

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

<b>Date:</b> 18 <sup>th</sup> January 2017		<b>Venue &amp; Time:</b> All Saints Church Meeting Room, 19.30
<b>Present:</b> Cllr Gill Boyce Cllr Lucinda Goodhead Cllr Kathy Harrod Cllr Ann Kendall Cllr Paul Pedrick Cllr John Sampson Cllr John Yeoman (in the Chair)	<b>In Attendance:</b> Debbie Ede (Clerk & Minute Taker)  Part Meeting County Cllr Rufus Gilbert Dist Cllr Judy Pearce Dist Cllr Simon Wright	<b>Apologies:</b> PCSO Dave Gibson Cllr Keith Makepeace PC Jo Pengilly Cllr Kevin Yeoman

<b>Ref 2016/17 Minutes</b>	<b>Action</b>
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**133 INTERESTS** – Cllrs Sampson & Kendall declared interests under Finance and withdrew from that particular discussion; Cllrs J Yeoman and Pedrick declared interest re the Hope Cove Lifeboat and withdrew from all such discussions. Cllr Boyce declared an interest re the WRVS and, again, withdrew.

**134 MESSENGER** – Cllr J Yeoman agreed to summarise the meeting for the next edition of the Messenger.

**135 MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council meeting of 21<sup>st</sup> December were agreed and signed, proposed by Cllr Goodhead & seconded by Cllr Pedrick and voted through unanimously.

**136 MATTERS ARISING (from previous minutes only)**

- A. Re minute 126A; Broadmoor Lane; Cllr Kendall had checked the lane after the stuck truck; it was in reasonable state of repair so the damage is down to the DCC contractors and their oversized service vehicles plus SHDC dustcarts are still using that route. Mr Lidstone scraped the worst of the mud off the top of the lane, thank you, but could not get further and by, Broadmoor Cross, the lane is in very poor condition.
- B. The Co-Op pop up shop is in operation and the range of goods sold is increasing.
- C. Thanks go to David Weymouth for cutting the Collaton bank – it is now clear for the spring bulbs to come through!
- D. Air Ambulance Landing Lights; we have lights! The invoice is awaited and we will then reclaim the funding from the Rotary Club and the LIBOR/DAAT funding. Publicity needs to be arranged too.
- E. Parishioners and Councillors had previously raised concerns about the response times of ambulances following 999 calls and that 1<sup>st</sup> responders were also not being deployed. Cllr Pedrick cited 2 incidences last year (from the log at the Coastguard Station) on 8<sup>th</sup> May and 13<sup>th</sup> July. For the former the casualty was told to get in a car and self-drive, for the latter the Coastguards waited for well over an hour, then handed over to lifeguards as the ambulance still had not arrived, the total wait was thought to be in excess of 2 hours. Eight weeks ago a patient presented with a twisted gut, the phone triage deemed it non-urgent and a wait of at least 2 hours was predicted. The casualty's wife ending up driving him to hospital where the patient was told he would probably not be alive if he had waited for an ambulance. Such instances are unacceptable and will be fed back to the South Western Ambulance Service NHS Foundation Trust and to Sarah Wollaston.
- F. The mobile Vehicle Activated Sign (VAS) should be delivered and commissioned w/c 30<sup>th</sup> January. DCC have, today, installed 3 sockets and reducers plus the post which enable the unit to be moved between

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the three SCARF assessed sites. **Thus speed monitoring and recording will commence in the village at the end of the month! Please check your speed!**

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### **137 POLICE BUSINESS & NEIGHBOURHOOD WATCH:**

PC Pengilly and PCSO Gibson were unable to attend.

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### **138 COUNTY COUNCILLORS REPORT:**

Cllr Gilbert reported/announced that:

