

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 21 st December 2011		Venue & Time: Village Hall Annexe, commencing at 7.30pm
Present: Cllr. G Boyce Cllr. Lucinda Pedrick Cllr. Roger Rendle Cllr. John Yeoman (in the Chair)	In Attendance: Mrs Debbie Ede (Clerk - Minute taker)	Apologies: Cllr. Ann Kendall Cllr K Ireland Cllr. Edmund Putt Cllr. Paul Pedrick

Ref	Minutes	Action
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841 INTERESTS

Cllrs Yeoman and Boyce declared interests under finance

842 MESSENGER

Cllr L. Pedrick will write the Messenger report

843 MINUTES OF THE PREVIOUS MEETING

The minutes of 16th November were agreed and signed as a true record, proposed Cllr Boyce and seconded by Cllr Rendle.

844 MATTERS ARISING (from previous minutes only)

- A. Costings for the concrete benches (requested by Mrs Gill Hernaiz to replace the rotten seat at Mallow Brook) were brought to the meeting. Bench ends came in at £85 each (plus wood and carriage) or a full cast 'flintstone' bench at £150. Further deliberations took place about wood v. concrete & stone and more cost/type options would be brought to the January meeting.
- B. The meeting was advised that DCC had been informed of the village's withdrawal from the snow warden scheme, principally due to insurance concerns. However this did mean that we would not be able to benefit from the wholesale supply of salt previously offered.
- C. Following Cllr Kendall's on-going discussions with SHDC about the inadequacy of the bottle banks in Malborough, Salcombe Town Council have decided against positioning a new bottle bank at their park and ride to alleviate the pressure on Malborough.
- D. Cllr Yeoman reported Derek Jarvis would be mending the wall and 'soldiers' at Turnpike.

845 PARISH COUNCILLOR VACANCY

Cllr Yeoman informed the meeting that he had received Cllr Smallman's letter of resignation from the Council and the meeting thanked her for all her input and work to date. However that did mean there was a **vacancy on the Council** and the meeting agreed to advertise this on the Parish Notice boards over the next few weeks as well as posting the Notice of Election as required by law. SHDC had been informed. It was hoped that the Council would receive some expressions of interest in time to discuss the way forward at their January meeting.

846 FINANCE & GOVERNANCE

- A. The monthly accounts and bills to pay were received but, because of the number of apologies received for the meeting and two Councillors present declaring an interest, some items of expenditure could not be approved and were carried forward into the New Year for discussion in January. Likewise any 137 grant payments/discretionary spends usually awarded at the December meeting. Cllr Rendle proposed and Cllr Pedrick seconded the approval of the month's finances and the remaining accounts to pay. This was agreed.
- B. This being December the meeting was charged with setting and agreeing the **2012/13 precept** for the village and approving the first cut budget for the next financial year. Details of the spend, year to date were circulated by the Clerk together with an

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extrapolation of the Parish's finances to year end. This allowed a carry forward figure to be derived to inform the 2012/13 budget. It was agreed that an increase of 2.63% would be applied (based on a weighting of band D properties) and this took the precept from its £10,500 level in 2011/12 to £11,000. This increase remained significantly below the Government's suggested maximum of 3.5% but gave the village a little more flexibility to fund additional projects/events in year. The 1st cut budget was then approved although some of the detailed areas of spend would be discussed at full Council in January. However it was noted that MVH&PFA had accepted the Council's offer to buy the turfguard matting for the overflow carpark in 2012/13 - at c. £2.3k plus VAT but it should be noted that this was the total of the Parish's contribution for that financial year in lieu of grass cutting and other sundry areas of spend that might otherwise be funded.

- C. The meeting also discussed MVH&PFA's request for a contribution towards the Christmas Tree. There was unanimous agreement that the Council was not in a position to fund/part fund the £200 already spent on an unrooted tree this year but the Council agreed to make a major contribution towards a rooted tree for the future (ie: in 2012/13) in order that it could be planted and allowed to grow 'in perpetuity' for future years.
- D. The meeting voted to go ahead with the purchase of 500 commemorative mugs for the Jubilee noting that a 25% deposit was required in this financial year. Allowing c. 200 mugs to be gifted to the Children of the village (& South Huish), the remainder could be sold at £5 to recover the costs. The meeting requested that we double check that South Huish have approved the design and ensure the date is also printed on the mug. The artwork had been commissioned by Cllr Boyce from Rita Fairchild - thank you - and it was suggested we ask whether it is possible to use the logo on other Parish Council material ie: adopt as our logo. Cllr Boyce to check © issues with Ms Fairchild.
- E. New altar poppies for the Church for future Remembrance Day services had been sourced; Cllr Boyce asked whether the Council would donate these. This had been approved in principle at the previous meeting and would be confirmed at January's meeting.
- F. The continuing success of the zumba sessions were noted; these were planned to continue in the New Year with one session per week with the adult's tariff increasing to £3 and the costs for the coach and the hall falling off to reflect just the one session. The meeting approved these plans and noted the income and expenditure coming into the 2012/13 budget.

