Gate Cottage, Higher Town, Malborough, Kingsbridge, TQ7 3RW
Description:	Retrospective listed building consent for replacement of windows, replastering of internal west wall and reconstruction of lounge floor
Name:	Dr A Lee
Address:	Church Gate Cottage, Higher Town, Malborough, Kingsbridge, TQ7 3RW

Application Ref: 33/1890/12/F - MPC Approval

Address:	Dairy Court, Lower Town, Malborough, TQ7 3SE
Description:	Conversion of 4 bedroom annexe into a 2 bedroom apartment
Name:	Mrs K Latter
Address:	Corner Cottage, Woodleigh, Kingsbridge, TQ7 4DG

Application Ref: 33/1930/12/F- MPC Approval

Address:	The Stables, Malborough, Kingsbridge, Devon, TQ7 3RR.
Description:	Householder application for single storey rear extension and rear dormer to existing roof.
Name:	Ms Amanda Morgan
Address:	The Stables, Malborough, Kingsbridge, Devon, TQ7 3RR

Application Ref: 33/2111/12/F

Address:	Hope Thatch, Higher Town, Malborough, Kingsbridge, TQ7 3RL
Description:	Householder application for demolition of existing lean-to extension and erection of replacement single storey extension
Name:	Mrs L Taylor
Address:	Vesey Grange, Weeford Road, Sutton Coldfield, West Midlands, B75 5RN

Application Ref: 33/2137/12/F

Address:	The Cottage, Chapel Lane, Malborough, Kingsbridge, Devon, TQ7 3SB
Description:	Householder application for alterations to domestic store to provide ancillary

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	accommodation
Name:	Mr & Mrs H Thomas
Address:	10 York Road, Leamington Spa, Warwickshire, CV31 3PR

Application Ref: 33/2091/12/F

Address:	Cranches, Bolberry, Malborough, Kingsbridge TQ7 3DZ
Description:	Householder application for installation of packaged sewage treatment plant and infiltration system (drainage field)
Name:	Mrs O Hodges
Address:	Cranches, Bolberry, Malborough, Kingsbridge, TQ7 3DZ

SHDC Decisions

Conditional approval **33-1509-12-RM Site Address:** Bolt Head Airstrip, Bolt Head, Malborough, Kingsbridge, TQ7 3DW. **Proposal:** Application for reserved matters following outline planning consent 33/2743/11/O - erection of aircraft Hangar

Conditional approval **33-1452-12-F Site Address:** 2 Townsend Cottage Higher Town, Malborough, TQ7 3RL **Proposal:** Householder application for new access and visibility splay, formation of off street hardstanding

Appeal by Mr David Rossiter : Site at Burton Farm, Galmpton, Kingsbridge, TQ7 3EY The appeal is allowed and planning permission is granted for the installation of two 11kw Gaia turbines, each mounted on free-standing 18m galvanised steel masts, each on a 5m x 5m concrete base. With conditions

- A. Enforcement matters outstanding include:
- No application having been received for the retrospective work at High Waters.
 - Progress on re-reinstating the bank at 2 Great Lane
 - The height of the new build barn at Higher Soar. The complaint has been allocated to an Officer
 - Planning and Highway issues at Cross Park had been allocated to an enforcement officer and a site visit with the Police has taken place. Progress on o/s issues (residency and roadside trading) would be followed up.
- B. Enforcement report - no further action will be taken re White Cross field development
- C. Enforcement report - 1 Great Lane - shed immune from enforcement action after being in situ for 4 years
- D. Re Parish Planning; outstanding on the Council's 'things to do' list is the Emergency Plan, the Parish Plan and the Neighbourhood Plan. This is a sequential exercise gathering information and feedback from the Parish as to (1) what to do in an emergency - providing key contacts, resource information etc, (2) the Parish Plan - what we want and (3) the Neighbourhood Plan - where we want it. Draft data capture forms for the Emergency Plan were circulated and discussed. These would now be sent out with the next Messenger. The composition of the Emergency Management Team was discussed and agreed. Insurance issues would be investigated.

072 DISTRICT COUNCILLORS REPORT - Cllr Carter had nothing further to add.

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073 BUSINESS UNDER DIRECTION OF THE CHAIRMAN

Cllr Yeoman informed the meeting that:

- A. The Annual Website had meeting taken place and some distribution of profits was suggested; stakeholders would be approached by Chris Musgrave in due course.
- B. The testing of the Well water was satisfactory
- C. The Waste consultation road shows - see www.shouthhams.gov.uk for details
- D. AONB - partnership nominations - none forthcoming
- E. DALC AGM - The Parish to send its apologies
- F. Council Tax benefit is changing; there are 112 claimants in Parish. Less financial support is available. **Pensioners are exempt from the changes.** SHDC are inviting input to design the local scheme to deliver the savings.
- G. Cllr Boyce reported on the Kingsbridge food bank with vouchers available in the village for those in need. There are no eligibility criteria. Parishioners to contact Gill or Dennis King.