- A. Cycle path: comments have been received that the chicanes are not wheelchair friendly. These have been checked and are impassable so they will be altered. The Parish Council had reported this before but nothing had been done.
  - B. The VAS money is being released.
  - C. Re. our o/s signpost repairs; Adam Key is liaising with us, he will meet Cllr Yeoman on site and, hopefully, a budget will be found.
  - D. Cleaning of signs also has no budget.  
There might well be monies forthcoming from DCC monies if we bid in the next financial year for items C & D.
  - E. Community Enhancement Fund; this is a new fund open to bids and which we, the Parish Council, will hope to target for maintenance of the cycle track, putting in a bid for say 5 years for the recurring costs.
  - F. Another tranche of money has been made available across Devon of £1.8million.
  - G. Re. the phase 2 superfast Broad Band roll out the company Gigaclear got the contract. The website is: [www.connectingdevonandsomerset.co.uk/phase-ii](http://www.connectingdevonandsomerset.co.uk/phase-ii). This website allows you to follow and interact re. the progress of the phase 2 rollout.
  - H. Re: the B3196 there are 3 pinch points there, agreement has been reached to improve these over the next ten years, a budget of c. £1m needs to be found.
  - I. Re. Broadmoor Lane; Cllr Gilbert reported that 36 places had to be repaired and that he was glad it has been done but gave his apologies for the standard of repairs. He has asked for some funding from the new monies for the 'downhill' bit and also the lane to Southdown. However we will check the latter as it is not known to be a problem and the £2.2k earmarked for this could be re-directed to Broadmoor Lane. The Parish Council will send a formal complaint about the state of the lane after contractors and Cllr Gilbert will take this forward.
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### **139 DISTRICT COUNCILLOR REPORT:**

Cllrs Wright & Pearce reported that:

- A. Re. the Joint Local Plan – Cllr Pearce has received the 1<sup>st</sup> total draft (240 pages in total)
- B. The proposal for the outsourcing of the admin/back office work by setting up a separate company has been kicked into touch. However the cost pressures that were driving this initiative still exist so savings remain to be found.
- C. £940,000 of the new £1.8million re the impact of 2<sup>nd</sup> homes has been received so we now need communities to come forward to take forward community housing initiatives.
- D. There will be a bi-election in Modbury.
- E. There will be an Overview and Scrutiny meeting tomorrow which will be looking at fees and charges and the budget setting process.
- F. Last month Cllr Wright had provided a copy of the biodiversity plan re the S106 for Alston Gate (the Parish had not seen this copy before). However it still does not really clarify whether public access is permitted although it does say that a path can be mowed through the orchard for public access if desired. Cllr Wright advised that he and Cllr Pearce had had agreement from the landowner that the

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padlock would now be removed. It is still locked. The area is currently overgrown and there are a number of other conditions o/s that the District Cllrs are following up in January with Cllr Pearce trying to arrange a meeting with the new SHDC Enforcement Officer.

- G. Cllrs Pearce and Wright are talking to the Planning Officers re. the potential further development (after phase 2) of Alston Gate that the landowner is pursuing. Feedback from planners to date suggests that it is not judged as a sustainable location for Affordable Housing for South Huish.
- H. Last month Cllr J Yeoman queried whether the s106 public open space monies for 1<sup>st</sup> stage Alston Gate could be targeted to improve access ie: enabling access (Parking), to the playing fields and sports facilities? Cllr Wright undertook to look into this. If so, we could then apply for a further tranche to match fund from the Sustainable Community Fund (new homes bonus) in January 2018. This is o/s and will be followed up.

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#### 140 PLANNING

- A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

**3487/16/HHO** Householder applications for re-building of garage with accommodation above. Walcombe, Collaton, Malborough TQ7 3DJ

**3998/16/VAR** Variation of condition No. 2 following grant of planning permission 33/3095/14/F. Yarde Gate Nursery, salcombe Road, Malborough. TQ7 3BX **MPC Approval**

B. **Decisions**

None received.

C. **Enforcement Issues**

- a. SHDC continue to progress these.
- b. Cllr Pearce continues to liaise with SHDC Enforcement about Cross Parks, including the advertising of the business and the obstruction of the cycle path. A near accident was reported due to smoke across the highway on Tuesday 6<sup>th</sup> December, since then the path has been blocked several times. On 12<sup>th</sup> January at 09.45 there was a vehicle unloading rubbish parked out into the road causing cars to swerve across the middle of the road and continued instances of smoke across the highway are being reported, particularly in the evening. The Parish would collate these and report a breach.
- c. Hi Ho also has o/s planning conditions which need to be enforced. *Cllrs Wright & Pearce left the meeting at 20.30*

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#### 141 NEIGHBOURHOOD PLANNING

The Forum are now collating all the responses and re-visiting the Plan as required. It is hoped to get the Plan re-written by end of January 2017 although this may well slip into February. Also required is a Consultation Response showing how we have engaged with the Parish over the preparatory life of the Plan and a Basic Conditions statement showing how the Plan complies with the National Planning Framework. The draft Plan and its appendices can be found on the village website at: <http://www.malboroughvillage.org.uk/>. We have been successful in obtaining more funding from Locality to take us through to the end of the Plan.