847 HIGHWAYS

Notice of another road closure in Shute was received - **TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING: NOTICE** is hereby given that Devon County Council has made the above titled order.

From **TUESDAY 6 MARCH 2012** - Anticipated Finish **FRIDAY 9 MARCH 2012**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads.

Roads affected -

SHUTE, MALBOROUGH

The alternative, signed, route for vehicles will be via - **VIA WELL HILL, LOWER TOWN, SHUTE HILL**. This temporary restriction is considered necessary to enable **UTILITY WORKS**

For additional information contact: **MAY GURNEY LIMITED**, Telephone: **0800 169 1144**

Dated: **TUESDAY 28 FEBRUARY 2012**

848 FOOTPATHS TREES & ALLOTMENTS

- A. The NT had responded to the request to cut back the overgrowth in the field below the Signal House at Soar, thank you.
- B. One tree was reported down at the back of Malborough Park which Cllr Ireland had undertaken to report.
- C. Another tree down across the Collaton/North Sands bridlepath had also been reported to DCC.

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- D. Cllr Yeoman reported that Martin Taylor would be rotivating the new plot inside the gate to the allotments and that the school had given up their 1/3rd of a plot in order to concentrate on cultivating land within the school grounds. Mr Lyle had reported that a couple had come forward to take on this plot.
 - E. It was confirmed that the Parish, in liaison with the school, had applied for the Jubilee hedgerow pack and the Council, in liaison with MVH&PFA had also applied for a further Jubilee tree pack of Wild harvest saplings: Hazel, blackthorn, crab apple, elder and dog rose. If we were successful in the application the planting would need to be a village event involving the school too to fulfil the conditions of supply.
 - F. The updated leaflet detailing the village footpaths was again discussed and further comments/edits requested for the next meeting. C/f to January too - the siting and state of repair of the village notice boards.
 - G. Cllr Boyce again queried the progress on reinstating the bank at 2 Great Lane; a responses was pending from SHDC enforcement.
 - H. Cllr Boyce informed the meeting that the W.I. had now decided on a Red Hawthorn to replace the diseased (and removed) Cherry Tree on the Pound.
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849 FACILITIES FOR YOUNG PEOPLE

- A. Six contractors had submitted tenders for the new Jubilee playground. It was noted the donation day had raised c. £631 and the plans had been on view for the village to see. There was a meeting planned on 3rd January to evaluate the plans and to make a recommendation to Council as to which firm should get the contract. This would also give any other interested parties another chance to view the plans. (7pm Annexe, 03/01/21012). Funds raised to date total c. £17,500 (subject to some confirmations), in additional several grants had been applied for and another Village event (Big Bands) was scheduled for February as a money raiser. It was therefore hoped that module 1 (£20k) would be both commissioned and delivered in this financial year.
 - B. The planning committee for the Jubilee celebrations - drawn from volunteers around the village (**more volunteers very welcome and helpers for the day itself were also required!**) - were next meeting on (9th January, 7pm, VH Annexe and this would be followed by a meeting to take forward the playground.
 - C. Cllr Boyce reported that they now had a contact for the CRB checks with respect to the Badminton coaching bid from Active Villages and she would progress this. Also, w.r.t. Active Villages - an article was required for the next Messenger to advertise the sailing opportunities available namely free introductory courses for 18 Malborough residents.
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850 PLANNING

- A. No formal decision notices had been posted by SHDC but it was understood that application no.
2743 Squire Bros - Resubmission of Outline planning permission reference 33/2364/10/O for the erection of an aircraft hanger suitable for the storage of six light aircraft, with all matters reserved - Bolt Head Airstrip, Marlborough, Kingsbridge TA7 3DW - had received conditional approval.
- B. Furthermore the **Port Light appeal** had been allowed and conditional planning granted.
- C. Cllr Yeoman reported on his attendance at the SHDC December Planning Committee when the **Alston gate plans were discussed and approved**. Cllr Yeoman voiced concerns about the lack of any District Councillor putting forward the Council or the Village's view. He informed the meeting he had written to the Leader and Chief Exec of SHDC asking for clarification as to how and where a Council can go to make sure its opinion is heard. Councillors gave Cllr Yeoman their support in this. The Section 106 agreement was

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awaited from the developers and discussions with the village would then need to take place as to how the accompanying funding (£30k) should be spent. It was noted that the affordable housing element had been increased to 8 in the plans passed - 4 social rented and 4 shared ownership with the remaining 9 open market. However only 50% ie: 2, of the social rented could be guaranteed for those with a local connection to Malborough and the Council now had no ability to influence the allocation of the others.

