

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 12th April In the Annexe of Malborough Village Hall

Present:

Gail Allen (GA), Andy Morgan (AM), John Mahood (JM), Jill Clarke (JC), John Jevans (JJ), Val Jevans (VJ), John Yeoman and Gill Boyce represented Malborough Parish Council

Apologies: Alan Purchase (AP), Jonathan Towne (JT) Madge Bailey (MB), Margaret Pearse (MP)

The Minutes of the last Meeting. The Minutes were approved by the Committee and signed by the Chairman.

Proposer: John Jevans **Seconder:** John Mahood

Matters Arising from the Minutes:

Gang Mower Base: The position has been agreed. AM to measure vehicle and mower to lay the base in next week. Simon Wood repaired a tyre puncture on the gang mowers recently and has pointed out that if the gang mowers are left on the grass permanently then the tyres will rot. **Action AM**

Fire Door Repair: These have been cleaned by Tony Lyle ready for the repair work to commence.

Chairman's Report:

Ben Sinnott has investigated LED lights suitable for the stage for MAD, KATS and hirers (e.g. band etc) to use. Multi-coloured with infra-red remote. Can be linked into the Hall system or be used as stand-alone. Cost - £110 each (6 needed) plus wiring materials. This system would be future-proof and enhance the hiring facilities of the Hall. A package will be prepared including all necessary cabling in next couple of weeks for consultation.

Treasurer's Report:

Income from Hall - £897 and Annexe - £206. Tennis contributions £300. Gross loss of £729.81 (Gang Mower repair of £1760.83 contributory factor). £944.35 net loss. Difference between current and previous year income is down to different dates of KATS' hiring. GA queried the credit figure for electricity supply – JJ to follow up.

Action: JJ

The current account balances are: Treasurers: £19,197.88 , Reserve: £13,334.33 , Wood: £3,670.20 , NSI: £4,522.09 , Petty Cash: £23.17

Aged Debtors shows only MU outstanding with all other balances cleared - with the exception of the WI who have a credit balance of £12 due to an overpayment. MU have not yet sorted out their accounting procedures and are holding a large amount of cash to pay into the bank. It was suggested they could pay their outstanding MVH bill with cash if necessary!

Nigel Martindale has apologised for not doing the audit as yet as he has had to deal with work related problems but this task is on his To Do List. He asked GA to pass on to the Committee his compliments to AP on his accounting procedures and orderly books. DP has not yet liaised with AP with regards to the Treasurer's position.

Secretary's Report:

Co-op Refurb: We have been reimbursed £455.86 re electricity used by Pop Up Shop during the time they were on site. This figure was agreed between GA and Williams & Southern, based on usage from 2016 and 2017 over the same period. With 3 heaters running in the pop up shop, together with freezers etc, this obviously had an impact on their usage.

Co-op Community Fund: Confirmation has been received that MVH & PFA has been selected to continue with the Co-op Community Fund which runs from 9th April to 7th October 2017. The other 2 charities chosen are: Kingsbridge Age Concern and KM. The funding achieved from the previous round is showing as having amounted to £892.78 (figure from the website although official confirmation from the Co-op not yet received.) The new round has commenced with £480.

Cub Garage: Now fitted out with shelving (by Geoff Allen) and everything put tidily away. John Yeoman has delivered the 2 x market stalls, with new sheeting, and these are now in the garage along with the plastic hall chairs. 2 handles have been put onto the garage door to make opening easier.

Hall Post Code: MVH & PFA is now on Google Maps, using the post code of TQ7 3SN. A search for Malborough Village Hall should come up showing the Hall's position.

Outdoor Gym Equipment: Due to be installed **3rd May**.

Heartstart Course: There is a heart start / 1st aid course in the Hall on 27th April 7 – 9pm. Places to be reserved via Debbie Ede or via Post Office.

DAAT Night Time Landing Light: A small lock has been put onto the over-ride switch in the Old Pavilion to prevent it being used incorrectly. GA has key on key bunch. This does not affect the use of the light by the Devon Air Ambulance – they use a remote function.

PHS Contract: After 3 months of complaining, GA has managed to cancel the PHS Contract and have the sanitary bins removed from the Ladies and Disabled Toilets. At a meeting with Initial Services on 13th April they will be delivering new bins and a new contract will be set up for 4 bins at a total cost of £62.40 per annum plus VAT.

Sports

JJ will follow up MB re Saturday morning footballers using tennis courts at, say, £10 ea.

