

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

<b>Date:</b> 20 <sup>th</sup> July 2016		<b>Venue &amp; Time:</b> The Annexe, 19.30hrs	
<b>Present:</b> Cllr Gill Boyce Cllr Ann Kendall Cllr Kathy Harrod Cllr Keith Makepeace Cllr Paul Pedrick Cllr John Sampson Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman		<b>In Attendance:</b> Debbie Ede (Clerk & Minute Taker) Dist Cllr Judy Pearce part meeting	
		<b>Apologies:</b> PCSO Dave Gibson County Cllr Rufus Gilbert Cllr Lucinda Goodhead PC Jo Pengilly Dist Cllr Simon Wright	

### Ref 2016/17 Minutes Action

**053 INTERESTS** – Cllrs Kendall and Boyce declared interests under Finance and withdrew from those discussions.

**054 MESSENGER** – Cllr Kendall agreed to summarise the meeting for the next edition of the Messenger.

### 055 MINUTES OF THE PREVIOUS MEETINGS

Following small amendments to minute refs. 46B, 47K & 48E (requested by Cllr Boyce) the minutes of the Parish Council meeting of 16<sup>th</sup> June were agreed and signed, proposed by Cllr Boyce & seconded by Cllr Makepeace and voted through unanimously.

### 056 MATTERS ARISING (from previous minutes only)

- A. re. the refurbishment of Jubilee Shelter, Alison Lees has purchased the paint and the bus shelter is likely to be cordoned off from time to time as work progresses. Work and the preliminary sketching has started.
- B. The order has been placed for the new footpath sign at Collaton and a donation of £80 has been received towards it from the landowners, thank you. The post will be delivered on the 28<sup>th</sup> of this month.
- C. Re the Air Ambulance and the night landing facilities/lights on the Village Hall fields – costs have now been received and are higher than anticipated at £6,190k but this includes the groundworks. It was thought preferable that the whole package is done by their contractors to ensure the specifications are correct; this also means the Council is just funding the facility and not involved in tendering. Cllrs Makepeace and Sampson advised that the Rotary Club are prepared to fund 50% of these costs to match fund us. They also advise that, it is believed SHDC have said planning permission is not required. The siting of the lighting columns needs final agreement from the Village Hall. The meeting were keen to proceed and looked for some flexibility in the budget to deliver the match funding. Councillors and the Clerk (as responsible finance officer) studied the budget, the expected outturn and their original spending plans for the year and agreed to go ahead with this initiative (subject to assurances re planning and the Village Hall's agreement on site) as soon as possible to enable night flying. We would then look for donations and other funding partners to replenish the Council's reserves which had been set aside for other commitments and priorities. Proposed by Cllr Pedrick, seconded by Cllr Kendall and unanimously approved. A letter of thanks would be written to the Rotary Club for their offer of funds gleaned from the recent Crabfest.
- D. Hastoe have now written to all residents about the ingress of residents into the bottom area of the New Burial Ground. To recap; people visiting the burial grounds recently have been dismayed to see children playing, and dogs too, in the bottom of the new burial ground on a regular basis. There is an easy way through the hedge and down the bank which is obviously well used (along with the picnic bench beside it!). This access needs to be blocked and Hastoe will visit and inspect the site.

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- E. The SkyBar event reported last month, took place without incident at Ilton in June.
- F. Cllr Boyce advised that obstructive parking was still occurring on Cumber, blocking the pavements, especially on the corner by the bus stop. Emergency vehicles simply could not access parts of the estate. It was thought cautions and tickets have been issued by the Police on recent visits. Cllr Pedrick will pass this onto the Police again. Parishioners need to be reminded about the availability of parking at the Village Hall.

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**057 POLICE BUSINESS & NEIGHBOURHOOD WATCH:** With apologies from PC Pengilly and PCSO Gibson (neither officers are on duty tonight); PC Pengilly says:

*“Please accept my apologies I will not be at the meeting on the 20<sup>th</sup> July as I will be on Annual Leave.*

*Please may I inform you all that Marine Crime has increased in this area considerably over the past month, Please can I ask for you all to secure your property and report anything suspicious to the Police.*

*The areas that have been targeted have been Salcombe, East Portlemouth and a couple at New Bridge Kingsbridge. We are investigating these crimes but any information that you may be able to offer may help us apprehend the offenders. Thanking you all, Jo Pengilly.....”*

Cllr Kendall reported that the Police have been liaising with parents about obstructive parking around the school at drop off and collection times.

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**058 COUNTY COUNCILLORS REPORT:** apologies had been received from County Cllr Rufus Gilbert.