- D. The meeting received Application Ref: **33/3087/11/F - Resubmission of planning application 33/1313/11/F for retrospective erection of agricultural building - Mr K Favis & Ms J Freeman - Wynnes Rise, Raleigh Road, Salcombe, TQ8 8AY**. The Council could not see the sense of asking the applicants to take down the barn to move it sideways by 3m to comply with the original planning and thus gave their conditional approval to this retrospective application. However they did feel that the whole saga (3 applications now) could have been avoided by full planning being applied for in the first place rather than the use of the 28 day agricultural determination policy.
- E. It was noted that SHDC Planning officers had visited the works being undertaken at High Water and the owners were now applying, retrospectively, for planning permission.
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851 BUSINESS UNDER DIRECTION OF THE CHAIRMAN

Cllr Yeoman alerted Councillors to the following :

New (and shorter) times for the mobile library ; 10.40 - 11.30 on Wednesday mornings in the square from January. There being no further business the meeting closed at 9.15pm

DATES FOR THE DIARY: Wednesday January 18th; the next **Parish Council Meeting** commences at **7.30pm at the School.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study.

If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List
Cllr. Gill Boyce
Cllr. Kathy Ireland
Cllr. Ann Kendall
Cllr. Lucinda Pedrick
Cllr. Paul Pedrick
Cllr. Edmund Putt
Cllr. Roger Rendle
Cllr. John Yeoman (Chairman)

For Information
District Cllr. John Carter

District Cllr. Paul Coulson
County Cllr. Sir Simon Day
Mrs E. Bond
Reverends K. Haye & T Skillman
Malborough Parish Council Notice Boards (2)
Malborough Primary School
Malborough Village Hall Committee
Mr A Morgan
Ms Da Einon
Mr C Musgrave

Malboroughvillage.org.uk
Salcombe Police Station
Mr Tony Lyle, Ms Louise Tucker

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Category	Descriptor	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last month's report				12,990.13
Payment	D Ede (Salary)	-	65.07	12,925.06
Payment	D Ede (Petty Cash)	-	11.60	12,913.46
Payment	RBL Poppy Appeal	-	33.00	12,880.46
Payment	RBL Poppy Appeal	-	17.00	12,863.46
Payment	MVH&PFA (zumba room hire)	-	150.00	12,713.46
Payment	MVH&PFA (grass & sundries)	-	2,000.00	10,713.46
Payment	Messenger expenses	-	175.29	10,538.17
Payment	Gill Whitmore (zumba)	-	180.00	10,358.17
Payment	D Ede (Salary)	-	451.56	9,906.61
Receipt	Active vllages bid - zumba	400.00		10,306.61
Receipt	DCC - jubilee playground	1,000.00		11,306.61
Receipt	Burial fees	240.00		11,546.61
Receipt	Zumba wks 10,11	210.00		11,756.61
Receipt	Messenger income	167.20		11,923.81
Receipt	Interest (gross)	0.48		11,924.29
TOTALS YTD		£ 19,116.46	-£ 12,774.62	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d				£ 11,924.29
Balance at bank at end :				
Revenue Accounts				11,628.76
Unpresented Items receipts				377.20
payments				- 81.67
				£ 11,924.29
				-
				Variance

ACCOUNTS FOR PAYMENT

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D Ede (Salary)	<u>for December</u>	<i>paid on 15th of the month by standing order & included in above balances</i>	451.56
D Ede (Petty Cash)			4.46
HC Life boat (2nd tranche)		<i>c/f to January</i>	250.00
Gill Boyce	stationery	<i>c/f to January</i>	1.80
Saltaire			90.00
Gill Whitmore (zumba)			160.00
			506.26

RECEIPTS & PAYMENTS REPORT TO COUNCIL

MEETING DATE

21st December 2011

Prepared By:

Debbie Ede, Clerk to the Parish Council

Date:

21/12/2011

DRAFT