

MALBOROUGH PARISH COUNCIL
Minutes of Parish Council Meeting;

Date: 17 th October 2012		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr Gill Boyce Cllr Ann Kendall Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr R Rendle Cllr Barry Sweetman Cllr Kevin Yeoman Cllr John Yeoman (in the Chair)	In Attendance: Mrs Eva Bond Dist Cllr Coulson Debbie Ede Clerk & Minute Taker PCSO D Gibson } part meeting PC S Mullen }	Apologies: Cllr Kathy Harrod Dist Cllr Carter

Ref 2012/13 Minutes	Action
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075 INTERESTS Cllrs A Kendall, P Pedrick, L Pedrick, K Yeoman and J Yeoman declared interests under Finance

076 MESSENGER
 Cllr J Yeoman volunteered to write the Messenger report

077 MINUTES OF THE PREVIOUS MEETINGS
 The minutes of the Parish Council meeting of 19th September were agreed and signed as a true record, proposed by Cllr Rendle and seconded by Cllr P Pedrick.

- 078 MATTERS ARISING (from previous minutes only)**
- A. After several approaches to Hastoe to expedite the ground clearance etc at Great Park, Hastoe have arranged for a one off clearance by Saltaire before awarding a regular maintenance contract. However this is being held up by inclement weather. Hastoe have confirmed that refunds will be offered to residents.
 - B. Re the TAP fund (£1.10/elector); the school have been invited to provide a progress report on their initiatives to allow the £325 to be released. It is planned to resubmit the playground bid (for £1,250) to the November Cluster meeting and another bid for £700 has been drawn up to fund the shortfall on the turfguard purchase for the overflow carpark. The support of Kingsbridge Town Council has been sought and achieved (given the high impact of KATS and KM Football) - so this latter bid is championed by Malborough and Kingsbridge Town Councils and Cllr J Yeoman will ascertain if South Huish will also support.
 - C. Cllr Kendall reported she has visited the school and they have trimmed back their overgrown shrubs/brambles but are waiting on their contractor for other work. Cllr Boyce queried their progress on mending the wall - DCC were unable to come up with any practical measures as to how the wall could be protected in future. The school was investigating the repair.
 - D. Re. parking - school run car owners have been reminded again about the double yellow lines on the Vicarge corner. However a local resident was said to be one of the main offenders - Cllr Kendall undertook to talk to him.
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- 079 POLICE BUSINESS -**
- A. PCSO Gibson reported that 2 speed checks had been carried out along Collaton Road during the last month and both showed good compliance with the limits despite the times of checks being varied. Crime wise there were only 2 crimes to report - 1 theft of outboard motor in an outlying property and 1 misuse of communications. PC S Mullen

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- however reported a higher incidence of problems in Salcombe and Churchstow Industrial Units.
- B. Cllr P Pedrick enquired whether fly tipping fell within the Police remit - Steve replied that the police can liaise with SHDC street scene/waste management or the Council can report direct. There are two incidents to report - carpet dumped at end of Rook House Lane and garden waste down Collaton Lane.
 - C. Cllr K Yeoman queried whether there is anything that can be done re speeding over the zebra crossing - PC Mullen said it was down to driver education and any miscreants would be 'talked to'.
 - D. Mrs Bond reported incidences of mobile phones being used by drivers - PC Mullen said anyone seen will be ticketed.
 - E. A brief discussion took place re the new Police Commissioner elections - more information at <http://www.policeelections.com/candidates/devon-and-cornwall/>
 - F. Re complaints over the speed of traffic past Great Park which was reported to DCC last month -DCC can initiate a SCARF exercise which includes a hand held speed check exercise to see if there was a problem. The Council agreed to ask for this to be done.
 - G. **Reminder; new contact number for the Police at Salcombe Harbour Office; 843791**

