



# MALBOROUGH PARISH COUNCIL

## NOTICE OF THE NEXT MEETING **THE ANNUAL GENERAL MEETING**

Venue:	The Annexe, Malborough Village Hall
Date:	WEDNESDAY, 16th May 2018
Time:	7.30pm

Councillors, I hereby give you notice that the **Annual General Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 11<sup>th</sup> May 2018

To: All Members of the Council

cc: District Cllrs Judy Pearce & Simon Wright, County Cllr Rufus Gilbert

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### **BUSINESS TO BE TRANSACTED**

1. Welcome & Apologies
2. **ELECTION OF CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN**
4. **ACCEPTANCE OF OFFICE** – the Chairman
5. **APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES** - Representatives on External Bodies - Agreement of Clerk's mandate of Responsible Financial Officer
6. **MESSENGER**
7. **DECLARATIONS OF INTEREST**
8. **INVITED GUESTS:** Baker Estates - Collaton Road Splay
9. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING & ANNUAL PARISH MEETING**
10. **MATTERS ARISING** from the minutes  
Defibrillator, Allotment Water, Collaton Bus Stop, Horseypool Pond, Post Office, South West Outdoor Festival, Gritter & Salt,
11. **POLICE BUSINESS**
12. **COUNTY COUNCILLORS REPORT & HIGHWAYS:**  
SCARF (Speed Data Analysis), Townsend Cross, Potholes, Traffic Regulation Orders, 30mph limit extension, Highways Drainage,
13. **DISTRICT COUNCILLORS REPORT:**  
Great Park, Permission in Principle
14. **PLANNING** - List of applications & decisions/SHDC - Neighbourhood Planning. NOTE: No planning applications received during the period.
15. **BUSINESS TO BE DISCUSSED** -  
Footpaths, Trees and Allotments - Cycle Track -  
Village Hall - Stakes, Car Park, 106 monies, Golf Practice Area  
Miscellaneous - AONB, Recycling bottle lids, Horseshoe Bats
16. **FINANCE & GOVERNANCE** - Receipts & Payments - Accounts to pay: Hocking Allotments £250, Came & Co Insurance Renewal £665.29, DJ Ede £915.98, Malborough Garden Services £249 & £144, C Wrangles £75, DALC Training £48, Viking £106.72, Clerks Salary & Expenses £499.01, J Yeoman Posts £449.45  
General Data Protection Regulations, Standing Orders & Financial Regulations Review and general policy review including review timetable (papers will be circulated prior to meeting) – ratification of Clerk's salary
17. **CORRESPONDENCE & OPEN FORUM**
18. **NEXT MEETING** - The next Parish Council meeting is on Wednesday 20<sup>th</sup> June 2018, 7.30pm, Village Hall Annexe

Signed: *Katharine Harrod*  
Clerk to Malborough Parish Council

*Contacts: Chairman: Cllr T John Yeoman, tel: 01548 561232, [tjeoman@btinternet.com](mailto:tjeoman@btinternet.com)  
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