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**059 DISTRICT COUNCILLOR REPORT:**

Cllr Pearce reported that:

- A. SHDC’s Annual Accounts and Annual Statement have been published
- B. Consultation on the new Joint Local Development Plan has started (with Plymouth and West Devon); indicative new housing numbers have been generated by consultants. Plymouth city cannot supply enough housing to meet their own needs so about 7000 new dwellings will be going into the urban fringe ( to meet Plymouth’s needs, close to the city but in South Hams & West Devon territory); 5,000 of which will be at Sherford. The new Plan runs from 2014-2034 (it has been backdated to a known, Government generated, population figure) but this has the advantage of being able to use any new builds in the last two years against these targets. A further 8,700 new houses are required across West Devon & South Hams. Most will go into the 6 towns within these catchments. Salcombe then has its own target as a Local Centre, a step down from a town. There are no allocations per se for the villages but 1,000 houses are required across South Hams and West Devon villages, 700 falling to the South Hams. Neighbourhood Plans are thought to be the vehicle to deliver this number over twenty years, over 53 villages. If houses are NOT delivered through Neighbourhood Plans then development will be imposed onto villages.

Cllr Pearce advised that the Parish Council should make a response to the consultation which Cllr J Yeoman undertook to do.

Cllr J Yeoman highlighted concerns that SHDC were not treating all villages as ‘sustainable’, meaning that fewer villages would be asked to carry the burden of the new houses. However Cllr Pearce advised that villages would be grouped into networks so that ‘non sustainable’ villages would receive their own target. There would also be ‘windfall’ numbers of development from ad hoc single builds.

Cllr J Yeoman also stressed that, with the Alston Gate developments already built and planned and the potential development of Portlemore Downs we, as a village, could prove we have delivered most/all of the housing that Malborough needs. We should also be protected by our AONB designation to reinforce that we only want new builds for LOCAL need.

The sewerage capacity of the local plant was, once again raised as a material concern but the District Councils are drafting an infrastructure development plan. We need to input into this about these

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concerns. We are also writing direct to SWW to evidence/ascertain what their current, official, position is re new development and capacity to inform our Neighbourhood Plan policies.

- C. Cllr Kendall thanked Cllr Pearce for her help in emptying the bottle banks but advised that 'joined up' thinking from the SHDC teams is still not in evidence; the mess round the banks was cleaned up but the banks themselves were full and not changed and hence more mess! Cllr Kendall reported that the banks are only emptied on demand rather than regularly but there is an effective email alert system direct to SHDC and the Messenger would brief Parishioners about this. Cllr Pearce asked that Cllr Kendall copies her into any correspondence.

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### 060 PLANNING

- A. The following **applications** have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

[Planning Case - Received on 27 June 2016](#) 1941/16/AGR

Land At Ngr Sx699396, Bolberry To White Cross, Malborough, Devon - 1941/16/AGR

Prior notification for proposed agricultural storage building

[Planning Case - Received on 19 May 2016](#) 1507/16/HHO

The Stables, Malborough Green To Lower Town, Malborough, TQ7 3RR - 1507/16/HHO

Retrospective householder application for the erection of outbuilding

#### **MPC OBJECTION**

[Planning Case - Received on 20 April 2016](#) High Waters, South Sands, Salcombe, TQ8 8LN - 1277/16/FUL

Erection of a dwelling in the garden of High Water **APPROVED WITH CONDITIONS re drainage**

The meeting discussed the revised plans for the **Tides Reach**. Councillors agreed to write to reinforce their concerns about sewerage, drainage and parking, construction traffic and access. It was thought that, architecturally, it was an improvement on previous plans but still not an ideal development for the valley as it continued to block it off. However progress now needed to be made as the building was deteriorating and the local employment/economy issues outweighed visual concerns. Cllr Pearce advised that, whilst it was new build on a flood plan the legislation allows for incremental development of an existing build subject to evidenced studies being submitted to the Environment Agency.

### B. **Decisions**

[Planning Case - Received on 27 April 2016](#) Banksia Silverhill, Galmpton To Malborough, Malborough, TQ7 3RS - 1263/16/HHO **CONDITIONAL APPROVAL**

### C. **Enforcement Issues**

- SHDC continue to progress these yet the list remains incomplete - although we believe that all our outstanding cases are being worked on.
- A complaint had been received about an alleged breach of planning conditions on a property in Great Lane; this has been referred to the SHDC enforcement team.

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### 061 NEIGHBOURHOOD PLANNING

- The Plan itself is now being re-drafted. More information can be found on the Village website. Input/feedback is being received from the SHDC strategic planning team to ensure the planning policies we write are legal and enforceable but, increasingly, we are being discouraged from setting tighter policies as these are said to conflict with SHDC priorities or the National Planning Framework. What we

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are actually able to achieve in the end remains to be seen; we continue to try to ensure that Malborough is only open to development needed for local people. <http://www.malboroughvillage.org.uk/>.