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#### 142 HIGHWAYS

Issues reported include:

- A. o/s The SHDC Street Cleaning Reflections exercise also includes a review of all litter and dog bins (10 in Malborough) (and their servicing) and we have to submit maps of where our bins are to ensure their records are correct.

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### ROAD TRAFFIC REGULATION ACT 1984

#### SECTION 14

#### THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (BALLS CROSS TO BATSON HILL, LOWER BATSON) ORDER 2017

#### TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

**NOTICE** is hereby given that Devon County Council has made the above titled order.

From **WEDNESDAY 22 FEBRUARY 2017**  
for a maximum of 18 months

Anticipated Finish **THURSDAY 23 MARCH 2017**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads.

Roads affected -

**BALLS CROSS TO BATSON HILL, LOWER BATSON**

The alternative, signed, route for vehicles will be via - HORSECOMBE CROSS TO BATSON HILL, HORSECOMBE CROSS TO BALLS CROSS, BALLS CROSS TO BATSON HILL AND VICE VERSA

This temporary restriction is considered necessary to enable -

**REPAIR TO A WALL FRONTING ONTO THE MAIN HIGHWAY**

For additional information contact:

**SECOND2NONE PROPERTY MANAGEMENT**

Telephone: **01548 561417**

- B.
- C. o/s and reported to DCC and awaiting their action: (Adam Keay will be visiting to check but there is no DCC budget for repair of non-essential road signs)
- Plympton Hill finger post is missing fingers
  - Rew Cross - a hedge contractor obliterated the fingers
  - Hope Cove directional finger needs to be reinstated on the signage at the Broadmoor Lane junction in Bolberry and new:
  - SIGNPOST at the top of hill leading down to Higher Barton has fallen over and needs putting up as Higher Barton have had several unwanted visitors already!!
  - There is a 'drunken list' on the Higher Collaton Green
  - Fingers on the Pound/Green signpost are missing

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### 143 FOOTPATHS, TREES, GRAVEYARD & ALLOTMENTS

- A. There are allotments available for 2017. Please contact the Clerk or Tony Lyle ([anthoneyllyle@tiscali.co.uk](mailto:anthoneyllyle@tiscali.co.uk))
- B. The Middle Soar diversion of Footpath 15 is being re-advertised as the new route differs slightly from that agreed (the original plan having had no measurements).
- C. At an earlier meeting 3 tree stumps along the length of the new access path which could become hazardous had been reported and Cllr Boyce had said it was quite muddy and slippery with the cut growth mulching down. The Village Hall have suggested wood chipping some of the worst areas but have agreed to wait following a suggestion that Jack Stone be asked to tidy it up in the Spring.
- Cllr Boyce reported :
- D. Moss on the Cumber pavements and by the bus stop is causing slip hazards and needs spraying (Cllr Yeoman will mention it to Adam Keay at their meeting next week).
- E. the dog bin by the toilets is coming off the wall and needs reattaching.
- F. the light in the toilet entrance is out.
- G. she has cleaned the BT phone box; many thanks!

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H. Re. the Jubilee Seat – the anti-graffiti paint has been received and will be applied after the outside has been cleaned off (which Cllr Kendall has in hand) and after the painting of the mural has been finished.

### 144 VILLAGE HALL

Cllr Yeoman attended the last meeting and the full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>. Of note:

- A. MAD have bought some display screens at a cost of £141. If the Parish Council were to contribute say 1/3<sup>rd</sup>, ie: £47, this would allow us to use them as required. Proposed by Cllr Harrod and seconded by Cllr Sampson this was agreed.
- B. MVH are looking into possible solutions to the on-going parking problems at the Village Hall. Various plans are being drawn up, and costed, and the Parish Council will continue to pursue the Section 106 monies from Alston Gate (as above) and develop a bid to the Community Reinvestment Fund. Especially as we will have a landing site in there now which will need access.
- C. Following vandalism a new sign for the Playground is required at £50 plus VAT which was approved, proposed by Cllr Harrod and seconded by Cllr Sampson and agreed unanimously.
- D. The Parish Council and MVH&PFA continue to work together to run a tender exercise for the grass cutting and grounds maintenance of the playing fields and playground. The Parish Council would be placing a contract in due course - of equivalent value to its current grant to MVH&PFA. Tenders have been drawn up and the meeting agreed these and to advertise the contracts in the Messenger and Gazette. Councillors noted that, with the advent of the Fresh Air Fitness Centre, more costs might be incurred by the Parish Council to ensure the grass was cut around this area. The advert reads:

The screenshot shows a web browser window displaying a tender advertisement. The advertisement is titled "CALLING ALL GARDENING BUSINESSES - GARDENERS - GROUNDSMEN" and features a cartoon illustration of two children holding a sign that says "WE NEED YOU!". The main heading is "MALBOROUGH NEEDS YOU!". The text of the advertisement is as follows:

**CALLING ALL GARDENING BUSINESSES - GARDENERS - GROUNDSMEN**

**MALBOROUGH NEEDS YOU!**

**MALBOROUGH IS LOOKING FOR CONTRACTORS TO CUT THE PLAYING FIELDS, PLAYGROUND AND VILLAGE HALL GRASS FOR THE NEXT 5 YEARS.**

The work will be tendered with the first (see below) Invite to Tender due to be issued on 1<sup>st</sup> February 2017. The new contract(s) will start 1<sup>st</sup> April 2017.

The tender exercise will be run in 2 parts;

1. Malborough Parish Council will be advertising a fixed price tender. We would like you to say how much of the total area required to be mowed & maintained you can cut for this amount of money. For example, for the sum quoted you may be able to maintain (1) the Playground, (2) around the car park and the area designated for a new adult gym and (3) ??? - your call, what else can you do? Therefore the onus here

is on how much you can achieve for the sum in question, as well as offering a responsive and reliable quality service.

2. Once this contract is decided and the area defined, the balance of the Village Hall land will need to be cut and this will be the subject of a second tender, awarded and paid for by the Village Hall (MVH&PFA). Here we will be looking, in the main, for the best price – again alongside a quality and reliable service. Please note gang mowers (owned by Malborough Village Hall & Playing Fields Association) are available for use with this contract, if required.

You may, of course, apply for both contracts and at the same time, especially if you can offer further value for money, ie: savings, through winning both contracts.

Details of how to apply and what we are looking for can be obtained from either Gail Allen – Secretary Malborough Village Hall & Playing Fields Association or Debbie Ede, Clerk to Malborough Parish Council. The two organisations are working together and the full documentation is available from each contact. Site visits are encouraged and you are then urged to arrange a time with Gail.

**Site postcode TQ7 3BX**

**Contacts:**  
Secretary of the Village Hall: Gail Allen Tel. +44 (0)1548 562 058, [gailallen49@gmail.com](mailto:gailallen49@gmail.com)  
Parish Clerk: Debbie Ede Tel. +44 (01)1548 560 963, [debbieede@btinternet.com](mailto:debbieede@btinternet.com)

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### 145 MISCELLANEOUS

Cllr J Yeoman reported that:

Suggested dates for a new First Aid & Heart Start Course are late April, w/c 17<sup>th</sup> or 24<sup>th</sup> - the meeting agreed the 27<sup>th</sup> April and this date can then be advertised in the Messenger with information about how to reserve a place (subject to the venue, the Village Hall, being free which Cllr Kendall undertook to check).

*Post meeting note:* **THERE WILL BE A 1<sup>ST</sup> AID/HEART START COURSE AT THE VILLAGE HALL ON THE 27<sup>TH</sup> APRIL FROM 7 – 9PM. PLEASE RESERVE YOUR PLACE AT THE POST OFFICE OR EMAIL DEBBIE.**

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### 146 FINANCE & GOVERNANCE

A. The monthly accounts, cash book and bills to pay were received for month 10 of the financial year, 2016/17, shown as year to date **Appendix A**. With Cllrs Boyce, Sampson, Kendall, Pedrick & Yeoman withdrawing from the relevant parts of the discussion the proposal to approve these was made by Cllr Harrod and seconded by Cllr Goodhead and unanimously agreed by those without a declared interest in each payment line (ie: Cllrs Kendall re Viking payment, Boyce re WRVS, Sampson re Quantum, Yeoman and Pedrick re lifeboat). A mandate sheet and transaction record was introduced and duly signed to authorise the e-payments.