080 DEFIBRILLATOR & 1st AID COURSES

- A. Cllr J Yeoman reported that about 25 people had attended the defibrillator familiarisation training on 2nd October and that the machine had been delivered. However an electric supply was needed for the box and a tap from the power lines to the Jubilee Shelter was being investigated. Nick T' is trying to get this done, free, from Western Power. Mrs A Rossiter had also offered a position outside the Post Office and Andy Morgan had put forward the village hall as a possible location. However the latter was thought to be trickier to get to for some and unfamiliar for others - the other two venues having easier access. Cllr P Pedrick queried the complexity of the entry code for the box - a mix of alpha and numerals - when you ring 999 they will give you the code but the chances are that you are unlikely to remember it! Cllr J Yeoman undertook to look at whether the box can be recoded to a simpler string of numbers.
- B. Following the training session there was a feeling that 1st aid courses would be useful. PC Steve Mullen explained that Kingsbridge Estuary Rotary Club can deliver, free of charge, under the auspices of the British Heart Foundation, training for groups up to 20 people in the community. This covers the basics such as the recovery position, CPR, bleeding, shock etc . Steve has talked to Graham Worrall the co-ordinator and they could offer dates in late January. Malborough would need to provide the venue - it was agreed the Parish would liaise re bookings for the hall (possible clash with pantomime in January) and put forward say 3 dates for consideration and then publicise. If demand is high, >20, then another course can be run.

PCSO Gibson & PC Mullen then left the meeting

081 HIGHWAYS

- A. **A REMINDER : Notification of Road Closure - Work Ref: MB3743443/3 - Malborough Green to Higher Town, Malborough 26/11/12 to 28/11/12: The works will take place**

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from outside Charnwood to outside The Old Vicarage. All Efforts will be made to maintain access to properties within the area of the closure and minimise disruption. If you require further information please call us on: 01726 224400 between 9:00am and 5.00pm (Mon-Fri), or contact the South West Water Helpline on 0800 169 1144 at all other times.

- B. The blocked gullies in Great/Luckhams Lane have been put on the lengthsman's works list and they have also been raised as a safety defect by DCC so the work should be carried out 'quite soon'. The lengthsman (2 people) will visit on 7 & 8th November. Hot spots identified were; top of Collaton Lane to Lower Collaton which really needs a more comprehensive street sweeper - Dist Cllr Coulson undertook to report this to SHDC street scene (grid ref 718 392). Cllr Kendall reported no problems in Bolberry but Broadmoor Lane said to be pot holed again. Buddle hole near Ian Pedrick's needs digging out.
- C. Cllr Boyce mentioned that the speed restriction sign opposite Collaton Lane in Collaton Road was rusted through and fallen over and that a new sign was required

082 FOOTPATHS TREES & ALLOTMENTS

- A. Cllr Boyce reported that the dog bin in Collaton Lane was not emptied regularly enough - others get full but not to same extent - what is the interval, can the frequency be increased?
- B. Re the Cycle Path; a sign in the Village Hall car park has been broken and reported to DCC who have visited the site to collect the sign. However it proved too big to fit in their van but we are assured they are 'on the case'. The Cycle path access from the car park still needs remedial attention.
- C. Collaton Road bank - David Weymouth has agreed to cut it again.
- D. Allotments - 2 debtors still outstanding including one plot holder owing for 2 years. Debts are being actively pursued. Council agreed to write to the major debtor asking for immediate payment or notice would be served.
- E. Cllr J Yeoman is obtaining quotes for the resurfacing of the Pound Path
- F. Cllr P Pedrick is waiting on a dry day to weed/algae spray outside the Post
- G. The P3 scheme discussed where money is devolved to the Parish for them to take over the maintenance of paths. The meeting queried whether the cycle track would come under this remit as this was one of the major problem areas with only 1 scheduled cut per year. It was noted that there would be a knock on effect re increased admin but this was thought to be containable. It was agreed to investigate further - does the cycle track count as PROW and is it included in this scheme? It was noted that Salcombe would need to come onboard re their share of the cycle track.
- H. Cllr K Yeoman queried whether path in Haycourt Lane was still active - yes was the answer

Given, no doubt, the recent warm and wet weather there followed a plethora of reports re overgrown footpaths:

- I. Jacobs Lane, up from Horsey Pool, was reported as overgrown; Cllrs P Pedrick/J Yeoman agreed to follow this up with the landowner
- J. Mrs Bond mentioned the Batson path (FP2) was almost impassable (some few months ago) - Dist Cllr Coulson undertook to mention it to STC Clerk for action.
- K. Cllr Rendle reported that the Starehole Bay pathway had a NT notice saying 'closed due to unsafe rocks'. Having walked it however there was nothing obvious to be seen and he asked that any clearance be expedited.
- L. Cllr Boyce reported that the NT track to Soar, FP8, up through the brambles from Lower Soar is overgrown and- needs cutting either side
- M. The sides of Coombe (Rickety) Lane were also reported to be overgrown with brambles; again Cllrs Pedrick & Yeoman undertook to liaise with the 3 landowners involved.