074 CORRESPONDENCE

There was no additional correspondence other than that taken under the agenda correspondence

There being no further business the meeting closed at 10.30pm

DATES FOR THE DIARY: the next Parish Council Meeting would be held on Wednesday OCTOBER 17th at 7.30pm at **the Annexe.**

Signed as a true record: _____

Print Name & Date: _____

Actions default - unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllr. Gill Boyce
Cllr. Kathy Harrod
Cllr. Ann Kendall
Cllr. Lucinda Pedrick
Cllr. Paul Pedrick

Cllr Kevin Yeoman
Cllr Barry Sweetman

Cllr. Roger Rendle
Cllr. John Yeoman (Chairman)

For Information

District Cllr. John Carter

District Cllr. Paul Coulson
County Cllr. Sir Simon Day
Mr Tony Lyle, Ms Louise Tucker, Mr E Putt

Salcombe Police Station
Mrs E. Bond
Reverends K. Haye & T Skillman
Malborough Parish Council Notice Boards (2)
Malborough Primary School
Malborough Village Hall Committee: Mr A Morgan, Ms Da Eion, Mr A Purchase

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APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
	<i>Cash Book Balance b/f from last month</i>			32,289.57
Payment	D Ede (salary)		451.56	31,838.01
Payment	D Ede (salary)		451.56	31,386.45
Receipt	Zumba	50.00		31,436.45
Receipt	DCC - Jubilee Playground	1,500.00		32,936.45
Receipt	S Hulsh training	60.00		32,996.45
Receipt	S Hulsh Mugs	183.54		33,179.99
Receipt	Messenger	294.20		33,474.19
Receipt	Savills	240.00		33,714.19
Receipt	Playground collection bucket	39.02		33,753.21
Receipt	Mug Sales	164.00		33,917.21
Receipt	Mug Sales	30.00		33,947.21
Receipt	SDCLAG advance	13,000.00		46,947.21
Receipt	SHDC - TAP fund	325.00		47,272.21
Receipt	HMRC VAT refund	7,242.51		54,514.72
Receipt	Interest (gross)	1.35		54,516.07
Receipt	Interest (gross)	1.07		54,517.14
Receipt	Zumba (10 & 18th sept)	178.00		54,695.14
Payment	D Ede (Petty Cash & Expenses)		53.50	54,641.64
Payment	Ann Kendall - Messenger expenses		125.40	54,516.24
Payment	Gill Whitmore - Zumba		160.00	54,356.24
Payment	DALC training		267.55	54,088.69
Payment	Tone Leisure (Badminton)		351.00	53,737.69
Payment	Saltaire		45.00	53,692.69
Payment	D Ede (Petty Cash & Expenses)		112.00	53,580.69
Payment	MVH&PFA (zumba room hire)		72.00	53,508.69
Payment	Rattery Sawmills -Playground benches		408.00	53,100.69
Payment	Wicksteed staged payment		33,250.00	19,850.69
TOTALS YTD Financial year 2012/13		£ 42,909.26	-£ 44,139.98	

RECONCILIATION CASH BOOK TO BANK
Cash book balance b/d

FY 2012/13, months 5 & 6 £ 19,850.69

Balance at bank at end :

Revenue Accounts
Unpresented Items

receipts
payments

22nd August	51,532.95
	2,688.76
	- 34,371.02
	£ 19,850.69

Variance

ACCOUNTS FOR PAYMENT

D Ede (Salary)

for August & September

paid on 15th of the month by standing order & included in the above balances

903.12

plus Ratification of cheques drawn as per email 09/08/2012

Saltaire
D Ede (Petty Cash & Expenses)
MVH&PFA (zumba room hire)
Rattery Sawmills -Playground benches
Wicksteed staged payment

cheques drawn 9th August & included in above balances

45.00
112.00
72.00
408.00
33,250.00
33,887.00

plus The Play Inspection Company

RS Plant Hire
Gill Whitmore
Audit Commission
Saltaire
J Yeoman - expenses/petty cash

60.00
1,204.80
80.00
342.00
180.00
104.51
1,971.31

RECEIPTS & PAYMENTS REPORT TO COUNCIL

MEETING DATE

19th September 2012

Prepared By:

Debbie Ede, Clerk to the Parish Council

Date:

19/09/2012

MPC outturn 2012-1321/09/2012