

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

Date: 18 <sup>th</sup> April 2012		Venue & Time: The Annexe, commencing at 7.30pm
<b>Present:</b> Cllr Gill Boyce Cllr Ann Kendall Cllr Lucinda Pedrick Cllr Barry Sweetman Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman	<b>In Attendance:</b> Mrs Eva Bond (Tree Warden) (part meeting) Dist Cllr Carter Mrs Debbie Ede (Clerk - Minute taker)	<b>Apologies:</b> Dist Cllr Coulson PCSO Dave Gibson Cllr Kathy Ireland PC Steve Mullen Cllr Paul Pedrick  <b>Absent:</b> Cllr R Rendle

### Ref 2012/13 Minutes Action

#### 001 INTERESTS

Cllrs Kendall and Boyce declared interests under finance. Cllr L Pedrick declared an interest under planning.

#### 002 MESSENGER

Cllr John Yeoman will write the Messenger report

#### 003 MINUTES OF THE PREVIOUS MEETING

The minutes of 21<sup>st</sup> March were agreed and signed as a true record, proposed by Cllr Sweetman and seconded by Cllr Boyce after Minute 890 was corrected to read £2,300 (not £2,400) 889b to read 50 mums not 15 and 889j adding w.r.t. footpath number 10

#### 004 MATTERS ARISING (from previous minutes only)

- A. The replacement oak bench to replace the rotten seat at Mallow Brook is expected to be ready this week and Derek Jarvis has been asked to erect it. As previously agreed a plaque would be placed on the bench identifying it to Malborough Parish and crediting the donations from the Collaton residents in 2012 and paving slabs would be set around the footings. Brass plaque to be ordered and to read:
- Malborough Parish  
Donated by residents of Collaton  
2012
- B. Options for new notice boards were discussed, Ann Rossiter had been approached and had confirmed she would be happy for additional boards and /or moving the boards. The meeting agreed to a 2 door 12 or 16 page on the side of the Post Office - Cllr L Pedrick to liaise with Dave Illingworth to quote. The meeting agreed to site another notice board inside the Bus Shelter - again a quote to be obtained, Cllr Yeoman having measured up.
- C. PC Mullen had previously advised that he thought installing the proposed defibrillator at the Co-Op (given their OK) would be the preferred option due to 24/7 lighting. However all Cllrs felt that the Bus Shelter had good access and high visibility and was Council owned and it was agreed to place it there. The purchase could now proceed. A reminder that PC Mullen had suggested anyone contact him if they are interested in doing the Heart Start Course - which would supplement the SWAT training. Cllr Kendall had liaised with the campsite proprietors and invited them to attend.

#### 005 POLICE BUSINESS

A written report was received from PCSO Gibson:

“.....Apologies as neither Steve nor myself will be able to attend this evening

Crime figures for last month are:

1x criminal damage (car scratched with key or similar)

1x offence under communications act - (possible malicious call)-

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In the wider area we are still being hit by marine crime- both from on the water and engines from storage sheds- several over last few weeks from Bowcombe /Frogmore/Portlemouth areas Also power tool thefts or attempted thefts from sites are still prevalent - advice is always to remove these from site.....”

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#### 006 HIGHWAYS

- A. Cllr Boyce reported a water leak in road outside burial ground gate
  - B. Cllr Kendall said the Parish lengthsman had come to Bolberry (again), had swept in front of the houses (never done before!) but did nothing on the drains and buddle holes. Cllr Boyce said Collaton was also completely overgrown. The Council will make representations to DCC - what is there schedule/rota?
  - C. Cllr Sweetman complained about the state of the bus stops/shelters - he volunteered, together with Cllr John Yeoman, to sort them out in a few weeks but highlighted he would need a power and water supply for pressure washing.
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#### 007 FOOTPATHS TREES & ALLOTMENTS