- The Regen conference which we were planning to attend has been cancelled
- There is a SHDC meeting for Neighbourhood Planning Groups on the 28<sup>th</sup> July – Cllr J Yeoman will attend
- There is an AONB planning session in Kingsbridge on the 11<sup>th</sup> August; 3 places have been booked and Councillors invited to attend.

*Cllr Pearce left the meeting at 21.05*

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### 062 HIGHWAYS

Issues reported include:

- A. We are awaiting feedback from DCC as to sites; where we want to site the device is apparently not 'allowed' ....DCC are now advocating a static module although they have previously advised that a mobile unit is more effective. We will, as agreed last month, purchase a unit as soon as DCC are on-board. To recap; estimates have been received from two companies supplying VAS and a third requested. We have suggested we combine our purchasing power with Churchstow Parish Council and see what discount we can get on the purchase of two units. We have previously approved a spend on a unit of up to £2,500 (plus the cost of any additional battery to facilitate charging if required) and devolved the choice of unit to the Chairman and the Clerk.
- B. Re. Higher Barton lane; a parishioner has thanked us for our support in getting the potholes in this lane repaired.
- C. A DCC contractor has recently 'annihilated' three footpath/road marker signs at Soar. These have been reported and comments invited back from DCC. The NT have said they are replacing the one of theirs which was damaged.
- D. Cllr Kendall reported the give way sign at the bottom of Bolberry Hill had also been damaged by a contractor; again this has been reported and, now, repaired.
- E. Cllr Harrod reported that residents at Great Park have asked for a 'SLOW' sign past their entrance or a warning sign. We would liaise with DCC as to what is possible.
- F. Cllr Boyce reported a bollard outside the Post Office had been knocked down; again we would liaise with DCC.
- G. Cllr Boyce asked that the school undertake a further vegetation cut round the School; the Sycamore has been cut back but the general growth of brambles and valerian was excessive.
- H. Cllr Pedrick reported a pothole/erosion outside Cross Park
- I. Cllr Pedrick reported that a drain by the cycle track entrance and Combe Down House was cracked/collapsed.

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### 063 FOOTPATHS, TREES, GRAVEYARD & ALLOTMENTS

- A. There is **one small allotment still available for the 2016 growing season. Please contact the Clerk or Tony Lyle ([anthoneylyle@tiscali.co.uk](mailto:anthoneylyle@tiscali.co.uk))**
- B. Combe Lane and Jacobs Lane (from Horseypool to the top) are somewhat overgrown and the relevant landowners and the National Trust have been contacted.
- C. The cycle path needs another cut and the hedge needs cutting back from Horsecombe Cross to Cross Park (it needs to be cut rather than flailed with the debris collected to avoid punctures.) The meeting agreed that we progress this.
- D. The Collaton end of the bridle path to North Sands has been cut back by Cllr Pedrick and Salcombe Town Council have been asked to ensure that the whole path is cut in future as their trims tend to end at Martins Way (the path lies wholly in Salcombe). In the last few days a tractor has trimmed both the lower levels of the path and the higher hedges so, for those on horseback access is now possible. Cllr Harrod advised she had received complaints about this too but these would be referred to Salcombe.

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- E. Portlemore Lane has now been cut but Cllr Boyce advised that it was still necessary to duck under the trees.
- F. Cllr Boyce also reported trees down across the Salcombe FP 15 through the wood; turning left off the path from Stowers Hill into the woods.
- G. o/s Re Burial ground the removal of earth spoil; Cllr J Yeoman has met and commissioned Rodney Stidston to undertake this work ASAP as previously agreed.
- H. DCC have again been asked to expedite the release of the £550 agreed against the s106 monies for the work done by Nicholas Rowell Ltd on the footpath behind Alston Gate.

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### 064 VILLAGE HALL

- A. Cllr Kendall attended the last meeting and reported that the incident of obstructive parking discussed last month was the night of the football awards. In future, hirers of the hall would be required to marshal and organise the parking. Efforts were still being made to secure adequate parking for bonfire night.
- B. The full Minutes of MVH&PFA are on: <http://www.malboroughvillage.org.uk/group/villagehall>.
- C. Re the new Access for All Path; of the four quotes received two had been shortlisted and, given the decision delegated to the Chairman and the Clerk, the meeting agreed to their and the Village Hall's recommendation that the contract should be awarded to the local contractor. Proposed by Cllr Boyce and seconded by Cllr Goodhead and agreed unanimously the contract will now be placed and the path can become a reality. This, and the accompanying dog poo bins, is primarily funded by our successful bid to the TAP fund.
- D. Re the report last month of overhanging trees near the benches on Collaton Road which impair visibility; the Village Hall have received a quote for £150 for felling (one requires radical surgery, pollarding of the rest would cost the same as felling so the latter was recommended) but they are not actually Village Hall trees as they are on the DCC side of the fence. The meeting agreed that the Council would pay 50% of the costs..

