

## MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

### Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 11<sup>th</sup> October 2017 In the Annexe of Malborough Village Hall

#### **Present:**

Andy Morgan (AM), Jonathan Towne (JT), Gail Allen (GA), Duncan Pope (DP), Margaret Pearse (MP), John Jevans (JJ), Val Jevans (VJ)

**Ann Kendall represented Malborough Parish Council**

**Apologies:** Jill Clarke (JC), John Mahood (JM)

**The Minutes of the last Meeting.** The Minutes were approved by the Committee and signed by the Chairman.

**Proposer :** Duncan Pope **Seconder:** Margaret Pearse

#### **Matters Arising from the Minutes:**

**Gang Mower Base:** This is still an outstanding item - action currently with KM. JJ to follow up to find out current situation. **Action: JJ**

**Hall Security:** With Nick Tee having been hospitalised for the last couple of weeks there has been no progress on this. AM asked for a map of proposed fittings so that wiring can be carried out. GA to contact Steve Mammatt of Action West. **Action: GA**

DP to look at costings of different Broadband suppliers with a view to possible installation of Wifi at the Hall. **Action: DP**

**Annexe Lighting:** No further progress on this as yet. **Action: AM**

#### **Chairman's Report:**

With all issues covered under separate headings in the Agenda the Chairman had nothing further to report.

#### **Treasurer's Report:**

Balances to date are: £24,873.79 – Treasurer's, £3,671.29 - Wood, £13,344.32 – Reserve. The NS&I Account balance to be checked.

DP now has all necessary details to enable the return to the Charity Commissioners. This will be completed prior to the deadline of 31<sup>st</sup> October. **Action: DP**

#### **Secretary's Report:**

The eBaying of the old blue and yellow china is continuing with a current net profit of £257.

**Car Parking and Rear Extension Planning.** Two budget figures have now been received and cover a broad range from a larger company to a smaller, independent company. Both were highly recommended contractors. Ann Kendall to report back to the Parish Council (in whose name the planning application will be made) for confirmation that we should continue. GA to contact John Yeoman for his views. **Action: GA**

**Shower Room / Annexe Improvements.** There is no further movement on this with 2 plumbers not responding to messages. A further plumber has been recommended which GA will follow up. **Action: GA**

**Highland / MVH Boundary.** The western hedge of Highland has now been removed and replaced with fencing. 50 hedging plants have been put along the fence bordering the grass area (now seeded) beside the cycle track. With a digger on site, excess soil was moved to the top of the bund around the recycling bins to level it up and this, too, has been seeded. The bank at the end of the VH car park leading to Highland side gate has been dug back and a large quantity of rubbish – corrugated iron etc was found and removed. If MVH decides to pursue an action to reduce the size of the bank alongside the car park up to the Gas Governor, then we should be aware there could be a significant amount of rubbish to dispose of. The gates at each end of the garage have not been reinstated because of the significant increase in space now available.

**Smashed Hall Windows.** 2 windows were broken at the Hall recently – Annexe Door and Disabled Toilet. Replacement windows were eventually fitted by Roman Glass and an invoice is expected for the £100 excess payable. DP asked for the Crime Reference for his records. **Action: GA**

**Rubbish Bins.** With a number of large events recently, there has been an excess of rubbish bags left outside the bin. The refuse collectors will only collect what is inside the bin which means that often, when the bin is emptied on a Monday it is automatically filled up by the excess bags. Many of these bags contain bottles etc which could have been recycled. MP suggested we should encourage more hirers to recycle appropriately. Bags are now available at the Post Office. **Action: GA**

The bin on the corner of the tennis courts can often be filled to such an extent that Geoff Allen has to wheel it over to the Hall dumpy bin to empty it. As much of this rubbish appears to come from the Pavilion, JJ to contact the teams to ask them to carry their black sacks over to the Hall bin at the end of their sessions. Viridor will take recycling in one bin. GA to find out. **Action: GA**

GA reported that Mike Taylor had approached her recently with an apology for his use of online media in the wake of the bonfire cancellation 2016.

GA to clean VH sign

**Action: GA**

JJ to ask KM to secure nets near the DAAT light in 3 places to prevent any problems with helicopter landings

**Action: JJ**

GA brought up the subject of a possible Caretaker who could check the Hall chairs/tables once a week, sweep around the outside of the Hall as necessary and clear leaves from drain covers etc. It was agreed that we should advertise for a trial of this arrangement. £40 per month was agreed. **Action: GA**

### **Sports: (JJ)**

Salcombe Town FC have settled in well. 3 home games to be played this month. Main pitch is getting a bit of a rest this year.

### **Booking Officer: (VJ)**

VJ apologised for booking a wedding on a date when the Malborough Show should have been. Keith Steer says that he gave Pat Wood booking forms for the next 10 years but unfortunately, these were not passed on to VJ. The Horticultural Society have asked if they could now have the Hall and Annexe for the whole week between the West Alvington Show and the Malborough Show. The Committee agreed but with other hirers possibly missing their regular slots during that week, there is a year in which to resolve such issues.

### **Signage for Hall Grounds:**

JT presented to the meeting details of the signs necessary to improve signage around MVH & PFA land and detailed the points at which such signs should be placed. Cost of a sign (metal) £12.85 plus VAT and if predrilled, this would be £15.10 plus VAT. To mount on a post then the cost would be £17.64 plus VAT. With 10 – 12 signs necessary then the total budget would be in the region of £200. Having discussed the various locations, JT will produce a report showing the details for the next meeting.

**Action: JT**

### **Hall Tree Maintenance**

With three quotes now received, the Committee decided to go with Harbour Trees for the pollarding of the sycamores and tidying up of the area under the trees alongside the Hall Main Entrance.

Proposer - Val Jevans, Seconder – Duncan Pope

### **Christmas Tree / Lights**

The Committee agreed that there would be a tree in 2017/18. GA to confirm this with Western Power Distribution and to liaise with Salcombe with regards to a joint delivery. **Action: GA**

### **There was no other business**

*The meeting closed at 20.54 hrs . The next meeting will be Wednesday 8<sup>th</sup> November at 7.30pm.*