- A. Cllr Sweetman reported a dangerous style down at the bottom of Plympton Hill which would be reported to DCC Footpaths to repair.
- B. Having reported the problems again to DCC we await the outcome of complaints about the thorn trees on the Cycle Path
- C. Complaints received by Cllr Boyce about continuing problems with dog mess/fouling, citing specific areas within the village and identifying individual owners and dogs had been passed onto the Dog Warden. He had also been approached about sourcing a new lid for the Collaton road bin and the complaints about the ‘posting’ access into the Post Office bin.
- D. c/f Following edits by Cllr Boyce, a final version of the footpath leaflet would be produced shortly and Ann Rossiter had kindly agreed to have them for sale in the Post Office. Cllr Yeoman would also be getting the official DCC PROW map laminated and displayed on the footpath notice board outside of the post office
- E. c/f Cllr Boyce reported on the lighting and surfacing of the path outside of the Church Gate and it was noted that there was a meeting on 22<sup>nd</sup> March when proposals would be put to the Church Council for discussion. The meeting confirmed its intention to look at registering the cut-through through the Church as a PROW. Cllr J Yeoman was still investigating the surfacing options - tarmac was thought to be preferable assuming English Heritage would be happy with this material - it was agreed to obtain a quote
- F. Re Allotments; accounts for the 2012/13 financial year had been raised and Cllr Yeoman was pursuing hardcore for inside the gate - a supply of road planings would be investigated
- G. Derek Jarvis has completed the Townsend Cross repair - thank you - and would be doing the step into playing fields.
- H. The Parish benches were in need of attention re wood preserver/cleaning - Cllr Sweetman agreed to liaise with possible volunteers. It was noted the bench at Horseypool was still missing a strut - Derek Jarvis would be approached to sort.

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#### 008 VILLAGE HALL

- A. Andy Morgan had replied to the Councils query on the turfguard saying their preferred option is the cheapest one. Cllr John Yeoman was concerned about fit for purpose and wanted some assurance that public money was going to be spent wisely He undertook to do some research on the compounds suggested.
- B. The meeting noted that the Zumba sessions have now started in their earlier timeslot (until August, to accommodate the MAD kids). However attendance was down this week - this could be due to there having been some breaks in the rota and this week was the

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first session after Easter. Some publicity will be put in the campsites. There is now another qualified coach to fill in if Gill is absent which should help ensure better continuity.

- C. Badminton - Active Village coaching has now started with 4 adults and 4 children attending the first session. Cllr Boyce remarked that there was a very good coach, scheduled for 6 weeks - spaces available but how increase uptake. Cllr Kendall agreed to publicise the opportunity through the School newsletter for top juniors that want to 'have a go'.
  - D. Cllr Boyce queried the advent of the Slimming World banner - advertising a commercial concern - on County Council land. It was agreed to investigate whether VH have given permission and liaise with DCC.
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#### 009 FACILITIES FOR YOUNG PEOPLE

- A. Cllr Sweetmen undertook to carry out the regular safety inspections of the wheelspark. Cllr J Yeoman remarked that the new LAG sign for the skate park (to replace that previously vandalised) is outstanding but that he was progressing it.
  - B. New designs for the Jubilee Playground had now been received from the second short listed contractor and there was now a preferred provider. The award of contract (previously mandated by both MPC and MVH&PFA) was now pending on the outcome of a new grant application. The meeting noted that our District and County Cllrs had received their new Community fund which the village could apply for again.
  - C. W.r.t. the fence along cycle track bordering the playground; it was noted that DCC had accepted it as their responsibility but undertook to do only minimal repairs
  - D. Take up of the **FREE SAILING COURSE** at the Island Cruising Club in April remained slow and only 11 out of the potential 18 places had been taken up. It was thought that the list was now closed to allow instructors to be rota'd.
  - E. The planning committee for the Jubilee celebrations - drawn from volunteers around the village (**more volunteers very welcome and helpers for the day itself were also required!**) - had met again on 17<sup>th</sup> April. Council were asked as to the budget they would commit to the Jubilee - and confirmed their original budget allocation of £1000. Volunteers were required to sell the scarecrow trail entry forms. It was noted that the mugs are now on sale now at £5 with c.300 available after providing for the free mugs to children. These would be advertised and a sample placed at the Post Office (Cllr Kendall).
  - F. The meeting again asked all parents of children and youngsters of 16 years and under (on 4<sup>th</sup> June 2012) resident in the Parish to please **register** them with the Council so that they can receive their **free commemorative Jubilee mug** - *details in the Messenger*.
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#### 010 FINANCE & GOVERNANCE