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- N. Cllr Boyce highlighted that FP7 was overgrown at the bottom by the stile; Cllr P Pedrick will follow this up with the landowner.
- O. Cllr Boyce again reported back re problems experienced by a parishioner with the Furzedown gate; she had talked to the complainant and asked that another Cllr also test the access since she had found no obvious problem. Cllr K Yeoman agreed to walk the path to assess.
- P. An issue had been raised that the Council continue to cut and maintain a stretch of FP13o from Portlemore Barton down to the sewage works, cutting it 3 - 4 times per year. However given it is usually very boggy it is seldom used and the road is used instead. Cllr Boyce asked whether consideration should be given to diverting the path. However the meeting recognised that diversion is not a cheap or a quick option but agreed to put it on the list for consideration at the next definitive map review.

083 VILLAGE HALL

MVH&PFA have now confirmed the larger square metreage for the overflow carpark as ...” this allows for access between the spaces for emergency access on to the field...” They have also agreed to pick up the funding shortfall over and above the £2,300 as they are keen that this project completed. The tap fund bid will help bridge the gap if the bid successful. Proposed by Cllr Boyce and seconded by Cllr L Pedrick, the meeting agreed to place the order for the grass-protecta asap. However Cllr Pedrick wanted assurance that access would not be reliant on picking up keys etc. as the area needs to be readily available for usage and the boundary also needs to be clearly defined.

084 FACILITIES FOR YOUNG PEOPLE

- A. Cllr Yeoman reported that snagging work on the playground had been completed and the contractors paid in full. Fundraising continues apace for the 3rd phase with c. £3.5k raised to date. A bid has been drawn up and will be submitted to the TAP fund (again, as above) and a further bid for funding has been lodged with Devon Community Foundation. Cllr Yeoman reported that the playing fields now have QEII status and that a third bid for £7,500 had subsequently been submitted to the QEII Fields Inclusion fund. A reminder that **Big Night Out event 2 takes place on 27th October** with all proceeds going to the playground. Safety signs need to be erected on the playground plus plaques crediting our funding partners. Cllr P Pedrick will liaise with Dave Illingsworth re display options. The meeting agreed to commission the safety signs.
There is an on-going cost for the more complex grass cutting around the playground - the meeting was invited to discuss whether there was an argument that the Council should fund the costs? However Cllr P Pedrick asked whether we should then control the tender process? A watching brief would be held pro tem.
- B. Re Safeguarding children and vulnerable adults; Cllr L Pedrick advised that she believed our current policy was compliant with the Safe Network's core standards and guidance for safeguarding children in the voluntary and community sector. However we must ensure that it is regularly brought to the Councillors attention including every time any Council event involving children is scheduled.

085 FINANCE & GOVERNANCE

- A. The monthly accounts and bills to pay were received. Given the number of interests declared the bills to pay were split into sections and voted on by those who had not declared an interest in that section. The accounts were approved proposed by Cllr Boyce and seconded by Cllr. L Pedrick.

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- B. The bulk of payments excluding the lifeboat and Mr Illingsworth were approved, proposed by Cllr L Pedrick and seconded by Cllr P Pedrick with Cllrs Kendall & Boyce abstaining due to declared interests.
- C. With Cllrs Pedrick then distancing themselves from the vote the payment to Mr Illingsworth was sanctioned, proposed by Cllr Rendle and seconded by Cllr Kendall Cllrs J & K Yeoman and Cllr Pedrick then withdrew from discussion re the sums due to HC lifeboat and the donation was passed following proposal by Cllr Kendall and seconded by Cllr L Pedrick.
- D. The meeting then discussed and approved the reimbursement of the Clerk for the registration fee for CiCLA - successful completion of which would allow the Council to look at Quality and well being status, proposed by Cllr Boyce and seconded by Cllr K Yeoman.

086 PLANNING

The following **applications have been received by the Parish Council** and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted. Those without comment remain under discussion within the Parish.

Application Ref: 33/2271/12/CU

Address:	Alston Farm Camping & Caravan Site, Malborough, Kingsbridge, TQ7 3BJ
Description:	Change of use of land to allow replacement of 21 touring caravans with 21 static holiday caravans
Name:	Mr P Shepherd,
Address:	Alston Farm Camping & Caravan Site, Malborough, Kingsbridge, TQ7 3BJ

Application Ref: 33/2111/12/F – MPC Approval

Address:	Hope Thatch, Higher Town, Malborough, Kingsbridge, TQ7 3RL
Description:	Householder application for demolition of existing lean-to extension and erection of replacement single storey extension
Name:	Mrs L Taylor
Address:	Vesey Grange, Weeford Road, Sutton Coldfield, West Midlands, B75 5RN