B. In December 2012 the meeting granted a blanket dispensation for all nine Parish Councillors, effective immediately and to remain in force for a maximum of four years, or until repealed by Council, to enable Members to speak and vote at meetings of the Council (as defined in the Code of Conduct) relating to Setting the Council Tax or a Precept. This dispensation is now due for review. The grounds for granting this particular dispensation are:

- That so many members of the Council have disclosable pecuniary interests in the matter of setting the precept/Council Tax that it would impede the transaction of the business.
- That the Council considers that the dispensation is in the interests of persons living in the Council's area.
- That without a dispensation no member of the Cabinet would be able to participate on the matter
- Accordingly, having assessed the granting of the dispensation against the following criteria
- Whether the nature of the Member's interest is such that to allow him/her to participate would not damage public confidence in the conduct of the Council's business.
- Whether the interest is common to the Member and a significant proportion of the general public
- Is the participation of the Member in the business that the interest relates to justified by a member's particular role or expertise?
- Whether the interest is trivial or remote

Proposed Cllr J Yeoman and seconded by Cllr Boyce the meeting unanimously agreed to renew this dispensation for a further four years or until repealed by Council. Accordingly discussions then took place re the BUDGET & PRECEPT for the coming financial year.

C. **2016/17 OUTTURN AND 2017/18 BUDGET & PRECEPT.**

- The monthly accounts always show the Council's spend to date in the financial year. In December/January the Parish Council uses this information to estimate and assess the projected outturn spend for the year. This then gives the Council a likely carry forward figure for the next financial year and informs the precept discussions. This allows Councillors to produce a 1<sup>st</sup> cut budget for 2017/18.
- The meeting therefore reviewed the year to date financial position and worked through the modelling supplied by the Clerk to assure itself of the validity of the projected outturn.

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- The meeting then considered the commitments, inflationary pressures and the likely increase in services needing to be both provided and funded locally. Year on year the Parish Council has to pick up more and more of the services previously provided by the County or District Councils – if the Parish and its' parishioners wish them to continue. **Appendix B**
- We are again facing a drop off in the Council Tax Support Grant (CTSG) from SHDC which decreases to £753 per annum. It is also understood that the CTSG will continue to taper to zero.
- The meeting noted that the Government has decided to defer the setting of council tax referendum principles to town and parish councils for 2017/18. However it has issued a challenge to those councils to demonstrate restraint when increasing precepts that are not a direct result of taking on additional responsibilities.
- The Council concluded that they needed to increase the precept to £22,223 so the average household will pay £47.08 per year (ie: 91p per week). (Last year, the precept cost the average household £41.85 per annum so this is about a 10p per week increase). This will mean our budget increases by £2,817 allowing us to fund the costs of more services devolved from County or District and support more local projects, match fund grant applications etc. One major project will be the drive to improve the amount of parking at the Village Hall; the Council has set aside £1,500 to pump prime this initiative which will include a bid to the Community Reinvestment Fund.
- If the Parish Precept for 2017/18 is set at £22,223 and the CTSG is £753, our total income from the Precept and the CTSG is £22,976. Proposed by Cllr Harrod and seconded by Cllr Pedrick this increase was passed unanimously.

D. **All organisations, Clubs, Societies etc. connected with Malborough Parish are reminded that the Parish is able to offer small funding grants to support local causes and initiatives. If you have a project or scheme that benefits the Parish and that you would like some financial assistance for then please get in touch with the Parish Council.**

- E. As part of the above budget discussions and proposed by Cllr Kendall and seconded by Cllr Goodhead, grants of £100 each in 2017/18 to WRVS, CAB and Malborough Horticultural Society were approved, with Cllr Boyce withdrawing with a declared interest w.r.t. the WRVS. The meeting then affirmed their continue support for the Hope Cove lifeboat with a £500 grant in 2017/18 – Cllrs Yeoman and Pedrick withdrawing from these discussions, proposed by Cllr Kendall and seconded by Cllr Harrod.
- F. Re TAP funds; 2 bids are awaiting decision – one for the Fresh Air Fitness initiative and a second for another community defibrillator to be sited at the Village Hall. Seven companies have been invited to tender for the Adult Fitness Park/Gym. Re the defibrillator, once the TAP contribution has been determined (or refused) K&M would be contacted and asked whether they wished to contribute instead of buying their own. Cllr Yeoman is attending the SHDC meeting to promote our bids on the 19<sup>th</sup> January. *Post meeting note; we secured 50% of the funding we requested so need to find the balance!*

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**147 CORRESPONDENCE.** Received from: Health Voices, DALC newsletter, Clerks & Councils Direct newsletter.