- A. The monthly accounts and bills to pay were received, Cllr Kevin Yeoman proposed and Cllr Pedrick seconded the approval of the month's finances and the accounts to pay. This was agreed with Cllrs Kendall & Boyce abstaining.
- B. The Insurance premium has come through - for information - since we agreed to a 2 year sign up in 2011/12.

Cllr Training re Planning had been investigated and two dates were proposed; 23<sup>rd</sup> May or 27<sup>th</sup> June, the training provided by DALC with Malcolm Elliott facilitating too. All Cllrs agreed to set aside these two dates, pending response from Malcolm Elliott as to preferred date. It was noted that South Huish would like to be included. Dates for local New Councillor training are also awaited.

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#### 011 PLANNING

## **MALBOROUGH PARISH COUNCIL**

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The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish.

**33/0716/12/F** Erection of single storey cabin as reception/office for existing camping and caravan park Bolberry House Farm, Bolberry, Malborough, Kingsbridge, TQ7 3DY  
Mrs E C Stidston-Nott, Miss F H Stidston and Mr V Clark, Bolberry House Farm Bolberry  
Malborough Kingsbridge TQ7 3DY  
*MPC approval*

#### **0716 - Appeal re original 2662**

This appeal is now to be determined by the Hearing procedure rather than by Written Representations as per the previous letter. There will be a Hearing to be held at Follaton House in June/ July - there is a provisional date of 27th June but this is yet to be confirmed.

Site Address: Field at SX 693 399, Burton Farm, Galmpton, Kingsbridge, TQ7 3EY  
Proposed development: :Appeal against failure to notify of decision for Application for Erection of 2no. 11 kw wind turbines on free standing 18m masts Appellant's name: Mr D Rossiter  
*MPC majority against*

Dist Cllr Carter reported that this appeal would now take place at Galmpton 27th June

#### **SHDC Decisions**

##### **33-0350-12-F** Mr Chris Plevy Conditional approval

Case officer Decision: Site Address: Field east of Fern Park at SX719391, Collaton, Malborough, Kingsbridge, Devon, TQ7 3DJ Proposal: Erection of wooden barn for storage of agricultural equipment for haymaking and maintenance of land

- A. There was no known progress re. the outstanding application 3087 - Mr K Favis & Ms J Freeman, Wynnes Rise Raleigh Road Salcombe TQ8
- B. No application had been received as yet for the retrospective work at High Waters.
- C. SHDC had reported on progress made re reinstating the bank at 2 Great Lane, Officers were still liaising with the applicant.

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#### **012 PARISH PLAN - NEIGHBOURHOOD PLAN**

Cllr Yeoman reminded the meeting that the Parish needed to draw up and publish a new plan for the future direction of, and priorities for, the village. The remit was getting ever wider give it now needed to include the Emergency Plan, a Neighbourhood plan (ref Localism Bill) and consultation. It was agreed that a Special meeting would be held to take this forward.

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#### **013 DISTRICT COUNCILLORS REPORT** - Dist Cllr Carter had nothing additional to report after the Annual Parish Meeting

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#### **014 BUSINESS UNDER DIRECTION OF THE CHAIRMAN**

Cllr John Yeoman reported that:

- A. The latest results for the well water supply at Shute were clear
- B. He had been in discussion with the SHDC solicitors drawing up the s106 agreement for Alston gate. In respect of the £30k due to the Parish the solicitors had reminded us that if it was not spent within 5 years any underspend would have to be paid back. This being the case they proposed that SHDC would retain the monies and we could draw down. However Cllr Yeoman and the Clerk argued that we would accept the responsibility to commit the sums within due date and return as necessary but we would expect the £30k

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to be banked with the parish Council so that Malborough could benefit from any interest/growth accrued.