Action: JJ

MB has advised that there was damage to the inside of a dressing room w/e 8/9 April. **Action: JJ to follow up**

Booking Officer

The tv programme The Coroner has been cancelled which means that the Hall car park will not be booked out when filming in the area. Ann Marie of Tuesday evening Badminton has queried use of Hall for further Badminton sessions on Thursday mornings. VJ to discuss possibilities. There is a Blood Donor Session – May 5th – coming in later than previously – i.e. 11-11.30am. Bingo booked for Friday 12th May has been advised to leave tables out for MAD quiz on the evening of the 13th (provided that no bookings are taken for earlier on the 13th). Thursday 17th Sept a Walking Group has asked if it may use VH car park which was confirmed, on the proviso that they use the public car park first and then overflow into VH car park.

No Monster Mash 2017 as the organisers have decided to have a break. Will be back later on in 2018.

Hall Parking

GA has arranged a meeting with Nigel Dalton, Architect, who has agreed to have a look at the suggestions for increasing parking at the Hall and will advise the best way forward. Meeting is Thursday at 8.45am. Various points to raise were discussed and will be put forward at the meeting.

JJ will attend with GA.

Action: GA

Grounds Maintenance

a) Grass Cutting Tenders: The grass cutting contract for the Play Area and General Areas around the Hall has been awarded to Jonathan Hawtin of Malborough Garden Services. The grass cutting contract for the gang mowing and cutting of the field has been awarded to Malborough Contracting who will also carry out the general maintenance of the Truck and Gang Mowers. The Gang Mowers were returned to Malborough after their service, as promised, by Shinnars Bridge. The first 2 cuts were not good but after adjustment by Tony Lyle matters improved

There are metal items lying in the long grass at the bottom of the field and to the right of the skateboard park. It was felt KM should be responsible for their removal.

Robins Roost: It was agreed that on Thursday 4th May at 6.00pm a working party should meet to tidy up area beside Robins Roost. GA to Inform Jayne Ward to enlist help. JM will remove the overhanging branches on the 3rd and leave spoil in area for removal to bonfire site. Site needs to enable gang mowing beside Robins Roost.

Action: GA / JM / JJ / AM

b) Tennis Courts

JJ reported that there are now 8 annual memberships including a group from Kingsbridge who gave observations about the state of the courts. (Cracks in surface and lining not visible). Loddiswell Tennis Club spent £10,000 on each court to bring them up to standard but the surface was very bad prior to work being done.

First Serve Tennis have advised they could fill cracks in tarmac with flexible filling and paint white lines at a cost of £7-800.

They will provide a quote for various options including to completely resurface and repaint the courts.

c) Goal Mouths

Meeting with KM on Tuesday 11th April to discuss goal mouth repair. Work needs to be done to improve the drainage in the goal mouths and it is suggested they need to be dug out to lay drainage material under topsoil and turf. KM prepared to pay towards percentage of the cost. With KM's older age group needing to play on the adult pitch in addition to the 2 adult teams then the use is going to be increased. Aeration done by Kevin Yeoman is improving and this will prove to be a long term benefit. KM have been asked to take advice from professional pitch installers and come back with costings. It is suggested that, for 2017, as soon as the season stops, the surface should be raised and re-turfed and then fenced off to prevent any use before the start of the winter season and allow the pitch to recover. To liaise with KM to remove the goal posts immediately after the last game.

The Practice Goal needs re-turfing or astro-turfing. This is KM's responsibility and was part of their original request to install this goal.

Village Fete – 10th June

GA has not heard from JT re possibility of Crazy Golf as yet, nor MB re possible Face Painting. A current list of stalls and activities is attached to these Minutes. The work on this event is ongoing. **Action: GA**

JC offered to run Pimms Tent for MVH. JJ and VJ to run Bar (both to share large gazebo outside). Pimms Bar will be weather dependent.

Any Other Business:

- JC asked if a mirror could be put into Annexe. It was decided that during rehearsals/performances a long mirror could be put onto the hook currently holding up the picture of the shipwreck.
- John Yeoman to speak to Jack Stone re Village Access Path trip hazards. Chippings then to be laid along path to prevent muddy surface developing. Gill Boyce asked that the slope where the path meets the cycle track be made easier to walk on - ? steps.
- The Co-op have given £200 towards the new defibrillator to be located at the MVH Entrance. KM to be asked to contribute? It was unanimously agreed that MVH would give £100 towards the cost and, would be supplying the electrical supply.
- GA informed the meeting that the western boundary hedge of Highland is not recoverable and professionals have advised that it should be removed. A fence will be installed, along the original boundary line, with hedge planting on the outer, village hall side from the Cubs Garage to the corner of Highland's property alongside Cycle Track.
- Tony Lyle has planted Snowdrop and Bluebell bulbs in the wood with assistance from Jenny Bunn and her daughters. Unfortunately, no-one else responded to a request on Facebook for assistance, so the work was completed by TL.

The meeting closed at 20.53 hrs. The next meeting will be Wednesday 10th May at 7.30pm (GA is away for this meeting but will prepare Minutes ready for input by AM at the meeting itself).