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#### **148 OPEN FORUM**

There being no further business the meeting closed at 21.30 hrs.

**DATES FOR THE DIARY:** The next Parish Council meeting is on Wednesday 15<sup>th</sup> February 2017, 7.30pm, Venue: The Annexe

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Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Actions default – unless otherwise specified the Clerk takes forward any agreed actions Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

**Distribution List:**

Cllrs Boyce, Goodhead, Harrod, Kendall, Makepeace, Pedrick, Sampson, J Yeoman, K Yeoman

**For Information: e-circulation to:** County Cllr R Gilbert, Dist Cllr Judy Pearce, Cllr Simon Wright, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA



**MALBOROUGH PARISH COUNCIL**  
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Appendix A

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Balance b/f</i>				<b>23,276.33</b>
Payment	HMRC NI employer		- 9.86	23,266.47
Payment	HMRC NI employee		- 9.11	23,257.36
Payment	T G Stone (cycle track flail)		- 210.00	23,047.36
Payment	Malborough Garden Services (Nov)		- 144.00	22,903.36
Payment	A Kendall for C Wrangles - scrub clearance		- 30.00	22,873.36
Payment	Salary - D Ede		- 692.39	22,180.97
Receipts	Interest - gross	0.94		22,181.91
Receipts	Messenger income	127.40		22,309.31
Receipts	DCC (Adult gym)	2,876.92		25,186.23
				25,186.23
<b>TOTALS YTD Financial year 2016/17</b>		<b>£ 36,207.77</b>	<b>-£ 22,854.15</b>	<b>£ 25,186.23</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>				<b>£</b>
Cash book balance b/d	<b>FY 2016/17 month</b>		<b>10</b>	<b>£ 25,186.23</b>
<b>Balance at bank at end :</b>				<b>15-Jan-17</b>
	<b>Revenue Accounts</b>		<b>25,054.72</b>	
	<b>Unpresented Items</b>	receipts	<b>136.51</b>	
		payments	<b>- 5.00</b>	
				<b>£ 25,186.23</b>
<b>ACCOUNTS FOR PAYMENT</b>				<b>Variance</b>
D Ede (Salary)	<u>January</u>	paid on 15th of the month by standing order & included in the above balances		<b>692.39</b>
Plus	CAB			100.00
	WRVS			100.00
	Malborough & S. Huish Horticultural Society			100.00
	Coeval mobile VAS (net of installation costs)			3,518.58
	DCC Sockets & Posts for mobile VAS	ESTIMATE		475.00
	Quantum Heritage ltd			57.84
	SWW allotments water			48.12
	SHDC - Toilet (winter servicing)	ESTIMATE -2% yr on yr inflation		906.19
	MVH&PFA - meeting room hire			216.00
	Hope Cove Lifeboat			500.00
	D Ede petty cash - signs for path			10.00
	Ann Kendall (Viking reimbursement)			231.43
	<b>Meeting Sub Total</b>			<b>6,263.16</b>
<b>RECEIPTS &amp; PAYMENTS REPORT TO COUNCIL</b>				
<b>MEETING DATE</b>	Malborough Parish Council Minutes, 18/01/2017 <b>18 January 2017</b>			
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	<i>18/01/2017</i>			

# MALBOROUGH PARISH COUNCIL

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### MALBOROUGH PARISH COUNCIL ANNUAL BUDGET 2016/17 outturn & cut 1 month 0 2017/18 budget

### Appendix B

prepared for 18th January 2017 MALBOROUGH PARISH COUNCIL MEETING. 15% uplift agreed.