- C. The next blood doning sessions are on Friday 11<sup>th</sup> May at the Village Hall 13.15 - 15.15 and 16.45 - 19.15.
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### 015 CORRESPONDENCE

In addition to items taken under the agenda correspondence had been received from :

- South Hams Society Newsletter
- Dartmouth Food Bank

There being no further business the meeting closed at 9.15pm

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**DATES FOR THE DIARY:** the next Parish Council meeting and Annual General Meeting would be held on Wednesday May 16th at 7.30pm at **the Annexe.**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Actions default - unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

**Distribution List**  
Cllr. Gill Boyce  
Cllr. Kathy Ireland  
Cllr. Ann Kendall  
Cllr. Lucinda Pedrick  
Cllr. Paul Pedrick  
Cllr Kevin Yeoman  
Cllr Barry Sweetman  
  
Cllr. Roger Rendle  
Cllr. John Yeoman (Chairman)

**For Information**  
District Cllr. John Carter  
  
District Cllr. Paul Coulson  
County Cllr. Sir Simon Day  
  
Mrs E. Bond  
Reverends K. Haye & T Skillman  
Malborough Parish Council Notice Boards (2)  
Malborough Primary School  
Malborough Village Hall Committee  
    Mr A Morgan  
    Ms Da Einon  
    Mr A Purchase  
Malboroughvillage.org.uk  
Salcombe Police Station  
Mr Tony Lyle, Ms Louise Tucker, Mr E Putt

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APPENDIX A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
	Cash Book Balance b/f from last month's report			11,139.01
Receipt	Messenger OOP	272.90		11,411.91
Receipt	Messenger advertising	25.00		11,436.91
Receipt	Messenger subs	12.00		11,448.91
Receipt	Messenger donations	10.00		11,458.91
Receipt	Zumba (2/4, 16/4)	145.00		11,603.91
Receipt	Jubilee mugs sale	30.00		11,633.91
Receipt	Mallowbrook bench donations	20.00		11,653.91
Receipt	Interest (gross)	0.42		11,654.33
Receipt	SHDC (Jubilee Playground)	10,000.00		21,654.33
Payment	D Ede (salary)		451.56	21,202.77
Payment	Gill Whitmore (zumba coach 3 weeks)		120.00	21,082.77
Payment	Messenger Expenses		34.95	21,047.82
Payment	MVH&PFA (zumba hall hire)		50.00	20,997.82
Payment	J Walsh (grass cutting The Pound)		10.00	20,987.82
Payment	SHDC elections May 2011		136.47	20,851.35
<b>TOTALS REPORTED MONTH 1</b>		<b>£ 10,515.32</b>	<b>-£ 802.98</b>	

### RECONCILIATION CASH BOOK TO BANK

Cash book balance b/d **FY 2012/13, month 1** £ **20,851.35**

Balance at bank at end :

Revenue Accounts	27th March
Unpresented Items receipts	21,155.34
payments	514.90
	818.89
	<b>£ 20,851.35</b>

Variance

### ACCOUNTS FOR PAYMENT

D Ede (Salary)	for April	<i>paid on 15th of the month by standing order &amp; included in above balances</i>	<b>451.56</b>
D Ede (Petty Cash & Expenses)			<b>24.59</b>
Gill Whitmore (zumba coach 2 weeks)			<b>80.00</b>
MVH&PFA (storage cupboard)			<b>45.00</b>
Messenger Expenses	A Kendall		<b>43.94</b>
	P Cole		<b>5.00</b>
	M Kendall		<b>145.40</b>
	J Putt		<b>40.00</b>
Gill Boyce	stationery		<b>17.28</b>
Malborough School	Room hire		<b>36.00</b>
John Owen	Jubilee Mugs - balance		<b>961.67</b>
			<b>1,398.88</b>

### RECEIPTS & PAYMENTS REPORT TO COUNCIL

MEETING DATE **18th April 2012**



Prepared By:

Debbie Ede, Clerk to the Parish Council

Date:

18/04/2012

MPC outturn 2011-12/18/04/2012