Application Ref: 33/2137/12/F – MPC Approval

Address:	The Cottage, Chapel Lane, Malborough, Kingsbridge, Devon, TQ7 3SB
Description:	Householder application for alterations to domestic store to provide ancillary accommodation
Name:	Mr & Mrs H Thomas
Address:	10 York Road, Leamington Spa, Warwickshire, CV31 3PR

Application Ref: 33/2091/12/F – MPC Approval

Address:	Cranches, Bolberry, Malborough, Kingsbridge TQ7 3DZ
Description:	Householder application for installation of packaged sewage treatment plant and infiltration system (drainage field)
Name:	Mrs O Hodges

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Address:	Cranches, Bolberry, Malborough, Kingsbridge, TQ7 3DZ
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SHDC Decisions

33-1298-12-F Conditional Approval

Site Address: East Soar Farm, Malborough, Kingsbridge, TQ7 3DR

Proposal: Retrospective change of use of land and barns for camping purposes and use of barn as walkers hut.

33-1930-12-F Decision Date:

Site Address: The Stables, Malborough, Kingsbridge, Devon, TQ7 3RR.

Proposal: Householder application for single storey rear extension and rear dormer to existing roof

- A. Early indications from SHDC, although not yet published in the weekly decision lists, were that applications for
 - Diary Court
 - The Port Lightwere approved. It was noted that an application by the Old Vicarage application to host wedding ceremonies had been withdrawn
- B. Cllr Boyce queried a contact number for problems at the Old Vicarage (Cllr Kendall to liaise with Cllr Boyce & Mrs Bond) and Cllr Rendle repeated his earlier views that the sign outside the Old Vicarage was too large. This would be mention to SHDC development control.
- C. Cllr J Yeoman reported that he/the Clerk had completed a SHDC Planning Survey giving the department an average score given but highlighting enforcement as an on-going problem
- D. Enforcement matters outstanding include:
 - No application having been received for the retrospective work at High Waters.
 - Progress on re-reinstating the bank at 2 Great Lane
 - The height of the new build barn at Higher Soar. The complaint has been allocated to an Officer
 - Planning and Highway issues at Cross Park had been allocated to an enforcement officer and a site visit with the Police has taken place. No progress reports had been received on o/s issues (residency and roadside trading). Dist Cllr Coulson undertook to follow up.
 - Enforcement report - 1 Great Lane - planners have advised that they believe the shed is now immune from enforcement action after being in situ for 4 years, Council agreed that the case could be closed.
- E. The meeting discussed draft plans, received from SVRA, re additional car parking spaces - as a pre-application consultation. Immediate thoughts of the Council were that the 2 new proposed spaces adjacent to No 125 were thought likely to impede emergency vehicle access.
- F. A debate took place re Neighbourhood planning - the Government have made monies available for this exercise (c. £5k upfront, £25k on completion). However it will be an onerous and time consuming exercise to get right. The Parish are currently gathering information and feedback as to what to do in an emergency - providing key contacts, resource information etc (**Please could Parishioners remember to FILL IN AND RETURN THE YELLOW FORMS sent out in the MESSENGER**). Once this is completed there is a need to update our Parish Plan - what we want; this then leads into the Neighbourhood Plan - where we want it. The latter, if correctly done, is a weighty tool that has to be considered by the Planning Inspector in determining an application. It is a live document that sets out local policies -criteria in the plan would become material considerations. However it entails considerable research (demographics, housing need analysis etc.) and, ultimately, necessitates a public referendum to adopt the document. Concerns were

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expressed about opening up development boundaries unnecessarily. However there was thought to be some mileage in seeing whether we could, effectively, just set out local eligibility criteria that any planning application would have to meet rather than being descriptive on the 'where' a development would take place. Whilst differing views were expressed around the table it was agreed that the Council needed to have a more comprehensive briefing and understanding of the exercise. Dist Cllr Coulson agreed to liaise with SHDC to see if an Officer could attend the January meeting to take the Council through the initiative.

