



MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

**Minutes of the Management Committee Meeting
Held at Malborough Village Hall at 7.30pm
on Wednesday 13th March 2024**

Present:

Andy Morgan Chairman (AM)
Tim Chandler - Secretary (TC)
Jill Clarke - representing MADS (JC)
Victoria Flower (VF)
Janice Ginn (JG)
Sally Harvey (SH)
John Jevans - Sports (JJ)
Val Jevans - Bookings (VJ)
John Mahood - Treasurer (JM)
Sarah Prowse representing Malborough Parish Council (SP)
Bob Smale (BS) – Grounds officer
Matthew Villaneuve (MV)

1.Apologies:

Kevin Broom representing KM (KB);
Ray Carr – representing SVRA (RC)
Tony Lyle - Wood officer(TL)
Jonathan Towne (JT)

2.The Minutes of the last Meeting.

The Minutes of the meeting of 14th February 2024 were approved by the Committee, and signed by the Chairman.

Proposed : JM;

3. Matters Arising:

JG reported that she and Sally Harvey had put up all the dog warning signs around the estate, and has also produced an article for the Malborough Messenger pointing out the dangers of dog faeces on playing fields and the risk to the health and safety of the children who use them. A copy will also be sent to Malborough School in the hope that it may be distributed to all parents. The new sign erected at the Cumber Close entrance onto the playing fields has already been removed by person or persons unknown. This attitude towards the safety of our children was unanimously deplored by members of the committee.

JG



ACTION

4. Reports

a. Chairman : CCTV at the skate park; pressure of work has delayed this installation, which AM hopes to complete by the Easter holidays.

AM

b. Treasurer: JM apologised for the delay in getting out the accounts, a copy of which is now attached to these minutes. The accounts show a surplus of income over expenditure for the month of February 2024 of £2000. The electricity bill for the last quarter was lower than in the previous year despite the changeover of heating from gas to electricity in the Annexe.

c. Secretary:

Grants: the application for a grant from the Rural England Prosperity Grant committee was rejected, but with the response were suggestions as to how the application could be amended to obtain a positive response. This will be completed shortly for resubmission.

There are small grants now available the village halls application will be made shortly.

TL's application for the CSE survey for the energy efficiency scheme was declined as it was felt that our association is not sufficiently focused on the needy.

Annual General Meeting: posters have been put up in the Hall and in the village, and will be in an insertion in a forthcoming edition of the Salcombe and Kingsbridge Gazette and in the next edition of the Malborough Messenger.

An article is be prepared and submitted to the Messenger asking for volunteers from the village to come forward to serve on the committee in the coming year. The secretary announced that he will be standing again for another year on the committee, but will stand down at the Annual General Meeting 2025. He requested that a replacement be found by December 2024 so that a gradual handover could take place.

The secretary thanked all committee members for providing details of the keys which they hold so that an audit could be carried out. This is now almost complete and the results will be distributed. The lock mechanism to the Annexe outer door has proved unreliable. Geoff Allen has kindly made some improvements but the lock may have to be replaced. Avon Windows will be asked to examine and report.

A liaison group has been set up between Malborough Village Hall and Malborough Parish Council to ensure that progress being made towards the extension to the car park is properly monitored in the interests of both organisations. The committee will comprise two members from each organisation, MVH being represented by JJ and TC. First meeting will take place on Wednesday, 27 March 2024.

TC

d. Sports: further to the detailed report as shown in the minutes of the meeting of February 14th, JJ has received a lot of enquiries with regard to Pickle Ball. He advised that the cost of a net and the removable tapes to mark out the floor will be in the region of £160 and this was agreed unanimously. Players will provide their own bats and balls.

The KM freight container, currently parked of the overspill car park will be moved as soon as the ground conditions permit. KM have been playing some of the games at KCC in order to



protect our pitches. Saints Southwest have asked if they may run weekends in the summer, KM will be asked to agree to this.

JJ

e. Bookings : Kingsbridge Young Farmers have booked the Hall for their annual Good Friday Bingo evening. Julie Wells has three new Pilates classes just following on from the regular slots. I understand they are already nearly fully booked. More children's parties have been booked and Tracey Clapp has booked two more bingo evenings. Polling day in the Annexe for the new Police Commissioner has been booked for May 2. Pickle Ball is now a regular Thursday booking – 1.00 pm to 2:30 pm. Redfern Health Centre have booked the Hall for two Wednesday morning COVID vaccinations – 15th and 22nd of May. VJ thanked SH for holding the fort while she had been away on holiday. The question of remuneration for our cleaner was discussed and the new rate was agreed, to be applied with immediate effect; this will be passed to GA who will adjust the account accordingly. VJ and TC will meet to examine the hire rates that should be charged from May 2024 and these will be put to the committee at the meeting following the AGM on 10 April 2024. VJ advised the committee that after many years of service as the Booking officer she will not be standing at the AGM and will resign as Booking Officer, Trustee and committee member. The committee expressed its warm appreciation for all the work that she has done in supporting the Association.

VJ & TC

f. Grounds: the playing surface of the playing fields is holding up well, there have been a few cuts during the winter and the grass has been left longer before matches to protect the surface. The floodlight posts will be removed when the ground is firmer. The posts on the bank by the Play Area have been removed and BS will make recommendations for planting of this bank at the next committee meeting.

BS

g. Wood : no report

. Summer fête: the chairman asked for a volunteer to oversee the organisation of the event. No committee member volunteered. This may mean that the fete does not take place. VF agreed to introduce the Fete on Facebook and ask for someone to come forward to help. SH advised that Tracey Clapp needs a formal letter from MVH to confirm the licence for a raffle.

VF & TC

6. Malborough Parish Council matters: SP advised that nothing further had been heard from Fields in Trust since our last meeting. Graffiti has been reported on the skateboard park and this is being looked into. It is hoped that the imminent installation of CCTV in this area will help to prevent such acts in the future. JG expressed her appreciation to MPC for the newly planted planters and beds around the village.



10. Projects for 2024

1. Light outside Annexe outer door – **AM** to seek alternative both outside the door and in the entrance hall to the Annexe
Several of the lights on the outside of the building need replacing as compact fluorescents are no longer permitted. **AM** will look into this and come back to the committee with recommendations
2. Outer door to Annexe – **TC** to pursue
3. Old floodlight posts on east side of playing field – **BS/AM** to arrange removal
4. CCTV skate park – **AM** to arrange urgently
5. New name for Annexe – deferred
6. Painting the Old Pavilion – deferred to a period of fine weather
7. Hearing loop for hall- under consideration
8. Publicity to attract corporate hirers – in hand
9. Maintenance of hall floor – deferred
10. Repair pothole in car park – JG to obtain materials for temporary repair
11. Clear back growth on north side of car park – **BS** to investigate
12. Cleaning of outside of hall building – deferred
13. Redecorating and refurbishment of annex – deferred

12. Date of next meeting:

Wednesday, 10th April 2024 following the Annual General Meeting

13. The meeting closed at 2025

Signed as a true record :

**A.Morgan
Chairman**

10th April 2024