	Month 0, 2016-17		As at 16th January 2017		2016/17		FYE=FULL YEAR EFFECT PYE=PART YEAR EFFECT YTD=YEAR TO DATE C/F=CARRY FORWARD OUTTURN=ACTUAL	Month 0, 2017/18	
	Opening Budget		Outturn YTD		Estimated Outturn FYE			Opening Budget	
	£	£	£	£	£	£		£	£
<b>RECEIPTS</b>									
Precept	19,324	0	19,324		19,324			22,223	15.00%
Council Tax Support Grant	835		835		835			753	
									22,976
Interest	10		8		10			10	
Allotment Fees	450		373		450			450	
SWEB									
VAT refund			1,110		6,310				
Messenger & Website Receipts	2,000		1,758		2,000		plus 2016/17 spend	2,000	contra expenditure
Burial Receipts	500		740		800			750	
Misc Receipts			80		80				
Misc Receipts - NI	50		9		9				
Grants - bid funding for projects			8,097		18,097		plus £1500 DCC VAS and £6k from rotary and DAAT for lights and £2,500 TAP gym		
Grants - NP			3,750						
<b>Total Income</b>		23,169		<b>36,084</b>		<b>47,915</b>			<b>26,186</b>
<b>Balance Forward*</b>	12,057	12,057		<b>11,833</b>		<b>11,833</b>		<b>5,395</b>	<b>5,395</b>
<b>Total receipts</b>		<b>35,226</b>		<b>47,917</b>		<b>59,748</b>			<b>31,581</b>
<b>RUNNING EXPENSES</b>									
Admin/stationery/advertising/room costs INCL Messenger expenses	1,100		1,190		1,750			2,000	
Training	2,000								
Insurance	1,100		1,001		1,001			1,250	
Audit & External Audit									
Allotment Fees	650	incl. water	611		650			650	incl. water
DAPC/sundries	225		181		181			200	
Clerk Salary	7,812		6,498		7,883			10,000	new clerk, double running costs for 2 months
Clerk Travel	30							75	
Clerk NIC	100		18		18			50	
VAT		contra income	1,222		5,200				contra income
Bank charges									
Election	110		110		110				
Plants			78		100			100	
Contingency Fund	1,000	12,127		10,909		16,893		1,000	15,325
<b>SERVICE DELIVERY</b>									
Grass Cutting - Cycle Track	300		610		685		includes 2 flails/cut backs	750	could apply for Community Enhancement Fund DCC
Grass Cutting - sundry	150							150	
Trees	250		60		60			250	
Burial Ground Grass	1,560		1,420		1,600			1,560	
Burial Ground Sundries	250		251		251			250	
Allotment maintenance	250							250	
Playground Maintenance	250		231		400			400	
Bus Shelters	250		180		180			250	
Winter Toilet Cleaning	1,000				906			1,000	
Alston Path			517		517				
Sundries	500		642		750			500	
Seat Maintenance		8,910		3,911		5,349			5,360
<b>SOCIAL DELIVERY</b>									
Village Fund	1,000							1,000	£250 for defib
Village Fund - top up dog walk	750		2,263		2,263				
Gritter revenue costs say...	750	maintenance & salt			250			750	maintenance & salt
Jubilee Bus Shelter Mural	300		185		300			50	
Neighbourhood Planning	1,250		2,958		3,750		balance to income	500	
Neighbourhood Planning					1,750		shortfall against grant		
DYL	240				240		reserve for 2017/18		
		4,290		5,406		8,553			2,300
<b>GRANTS</b>									
Section 137 payments	750		200		500		CAB/WRVS/Horticultural Soc/Youth	750	
MVH&PFA Grass	2,150		2,150		2,150			2,473	plus say 15% for adult gym area
RBL			60		60			60	
Lifeboat	500				500			500	
		1,250		2,410		3,210	£7.36/electorate is the limit		3,783
<b>CAPITAL EXPENDITURE</b>									
Adult Gym/Trim Trail	2,500				10,000			500	if no TAP funding
DAAT Lights			97		6,098				
Mobile VAS					4,000				
Environmental Improvements	500	3,000		97	250	20,348		2,000	incl £1.5k pump prime improved parking VH
<b>Total Expenditure</b>		<b>29,577</b>		<b>22,733</b>		<b>54,353</b>			<b>29,268</b>
<b>Balance</b>		<b>5,649</b>		<b>25,184</b>		<b>5,395</b>			<b>2,313</b>
			cash book						
							<b>RESERVES</b>		
							Malborough Parish Council Minutes, 18/01/2017		
							Capital Replacement Reserve	1,000	plus £300 yr on yr
							General Reserve c/f	1,313	2,313