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- 087 DISTRICT COUNCILLORS REPORT** - Dist Cllr Coulson reported on his recent areas of work:
- A. A Review of the new Code of Conduct - the Devon wide draft was not felt to address the problem areas of prejudice and bias so it is being revisited
 - B. The work of Development Management in clarifying the Council's position re wind turbine developments after the Galmpton appeal. With more applications coming on line, 3 recent site visits to date, SHDC are trying to draft a policy against which plans can be assessed. However there are 2, apparently conflicting, government policies - their statement that the protection of AONB national parks etc is in no way diminished versus the directive to view climate change as an absolute priority. This obviously causes problems in determining any application.
 - C. Cllr Rufus Gilbert is now nominated as conservative candidate for DCC (replacing Sir Simon Day), and will be attending the Council's November meeting.
 - D. Waste road shows continue; asking peoples' views re food collection, methodologies ie: wheelie bins, sacs etc. with new contracts due in in 2014. After the current survey, a consultation document will be produced mid-2013, formulating ideas and costings.
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088 BUSINESS UNDER DIRECTION OF THE CHAIRMAN

Cllr Yeoman informed the meeting that a quote had been requested for the refurbishment of the old MPC Notice board outside the Post Office.

Cllr Boyce asked for approval to purchase bulbs for the Pound; the meeting endorsed this request.

Cllr Boyce queried the availability of posters to promote the Big Night Out II event - contact Jan Butler

089 CORRESPONDENCE

Correspondence, other than that taken under the agenda, had been received from:

- Devon Heritage - notice of new developments
 - South Western Ambulance Service News
 - Clerks & Councils Direct
 - South Hams Society Bulletin
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There being no further business the meeting closed at 9.50pm

DATES FOR THE DIARY: the next Parish Council Meeting would be held on Wednesday NOVEMBER 21st at 7.30pm at **the Annexe.**

Signed as a true record: _____

Print Name & Date: _____

Actions default - unless otherwise specified the Clerk takes forward any agreed actions

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Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllr. Gill Boyce
Cllr. Kathy Harrod
Cllr. Ann Kendall
Cllr. Lucinda Pedrick
Cllr. Paul Pedrick
Cllr Kevin Yeoman
Cllr Barry Sweetman

Cllr. Roger Rendle
Cllr. John Yeoman (Chairman)

For Information

District Cllr. John Carter

District Cllr. Paul Coulson
County Cllr. Sir Simon Day
Mr Tony Lyle, Ms Louise Tucker, Mr E Putt
Salcombe Police Station
Mrs E. Bond
Reverends K. Haye & T Skillman
Malborough Parish Council Notice Boards (2)
Malborough Primary School
Malborough Village Hall Committee: Mr A Morgan, Ms Da Einon, Mr A Purchase

JUBILEE MUGS - there are STILL SOME LEFT!!



These mugs have been commissioned by Malborough Parish Council to celebrate the Queen's Diamond Jubilee Year.

They are available at Malborough Post Office during opening hours or ring Gail on 562058.

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Category	Descriptor	Paid In	Paid Out	Cash Book Balance
	<i>Cash Book Balance b/f from last month</i>			19,850.69
Payment	The Play Inspection Company		- 60.00	19,790.69
Payment	RS Plant Hire		- 1,204.80	18,585.89
Payment	Gill Whitmore		- 80.00	18,505.89
Payment	Audit Commission		- 342.00	18,163.89
Payment	Saltaire		- 180.00	17,983.89
Payment	J Yeoman - expenses/petty cash		- 104.51	17,879.38
Receipt	A Mundy (burial ground)	70.00		17,378.27
Receipt	Messenger OOP	279.10		17,657.37
Receipt	Zumba	290.00		17,947.37
Receipt	Allotments	30.00		17,977.37
Receipt	Precept 2nd tranche	5,500.00		23,477.37
Receipt	Interest (gross)	1.76		23,479.13
TOTALS YTD Financial year 2012/13		£ 49,080.12	-£ 46,682.40	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2012/13, months		7	£ 23,479.13
Balance at bank at end :			25th September	
	Revenue Accounts		25,067.40	
	Unpresented Items	receipts	877.10	
		payments	- 2,465.37	
			£ 23,479.13	-
				Variance
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	for October plus arrears Sept	<i>paid on 15th of the month by standing order & included in the above balances</i>		571.11
Ratification of cheque drawn since last meeting and as per email 09/08/2012	Wicksteed staged payment	<i>cheque drawn 8th October</i>		8,750.00
	plus G Whitmore (zumba)			160.00
	D Illingworth			1,076.00
	MVH&PFA (zumba)			37.00
	M Kendall (Messenger expenses)			186.30
	Viking			130.98
	Danwood			707.39
	Hope Cove Lifeboat			500.00
	G & J Hocking			250.00
	D Ede CiCLA registration			150.00
	Pre-School Malborough			200.00
	Kingsbridge Gateway Club			180.00
				12,327.67
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE	17th October 2012			
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	<i>19/10/2012</i>			