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### 065 MISCELLANEOUS

Cllr J Yeoman reported that:

- A. Making a benefit claim can now be done online – visit the benefits page on [www.southams.gov.uk](http://www.southams.gov.uk)
- B. The new leisure operator chosen for the SHDC Liesure Centres is Fusion Lifestyle
- C. Have your say about proposed changes to the council tax reduction scheme – a consultation has been launched by SHDC, running from the end of July to the 4<sup>th</sup> September, again visit the Council's website.
- D. A reminder there is a SHDC Tree Wardens network, contact [thelmainkingston@gmail.com](mailto:thelmainkingston@gmail.com)
- E. Cllr Boyce reported that complaints had been received about rubbish left out/put out outside of a local property, the letting agents have been contacted by Cllr Kendall and will take action

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### 066 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received for month 4 of the financial year, 2016/17, shown as year to date Appendix A. Cllr Boyce and Kendall withdrew from discussions; the proposal to approve these was made by Cllr Harrod and seconded by Cllr Pedrick and unanimously agreed. A mandate sheet and transaction record was introduced and duly signed to authorise the e-payments.
- B. Cllr Goodhead had previously updated the Council's Safeguarding Policy, thank you.

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### 067 CORRESPONDENCE

Received from: SWW Waterlevel magazine and Clerks Direct Magazine, DALC July Newsletter

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### 068 OPEN FORUM

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There being no further business the meeting closed at 21.40 hrs

**DATES FOR THE DIARY:** The next Parish Council meeting is on Wednesday 21<sup>st</sup> September, 7.30pm, Venue Village Hall Annexe. **PLEASE NOTE THERE IS NO MEETING IN AUGUST**

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Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Actions default – unless otherwise specified the Clerk takes forward any agreed actions

Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

**Distribution List:**

Cllrs Boyce, Goodhead, Harrod, Kendall, Makepeace, Pedrick, Sampson, J Yeoman, K Yeoman

**For Information: e-circulation to:** County Cllr R Gilbert, Dist Cllr Judy Pearce, Cllr Simon Wright, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

**MALBOROUGH PARISH COUNCIL**  
**Minutes of Parish Council Meeting;**

**APPENDIX A**

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<i>Balance b/f</i>				<b>22,440.06</b>
Payment	Danwood		- 138.00	22,302.06
Payment	2015 Election expenses due to SHDC		- 109.86	22,192.20
Payment	OTM (once goods received)		- 278.40	21,913.80
Payment	OTM 2nd sign (once goods received)		-	21,913.80
Payment	Malborough Garden Services (May)		- 216.00	21,697.80
Payment	D Ede - petty cash /postage		- 5.71	21,692.09
Payment	Viking		- 210.43	21,481.66
Payment	Collaton Signpost (estimate & once goods received)		- 123.60	21,358.06
Receipts	Interest - gross	0.93		21,358.99
Receipts	Interest - gross	0.96		21,359.95
Payment	D Ede - Salary		- 648.92	20,711.03
Receipts	Messenger (scan printing)	36.40		20,747.43
Receipts	Donation - Collaton sign	80.00		20,827.43
<b>TOTALS YTD Financial year 2016/17</b>		<b>£ 15,830.69</b>	<b>-£ 6,835.87</b>	<b>£ 20,827.43</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>				<b>£</b>
Cash book balance b/d	<b>FY 2016/17 month</b>		<b>4</b>	<b>£ 20,827.43</b>
Balance at bank at end :			<b>19-Jul-16</b>	
Revenue Accounts			<b>21,285.22</b>	
Unpresented Items				
receipts			<b>373.10</b>	
payments			<b>- 830.89</b>	
			<b>£ 20,827.43</b>	<b>-</b>
<b>ACCOUNTS FOR PAYMENT</b>				<b>Variance</b>
D Ede (Salary)		paid on 15th of the month by standing order & included in the above balances		<b>648.92</b>
Plus	D Ede - reimbursement for printer			113.99
	Malb Garden Services _ June cuts			216.00
	A Kendall (reimbursement for C Wrangles, bus shelter repairs)			50.00
	G Boyce (bus shelter mural paints)			46.88
	SWW - allotments			20.75
	T G Stone - cycle path cut June			75.00
	Malborough Forge - bus stop roof repairs			100.00
				<b>622.62</b>
<b>RECEIPTS &amp; PAYMENTS REPORT TO COUNCIL</b>				
<b>MEETING DATE</b>		<b>20 July 2016</b>		
Prepared By:		<i>Debbie Ede, Clerk to the Parish Council</i>		
Date:		<i>20/07/2016</i>		